

Minutes of the Meeting of Council
January 18, 2022

The Council of the City of Sylvania, Ohio met in regular session on January 3, 2022 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Mark Frye, Marcus Hansen, Doug Haynam, Brian McCann, Patrick Richardson, Lyndsey Stough, Mary Westphal; (7) present; (0) absent.

Roll call:
All present.

Pledge of Allegiance to the United States of America led by Mrs. Westphal.

Pledge of
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following items were added to the agenda:

- Item 4a. Amended Organizational Meeting Minutes.
- Item 9a. Discussion on council appointments.
- Item 9b. Discussion on advertisement & interviews for SAJRD Appointment.
- Item 12. Executive Session to discuss sale of City-owned property.

Mr. Frye moved, Mr. McCann seconded to approve the agenda as amended; roll call vote being: Frye, Hansen, Haynam, McCann, Richardson, Stough, Westphal; (7) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mr. Frye presented the January 3, 2022 Amended Organizational Meeting Minutes. Mr. Frye moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the amended minutes of the Organizational meeting of January 3, 2022 be approved; roll call vote being: amended Haynam, Frye, McCann, Richardson, Stough, Westphal, Hansen, (7) yeas; (0) nays. The motion carried.

Approval of the
January 3, 2022,
Organizational
meeting minutes.

Mr. Frye presented the January 3, 2022 meeting minutes. Mr. Frye moved, Ms. Stough seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of January 3, 2022 be approved; roll call vote being: Frye, McCann, Richardson, Stough, Westphal, Hansen, Haynam, (7) yeas; (0) nays. The motion carried.

Approval of the
January 3, 2022
meeting minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Mr. Frye reported on the public hearing from January 3, 2022 regarding the Right-of-way extension at Country Place. No one was in attendance to speak either for or against the ROW extension. Ms. Reisinger, 6625 Country Place did speak in favor of the extension to Mr. Frye prior to the meeting.

Report on the
public hearing on
Country Place
ROW Extension.

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Service Director’s report on the Access Easement Agreement for the Country Place Right-of-Way extension was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 6-2022, a written copy of same having been previously furnished to each member of Council “Accepting from Sylvania Lodge No. 1579, Loyal Order of Moose, Inc., a Warranty Deed of Right-of-Way; dedicating the same for public purposes; providing funds therefore, and declaring an emergency.”; Mr. Richardson moved, Mr. Hansen seconded for passage of Ordinance No. 6-2022 as an emergency measure; roll call vote being: McCann, Richardson, Stough, Westphal, Frye, Hansen, Haynam (7) yeas; (0) nays. The motion carried.

Ordinance No. 6-2022,
“Accepting from Syl. Loyal Order of Moose, Inc a Warranty Deed of ROW...”

Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 7-2022, a written copy of same having been previously furnished to each member of Council “Accepting a Perpetual Access Easement from Sylvania Lodge No. 1579, Loyal Order of Moose, Inc.; dedicating the Easement for public purposes; and declaring an emergency”; Mr. Richardson moved, Mr. McCann seconded for passage of Ordinance No. 7-2022 as an emergency measure; roll call vote being: Richardson, Stough, Westphal, Frye, McCann, Hansen, Haynam,; (7) yeas; (0) nays. The motion carried.

Ordinance No. 7-2022,
“...Accepting a Perpetual Access Easement from Syl. Loyal Order of Moose, Inc...”

Mayor Stough stated that Council will now consider agenda item 6.

Service Director’s report on the Brint Road Resurfacing Project was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 8-2022, a written copy of same having been previously furnished to each member of Council “Accepting the proposal of Feller Finch & Associates, Inc. for engineering services relative to the Brint Road Resurfacing Project; appropriating funds therefore in the amount of \$22,528; and declaring an emergency”; Mr. Richardson moved, Ms. Stough seconded for passage of Ordinance No. 8-2022 as an emergency measure; roll call vote being: Stough, Westphal, Frye, Hansen, Haynam, McCann, Richardson (7) yeas; (0) nays. The motion carried.

Ordinance No. 8-2022,
“...Accepting proposal of Feller Finch for engineering svcs for Brint Rd Resurfacing...”

Mayor Stough stated that Council will now consider agenda item 7.

Service Director’s report on the Maplewood Avenue Reconstruction Project was placed on file. Mr. Richardson moved, Mr. McCann seconded to authorize the Clerk to advertise for bids for the Maplewood Avenue Reconstruction Project; roll call vote being: Westphal, Frye, Hansen, Haynam, McCann, Richardson, Stough, (7) yeas; (0) nays. The motion carried.

