

Sylvania City Council
November 21, 2022

7:00 p.m. Public Hearing
Tax Increment Financing

7:30 p.m. Council Meeting
Agenda

1. Roll call. Mr. Frye, Mr. Hansen, Mr. Haynam, Mr. McCann, Mr. Richardson, Ms. Stough, Mrs. Westphal.
2. Pledge of Allegiance to the United States of America led by Mrs. Westphal.
3. Additions to the agenda.
4. Approval of the Council meeting minutes of November 7, 2022.
5. Report of Public Hearing held at 7:00 p.m. regarding Tax Increment Financing.
6. 2023 Budget.
 - a. Proposed Ordinance No. 93-2022, To make appropriations for current expenditures and other expenditures of the City of Sylvania, Ohio, for the fiscal year ending December 31, 2023. (Second Reading)
7. School Zone Flasher Replacements.
 - a. Service Director's report on bids received.
 - b. Proposed Ordinance No. 98-2022, Accepting the bid of FET Construction Services, LLC and awarding the Contract for the School Zone Flasher Replacement project to same.
8. Large Diameter Sanitary Sewer Lining Project (Phase 2).
 - a. Service Director's report on Change Order No. 2 (Final.)
 - b. Proposed Ordinance No. 99-2022, Authorizing to approve Change Order No. 2 to this City's Agreement with Granite Inliner, LLC for the Large Diameter Sanitary Sewer Lining Project (Phase 2).
9. Plummer Pool Bathhouse Alterations Project.
 - a. Services Director's report on Architectural Design Services Contract.
 - b. Proposed Ordinance No. 100-2022, Accepting the proposal of Architectural by Design, Ltd. to provide services for the Plummer Pool Bathhouse Alterations project.

10. Altara Drive Improvements.
 - a. Service Director's report on improvements.
 - b. Authorize the Clerk of Council to advertise for bids.
11. Monroe & Harroun Improvement Project.
 - a. Service Director's report on improvements.
 - b. Authorize the Clerk of Council to re-advertise for bids.
12. Proposed Ordinance No. 101-2022, Amending the Codified Ordinances of the City of Sylvania, amending Section 177.22- Information on Rental or Leased Property.
13. Proposed Ordinance No. 102-2022, Authorizing to enter into an agreement with Zambelli Fireworks Manufacturing Co.
14. Committee reports.
15. Committee referrals.

INFORMATION

- A. October 2022 Bank Reconciliation.

Minutes of the Meeting of Council
November 7, 2022

The Council of the City of Sylvania, Ohio met in regular session on November 7, 2022 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Mark Frye, Marcus Hansen, Doug Haynam, Brian McCann, Patrick Richardson, Lyndsey Stough, Mary Westphal; (7) present; (0) absent.

Roll call:
All present.

Pledge of Allegiance to the United States of America led by Ms. Stough.

Pledge of
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following items has been added to the agenda:

- Item # 11. Withdrawn from Agenda.
- Item # 14a. Move to Agenda Item #5a.
- Item #15a. Schedule an Employee & Community Relations Committee Meeting.
- Item \$16. Fireworks Contract update.

Mr. Frye moved, Ms. Stough seconded to approve the agenda as amended; roll call vote being: Frye, Hansen, Haynam, McCann, Richardson, Stough, Westphal; (7) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mr. Frye presented the October 17, 2022 meeting minutes. Mr. Frye moved, Mrs. Westphal seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these corrected minutes at this time, and the journal of the minutes of the regular meeting of October 17, 2022 be approved; roll call vote being: Hansen, Haynam, McCann, Richardson, Stough, Westphal, Frye; (7) yeas; (0) nays. The motion carried.

Approval of the
October 17, 2022
meeting minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Eagle Scout Ian Griffin shared his Eagle Scout project done at Veteran's Memorial Field. He refurbished the gazebo known as the Sylvania Youth Memorial and is meant to be a memorial for Sylvania youth that lost their lives too early.

Eagle Scout
Griffin shared
project.

Mayor Stough stated that Council will now consider agenda item 5a moved from agenda item 14.

Mr. Haynam reported that the Zoning & Annexation Committee meeting met on this date to discuss zoning application ZA-2-2022, zoning change request from R-1 to R-3 PD for property located 4215 N. McCord Road.

Z & A Com. Mtg
Report regarding
ZA-2-2022.

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Mr. Hayman stated a revised PD drawing was presented that has 16 units vs. the initial 18 units, fencing, turnaround design, etc. Motion was made to advance legislation to approve application to council for consideration.

