

Minutes of the Meeting of Council
October 3, 2022

The Council of the City of Sylvania, Ohio met in regular session on October 3, 2022 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Mark Frye, Marcus Hansen, Doug Haynam, Brian McCann, Patrick Richardson, Lyndsey Stough, Mary Westphal; (7) present; (0) absent.

Roll call:
All present.

Pledge of Allegiance to the United States of America led by Mr. McCann.

Pledge of
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following items has been added to the agenda:

15a. Schedule a Finance Committee meeting, re: 2023 Budget.

15b. Schedule a Committee of the Whole meeting, re: TIF in Downtown Area.

16. Discussion on Northview Cell Tower.

Mr. Frye moved, Mr. Haynam seconded to approve the agenda as amended; roll call vote being: Frye, Hansen, Haynam, McCann, Richardson, Stough, Westphal; (6) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mr. Frye presented the September 19, 2022 meeting minutes. Mr. Frye moved, Ms. Stough seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of September 19, 2022 be approved; roll call vote being: Hansen, Haynam, McCann, Richardson, Stough, Westphal, Frye; (7) yeas; (0) nays. The motion carried.

Approval of the
September 19,
2022 meeting
minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Mayor Stough presented a Proclamation to ProMedica, (Darrell Wachowiak, President; William Yenrick, Associate VP of Operations; Karen Miller, Associate VP of Nursing.)

Proclamation to
ProMedica.

Mayor Stough stated that Council will now consider agenda item 6.

Mr. Haynam moved, Mrs. Westphal seconded to allow Mr. Frye to push back from the table due to possible conflict of interest. Roll call vote being: Hansen, Haynam, McCann, Richardson, Stough, Westphal, Frye; (7) yeas; (0) nays. The motion carried.

Mr. Frye Push
back from table.

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Mrs. Westphal presented and read aloud by title only, proposed Resolution No. 11-2022, a written copy of same having been previously furnished to each member of Council “A Resolution of the Council of the City of Sylvania supporting the Five-Year, 3.7 Mill Replacement Levy for the Toledo-Lucas County Public Library; and declaring an emergency; Mrs. Westphal moved, Mr. Haynam seconded for passage of Resolution No. 11-2022 as an emergency measure; roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Hansen; (6) yeas; (0) nays. The motion carried.

Resolution No. 11-2022,
“...Supporting 5-yr Levy Tol-Lucas Co. Public Library...”

Mr. Frye returned to the table.

Mayor Stough stated that Council will now consider agenda item 7.

Mr. Frye presented and read aloud by title only, proposed Resolution No. 12-2022, a written copy of same having been previously furnished to each member of Council “A Resolution of the Council of the City of Sylvania supporting the Five-Year, 0.8 Mill Replacement Levy for the Olander Park System; and declaring an emergency; Mr. Frye moved, Mrs. Westphal seconded for passage of Resolution No. 12-2022 as an emergency measure; roll call vote being: McCann, Richardson, Stough, Westphal, Frye, Hansen, Haynam; (7) yeas; (0) nays. The motion carried.

Resolution No. 12-2022,
“...supporting 5-yr levy.... Olander Park System...”

Mayor Stough stated that Council will now consider agenda item 8.

Mr. McCann moved, Ms. Stough seconded to allow Mr. Frye to push back from the table due to possible conflict of interest. Roll call vote being: Hansen, Haynam, McCann, Richardson, Stough, Westphal, Frye; (7) yeas; (0) nays. The motion carried.

Mr. Frye pushed back from table.

Service Director’s report on Right-of-Way acquisition (18-WD & 18T) for LUC-Monroe and Silica & LUC-Silica Drive Bridge Replacement was placed of file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No.86 -2022, a written copy of same having been previously furnished to each member of Council “Accepting a Temporary Construction Easement from and authorizing the Mayor and Director of Finance to enter into a Purchase Agreement with the Toledo Lucas County Public Library for the Monroe & Silica Improvement Project and Silica Drive Bridge Replacement Project; dedicating the same for public purposes; appropriating funds therefore in the amount of \$14,910.00; and declaring an emergency.”; Mr. Richardson moved, Mr. Hansen seconded for passage of Ordinance No. 86-2022 as an emergency

Ordinance No. 86-2022,
“Accepting a Temporary Construction Easement from Tol-LU Ctry Public Library ...Monroe & Silica Improvement

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measure; roll call vote being: Richardson, Stough, Westphal, Hansen, Haynam, McCann; (6) yeas; (0) nays. The motion carried.

