

Sylvania City Council
January 18, 2022

7:00 p.m. Zoning & Annexation Committee Meeting
Proposed Ordinance No. 77-2021

7:30 p.m. Council Meeting
Agenda

1. Roll call. Mr. Frye, Mr. Hansen, Mr. Haynam, Mr. McCann, Mr. Richardson, Ms. Stough, Mrs. Westphal
2. Pledge of Allegiance to the United States of America led by Ms. Stough.
3. Additions to the agenda.
4. Approval of the council meeting minutes.
 - a. Organizational Meeting of 1/3/22.
 - b. Regular meeting of 1/3/22.
5. Right-of-Way Extension-Country Place.
 - a. Report of public hearing.
 - b. Service Director's report on Access Easement Agreement.
 - c. Proposed Ordinance No. 6-2022, Accepting from Sylvania Lodge No. 1579, Loyal Order of Moose, Inc. a Warranty Deed of Right-of-Way.
 - d. Proposed Ordinance No. 7-2022, Accepting a Perpetual Access Easement from Sylvania Lodge No. 1579, Loyal Order of Moose, Inc.
6. Brint Road Resurfacing Project.
 - a. Service Director's report of Engineering Services.
 - b. Proposed Ordinance No. 8-2022, Accepting the proposal of Feller Finch & Associates, Inc. for Engineering Services relative to the Brint Road Resurfacing Project.
7. Maplewood Avenue Reconstruction Project.
 - a. Service Director's report on project.
 - b. Authorize the Clerk to advertise for bids.
8. Proposed Ordinance No. 9-2022, Accepting the Amendment to the proposal of Reveille to provide Economic Development Planning Services to study the feasibility of creating a Tax Increment Financing District.
9. Proposed Resolution No. 4-2022, Appointing Mary Westphal to the Board of Trustees of Sylvania Area Joint Recreation District (SAJRD), she being a member of the Council of this appointing Political Subdivision, for the full calendar year of 2022.

10. Committee reports.
 - a. Zoning & Annexation Committee meeting held on this date.
11. Committee referrals.

INFORMATION

- A. December 2021 Bank Reconciliation.

Minutes of the Meeting of Council
Organizational Meeting
January 3, 2022

Mayor Craig A. Stough called the Organizational Meeting of Council for the 2022 – 2023 term to order on Monday, January 3, 2022 at 7:15 p.m. Present were: Mark Frye, Doug Haynam, Brian McCann, Patrick Richardson, Lyndsey Stough, Mary Westphal. Call to Order.

Michael A. Bonfiglio, Judge of Sylvania Municipal Court administered the Oath of Office to Craig A. Stough, Mayor. Immediately thereafter the members signed written Oaths of Office for filing with the Director of Finance. Mayor Stough sworn in.

Judge Michael A. Bonfiglio administered the Oath of Office to the Council Members-Elect who were duly elected at the General Election on November 2, 2021, and not previously sworn-in: Marcus Hansen, and Patrick Richardson. Immediately thereafter the members signed written Oaths of Office for filing with the Director of Finance. Council members sworn in.

Mr. Frye moved, Mr. McCann seconded that Council hereby determines it is duly constituted of elected and qualified members consisting of Mark Frye, Marcus Hansen, Douglas Haynam, Brian McCann, Patrick Richardson, Lyndsey Stough, and Mary J. Westphal; roll call vote being, Frye, Hansen, Haynam, McCann, Richardson, Stough, (6) yeas; (0) nays. The motion carried. Council duly constituted of elected and qualified members.

Mayor Stough stated that Council will now consider the selecting of the Office of President of Council for the 2022-2023 term. Mr. Haynam moved, Mr. McCann seconded, to nominate Mark Frye as President of Council; roll call vote being: Frye, Hansen, Haynam, McCann, Richardson, Stough, (6) yeas; (0) nays. The motion carried. Mark Frye elected President of Council for the 2021-2022 term.

Mr. Frye presented the List of Committee assignments for 2022-2023. 2022-2023 Committee Assignments.

- ANNEXATION & ZONING**
Doug Haynam, Chair
Marcus Hansen
Lyndsey Stough
Mary Westphal

- BUILDINGS & GROUNDS**
Lyndsey Stough, Chair
Mark Frye
Marcus Hansen
Patrick Richardson

Minutes of the Meeting of Council
January 3, 2022

EMPLOYEE & COMM. RELATIONS

Mary Westphal, Chair
Marcus Hansen
Doug Haynam
Patrick Richardson

PARKS & FORESTRY

Marcus Hansen, Chair
Doug Haynam
Brian McCann
Lyndsey Stough

STREETS

Patrick Richardson, Chair
Doug Haynam
Brian McCann
Mary Westphal

FINANCE

Mark Frye, Chair
Doug Haynam
Patrick Richardson
Mary Westphal

SAFETY

Mark Frye, Chair
Brian McCann
Lyndsey Stough
Mary Westphal

UTILITIES & ENVIRONMENT

Brian McCann, Chair
Mark Frye
Marcus Hansen
Patrick Richardson

Mr. Haynam moved, Ms. Stough seconded to confirm the Council Committee Assignments as presented by Mr. Frye; roll call vote being, Frye, Hansen, Haynam, McCann, Richardson, Stough, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that this concludes the Organizational Meeting of Council for the 2022-2023 term. Mr. Frye moved, Mr. McCann seconded, that this meeting adjourn; all present voting yea (6); (0) nays. The motion carried and the meeting adjourned at 7:25 p.m.

Clerk of Council

Mayor

Minutes of the Meeting of Council
January 3, 2022

The Council of the City of Sylvania, Ohio met in regular session on January 3, 2022 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Mark Frye, Marcus Hansen, Doug Haynam Brian McCann, Patrick Richardson, Lyndsey Stough; (6) present; Mary Westphal (1) absent.

Roll call:
Westphal, absent,
excused.

Pledge of Allegiance to the United States of America led by Ms. Stough.

Pledge of
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following items were added to the agenda:

Item 13. Update on potential TIF.

Item 11a. Re-schedule the Zoning & Annexation Committee meeting.

Mr. Frye moved, Ms. Stough seconded to approve the agenda as amended; roll call vote being: Frye, Hansen, Haynam, McCann, Richardson, Stough; (6) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mr. Frye presented the December 20, 2021 meeting minutes. Mr. Frye moved, Mr. McCann seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of December 20, 2021 be approved; roll call vote being: Haynam, Frye, McCann, Richardson, Stough, Hansen, (6) yeas; (0) nays. The motion carried.