Authorize to advertise for bids for Maplewood Reconstruction project.

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Mayor Stough stated that Council will now consider agenda item 8.

Mr. McCann moved, Mr. Frye seconded to allow Ms. Stough to push back from table due to possible conflict of interest; roll call vote being: Stough, Westphal, Frye, Hansen, Haynam, McCann, Richardson (7) yeas; (0) nays. The motion carried.

Ms. Stough pushed back from table.

Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 9-2022, a written copy of same having been previously furnished to each member of Council “Accepting the Amendment to the proposal of Reveille to provide Economic Development Planning Services to study the feasibility of creating a Tax Increment Financing District; appropriating funds therefore in an amount not to exceed \$1,500; and declaring an emergency”; Mr. Richardson moved, Mrs. Westphal seconded for passage of Ordinance No. 9-2022 as an emergency measure; roll call vote being: Westphal, Frye, Hansen, Haynam, McCann, Richardson, (6) yeas; (0) nays. The motion carried.

Ordinance No. 9-2022; “Accepting Amendment to Reveille for Econ Dev Planning Svcs...”

Ms. Stough returned to the table.

Mayor Stough stated that Council will now consider agenda item 9.

Mr. Frye presented and read aloud by title only, proposed Resolution No. 4-2022, a written copy of same having been previously furnished to each member of Council “Appointing Mary Westphal to the Board of Trustees of Sylvania Area Joint Recreation District (SAJRD), she being a member of the Council of this appointing political subdivision for the full calendar year of 2022; and declaring an emergency”; Mr. Frye moved, Mr. Richardson seconded for passage of Resolution No. 4-2022 as an emergency measure; roll call vote being: Frye, Hansen, Haynam, McCann, Richardson, Stough, Westphal, (7) yeas; (0) nays. The motion carried.

Resolution No. 4-2022, “Appointing Mary Westphal to the Bd. of Trustees of SAJRD for 2022...”

Mrs. Westphal stated she will begin a review of all council appointments to serve on various Boards, i.e. Downtown Sylvania Assoc., Sylvania Area Community Services, Sylvania Arts Commission, Heritage Sylvania, etc. and will report back.

Review of Council Appointments.

Mrs. Westphal stated a need for Council to appoint a citizen to the SAJRD Board. She stated administration will advertise on the City’s Facebook page, the City’s website and possibly The Advantage to receive letters of interested citizens. The Employee & Community Relations Committee will review and interview and bring recommendation back to Council. The Letters of Interest will be accepted until end of day on February 2, 2022 with interviews conducted at an Employee and Community Relations Committee meeting to be held on February 7, 2022 at 5:30-6:45 p.m.

SAJRD Appointment procedure.

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Mrs. Westphal moved, Mr. Haynam to set an Employee & Community Relations Committee meeting for February 7, 2022 at 5:30 p.m. to conduct interviews for Council's appointment to the SAJRD Board; roll call vote being: Frye, Hansen, Haynam, McCann, Richardson, Stough, Westphal, (7) yeas; (0) nays. The motion carried.

Emp & Com
Relations
Committee Mtg
scheduled for
2/7/22 @ 5:30
p.m.

Mayor Stough stated that Council will now consider agenda item 10.

Mr. Haynam reported on the Zoning & Annexation Committee meeting held on this date to discuss proposed Ordinance No. 77-2021, Accepting the proposal of Environmental Design Group to review the City's Zoning Code. After discussion the Committee directed Administration to go back to Environmental Design Group to provide a more limited scope and cost.

Z & A
Committee Mtg
report re:
Proposed Ord
#77-2021.

Mayor Stough stated there are no items for agenda item 11, so Council will now consider agenda item 12.

Mr. Frye moved, Mrs. Westphal seconded to enter into Committee of the Whole Executive Session for the purpose of possible sale of city-owned property at 8:10 p.m. Roll call vote being: Frye, Hansen, Haynam, McCann, Richardson, Stough, Westphal, (7) yeas; (0) nays. The motion carried.

Executive
Session for
purpose of
possible sale of
city-owned
property.

Mr. Frye moved, Mrs. Westphal seconded to return from Committee of the Whole Executive Session to General Session at 9:27 p.m. Roll call vote being: Hansen, Haynam, McCann, Richardson, Stough, Westphal, Frye, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated all agenda items have been addressed.

Mr. Frye moved, Mr. Haynam seconded to adjourn at 9:28 p.m. Roll call vote being: McCann, Richardson, Stough, Frye, Hansen, Haynam, Westphal, (7) yeas; (0) nays.

Adjournment.

Clerk of Council

Mayor

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