Mr. Haynam presented and read aloud by title only, proposed Ordinance No. 98 -2022, a written copy of same having been previously furnished to each member of Council “Approving the recommendation of the Municipal Planning Commission to approve Petition for Zoning Ordinance Amendment No. ZA-2-2022 on the petition of DS Developers, LLC on behalf of Ralph A. Ruetz to change the zoning of 4215 N. McCord Road in the City of Sylvania, Ohio; and declaring an emergency.”; Mr. Haynam moved, Ms. Stough seconded for passage of Ordinance No. 98-2022 as an emergency measure; roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Frye, Hansen; (7) yeas; (0) nays. The motion carried.

Ordinance No. 98-2022, “Approving ...ZA-2-2022...4215 N. McCord Rd zoning change...”

Mayor Stough stated that Council will now consider agenda item 6.

Mr. Frye reported on the Finance Committee meeting held on October 18, 2022 to discuss the 2023 Budget. Mr. Frye presented and read aloud by title only, proposed Ordinance No. 93-2022, “To Make Appropriations for current expenditures and other expenditures of the City of Sylvania, Ohio, for the fiscal year ending December 31, 2023, and declaring an emergency”. Mr. Frye moved, Mr. Hansen seconded to approve the first reading of Ordinance No. 93-2022.

First reading of Ordinance No. 93-2022, “2023 Budget”

Mayor Stough stated that Council will now consider agenda item 7.

Service Director’s report on the Roadway Safety Improvement & Traffic Signal Replacement Project was placed of file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 94 -2022, a written copy of same having been previously furnished to each member of Council “Authorizing the American Structurepoint, Inc. to provide Construction Management Services for the Monroe & Harroun Improvement Project; appropriating funds therefore in the amount not to exceed \$174,678; and declaring an emergency.”; Mr. Richardson moved, Mr. Haynam seconded for passage of Ordinance No. 94-2022 as an emergency measure; roll call vote being: McCann Richardson, Stough, Westphal, Frye, Hansen, Haynam; (7) yeas; (0) nays. The motion carried.

Ordinance No. 94-2022, “Accepting proposal of American Structurepoint... Const. Mgmt Svcs...Monroe & Harroun Imp Project...”

Mayor Stough stated that Council will now consider agenda item 8.

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Service Director's report on the LED Streetlight Conversion was placed on file. Mr. McCann presented and read aloud by title only, proposed Ordinance No. 95-2022, a written copy of same having been previously furnished to each member of Council "Authorizing the Mayor and Director of Finance to enter into an agreement with Toledo Edison to convert the City's streetlights from mercury and sodium vapor bulbs to LED bulbs; appropriating funds therefore in an amount not to exceed \$342,000; and declaring an emergency."; Mr. McCann moved, Mr. Hansen seconded for passage of Ordinance No. 95-2022 as an emergency measure; roll call vote being: Richardson, Stough, Westphal, Frye, Hansen, Haynam, McCann; (7) yeas; (0) nays. The motion carried.

Ordinance No. 95-2022, "authorizing agreement with Toledo Edison.... Streetlight conversion to LED lights..."

Mayor Stough stated that Council will now consider agenda item 9.

Service Director's report on the Tantallon Plat I & II Resurfacing Project was placed on file. Mr. Richardson moved, Mrs. Westphal seconded to authorize the Clerk of Council to advertise for bids for the Tantallon Plat I & II Resurfacing Project. Roll call vote being: Stough, Westphal, Frye, Hansen, Haynam, McCann, Richardson; (7) yeas; (0) nays. The motion carried.

Authorize to advertise for bids...Tantallon Plat I & II Resurfacing Project.

Mayor Stough stated that Council will now consider agenda item 10.

Service Director's report on Sewer Rates was placed on file. Mr. McCann presented and read aloud by title only, proposed Ordinance No. 96-2022, a written copy of same having been previously furnished to each member of Council "Amending Chapter 925 of the Sylvania Codified Ordinances by amending Section 925.05 – Sewer Charges levied to increase the Sewer Charges for both Industrial and Non-Industrial City and Non-City users; and declaring an emergency; Mr. McCann moved, Mrs. Westphal seconded for passage of Ordinance No. 96-2022 as an emergency measure; roll call vote being: Westphal, Frye, Hansen, Haynam, McCann, Richardson, Stough; (7) yeas; (0) nays. The motion carried.

