



## **Demolition Utility Disconnection Process and Recommendations**

### **Permit**

A permit is required for demolition of any facility in the City of Sylvania. A Demolition Permit can be obtained by completing a demolition permit application form, payment of the appropriate demolition permit fee, and sign off of City Utilities being terminated. This application and payment is processed at the City of Sylvania Zoning Office located at 6730 Monroe Street, Sylvania Ohio.

### **City Utility Disconnection**

Generally cutting City Utilities includes disconnection from one or all of the following – Water, Sewer, and Storm. When cutting City utilities, this requires a permit and inspection of the disconnection process and approval of the disconnection by a City Utility Employee. The demolition contractor typically excavates the area of the above-mentioned lines and will terminate the connection by cutting and “Capping” the lines. This is required so there are no open lines in which soil or debris can enter into the public utility systems.

It can be noted that often it can be scheduled so the demolition can immediately proceed once these terminations are approved by the City Utility Department and accompanied by a completed demolition permit and payment of fees.

### **Private Utility Disconnection**

For private Utilities, contact can be made to the supplier of these utilities and requesting permanent disconnection from services. This is not the same as simply turning the utility off. Termination means the main supplies to these private utilities will be terminated to the property and not just within the facility being demolished. Most private utility agencies have an online form or can be contacted via phone to request. The following list is intended to aid in this process but is not necessarily considered a complete and entire list of utilities that may be attached to a facility:

**Toledo Edison** 1-888-LIGHTSS, 1-888-544-4877 or the following link

[https://www.firstenergycorp.com/service\\_requests/request-electrical-work.html](https://www.firstenergycorp.com/service_requests/request-electrical-work.html)

**Columbia Gas** 1-866-344-4077

<https://www.columbiagasohio.com/construction-renovation>

**Spectrum Phone and Internet** 1-888-812-2591

<https://enterprise.spectrum.com/support/faq/account/how-to-cancel-service.html>

**Buckeye Cable and TV** 419-742-4756, 419-724-3713

<https://www.buckeyebroadband.com/>

### **Ohio Utilities Protection Service (OUPS) 811**

It is also a requirement to contact the Ohio Utilities Protection Service program – “Call before you dig”. This program will physically mark all utilities that are listed in the area that are possibly connected to the property. When contacting OUPS, you will be provided a list of all registered utilities on a property. This is also a great resource for obtaining contact information for all utility companies that may be supplying a service to the property or facility.

Ohio Utilities Protection Program (OUPS)

This is a direct connection and contact can be made by simply dialing:

811

### **Other Utilities**

#### **AT&T**

130 N. Erie Street, Room 714  
Toledo, Ohio 43624  
419-245-7714

#### **Charter Communications**

3760 Interchange Dr.  
Columbus, Ohio 43204  
614-255-6340

#### **Verizon**

300 West Gypsy lane  
Bowling Green, Ohio 43402  
419-354-9452

#### **Frontier**

3126 N McCord Rd  
Toledo, Ohio 43617  
419-841-7218