

Minutes of the Meeting of Council
August 15, 2022

The Council of the City of Sylvania, Ohio met in regular session on August 15, 2022 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Mark Frye, Marcus Hansen, Doug Haynam, Brian McCann, Patrick Richardson, Lyndsey Stough, Mary Westphal; (7) present; (0) absent.

Roll call:
All Present.

Pledge of Allegiance to the United States of America led by Mrs. Westphal.

Pledge of
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following items has been added to the agenda:

- 11a. Report and proposal regarding proposed Ordinance No. 78-2022.
- 19. Announcement by Chief Schnoor.
- 18. Discussion on pole sign initiative.
- 8a. Richards Park update.

Mr. Haynam moved, Mr. Frye seconded to approve the agenda as amended; roll call vote being: Frye, Hansen, Haynam, McCann, Richardson, Stough, Westphal; (7) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mr. Frye presented the July 18, 2022 meeting minutes. Mr. Frye moved, Mrs. Westphal seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of July 18, 2022 be approved; roll call vote being: Hansen, Haynam, Frye, McCann, Richardson, Stough, Westphal, (7) yeas; (0) nays. The motion carried.

Approval of the
July 18, 2022
meeting minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Judge Bonfigilo's reported on a proposed new position of Magistrate/Court Administrator.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 72 -2022, a written copy of same having been previously furnished to each member of Council "Revising the Administrative, Departmental and Divisional Organization of the City and the Codified Ordinances thereof by amending Sylvania Codified Ordinance Section 139.03 (e)(3) to change the title of Magistrate position form "Magistrate" to "Magistrate/Court Administrator" for the Sylvania Municipal Court and to set the salary at \$120,000; and declaring an emergency."; Mrs. Westphal moved, Mr. Frye seconded for passage of Ordinance No. 72-2022 as an emergency measure; roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Frye, Hansen: (7) yeas;

Ordinance No.
72-2022,
"Revising...Syl.
Codified Ord....
...Magistrate to
Magistrate/Court
Administrator..."

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(0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 6.

Service Director’s report on the Construction Engineering Consultant for the Monroe Street & Harroun Road Safety Improvements was placed on file. Mr. Richardson moved, Mr. Haynam seconded to authorize to begin the Letter of Interest Solicitation for the Monroe Street & Harroun Road Safety Improvement Construct Engineering Consultants; roll call vote being; Haynam, McCann, Richardson, Stough, Westphal, Frye, Hansen: (7) yeas; (0) nays. The motion carried.

Authorize to begin the Letter of Interest Solicitation for Monroe & Harroun Safety Improvements.

Service Director’s report on LUC-CR 4-9.77 Monroe & Harroun Improvements was placed on file. Mr. Richardson moved, Ms. Stough seconded to authorize the Clerk to advertise for bids for the Monroe & Harroun Improvements; roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Frye, Hansen: (7) yeas; (0) nays. The motion carried.

Authorize to advertise for bids for Monroe & Harroun Improvements Project.

Mayor Stough stated that Council will now consider agenda item 7.

Service Director’s report on Large Diameter Sanitary Sewer Lining Project (Phase 2) was placed on file. Mr. McCann presented and read aloud by title only, proposed Ordinance No. 73 -2022, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to approve Change Order No. 1 to this City’s Agreement with Granite Inliner, LLC for the Large Diameter Sanitary Sewer Lining Project (Phase 2) to reflect the cost increase associated with the unit pricing for cured-in-place pipe lining; increase the contract amount by \$51,614.20; appropriating funds therefore; and declaring an emergency measure; Mr. McCann moved, Mrs. Westphal seconded for passage of Ordinance No. 73-2022 as an emergency measure; roll call vote being: McCann, Richardson, Stough, Westphal, Frye, Hansen, Haynam: (7) yeas; (0) nays. The motion carried.

Ordinance No. 73-2022, “Authorizing CO#1 to Granite Inliner, LLC contract...Large Diameter Sanitary Sewer Lining Project (Phase 2)”

Mayor Stough stated that Council will now consider agenda item 8.