Approval of the
December 20,
2021 meeting
minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Service Director’s report on the Preliminary Engineering Services Proposals for the South Main Street Sanitary Sewer Improvements (Phase 1) project was placed on file. Mr. McCann presented and read aloud by title only, proposed Ordinance No. 1-2022, a written copy of same having been previously furnished to each member of Council “Accepting the proposal of Jones & Henry Engineers, LTD. to provide preliminary Engineering Services for the South Main Street Sanitary Sewer Improvements (Phase 1) project; appropriating funds therefore in the amount of \$29,300; and declaring an emergency”; Mr. McCann moved, Mr. Haynam seconded for passage of Ordinance No. 1-2022 as an emergency measure; roll call vote being: Hansen, Haynam, McCann, Richardson, Stough, Frye, (6) yeas; (0) nays. The motion carried.

Ordinance
1-2022,
“Accept...Jones
& Henry...
preliminary
engineering...
S. Main Street
Sanitary Sewer
Improvements
Phase 1...”

Minutes of the Meeting of Council
January 3, 2022

Mr. McCann presented and read aloud by title only, proposed Ordinance No. 2-2022, a written copy of same having been previously furnished to each member of Council “Accepting the Proposal of Adkins Sanitation to provide Televised Inspection Services for the South Main Street Sanitary Sewer Improvements (Phase 1) Project; appropriating funds therefore in the amount of \$10,000; and declaring an emergency”; Mr. McCann moved, Ms. Stough seconded for passage of Ordinance No. 2-2022 as an emergency measure; roll call vote being: Haynam, Richardson, Stough, Frye, McCann, Hansen; (6) yeas; (0) nays. The motion carried.

Ordinance No. 2-2022,
“...Adkins Sanitation...telev ised inspection svcs...S. Main St. Sanitary Sewer Imp. (Phase 1) project...:

Mayor Stough stated that Council will now consider agenda item 6.

Service Director’s report on the Right-of-Way Acquisition Services Proposals for LUC-Monroe & Silica (PID 107489) & LUC-Silica Drive Bridge Replacement (PID 111563) was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 3-2022, a written copy of same having been previously furnished to each member of Council “Accepting the Proposal of WE Realty Solutions, LTD. to provide Right-of-Way Acquisition Services relative to the Monroe & Silica Intersection Upgrade Project and the Silica Drive Bridge Replacement Project; appropriating funds therefore in the amount of \$95,250; and declaring an emergency”; Mr. Richardson moved, Mr. McCann seconded for passage of Ordinance No. 3-2022 as an emergency measure; roll call vote being: Richardson, Stough, Frye, Hansen, Haynam, McCann, (6) yeas; (0) nays. The motion carried.

Ordinance No. 3-2022, “...WE Realty LTD...ROW Acquisitions... Monroe & Silica and Silica Bridge projects...”

Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 4-2022, a written copy of same having been previously furnished to each member of Council “Accepting the Proposal of American Property Analysts, Inc. to provide Right-of-Way Acquisitions Services relative to the Monroe & Silica Intersection Upgrade Project and the Silica Drive Bridge Replacement Project; appropriating Funds therefore in the amount of \$12,900; and declaring an emergency”; Mr. Richardson moved, Mr. Haynam seconded for passage of Ordinance No. 4-2022 as an emergency measure; roll call vote being: Stough, Frye, Hansen, Haynam, McCann, Richardson, (6) yeas; (0) nays. The motion carried.

Ordinance No. 4-2022;
“...American Property Analysts to provide ROW Acquisitions...M onroe & Silica and Silica Bridge projects...”

Minutes of the Meeting of Council
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Mayor Stough stated that Council will now consider agenda item 7.

Mr. Frye presented and read aloud by title only, proposed Resolution No. 1-2022, a written copy of same having been previously furnished to each member of Council “A Resolution designating the Clerk of Council as the Mayor and City Council’s Designee to attend training programs and seminars about the Public Records Law as required by Ohio Revised Code Section 109.43; and declaring an emergency”; Mr. Frye moved, Ms. Stough seconded for passage of Resolution No. 1-2022 as an emergency measure; roll call vote being: Frye, Hansen, Haynam, McCann, Richardson, Stough, (6) yeas; (0) nays. The motion carried.

Resolution No. 1-2021, “Designating Clerk as Mayor & Councils designee re: Public Records training...”

Mayor Stough stated that Council will now consider agenda item 8.

Mr. Frye presented and read aloud by title only, proposed Resolution No. 2-2022, a written copy of same having been previously furnished to each member of Council “Re-Appointing Thomas Reynolds to the Zoning Board of Appeals for a term expiring December 31, 2024; and declaring an emergency”; Mr. Frye moved, Mr. Richardson seconded for passage of Resolution No. 2-2022 as an emergency measure; roll call vote being: Frye, Hansen, Haynam, McCann, Richardson, Stough, (6) yeas; (0) nays. The motion carried.

Resolution No. 2-2021, “Re-appointing Thomas Reynolds...BZA term expiring 12/31/24...”

Mayor Stough stated that Council will now consider agenda item 9.

Mr. McCann moved, Mr. Haynam seconded to approve Mr. Frye to push back from table due to a conflict of interest. Roll call vote being: Hansen, Haynam, McCann, Richardson, Stough, Frye, (6) yeas; (0) nays. The motion carried.

Mr. Richardson presented and read aloud by title only, proposed Resolution No. 3-2022, a written copy of same having been previously furnished to each member of Council “Re-Appointing Gary Sommer to the Zoning Board of Appeals for a term expiring December 31, 2024; and declaring an emergency”; Mr. Richardson moved, Mr. Hansen seconded for passage of Resolution No. 2-2022 as an emergency measure; roll call vote being: Hansen, Haynam, McCann, Richardson, Stough, (5) yeas; (0) nays. The motion carried.

Resolution No. 2-2021, “Re-appointing Gary Sommer...BZA term expiring 12/31/24...”

Mr. Frye returned to the table.

Mayor Stough stated that Council will now consider agenda item 10.

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Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 5-2022, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to enter into a 3-year Collective Bargaining Agreement commencing January 1, 2022, on behalf of the City of Sylvania Municipal Employees Association (SMEA), affiliated with District 8, American Federation of State, County and Municipal Employees, AFL-CIO; and declaring an emergency”; Mr. Richardson moved, Mr. Haynam seconded for passage of Ordinance No. 5-2022 as an emergency measure; roll call vote being: Haynam, McCann, Richardson, Stough, Frye, Hansen, (6) yeas; (0) nays. The motion carried.

Ordinance No. 5-2022, “...enter into 3-yr contract with Sylvania Municipal Employees Association (SMEA).”

Mayor Stough stated that Council will now consider agenda item 11a.

Mr. Haynam moved, Ms. Stough seconded to re-schedule the Zoning and Annexation Committee meeting for January 18, 2022 at 7:00 p.m. to discuss, proposed Ordinance No. 77-2021; roll call vote being: McCann, Richardson, Stough, Frye, Hansen, Haynam, (6) yeas; (0) nays. The motion carried.

Reschedule Zoning & Ann Com Mtg for 1/18/21 @7:00 p.m.