Ordinance No. 96-2022, "...Amending Chapter 925.05 ...Sewer Charges...."

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Mayor Stough stated that Council will now consider agenda item 11.

Mayor Stough stated this agenda item has been withdrawn.

Mayor Stough stated that Council will now consider agenda item 12.

Mr. Frye moved, Mr. McCann seconded to confirm the Mayor's appoint of Caroline Lindhuber to the City Planning Commission for a term commencing January 1, 2023 and expiring December 31, 2026; roll call vote being: Frye, Hansen, Haynam, McCann, Richardson, Stough, Westphal; (7) yeas; (0) nays. The motion carried.

Confirmation of
Carol Lindhuber
to Plan
Commission.

Mr. Hansen moved, Ms. Stough seconded to confirm the Mayor's appointment of Sanja Jennings due to Ms. Diesing's resignation for a term expiring December 31, 2023 and Dr. Helen J. Michaels for a term commencing January 1, 2023 and expiring December 31, 2025 to the Sylvania Tree Commission; roll call vote being: Hansen, Haynam, McCann, Richardson, Stough, Westphal, Frye; (7) yeas; (0) nays. The motion carried.

Confirmation of
Sanja Jennings
and Dr. Helen
Michaels to
Sylvania Tree
Commission.

Mr. Frye moved, Mr. Haynam seconded to confirm the Mayor's appointment of Laura B. Bigelow as Clerk of Council due to Sharon Bucher's retirement; roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Frye, Hansen: (7) yeas; (0) nays. The motion carried.

Confirmation of
Laura Bigelow as
Clerk of Council.

Mayor Stough stated that Council will now consider agenda item 13.

Mr. Frye moved, Mr. Haynam seconded to not request a hearing for the liquor permit transfer to Grumpy's Global Holdings, LLC dba Grumpy's & Bsmt, 5629 Main Street, Sylvania, Ohio for a D1 & D3 liquor permit; roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Frye, Hansen: (7) yeas; (0) nays. The motion carried.

No hearing for
the liquor permit
for Grumpy's,
5629 Main St.

Mayor Stough stated that Council will now consider agenda item 15, as agenda item 14 was moved to 5a.

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Mrs. Westphal moved, Mr. Hansen seconded to set an Employee and Community Relations Committee meeting for Tuesday, December 6, 2022 at 5:30 p.m. to conduct interviews for Council's appointment to Sylvania Area Joint Recreation District; roll call vote being: McCann, Richardson, Stough, Westphal, Frye, Hansen, Haynam: (7) yeas; (0) nays. The motion carried.

Emp & Com
Relations Com
Meeting set for
12/6/22 @ 5:30
p.m. for SAJRD
interviews.

Mayor Stough stated that Council will now consider agenda item 16.

Mr. Sanford provided Council with an update on the Fireworks contract, stating we are requesting to cancel the contract for 2023 fireworks prior to final payment of the 2022 show. Administration can then consider proposals from other companies.

Fireworks
Contract update.

Mayor Stough stated all agenda items have been addressed.

Mr. Frye moved, Mr. McCann seconded to adjourn at 8:48 p.m. Roll call vote being: Richardson, Stough, Westphal, Frye, Hansen, Haynam, McCann; (7) yeas; (0) nays.

Adjournment.

Clerk of Council

Mayor

lea.

ORDINANCE NO. 93 -2022

TO MAKE APPROPRIATIONS FOR CURRENT EXPENDITURES AND OTHER EXPENDITURES OF THE CITY OF SYLVANIA, OHIO, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2023; AND DECLARING AN EMERGENCY.

WHEREAS, it is provided by State law and the Sylvania City Charter that an annual appropriation ordinance shall be passed by Council; and,

WHEREAS, attached hereto is "Exhibit A" entitled "2023 Budget Summary of Estimated Expenditures" which exhibit identifies by a four-digit department code number and name each Account in a Fund identified by a three-digit code and name to which appropriations within such Fund are made by this ordinance; and

WHEREAS, attached hereto is "Exhibit B" entitled "2023 Budget Summary of Revenues (2020 - 2023)" which exhibit lists the specific sources of revenue and the actual amounts received by the City from each source within each Fund for the years 2020 and 2021, and the estimated amounts expected to be received by the City from each source for each Fund for the years 2022 and 2023, referred to herein as "estimated resources."

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That to provide for the current expenditures and other expenditures of the City of Sylvania for the fiscal year ending December 31, 2023, the following appropriations are hereby authorized.

