

Board of Architectural Review

Minutes of the regular meeting of February 16, 2022. Mr. Schaaf called the meeting to order.

Members present: Carol Lindhuber, Ken Marciniak and Jeff Schaaf (3) present. Mayor Craig Stough, Kate Fischer excused. Zoning Administrator, Timothy Burns also present.

Ms. Lindhuber moved, Mr. Marciniak seconded to approve the Minutes of the December 15, 2021, meeting as submitted. Vote being: Lindhuber, Schaaf and Marciniak (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

Item 3 – Regulated Sign – app. no. 1-2022 requested by Karrie Brock of Fast Signs for Turk Family Enterprises, LLC, 5808 Monroe Street, Sylvania, Ohio 43560. Application is for a new monument sign to replace an existing pole sign.

Mr. Burns said the new sign meets the size and setback requirements of the Sylvania Sign Code.

Mr. Marciniak moved, Ms. Lindhuber seconded, to approve the sign shown in the drawing submitted with the application. Vote being: Lindhuber, Schaaf and Marciniak (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

Item 4 – Regulated Sign – app. no. 2-2022 requested by Mark Clark for Appliance Center, 5656 Monroe Street, Sylvania, Ohio 43560. Application is for a replacement of the existing wall sign.

Mr. Clark was present.

Sign(s) is within the limits of the Sylvania Sign Code.

Ms. Lindhuber moved, Mr. Marciniak seconded, to approve the sign shown in the drawing submitted with the application. Vote being: Lindhuber, Schaaf and Marciniak (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

Item 5 – Building Review – app. no. 3-2022 requested by David Heidtke of RGLA Solutions, Inc. for Planet Fitness, 6758 Sylvania Avenue, Sylvania, Ohio 43560.

Mr. Burns explained that there are currently two sets of motion doors in the entrance. The door to the right will be fixed panels and the door to the left will become swinging doors. Materials will match with the current materials and new glazing will be applied to closely match the existing glaze.

Mr. Marciniak moved, Ms. Lindhuber seconded, to approve design shown in the drawing submitted with the application. Vote being: Lindhuber, Schaaf and Marciniak (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

Ms. Lindhuber moved, Mr. Marciniak seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,

Debra Webb, Secretary
Municipal Planning Commission

Sylvania Municipal Planning Commission

Minutes of the regular meeting of February 16, 2022. Mr. Marciniak called the meeting to order.

Members present: Carol Lindhuber, Ken Marciniak and Jeff Schaaf (3) present. Mayor Craig Stough, Kate Fischer excused. Zoning Administrator, Timothy Burns also present.

Mr. Schaaf moved, Ms. Lindhuber seconded to approve the Minutes of the December 15, 2021, meeting as submitted. Vote being: Lindhuber, Schaaf and Marciniak (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

Item 3 - Organization Meeting

a. Election of Officers:

1. Chair – Mr. Marciniak moved, Ms. Lindhuber seconded to elect Jeff Schaff as Chair. Vote being: Lindhuber, Schaaf and Marciniak (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

2. Vice-Chair – Ms. Lindhuber moved, Mr. Schaaf seconded to elect Kate Fischer as Vice-Chair. Vote being: Lindhuber, Schaaf and Marciniak (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

Ms. Lindhuber moved, Mr. Schaaf seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,

Debra Webb, Secretary
Municipal Planning Commission