Service Director’s report on the Harroun Park River Trail Stream Restoration (Phase 2) Design-Build Contract approval was placed on file. Mr. McCann presented and read aloud by title only, proposed Ordinance No. 74 -2022, a written copy of same having

Ordinance No. 74-2022, “Authorizing

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been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to accept the proposal of Civil & Environmental Consultants, Inc. for the Design-Build Services for the Harroun Park River Trail Stream Restoration Project (Phase 2); appropriating funds therefore in the amount of \$702,000: and declaring an emergency measure”; Mr. McCann moved, Mr. Hansen seconded for passage of Ordinance No. 74-2022 as an emergency measure; roll call vote being: Richardson, Stough, Westphal, Frye, Hansen Haynam, McCann: (7) yeas; (0) nays. The motion carried.

Civil & Environmental Consultants for Design-Build Svcs...Harroun Park River Trail Stream Restoration...”

Service Director Aller provided an update on the Richards Park Stream Restoration project that received grant funding if property owners provided support.

Richards Park Update.

Mayor Stough stated that Council will now consider agenda item 9.

Service Director’s report on the Subsidy Stipulation Agreement- Public Utilities Commission of Ohio (PUCO) – LUC-Monroe & Silica Improvements was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 75-2022, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance of the City of Sylvania, Ohio, to enter into a Subsidy Stipulation Agreement with the Public Utilities Commission of Ohio (“PUCO”); and declaring an emergency”; Mr. Richardson moved, Mr. McCann seconded for passage of Ordinance No. 75-2022 as an emergency measure; roll call vote being: Stough, Westphal, Frye, Hansen Haynam, McCann, Richardson: (7) yeas; (0) nays. The motion carried.

Ordinance No. 75-2022, “Authorizing.... Subsidy Stipulation Agreement with PUCO...”

Mayor Stough stated that Council will now consider agenda item 10.

Service Director’s report on Right-of-Way acquisition (33-T) for LUC-Monroe and Silica & LUC-Silica Drive Bridge Replacement was placed of file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 76-2022, a written copy of same having been previously furnished to each member of Council “Accepting a Temporary Construction Easement from Sigma Realty Company for the Monroe & Silica Improvement Project and Silica Drive Bridge Replacement Project; dedicating the Temporary Easement for Public purposes; appropriation funds therefore in the amount of \$2,800; and declaring an emergency.”; Mr. Richardson moved, Mrs. Westphal seconded for passage of Ordinance No. 76-2022 as an emergency measure;

Ordinance No. 76-2022, “Accepting a Temporary Construction Easement from Sigma Realty Company ...Monroe & Silica Improvement

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roll call vote being: Westphal, Frye, Hansen, Haynam McCann, Stough, Richardson: Project...”
(7) yeas; (0) nays. The motion carried.

Service Director’s report on Right-of-Way acquisition (52-WD1-WD2 & 52T) for Ordinance No.
LUC-Monroe and Silica & LUC-Silica Drive Bridge Replacement was placed of file. 77-2022,
Mr. Richardson presented and read aloud by title only, proposed Ordinance No. “Accepting
77-2022, a written copy of same having been previously furnished to each member of Temporary
Council “Accepting a Temporary Construction Easement from and authorizing the Construction
Mayor and Director of Finance to enter into a Purchase Agreement with Anchor Church Easement and
of the Christian and Missionary Alliance for the Monroe & Silica Improvement Project purchase
and Silica Drive Bridge Replacement Project; dedicating the same for public purposes; agreement from
appropriating funds therefore in the amount of \$418.00; and declaring an emergency.”; Anchor
Mr. Richardson moved, Mrs. Westphal seconded for passage of Ordinance No. Church...
77-2022 as an emergency measure; roll call vote being: Frye, Hansen, Haynam Monroe & Silica
McCann, Stough, Richardson, Westphal: (7) yeas; (0) nays. The motion carried. Improvement
Project.

Mayor Stough stated that Council will now consider agenda item 11.

Ms. Stough presented and read aloud by title only, proposed Ordinance No. Ordinance No.
78-2022, a written copy of same having been previously furnished to each member of 78-2022,
Council “Accepting the proposal of the Edge Group, Inc. to provide Processional Accepting
Landscape Architectural Services relative to the Downtown Transportation proposal Edge
Improvements Project; appropriating funds therefore in the amount of \$28,500; and Group Inc...
declaring an emergency.”; Ms. Stough moved, Mrs. Westphal seconded for passage of Downtown
Ordinance No. 78-2022 as an emergency measure; roll call vote being: Hansen, Transportation
Haynam McCann, Stough, Richardson, Westphal, Frye: (7) yeas; (0) nays. The motion Improvement
carried. Project...”