Mayor Stough stated there are no items for agenda item 12, so Council will now consider agenda item 13.

Mr. Sanford provided an update on the TIF in the Downtown. He provided a timeline to continue the process, i.e. a Public Information Meeting for property owners, discussion on the use of the tax dollars, and an extension of the Reveille contract.

TIF Update.

Mr. McCann moved, Mr. Haynam seconded to allow Ms. Stough to push back from the table due to conflict of interest. Roll call vote being: McCann, Richardson, Frye, Hansen, Haynam, (5) yeas; (0) nays. The motion carried.

Mr. Frye moved, Mr. Hansen seconded to direct administration to prepare legislation to extend the contract with Reveille up to \$1,500.00 for action the next council meeting. Roll call vote being: Richardson, Frye, Hansen, Haynam, McCann, (5) yeas; (0) nays. The motion carried.

Ms. Stough returned to the table.

Mayor Stough stated all agenda items have been addressed.

5b



DEPARTMENT OF PUBLIC SERVICE
KEVIN G. ALLER, PE DIRECTOR

January 18, 2021

To: The Mayor and Members of Sylvania City Council

Re: **Right-of-Way Extension of Country Place and
Access Easement Agreement with the Sylvania Moose Lodge**

Dear Mr. Mayor and Council Members:

The public hearing for the right-of-way extension on Country Place for the future construction of a paved turnaround on the Sylvania Moose Lodge property was conducted on January 3, 2022. There was no opposition to the request at the meeting.

The final legislative steps necessary to complete the process is to formally accept the right-of-way extension by ordinance, and, to secure an access easement beyond the extension which will allow City vehicles to use the turnaround. The Service Department and Sylvania Moose Lodge have come to an agreement for the turnaround area to be 25' wide by 60' long beyond the extended right-of-way.

Construction of the turnaround is scheduled for late spring or summer of 2022 in anticipation that the turnaround will be complete and ready for use for the 2022 leaf season. The construction work will be performed internally by the Streets Department.

We would request approval of the right-of-way extension of Country Place and the access easement agreement with the Sylvania Moose Lodge.

Please call with any questions.

Sincerely,

Kevin G. Aller, P.E.
Director of Public Service

5c

ORDINANCE NO. 6 -2022

ACCEPTING FROM SYLVANIA LODGE NO. 1579, LOYAL ORDER OF MOOSE, INC., A WARRANTY DEED OF RIGHT-OF-WAY; DEDICATING THE SAME FOR PUBLIC PURPOSES; PROVIDING FUNDS THEREFORE; AND DECLARING AN EMERGENCY.

WHEREAS, Sylvania Lodge No. 1579, Loyal Order of Moose, Inc. the owner of real estate in the City of Sylvania at the westerly end of Country Place; and,

WHEREAS, at the time the Shadylane Extension was developed, a buffer lot was reserved; and,

WHEREAS, ; and,

WHEREAS, in 2021, this issue was referred to the Plan Commission for its review and recommendation and a public hearing was held on January 3, 2022; and,

WHEREAS, subsequent to the public hearing and upon further review of the Plat Restrictions, it was determined that in order to cross the buffer lot for construction of a paved turnaround, additional right-of-way would need to be granted to the City and then the same dedicated for public purposes to satisfy the condition of the Plat Restriction; and,

WHEREAS, Sylvania Lodge No. 1579, Loyal Order of Moose, Inc. has executed and delivered to the City of Sylvania, a Warranty Deed for right-of-way at Country Place, Sylvania, Ohio, which Warranty Deed is in the form and substance of "Exhibit A", attached hereto and made a part hereof.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1: That the Warranty Deed of right-of-way as so executed, tendered and delivered, as described on "Exhibit A" be, and the same hereby is, accepted from Sylvania Lodge No. 1579, Loyal Order of Moose, Inc., the grantor of said deed.

SECTION 2: That the real estate conveyed by said Warranty Deed, identified herein as "Exhibit A" be, and the same hereby is, dedicated as right-of-way.

SECTION 3: That the Director of Law shall cause said Deed to be recorded and thereafter to be filed with the Director of Finance, and to be maintained by him as a part of the records of this City.

SECTION 4: It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 5: That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 6: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the Deed tendered should be accepted forthwith so that other matters relative to clearing title to the acquired property and the overall project will not be delayed. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote on passage as an emergency: Yeas _____ Nays _____

Passed, _____, 2022, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

WARRANTY DEED

KNOW ALL MEN BY THESE PRESENTS:

That the **Sylvania Lodge No. 1579, Loyal Order of Moose, Inc.**, the Grantor, in consideration of one dollar (\$1.00), and other good and valuable considerations, to them paid by **City of Sylvania, Ohio**, the Grantee, whose present mailing address is 6730 Monroe Street, Sylvania, Ohio 43560, the receipt whereof is hereby acknowledged, does hereby grant, bargain, sell, convey and release to the said Grantee, and their successors and assigns, the following described real estate in the City of Sylvania, Lucas County, Ohio, and legally described, Exhibit A, and drawn, Exhibit B as attached.

By acceptance hereof, the Grantor and Grantee acknowledge the following:

1. The Grantor claims title by Limited Warranty Deed as recorded in Microfiche 02 0386E04 in the Deed Records of the Lucas County Recorder's Office.
2. The Grantor hereby covenants that they are the true and lawful Owner and are well seized of the same, and have good right and full power to bargain, sell, and convey the same in the manner aforesaid.
3. This conveyance is expressly made to satisfy the condition in the Shadylane Extension No. 2 Plat as recorded in Plat Book Volume 51, Page 1 in the Deed Records of the Lucas County Recorder's Office which provides that "Lot A" be dedicated as a buffer lot until such time as the abutting right-of-way is extended onto the adjoining property, at which time Lot A will be dedicated as right-of-way.

IN WITNESS WHEREOF, the said Grantor, **Sylvania Lodge No. 1579, Loyal Order of Moose, Inc.**, has hereunto set its hands this 15th day of Sept., 2021.

Sylvania Lodge No. 1579, Loyal Order of Moose, Inc.

By: *Maldin*

STATE OF OHIO

}SS

COUNTY OF LUCAS,

The foregoing instrument was acknowledged before me this 15th day of September

2021 by Sylvania Lodge No. 1579, Loyal Order of Moose, Inc.