Project...”

Mr. Frye returned to the table.

Service Director’s report on Right-of-Way acquisition (31-WD & 31T & 34-T) for LUC-Monroe and Silica & LUC-Silica Drive Bridge Replacement was placed of file. Mr. Haynam presented and read aloud by title only, proposed Ordinance No.87 -2022, a written copy of same having been previously furnished to each member of Council “Accepting a Temporary Construction Easement from and authorizing the Mayor and Director of Finance to enter into a Purchase Agreement with the Montgomery Holding, Ltd. for the Monroe & Silica Improvement Project and Silica Drive Bridge Replacement Project; dedicating the same for public purposes; appropriating funds therefore in the amount of \$9,270.00; and declaring an emergency.”; Mr. Haynam moved, Mrs. Westphal seconded for passage of Ordinance No. 87-2022 as an emergency measure; roll call vote being: Stough, Westphal, Frye, Hansen, Haynam, McCann, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No. 86-2022, “Accepting a Temporary Construction Easement from Montgomery Holding, Ltd. ...Monroe & Silica Improvement Project...”

Mr. McCann presented and read aloud by title only, proposed Ordinance No. 88 -2022, a written copy of same having been previously furnished to each member of Council “Accepting from Montgomery Holding Company, Ltd., A Quit Claim Deed for a portion of property located at 6616 Monroe Street, Sylvania, Ohio; and declaring an emergency.”; Mr. McCann moved, Mrs. Westphal seconded for passage of Ordinance No. 88-2022 as an emergency measure; roll call vote being: Westphal, Frye, Hansen, Haynam, McCann, Richardson, Stough; (7) yeas; (0) nays. The motion carried.

Ordinance No. 88-2022, “accepting from Montgomery Holding Co, Ltd a Quit Claim Deed...6616 Monroe St...”

Mayor Stough stated that Council will now consider agenda item 9.

Service Director’s report on 2022 Surface Transportation Block Grant (STBG) Application and the 2022 Ohio Public Works Commission (OPWC) Application for the McCord Road Resurfacing Project was placed on file. Mrs. Westphal presented and read aloud by title only, proposed Resolution No. 13-2022, a written copy of same having been previously furnished to each member of Council “A Resolution authorizing the Mayor and Director of Finance to file an Ohio Public Works Commission Grant Application for the McCord Road Resurfacing Project; and declaring an emergency; Mrs. Westphal moved, Mr. Haynam seconded for passage of

Resolution No. 13-2022, “...authorizing to file an OPWC Grant Application for McCord Resurfacing Project...”

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Resolution No. 13-2022 as an emergency measure; roll call vote being: Frye, Hansen, Haynam, McCann, Richardson, Stough, Westphal,; (7) yeas; (0) nays. The motion carried.

Mr. Richardson presented and read aloud by title only, proposed Resolution No. 14-2022, a written copy of same having been previously furnished to each member of Council “A Resolution authorizing the Mayor and Director of Finance to prepare and submit an Application to participate in the Surface Transportation Block Grant managed by the Toledo Metropolitan Areas Council of Governments for the McCord Road Resurfacing Project and to execute Contracts as required: and declaring an emergency”; Mr. Richardson moved, Ms. Stough seconded for passage of Resolution No. 14-2022 as an emergency measure; roll call vote being: Hansen, Haynam, McCann, Richardson, Stough, Westphal Frye; (7) yeas; (0) nays. The motion carried.

Resolution No. 14-2022, “authorizing to submit application to participate in the STBG Grant for McCord Resurfacing Project...”

Mayor Stough stated that Council will now consider agenda item 10.

Service Director’s report on the OPWC Grant Application for Main Street and Oakland Court Reconstruction Project was placed on file. Mr. Richardson presented and read aloud by title only, proposed Resolution No. 15-2022, a written copy of same having been previously furnished to each member of Council “A Resolution authorizing the Mayor and Director of Finance to file an Ohio Public Works Commission Grant Application for the Main Street and Oakland Court Reconstruction Project; and declaring an emergency; Mr. Richardson moved, Mr. Hansen seconded for passage of Resolution No. 15-2022 as an emergency measure; roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Frye, Hansen; (7) yeas; (0) nays. The motion carried.