Mayor Stough stated that Council will now consider agenda item 12.

Ms. Stough moved, Mr. Hansen seconded for Mr. Frye to push back from table due to Mr. Frye pushed
possible conflict of interest; roll call vote being: Hansen, Haynam McCann, Stough, back from table.
Richardson, Westphal, Frye: (7) yeas; (0) nays. The motion carried.

Ordinance No.

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Mr. Hansen presented and read aloud by title only, proposed Ordinance No. 79-2022, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to enter into a First Amendment to Trail Easement and Maintenance Agreement with the Toledo-Lucas County Port Authority and SOMO MF Partners, LLC; and declaring an emergency.”; Mr. Hansen moved, Mr. Haynam seconded for passage of Ordinance No. 79-2022 as an emergency measure; roll call vote being: Haynam, McCann, Stough, Richardson, Westphal, Hansen: (6) yeas; (0) nays. The motion carried.

79-2022,
Authorizing
1st Amendment
to Trail Easement
& Maint. Agrmt
...Tol-LUC Port
Authority...”

Mr. Frye returned to the table.

Mayor Stough stated that Council will now consider agenda item 13.

Mr. Haynam presented and read aloud by title only, proposed Ordinance No. 80-2022, a written copy of same having been previously furnished to each member of Council “Approving the Banner Application of Lourdes University; authorizing the Zoning Administrator to indicate such approval on behalf of the City of Sylvania; and declaring an emergency.”; Mr. Haynam moved, Mrs. Westphal seconded for passage of Ordinance No. 80-2022 as an emergency measure; roll call vote being: McCann, Stough, Richardson, Westphal, Frye, Hansen, Haynam: (7) yeas; (0) nays. The motion carried.

Ordinance No.
80-2022,
“Approving
banner
application...
Lourdes
University...”

Mayor Stough stated that Council will now consider agenda item 14.

Mr. Haynam presented and read aloud by title only, proposed Ordinance No. 77-2021, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to accept the proposal of Environmental Design Group to review the City’s Zoning Code; appropriating funds therefore in an amount not to exceed \$24,000; and declaring an emergency.”; Mr. Haynam moved, Ms. Stough seconded for passage of Ordinance No. 77-2021 as an emergency measure; roll call vote being: Stough, Richardson, Westphal, Frye, Hansen, Haynam, McCann,: (7) yeas; (0) nays. The motion carried.

Ordinance No.
77-2021,
Authorizing to
accept proposal
Environmental
Design
Group...City’s
Zoning Code...”

Mayor Stough stated that Council will now consider agenda item 15.

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Service Director Aller provided an update on the Toledo Regional Water Commission- Toledo Raw Water Main repairs. He is waiting for a copy of the official report to review options and provide input.

Toledo Regional Water Commission update.

Mayor Stough stated that there are no items for agenda item 16 & 17 so Council will now consider agenda item 18.

Mr. Sanford provided information on the Pole Sign Initiative which is to convert all pole signs to monument signs by 2026. Letters to business owners with information on city financial support will be sent.

Pole Sign Initiative update.

Mayor Stough stated that Council will now consider agenda item 19.

Police Chief Rick Schnoor announced his retirement as of September 6, 2022. He provided the status report of the department stating they are fully staffed. He provided a few of the accomplishments during his tenure including hiring to provide full staff, updating the reporting system, updated policies/procedures, and the department's enhanced training of all officers to adapt to the mental health crisis. He was thanked by Council.

Chief Schnoor's announcement of retirement effective 9/6/22.

Mayor Stough stated all agenda items have been addressed.

Adjournment.

Mr. Frye moved, Mr. McCann seconded to adjourn at 9:20 p.m. Roll call vote being: Frye, Hansen, Haynam, McCann, Stough, Westphal, Richardson, (7) yeas; (0) nays.

Clerk of Council

Mayor

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