KIMBERLY A HETHERINGTON
NOTARY PUBLIC - OHIO
MY COMMISSION EXPIRES 10-09-24

Kimberly A. Hetherington

Notary Public, _____ State of Ohio

My Commission Expires: 10/9/2024

EXHIBIT A
RIGHT-OF-WAY EXTENSION FOR COUNTRY PLACE

Located in the southwest quarter of Section 3 and southeast quarter of Section 4, Town 9 South, Range 6 East, City of Sylvania, Lucas County, State of Ohio and being part of Shadylane Extension No. 2 as recorded in Plat Book Volume 51, Page 1 in the Deed Records of the Lucas County Recorder's Office and part of a 2.291 acre tract of land conveyed to *Sylvania Lodge No. 1579, Loyal Order of Moose, Inc.*, by deed recorded in Microfiche 02 0386E04 in the Deed Records of the Lucas County Recorder's Office and being more particularly described as follows:

Commencing at a monument found at the west quarter corner of Section 3 and east quarter corner of Section 4, Town 9 South, Range 6 East in Whiteford Township, Michigan;

Thence in a southerly direction on the west line of Section 3 and east line of Section 4 South 00°00'00" East a distance of 574.4 feet to a point at the northwest corner of Lot 17 of Shadylane Extension No. 2 as recorded in Plat Book Volume 51, Page 1 in the Deed Records of the Lucas County Recorder's Office, said point also being at the northeast corner of said 2.291 acre tract of land conveyed to *Sylvania Lodge No. 1579, Loyal Order of Moose, Inc.*, by deed recorded in Microfiche 02 0386E04 in the Deed Records of the Lucas County Recorder's Office;

Thence continuing in a southerly direction on the west line of Section 3 and east line of Section 4 and the west line of said Lot 17 of Shadylane Extension No. 2 and east line of said Sylvania Lodge No. 1579 South 00°00'00" East a distance of 125.08 feet to a point at the southwest corner of Lot 17, said point also being at the northwest corner of Lot A of Shadylane Extension No. 2 as recorded in Plat Book Volume 51, Page 1 in the Deed Records of the Lucas County Recorder's Office, said point also being the **TRUE POINT OF BEGINNING**;

Thence in an easterly direction on the said north line of Lot A North 87°58'00" East a distance of 2.00 feet to a point, said point being at the northeast corner of Lot A of Shadylane Extension No. 2 as recorded in Plat Book Volume 51, Page 1 in the Deed Records of the Lucas County Recorder's Office, said point also being on the north right-of-way line of Country Place;

Thence in a southerly direction on the east line of Lot A South 00°00'00" East a distance of 60.04 feet to a point, said point being at the southeast corner of Lot A of Shadylane Extension No. 2 as recorded in Plat Book Volume 51, Page 1 in the Deed Records of the Lucas County Recorder's Office, said point also being on the south right-of-way line of Country Place;

Thence in a westerly direction on the said south line of Lot A South 87°58'00" West a distance of 2.00 feet to a point; said point being at the southwest corner of Lot A of Shadylane Extension No. 2 as recorded in Plat Book Volume 51, Page 1 in the Deed Records of the Lucas County Recorder's Office, said point also being on the west line of Section 3, said point also being on the east line of Section 4, said point also being on the east line of said 2.291 acre tract of land conveyed to *Sylvania Lodge No. 1579, Loyal Order of Moose, Inc.*, by deed recorded in Microfiche 02 0386E04 in the Deed Records of the Lucas County Recorder's Office;

Thence continuing in a westerly direction with the westerly extension of the south right-of-way line of Country Place South 87°58'00" West a distance of 1.00 foot to a point;


Thence in a northerly direction North 00°00'00" West a distance of 60.04 feet to a point; said point being on the westerly extension of the north right-of-way line of Country Place;

Thence in an easterly direction on the westerly extension of the north right-of-way line of Country Place North 87°58'00" East a distance of 1.00 feet to the **TRUE POINT OF BEGINNING**.


The above described area contains 0.004 acres of land, more or less, and is subject to all legal highways and easements of record. Of the described area 0.003 acres, more or less, are part of Lot A of Shadylane Extension No. 2 and 0.001 acres, more or less, are part of Lucas County Auditor's tax district parcel number 82-00964.

Bearings used herein are based on an assumed meridian and are for the express purpose of showing angular measurement only.

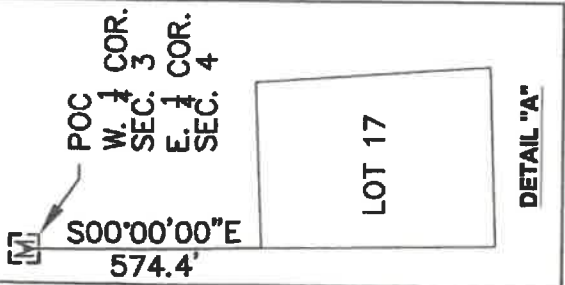
This description was prepared by Joseph E. Shaw, Registered Surveyor 8491 of the State of Ohio.



Joseph E. Shaw
Registered Surveyor of Ohio: No. 8491



Date 6/10/2020



SEE DETAIL "A"

S.W. 1/4 SEC. 3
S.E. 1/4 SEC. 4

TOWN 9 SOUTH, RANGE 6 EAST
CITY OF SYLVANIA
LUCAS COUNTY, OHIO

MCM REAL ESTATE MANAGEMENT LLC
6616 COUNTRY PLACE
SHADYLANE EXTN NO. 2 LOT 17
PLAT BOOK VOL. 51, PAGE 1

LOT 17

POC
W. 1/4 SEC. 3
E. 1/4 SEC. 4

L1: N87°58'00"E, 2.00'
L2: S87°58'00"W, 2.00'
L3: S87°58'00"W, 1.00'
L4: N87°58'00"E, 1.00'

COUNTRY PLACE
(60' R/W)

SYLVANIA LODGE NO. 1579 LOYAL ORDER OF MOOSE, INC.
6072 MAIN STREET
T.D.P. 82-00964

STATE OF OHIO
JOSEPH EDWIN SHAW
S-8491
REGISTERED PROFESSIONAL SURVEYOR

JOSEPH E. SHAW, P.E., P.S.
STATE OF OHIO REGISTERED
LAND SURVEYOR #8491

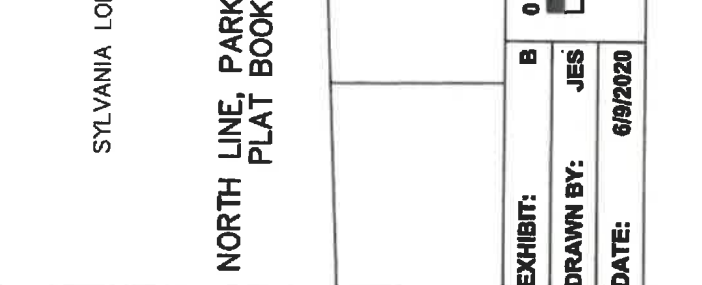
WEST LINE, SHADYLANE
EXTENSION, NO. 2
PLAT BOOK 51, PAGE 1

MARK K. REISINGER
6625 COUNTRY PLACE
SHADYLANE EXTN NO. 2 LOT 18
PLAT BOOK VOL. 51, PAGE 1

DEPARTMENT OF PUBLIC SERVICE
RIGHT-OF-WAY EXTENSION
FOR COUNTRY PLACE

NORTH LINE, PARKER'S ADDITION
PLAT BOOK 20, PAGE 44

EXHIBIT:	B	0	30	60
DRAWN BY:	JES	HORIZONTAL SCALE IN FEET		
DATE:	6/9/2020			



ORDINANCE NO. 7-2022

ACCEPTING A PERPETUAL ACCESS EASEMENT FROM SYLVANIA LODGE NO. 1579, LOYAL ORDER OF MOOSE, INC.; DEDICATING THE EASEMENT FOR PUBLIC PURPOSES; ND DECLARING AN EMERGENCY.