Resolution No. 15-2022, “... Authorizing to file OPWC Grant for Main & Oakland Court Reconstruction Project.....”

Mayor Stough stated that Council will now consider agenda item 11.

Service Director’s report on the OPWC Grant Application for the Large Diameter Sanitary Sewer Lining (Phase 3) and South Main Street Sanitary Sewer Rehabilitation Project was placed on file. Mr. McCann presented and read aloud by title only, proposed Resolution No. 16-2022, a written copy of same having been previously furnished to each member of Council “A Resolution authorizing the Mayor and Director of Finance to file an Ohio Public Works Commission Grant Application for the Large Diameter Sanitary Sewer Lining (Phase 3) and South Main Street Sanitary

Resolution No. 16-2022, “Authorizing to file OPWC Grant for Large Diameter Sanitary Sewer Project...”

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Sewer Rehabilitation Project; and declaring an emergency; Mr. McCann moved, Mrs. Westphal seconded for passage of Resolution No. 15-2022 as an emergency measure; roll call vote being: McCann, Richardson, Stough, Westphal, Frye, Hansen, Haynam; (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 12.

Mr. Frye moved, Mrs. Westphal seconded to approve the Then and Now Certifications as presented from the Director of Finance dated October 3, 2022 in the amount of \$45,779.58; roll call vote being: Richardson, Stough, Westphal, Frye, Haynam, McCann, Hansen; (7) yeas; (0) nays. The motion carried.

Then & Now
Certifications
approval from
10/3/22.

Mayor Stough stated that Council will now consider agenda item 13.

Mr. Hansen moved, Mrs. Westphal seconded to confirm the Mayor's appointment of Ms. Maria Rose Duran to the Sylvania Tree Commission for a term expiring December 31, 2024; roll call vote being: McCann, Richardson, Stough, Westphal, Frye, Haynam, Hansen, (7) yeas; (0) nays. The motion carried.

Confirmation of
Maria Rose
Duran to the Tree
Commission.

Mayor Stough stated that Council will now consider agenda item 14.

Mrs. Westphal reported on the Employee and Community Relations Committee meeting held on this date regarding the River Road Garden Club request for funding. The Committee will recommend \$830 donation for a Gold Star Memorial and ask that legislation be prepared for Council.

Emp & Com
Relations Com
mtg report.

Mayor Stough stated that Council will now consider agenda item 15.

Mr. Frye moved, Ms. Stough seconded to set the Finance Committee Meeting for Tuesday, October 18th at 7:30 a.m. in council chambers to discuss the 2023 Budget. Roll call vote being: Richardson, Stough, Westphal, Frye, Haynam, Hansen, McCann, (7) yeas; (0) nays. The motion carried.

Finance Com
Mtg set 10/18/22
@7:30 a.m.

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Mr. Frye moved, Mrs. Westphal seconded to set the Committee of the Whole Meeting for Monday, October 17th at 7:00 p.m. in council chambers to discuss the Downtown TIF. Roll call vote being: Richardson, Stough, Westphal, Frye, Haynam, Hansen, McCann, (7) yeas; (0) nays. The motion carried.

COW Mtg set
10/17/22 @
7:00p.m.

Mayor Stough stated that Council will now consider agenda item 16.

Mr. Frye presented the first reading, and read aloud by title only, proposed Ordinance No. 89-2022, "Issuing Special Use Permit No. SUP-1-2021 as ordered by the United States District Court for the Northern District of Ohio, Western Division; and declaring an emergency."

Ordinance No.
89-2022. – First
Reading.

Mr. Haynam moved, Mr. Hansen seconded to set a Zoning & Annexation Committee meeting on October 17, 2022 at 5:45 p.m. to discuss the Downtown Zoning with Michelle Johnson, and set a Zoning & Annexation Committee meeting on November 7, 2022 at 6:45 p.m. to discuss possible Wireless Telecommunications Facilities Regulations. Roll call vote being: Stough, Westphal, Frye, Haynam, Hansen, McCann, Richardson, (7) yeas; (0) nays. The motion carried.

Z & A Mtg. set
10/17/22 &
11/7/22.

Mayor Stough stated all agenda items have been addressed.

Adjournment.

Mr. Frye moved, Mrs. Westphal seconded to adjourn at 8:42 p.m. Roll call vote being: Hansen, Haynam, McCann, Stough, Westphal, Frye; (6) yeas; (0) nays.

Clerk of Council

Mayor

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