

Minutes of the Meeting of Council
October 17, 2022

The Council of the City of Sylvania, Ohio met in regular session on October 17, 2022 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Mark Frye, Marcus Hansen, Doug Haynam, Brian McCann, Patrick Richardson, Lyndsey Stough, Mary Westphal; (7) present; (0) absent.

Roll call:
All present.

Pledge of Allegiance to the United States of America led by Mr. Richardson.

Pledge of
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following items has been added to the agenda:

Item # 13a. – Strike from Agenda.

Agenda approval.

Mr. Frye moved, Mr. McCann seconded to approve the agenda as amended; roll call vote being: Frye, Hansen, Haynam, McCann, Richardson, Stough, Westphal; (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 4.

Mr. Frye presented the October 3, 2022 meeting minutes. Mr. Frye moved, Mr. Richardson seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these corrected minutes at this time, and the journal of the minutes of the regular meeting of October 3, 2022 be approved; roll call vote being: Hansen, Haynam, McCann, Richardson, Stough, Westphal, Frye; (7) yeas; (0) nays. The motion carried.

Approval of the
October 3, 2022
meeting minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Connie White, Executive Director of the Sylvania Prevention Alliance provided information on their activities, programs and services to the community.

SPA 2022 Recap
information
presented.

Lori Houser, Director of Imagination Station provided information in their activities. She provided packets to Council members regarding Issue #10 on the ballot. She stated 30% of their operating budget comes from the levy with the other 70% from donations, membership, sponsors, entry fees, etc.

Imagination
Station Levy Info
presented.

Mayor Stough stated that Council will now consider agenda item 6.

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Mr. Frye reported on the public hearing on ZA-2-2022, from Ralph A. Ruetz (Dave Schmitt, DS Developers, LLC) for property located at 4215 McCord Road, Sylvania, OH. Mr. Frye moved, Mrs. Westphal seconded to refer this matter to the Zoning and Annexation Committee to be reviewed at the 11/7/22 Zoning & Annexation Committee at 6:45p.m. Roll call vote being: Hansen, Haynam, McCann, Richardson, Stough, Westphal, Frye; (7) yeas; (0) nays. The motion carried.

ZA-2-2022
Public Hearing
report and
referral to Z & A
Committee for
review.

Mayor Stough stated that Council will now consider agenda item 7.

Service Director’s report on Right-of-Way acquisition (Bill of Sale from Tenant for 31-WD & 31-T)) for LUC-Monroe and Silica & LUC-Silica Drive Bridge Replacement was placed of file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 90 -2022, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to enter into a Bill of Sale Agreement with Jamilynn Fox for the Allstate Insurance sign that will be removed as part of the Monroe & Silica Improvement Project and Silica Drive Bridge Replacement Project; appropriating funds therefore in the amount of \$6,225; and declaring an emergency.”; Mr. Richardson moved, Mr. Haynam seconded for passage of Ordinance No. 90-2022 as an emergency measure; roll call vote being: Haynam, McCann Richardson, Stough, Westphal, Frye, Hansen,; (7) yeas; (0) nays. The motion carried.

Ordinance No.
90-2022,
“Authorizing
...Bill of Sale
with Jamilynn
Fox of Allstate
Insurance sign to
be removed....”

Service Director’s report on Right-of-Way acquisition (12-WD1, 12-WD2, 12-T1 & 12-T2) and (50-WD1, 50-WD2, 50-WD3, 50-T1 & 50-T2) for LUC-Monroe and Silica & LUC-Silica Drive Bridge Replacement was placed of file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 91-2022, a written copy of same having been previously furnished to each member of Council “Accepting a Temporary Construction Easement from and authorizing the Mayor and Director of Finance to enter into a Purchase Agreement with the Board of Education of the Sylvania School District for the Monroe & Silica Improvement Project and Silica Drive Bridge Replacement Project; dedicating the same for public purposes; appropriating funds therefore in the amount of \$42,800.00; and declaring an emergency.”; Mr. Richardson moved, Ms. Stough seconded for passage of Ordinance No. 91-2022 as an emergency measure; roll call vote being: McCann, Richardson, Stough, Westphal, Frye, Hansen, Hayna; (7) yeas; (0) nays. The motion carried.

Ordinance No.
91-2022,
“Accepting a
Temporary
Construction
Easement from
Bod of Ed,
Sylvania School
District
...Monroe &
Silica
Improvement
Project...”

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Mr. Richardson presented and read aloud by title only, proposed Resolution No. 18-2022, a written copy of same having been previously furnished to each member of Council “A Resolution declaring it necessary and declaring Council’s intent to appropriate certain property for the Monroe & Silica and Silica Drive Bridge Replacement Project from EMRO Marketing Company; authorizing the Mayor to cause written notice to be given; and declaring an emergency.”; Mr. Richardson moved, Mr. Haynam seconded for passage of Resolution No. 18-2022 as an emergency measure; roll call vote being: Richardson, Stough, Westphal, Frye, Hansen, Haynam, McCann; (7) yeas; (0) nays. The motion carried.