WHEREAS, Sylvania Lodge No. 1579, Loyal Order of Moose, Inc. is the owner of real estate known as 6072 N. Main St., Sylvania, Ohio, Parcel Nos. 82-09011, 82-00987 and 82-00964; and,

WHEREAS, the City desires to extend the County Place right-of-way for the future construction of a paved turnaround on the Sylvania Moose Lodge Property; and,

WHEREAS, this issue was referred to the Municipal Planning Commission for its review and recommendation and the Municipal Planning Commission considered the right-of-way extension on November 10, 2021 and thereafter recommended the approval of such request, which recommendation was as follows:

..."Ms. Fischer moved, Mr. Schaaf seconded to recommend to Council to approve the proposed right-of-way extension. Vote being: Stough, Lindhuber, Fischer, Schaaf and Marciniak (5) aye; (0) nay. Motion passed by a 5 to 0 vote."

WHEREAS, this Council established January 3, 2022 at 7:30 p.m. as the date and time for the Public Hearing before this Council on said right-of-way extension; and,

WHEREAS, this Council held a public hearing on said extension on January 3, 2022, after thirty (30) days prior publication of notice of such public hearing, and after twenty (20) or more days of prior written notice of the hearing to all owners of the property within, contiguous to, and directly across the street from the subject property was duly made; and,

WHEREAS, said grant of Perpetual Access Easement is presented to this Council for acceptance and for appropriation of funds and authorization of payment thereof to the Grantor.

NOW, THEREFORE BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the Perpetual Access Easement as so executed and tendered as described on "Exhibit A" be, and the same hereby is, accepted from Sylvania Lodge No. 1579, Loyal Order of Moose, the grantor therein.

SECTION 2. That the Perpetual Access easement area identified and described in said perpetual access easement as set forth on "Exhibit A" be, and the same hereby is, dedicated for the respective public purposes expresses in said easement.

SECTION 3. That the Director of Law is hereby directed to deliver the recorded easement document to the Director of Finance for retention by him as custodian of the records of this City.

SECTION 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 5. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 6. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the construction of the turnaround should proceed as soon as possible and accordingly the acquisition of the necessary easement should proceed forthwith and therefore this Ordinance should be effective immediately. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote on passage as an emergency: Yeas _____ Nays _____

Passed, _____, 2022, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

PERPETUAL ACCESS EASEMENT

KNOW ALL MEN BY THESE PRESENTS:

That the **Sylvania Lodge No. 1579, Loyal Order of Moose, Inc.**, the Grantor, in consideration of one dollar (\$1.00), and other good and valuable considerations, to them paid by **City of Sylvania, Ohio**, the Grantee, and their successors and assigns, does hereby grant, bargain, sell, convey and release to the said Grantee, an exclusive access easement in, on, over and through the real estate in the City of Sylvania, Lucas County, Ohio, and legally described, Exhibit A, and drawn, Exhibit B as attached.

TO HAVE AND TO HOLD the said easement rights with all the rights, privileges and appurtenances thereto belonging to the Grantee, its successors and assigns forever.

By acceptance hereof, the Grantor and Grantee acknowledge the following:

1. The Grantor claims title by Limited Warranty Deed as recorded in Microfiche 02 0386E04 in the Deed Records of the Lucas County Recorder's Office.
2. The Grantor hereby covenants that they are the true and lawful Owner and are well seized of the same, and have good right and full power to bargain, sell, and convey the same in the manner aforesaid.
3. The Grantor hereby grants an exclusive 25' x 60' access easement, hereinafter referred to as the "Access Easement", to the Grantee, as shown on Exhibit B, for the purposes of allowing City vehicles to turn around from Country Place during maintenance activities and for the storage of snow residuals during seasonal plowing operations. The City shall

be financially responsible for initial construction costs and future maintenance obligations.

IN WITNESS WHEREOF, the said Grantor, **Sylvania Lodge No. 1579, Loyal Order of Moose, Inc.**, has hereunto set its hands this 15th day of Sept, 2021.

Sylvania Lodge No. 1579, Loyal Order of Moose, Inc.

By: Mildred Fu

STATE OF OHIO

}SS

COUNTY OF LUCAS,

The foregoing instrument was acknowledged before me this 15th day of September 2021 by Sylvania Lodge No. 1579, Loyal Order of Moose, Inc.



Kimberly A. Hetherington

KIMBERLY A HETHERINGTON Notary Public, _____ State of Ohio
NOTARY PUBLIC - OHIO
MY COMMISSION EXPIRES 10-09-24 My Commission Expires: 10/9/2024

IN WITNESS WHEREOF, the said Grantee, **City of Sylvania, Ohio**, has hereunto set its hands this _____ day of _____, 2021.

City of Sylvania, Ohio

By: _____
Craig A. Stough, Mayor

By: _____
Toby Schroyer, Director of Finance

Approved:

Leslie B. Brining, Director of Law

EXHIBIT A
ACCESS EASEMENT

Located in the southeast quarter of Section 4, Town 9 South, Range 6 East, City of Sylvania, Lucas County, State of Ohio and being part of a 2.291 acre tract of land conveyed to *Sylvania Lodge No. 1579, Loyal Order of Moose, Inc.*, by deed recorded in Microfiche 02 0386E04 in the Deed Records of the Lucas County Recorder's Office and being more particularly described as follows:

Commencing at a monument found at the east quarter corner of Section 4, Town 9 South, Range 6 East in Whiteford Township, Michigan;

Thence in a southerly direction on the east line of Section 4 South 00°00'00" East a distance of 574.4 feet to a point at the northwest corner of Lot 17 of Shadylane Extension No. 2 as recorded in Plat Book Volume 51, Page 1 in the Deed Records of the Lucas County Recorder's Office, said point also being at the northeast corner of said 2.291 acre tract of land conveyed to *Sylvania Lodge No. 1579, Loyal Order of Moose, Inc.*, by deed recorded in Microfiche 02 0386E04 in the Deed Records of the Lucas County Recorder's Office;

Thence continuing in a southerly direction on the east line of Section 4 and the west line of said Lot 17 of Shadylane Extension No. 2 and east line of said Sylvania Lodge No. 1579 South 00°00'00" East a distance of 125.08 feet to a point at the southwest corner of Lot 17, said point also being on the north right-of-way line of Country Place;