Resolution No. 18-2022,
“...declaring it necessary & Council’s intent to appropriate certain property from EMRO for Monroe & Silica project...”

Mayor Stough stated that Council will now consider agenda item 8.

Service Director’s report on the Municipal Bridge Inspection was placed on file. Mr. Richardson presented and read aloud by title only, proposed Resolution No. 17-2022, a written copy of same having been previously furnished to each member of Council “Consenting to the City of Sylvania’s participation in the Ohio Department of Transportation’s Municipal Bridge Inspection Program; authorizing the Mayor and Director of Finance to execute Contracts as required; and declaring an emergency.”; Mr. Richardson moved, Mr. Hansen seconded for passage of Resolution No. 17-2022 as an emergency measure; roll call vote being: Stough, Westphal, Frye, Hansen, Haynam, McCann, Richardson; (7) yeas; (0) nays. The motion carried.

Resolution No. 17-2022,
“Consenting to participation in ODOT’s Municipal Bridge Inspection Program...”

Mayor Stough stated that Council will now consider agenda item 9.

Service Director’s report on the School Zone Flasher Replacements was placed on file. Mr. Richardson moved, Mr. Haynam seconded to authorize the Clerk of Council to advertise for bids for the School Zone Flasher Replacements project. Roll call vote being: Westphal, Frye, Hansen, Haynam, McCann, Richardson, Stough; (7) yeas; (0) nays. The motion carried.

Authorize to advertise for bids...School Zone Flasher Replacements.

Mayor Stough stated that Council will now consider agenda item 10.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 92-2022, a written copy of same having been previously furnished to each member of Council “Authorizing the donation of \$830.00 to the River Road Garden Club for the purchase of a Gold Star Memorial to be erected in the City of Sylvania as a memorial

Ordinance No. 92-2022,
“Authorizing the donation to the

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for the families who have lost a loved one in service to our Country through the United States Armed Forces; appropriating funds therefore; and declaring an emergency; Mrs. Westphal moved, Mr. McCann seconded for passage of Ordinance No. 92-2022 as an emergency measure; roll call vote being: Frye, Hansen, Haynam, McCann, Richardson, Stough, Westphal,; (7) yeas; (0) nays. The motion carried.

River Rd. Garden Club to purchase a Gold Star Memorial...”

Mayor Stough stated that Council will now consider agenda item 11.

Mr. Frye presented and read aloud by title only, a second reading of proposed Ordinance No. 89-2022, “Issuing Special Use Permit No. SUP-1-2021 as ordered by the United States District Court for the Northern District of Ohio, Western Division; and declaring an emergency.” Mr. Frye moved, Mr. Haynam seconded for passage of Ordinance No. 89-2022 as an emergency measure; roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Frye, Hansen; (7) yeas; (0) nays. The motion carried.

Ordinance No. 89-2022, “Issuing Special use Permit No. SUP-1-2021 as ordered by the US District Court....”

Mayor Stough stated that Council will now consider agenda item 12.

Mr. Frye moved, Mr. McCann seconded, that no hearing be requested for the transfer of the D5 and D6 liquor permit from Tankoos Investments, LLC dba as Sundown Cantina 5676-78-80 Mayberry Square, Sylvania, Ohio to Myway Cantina LLC, dba Myway Cantina 5676-78-80 Mayberry Square, Sylvania, Ohio. Roll call vote being: McCann, Richardson, Stough, Westphal, Frye, Hansen, Haynam; (7) yeas; (0) nays. The motion carried.

No objection to liquor permit transfer for Myway Cantina, LLC.

Mayor Stough stated that Council will now consider agenda item 13.

Mr. Frye reported on the Committee of the Whole meeting held on this date regarding Tax Increment Financing Downtown area. Council will secure a map to be reviewed at the public hearing. Mr. Frye moved, Mrs. Hansen seconded to set the public hearing on the Downtown Area TIF for Monday, November 21, 2022 at 7:00 p.m. and authorize the Clerk to advertise. Roll call vote being: Richardson, Stough, Westphal, Frye, Hansen, Haynam, McCann; (7) yeas; (0) nays. The motion carried.

COW Meeting Report on TIF in Downtown. Set Public Hearing for 11/21/22 @ 7:00p.m.

Mayor Stough stated all agenda items have been addressed.

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Mr. Frye moved, Mr. McCann seconded to adjourn at 8:47 p.m. Roll call vote being:
Hansen, Haynam, McCann, Richardson, Stough, Westphal, Frye; (7) yeas; (0) nays.

Adjournment.

Clerk of Council

Mayor