Thence in a westerly direction on the north right-of-way line of County Place South 87°58'00" West a distance of 1.00 feet to the **TRUE POINT OF BEGINNING**;

Thence in a southerly direction 1.00' westerly of and parallel with the east line of Section 3 and east line of said Sylvania Lodge No. 1579 South 00°00'00" East a distance of 60.04 feet to a point on the south right-of-way line of Country Place;

Thence in a westerly direction South 87°58'00" West a distance of 25.02 feet to a point;

Thence in a northerly direction North 00°00'00" West a distance of 60.04 feet to a point;

Thence in a northerly direction on a line parallel with and 25 feet westerly of the said west line of Shadylane Extension No. 2 and west line of Section 3 and east line of Section 4 to a point at the intersection of a line 25 feet westerly of the said west line of Shadylane Extension No. 2 and west line of Section 3 and east line of Section 4 with the westerly extension of the north right-of-way line of Country Place;

Thence in an easterly direction on the westerly extension of the north right-of-way line of Country Place North 87°58'00" East a distance of 25.02 feet to the **TRUE POINT OF BEGINNING**.

Said easement contains 0.034 acres of land, more or less, and is subject to all legal highways and easements of record.

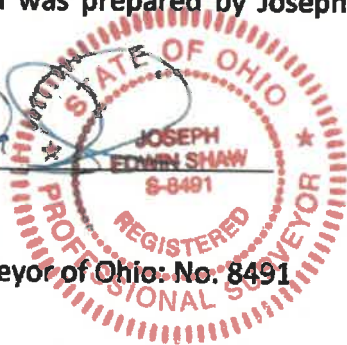
Bearings used herein are based on an assumed meridian and are for the express purpose of showing angular measurement only.

The above described area is contained within Lucas County Auditor's tax district parcel number 82-00964.

This description was prepared by Joseph E. Shaw, Registered Surveyor 8491 of the State of Ohio.



Joseph E. Shaw
Registered Surveyor of Ohio: No. 8491



6/10/2020
Date

POC
W. 1/4 COR. SEC. 3
E. 1/4 COR. SEC. 4

LOT 17

300'00"00"E
574.4'

DETAIL "A"

SEE DETAIL "A"

S.E. 1/4 SEC. 4
TOWN 9 SOUTH, RANGE 6 EAST
CITY OF SYLVANIA
LUCAS COUNTY, OHIO

MCM REAL ESTATE MANAGEMENT LLC
6616 COUNTRY PLACE
SHADYLANE EXTN NO. 2 LOT 17
PLAT BOOK VOL. 51, PAGE 1

S87°58'00"W, 1.00'

N87°58'00"E, 25.02'
(WESTERLY EXTENSION OF THE
N. R/W LINE OF COUNTRY PLACE)



ACCESS EASEMENT

COUNTRY PLACE
(60' R/W)

25' WESTERLY OF AND PARALLEL WITH
THE WEST LINE, SHADYLANE EXTENSION NO. 2
PLAT BOOK 51, PAGE 1

S87°58'00"W, 25.02'
(WESTERLY EXTENSION OF THE
S. R/W LINE OF COUNTRY PLACE)

POB

300'00"00"E, 60.04'

N00°00'00"W, 60.04'

SYLVANIA LODGE NO. 1579 LOYAL ORDER OF MOOSE, INC.
6072 MAIN STREET
T.D.P. 82-00964

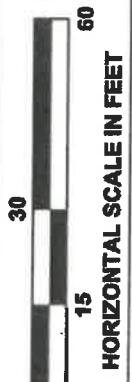
NORTH LINE, PARKER'S ADDITION
PLAT BOOK 20, PAGE 44

W. LINE, SEC. 3
E. LINE, SEC. 4

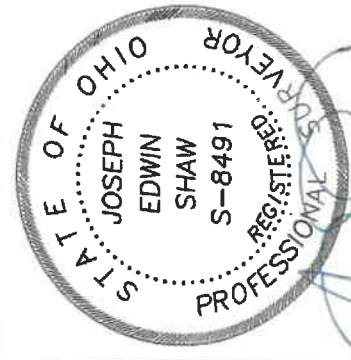
WEST LINE, SHADYLANE
EXTENSION NO. 2
PLAT BOOK 51, PAGE 1

MARK K. REISINGER
6625 COUNTRY PLACE
SHADYLANE EXTN NO. 2 LOT 18
PLAT BOOK VOL. 51, PAGE 1

EXHIBIT: B 0 30
DRAWN BY: JES
DATE: 6/9/2020



DEPARTMENT OF PUBLIC SERVICE
ACCESS EASEMENT FOR
THE CITY OF SYLVANIA FROM
LUCAS COUNTY TDP # 82-00864



JOSEPH E. SHAW, P.E., P.S.
STATE OF OHIO REGISTERED
LAND SURVEYOR #8491



DEPARTMENT OF PUBLIC SERVICE
KEVIN G. ALLER, PE DIRECTOR

January 18, 2022

To: The Mayor and Members of Sylvania City Council

Re: **Engineering Services Proposal
Brint Road Resurfacing Project**

Dear Mr. Mayor and Council Members:

On November 2, 2020 City Council authorized the Service Department to enter into a joint-cooperation agreement with the Lucas County Engineer to pursue Ohio Public Works Commission (OPWC) loan/grant funds for the Brint Road Resurfacing Project (Ord. 21-2020). As you may recall, this project would resurface Brint Road between Centennial Road and Tenmile Creek (County portion) and between Silica Drive and the Norfolk Southern Railroad tracks (City portion). Construction is scheduled for the spring of 2023.

This application was successful with the County and City being awarded \$192,560 in OPWC funds. The total estimated project cost is \$664,000 with the City's participation amount being \$313,871.

As a part of the joint cooperation agreement, each entity would be responsible for conducting the engineering and construction plan preparation work for their respective portions of the project. The City requested engineering proposals from three (3) firms. The lowest engineering proposal amount received was from Feller Finch Associates, Inc. from Maumee, Ohio. Their proposal to provide topographic field survey and engineering was in the amount of \$22,528.

We would recommend approval of Feller Finch and Associates, Inc. proposal in the amount of \$22,528. These funds were included in the 2022 budget via fund 223-7611-53503. Please call with any questions.

Sincerely,

Kevin G. Aller, P.E.
Director of Public Service

FellerFinch

& ASSOCIATES, INC.

Engineers · Surveyors

1683 Woodlands Drive
Maumee, Ohio 43537
Phone: (419) 893-3680
Fax: (419) 893-2982
www.fellerfinch.com

Donald L. Feller, P.E.
Gregory N. Feller, P.E.
Aaron M. Feller, P.E.

August 19, 2021

Mr. Joseph Shaw
City of Sylvania
6730 Monroe St.
Sylvania, Ohio 43560

RE: Brint Road Resurfacing
Proposal No.: 10P05883

Dear Mr. Shaw:

We propose to provide engineering and surveying services for the following project:

Milling and resurfacing existing asphalt, spot full-depth pavement repairs, placement of a 2-course asphalt concrete overlay, upgrade deficient curb ramps and adjustments to manholes, valves and monuments on Brint Road between Silica Drive and the Norfolk Southern Railroad (approximately 4,100 LF).

You will be expected to provide us with any information regarding additional requirements, including any special or extraordinary considerations for the project or special services needed. Our services will consist of the following:

I. Detailed Design Phase

A. Field Survey

1. Perform a boundary survey and related research to obtain an accurate right-of-way and centerline of the project area.
2. Perform a topographic survey with appropriate overlaps onto adjoining properties and include locations of existing visible improvements, drainage related features, and spot elevations through the project area.

B. Engineering Services

1. Provide plans and details for the construction of the project. The plans will include the following:
 - a) Title sheet
 - b) General notes
 - c) Typical section
 - d) General summary
 - e) Plan view
 - f) Construction cost estimate

C. Coordination

1. Any necessary meetings with City officials and the client to review design requirements.
2. Any necessary correspondence related to the project.
3. Submit all plans to the City of Sylvania and make any required revisions to get final approval.

Additional office in Franklin, Tennessee

Our fees for the services described above are below. All fees are time and expense, not to exceed fees.

- Field Survey – 24 hours (crew), 20 hours (Surveyor VI).....\$4,960.00
- Plan Preparation – 100 hours (Engineer III), 100 hours (Technician III)\$15,600.00
- Coordination – 24 hours (Engineer III)\$1,968.00

Additional or non-customary services and resident services during construction will be charged on the basis of our attached hourly rates. We will invoice you monthly for our services and reimbursable expenses.

The above financial arrangements are on the basis of prompt payment of our invoices and continuous progress of the Project through construction. Invoices that remain unpaid for more than thirty (30) days after the invoice date will be charged a service/finance charge of 1-1/2% per month. **We reserve the right to suspend or terminate our services if our invoices are not paid within forty-five (45) days of the invoice date.** Any charges held to be in dispute shall be called to our attention within ten (10) days of receipt of our invoice.

All Documents are instruments of service and Feller, Finch & Associates, Inc. (FFA) shall retain an ownership and property interest therein (including the copyright and the right of reuse) whether or not the project is completed. You shall not rely in any way on any document unless it is signed or sealed by the Engineer or one of its consultants.

Files in electronic media format of text, data, graphics, or other types as furnished by one party to the other are furnished only for convenience, not reliance by the receiving party. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. If there is a discrepancy between the electronic files and the hard copies, the hard copies govern.

This proposal/agreement is intended by the parties to be governed by the laws of the State of Ohio. The parties agree that dispute hereunder shall be adjudicated in court of competent jurisdiction in Lucas County, Ohio.

In recognition of the relative risks and benefits of the project to both the Client and the Design Professional, the Client agrees, to the fullest extent permitted by law, to limit the Design Professional's total liability to the Client or anyone making claims through the Client, for any and all damages or claim expenses (including attorney's fees) arising out of this Agreement, from any and all causes, to the total amount of the Design Professional's fee.

Either party may terminate this agreement with immediate effect by delivering notice of the termination, in writing in the form of an email or letter, to the other party. If the termination is initiated by FFA, FFA will provide the client with the work completed and paid for up to the date of the termination. Any outstanding invoices for work completed prior to termination shall be paid. Payments for work completed will not be refunded.

This proposal/agreement represents the full and final understanding between you and us in respect to the project and supersedes any previous understandings both written and oral, and may only be modified in writing signed by both of us. If this proposal/agreement sets forth your understanding of the arrangement between us, we would appreciate your signing both copies of this letter in the space below and return one signed copy to us. This proposal/agreement will be open for acceptance for forty-five (45) days, unless changed by us in writing.

If you have questions or desire additional information, please contact our office.

Sincerely,

FELLER, FINCH & ASSOCIATES, INC.



Gregory N. Feller, P. E.
President

Accepted this _____ day of _____, 20_____.

CLIENT: _____

By: _____
(Signature)

Name: _____ Title: _____
(Please Print Name & Title)

By: _____
(Signature)

Name: _____ Title: _____
(Please Print Name & Title)

6b

ORDINANCE NO. 8 -2022

ACCEPTING THE PROPOSAL OF FELLER FINCH & ASSOCIATES, INC. FOR ENGINEERING SERVICES RELATIVE TO THE BRINT ROAD RESURFACING PROJECT; APPROPRIATING FUNDS THEREFORE IN THE AMOUNT OF \$22,528; AND DECLARING AN EMERGENCY.

WHEREAS, Ordinance No. 21-2020, passed November 2, 2020, authorized the Mayor and Director of Finance to enter into a Joint Cooperation Agreement with the Lucas County Engineer for the Brint Road Resurfacing Project; and,

WHEREAS, this project will resurface Brint Road between Centennial Road and Tenmile Creek (County portion) and between Silica Drive and the Norfolk Southern Railroad tracks; and,

WHEREAS, the City and County jointly applied for and received an Ohio Public Works Commission grant in the amount of \$192,560 toward the total estimated project cost of \$664,000, with the City's estimated cost being \$313,871; and,

WHEREAS, the Agreement provides that each entity is responsible for the engineering and construction plan preparation work for its portion of the project; and,

WHEREAS, the Director of Public Service, by report dated January 18, 2022, has indicated that the City is prepared to begin engineering and construction plan preparation work for its portion of the Brint Road Resurfacing Project; and,

WHEREAS, the City requested engineering proposals from three (3) firms with the lowest proposal being submitted by Feller Finch Associates, Inc.; and,

WHEREAS, the Director of Public Service, in a report dated January 18, 2022, has recommended that the proposal of Feller Finch & Associates to provide the topographic field survey and engineering services for said project at a cost of Twenty-Two Thousand Five Hundred Twenty-Eight Dollars (\$22,528.00), be accepted.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas

County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the proposal of Feller Finch & Associates in the amount of Twenty-Two Thousand Five Hundred Twenty-Eight Dollars (\$22,528.00) for providing engineering services for the Brint Road Resurfacing Project, is hereby accepted.

SECTION 2. That the Director of Public Service shall promptly give notice to said consultant to proceed under the proposal hereby approved and accepted.

SECTION 3. That to provide funds for said consultant services hereby authorized, there is hereby appropriated from the **CITY PERMISSIVE TAX FUND** from funds therein not heretofore appropriated to **Account No. 223-7611-53503, Street Improvements** the amount of Twenty-Two Thousand Five Hundred Twenty-Eight Dollars (\$22,528.00).

SECTION 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 5. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 6. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the City should provide for the engineering services the earliest possible time. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote on passage as an emergency: Yeas _____ Nays _____

Passed, _____, 2022, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

7a



DEPARTMENT OF PUBLIC SERVICE
KEVIN G. ALLER, PE DIRECTOR

January 18, 2022

To: The Mayor and Members of Sylvania City Council

Re: **Maplewood Avenue Reconstruction**

Dear Mr. Mayor and Council Members:

The bidding documents for the above referenced project are complete. This project will reconstruct the existing composite pavement full-depth with new asphalt pavement from the railroad tracks to Main Street. In addition, the existing 8" waterline will be replaced between the railroad tracks and Richard Becker Place. Other items include new storm sewer, sidewalks meeting with current ADA guidelines, decorative street light replacements, and streetscape elements. Construction is scheduled to start in the spring of 2022.

The estimated construction cost of the project is \$706,500 and the City has already secured \$299,900 in Ohio Public Works Commission (OPWC) grant assistance. The remaining \$406,600 will be locally funded and was included in the 2022 budget as a capital improvement expense via fund 401-7610-53503.

We would request that the Clerk of Council be authorized to advertise for bids.

Sincerely,

Kevin G. Aller, P.E.
Director of Public Service

ORDINANCE NO. 9 -2022

ACCEPTING THE AMENDMENT TO THE PROPOSAL OF REVELLE TO PROVIDE ECONOMIC DEVELOPMENT PLANNING SERVICES TO STUDY THE FEASIBILITY OF CREATING A TAX INCREMENT FINANCING DISTRICT; APPROPRIATING FUNDS THEREFORE IN AN AMOUNT NOT TO EXCEED \$1,500; AND DECLARING AN EMERGENCY.

WHEREAS, Ordinance No. 65-2021, passed by Sylvania City Council on September 20, 2021, accepted the proposal of Reveille to provide economic development planning services to study the feasibility of creating a Tax Increment Financing District and appropriated \$6,500 for said services; and,

WHEREAS, at the January 3, 2022 meeting of Sylvania City Council, the Economic Development Director provided an update on the TIF and recommended that the amended proposal of Reveille to provide additional economic development planning services beyond the scope of what was initially included in the proposal accepted by Sylvania City Council in an amount not to exceed \$1,500 be approved; and,

WHEREAS, thereafter, Sylvania City Council, at its January 3, 2022 meeting, ordered legislation be prepared to accept the amended proposal of Reveille to provide economic development planning services relative to the establishment of a TIF in an amount not to exceed \$1,500.

NOW, THEREFORE BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the amended proposal of Reveille in an amount not to exceed the total sum of One Thousand Five Hundred Dollars (\$1,500.00) to provide economic development planning services to determine the feasibility of creating a tax increment financing district, is hereby approved and accepted.

SECTION 2. That the Director of Economic Development promptly give notice to said consultants to proceed under the proposal hereby approved and accepted.

SECTION 3. That to provide funds for said consulting services hereby authorized, there is hereby appropriated from the **GENERAL FUND** from funds therein not heretofore appropriated to **Account No. 110-7320-51294 – Special Projects** an amount not to exceed One Thousand Five Hundred Dollars (\$1,500.00).

SECTION 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 5. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 6. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the professional services should commence at the earliest possible time and therefore this Ordinance should be effective immediately. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote on passage as an emergency: Yeas _____ Nays _____

Passed, _____, 2022, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

RESOLUTION NO. 4 - 2022

APPOINTING MARY WESTPHAL TO THE BOARD OF TRUSTEES OF SYLVANIA AREA JOINT RECREATION DISTRICT (SAJRD), SHE BEING A MEMBER OF THE COUNCIL OF THIS APPOINTING POLITICAL SUBDIVISION, FOR THE FULL CALENDAR YEAR OF 2022; AND DECLARING AN EMERGENCY.

WHEREAS, Sylvania City Council appoints a member to the Board of Trustees of the Sylvania Area Joint Recreation District each year; and,

WHEREAS, the City of Sylvania should appoint a member of its Council to the Board of Trustees of the Sylvania Area Joint Recreation District for the 2022 calendar year.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That Mary Westphal, a member of the Council of this appointing political subdivision, is hereby appointed to the Board of Trustees of Sylvania Area Joint Recreation District for the calendar year 2022.

SECTION 2. That the Clerk of Council be, and she hereby is, directed to certify a copy of this Resolution to Sylvania Area Joint Recreation District.

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4. That the Clerk of Council is hereby directed to post a copy of this Resolution in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 5. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the reason that the re-appointment to the SAJRD Board of Trustees of a member of this appointing political subdivision should be made immediately so that the appointed Councilperson will be duly authorized for the full calendar year of 2022. Provided this Resolution receives the affirmative vote of five (5) or more members elected to Council, it shall

take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote on passage as an emergency: Yeas _____ Nays _____

Passed, _____, 2022 as an emergency measure.

President of Council

ATTEST:

Clerk of Council

APPROVED:

Mayor

Date

APPROVED AS TO FORM:

Director of Law

City of Sylvania
Bank Reconciliation
December 2021


A

Ending balance for November 2021	33,251,649.09
Add: Monthly Receipts	<u>3,258,681.87</u>
Subtotal	\$ 36,510,330.96
Less: Monthly Disbursements	<u>3,267,261.85</u>
Ending balance for December 2021	\$ 33,243,069.11
Less:	
CD Metamora Bank	\$ (2,209,253.18)
Star Ohio	(82,361.94)
Petty Cash (1)	(2,050.00)
Cemetery Savings	(1,062.86)
Toledo Community Fund	(31,803.18)
5/3rd Securities	(10,228,827.96)
SJS Account	(5,871,483.82)
UBS Financial	(7,480,656.41)
Premier Bank (CD)	(2,112,245.16)
Key Bank (CD)	-
Sylvania Township Bonds	(80,000.00)
	\$ 5,143,324.60
 Voided Check#78697 dtd 12/31/21	 (17.00)

BANK BALANCE	
EOM 5/3rd Bank Balance	\$ 5,887,029.61
Deposit in Transit:	
Income Tax	962.81
General Deposit	
Subtotal	\$ 5,887,992.42
Less: Outstanding Checks (2)	744,684.82
Adjusted Bank Balance	\$ 5,143,307.60
(2)	
November Outstanding Checks	\$ 1,151,821.92
Checks written this month	1,629,539.76
Voided Checks:	
Invoice Cloud dtd 9/1/21 ck#78489	(640.60)
Subtotal	<u>\$ 2,780,721.08</u>
Checks Cleared this month	<u>(2,036,036.26)</u>
December Outstanding Checks	\$ 744,684.82

(1)	
Division of Public Service	\$ 150.00
Department of Finance	100.00
Division of Water	600.00
Division of Police	200.00
Municipal Court	700.00
Division of Taxation	150.00
Division of Forestry	150.00

Petty Cash Balance \$ 2,050.00


Toby Schroyer
Director of Finance, City of Sylvania