SECTION 2. That there be and is hereby appropriated from the GENERAL FUND the sum of \$16,600,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Account. Estimated resources for 2023 for said Fund, as shown in "Exhibit B" total \$16,850,000.

SECTION 3. That there be and is hereby appropriated from the STREET CONSTRUCTION, MAINTENANCE AND REPAIR FUND the sum of \$1,349,000 to the respective Accounts of said Fund listed in "Exhibit A" in the amounts and for the respective purposes shown for such Accounts. Estimated resources for 2023 for this Fund, as shown in "Exhibit B", total \$1,320,000. There is a sufficient balance as of January 1, 2023 in this Fund to be considered as available for appropriation.

SECTION 4. That there be and is hereby appropriated from the CITY PERMISSIVE TAX FUND the sum of \$356,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Accounts. Estimated Resources for 2023 for this Fund as shown in "Exhibit B" total \$360,000.

SECTION 5. That there be and is hereby appropriated from the STATE HIGHWAY IMPROVEMENT FUND the sum of \$75,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2023 for this Fund as shown in "Exhibit B" total \$90,000.

SECTION 6. That there be and is hereby appropriated from the LAW ENFORCEMENT TRUST FUND the sum of \$10,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2023 for this Fund as shown in "Exhibit B" total 10,000.

SECTION 7. That there be and is hereby appropriated from the DRUG LAW ENFORCEMENT TRUST FUND the sum of \$5,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2023 for this Fund as shown in "Exhibit B" total \$5,000.

SECTION 8. That there be and is hereby appropriated from the INDIGENT DRIVERS ALCOHOL TREATMENT FUND the sum of \$45,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2023 for this Fund as shown in "Exhibit B" total \$50,000.

SECTION 9. That there be and is hereby appropriated from the INDIGENT DRIVERS ALCOHOL MONITOR FUND the sum of \$50,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2023 for this Fund as shown in "Exhibit B" total \$40,000. There is a sufficient balance as of January 1, 2023 in this Fund to be considered as available for appropriation.

SECTION 10. That there be and is hereby appropriated from the FEDERAL EQUITABLE SHARING FUND the sum of \$200,000 to the respective Account of said Fund listed in "Exhibit A" in

the amount and for the respective purpose shown for such Account. Estimated resources for 2023 for this Fund as shown in "Exhibit B" total \$10,000. There is a sufficient balance as of January 1, 2023 in this Fund to be considered as available for appropriation.

SECTION 11. That there be and is hereby appropriated from the INDIGENT SUPPORT FUND the sum of \$50,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2023 for this Fund as shown in "Exhibit B" total \$50,000.

SECTION 12. That there be and is hereby appropriated from the GENERAL OBLIGATION DEBT SERVICE FUND the sum of \$1,580,000 to the respective Account of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2023 for this Fund as shown in "Exhibit B" total \$1,800,000.

SECTION 13. That there be and is hereby appropriated from the CAPITAL IMPROVEMENT FUND the sum of \$13,600,000 to the respective Accounts of said Fund listed in "Exhibit A" in the amount and for the respective purposes shown for such Accounts. Estimated resources for 2023 for this Fund as shown in "Exhibit B" total \$10,800,000. There is a sufficient balance as of January 1, 2023 in this Fund to be considered as available for appropriation.

SECTION 14. That there be and is hereby appropriated from the AMERICAN RESCUE PLAN FUND the sum of \$200,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2022 for this Fund as shown in "Exhibit B" total \$20,000. There is a sufficient balance as of January 1, 2023 in this Fund to be considered as available for appropriation.

SECTION 15. That there be and is hereby appropriated from the COURT CAPITAL IMPROVEMENT FUND the sum of \$200,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2023 for this Fund as shown in "Exhibit B" total \$160,000. There is a sufficient balance as of January 1, 2023 in this Fund to be considered as available for appropriation.

SECTION 16. That there be and is hereby appropriated from the SPECIAL ASSESSMENT SERVICES TREE REPAIR & REPLACEMENT FUND the sum of \$260,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2023 for this Fund as shown in "Exhibit B" total \$260,000.

SECTION 17. That there be and is hereby appropriated from the SPECIAL ASSESSMENT SERVICE STREET LIGHTING FUND the sum of \$831,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for respective purposes shown for such Accounts. Estimated resources for 2023 for this Fund as shown in "Exhibit B" total \$400,000. There is a sufficient balance as of January 1, 2023 in this Fund to be considered as available for appropriation.

SECTION 18. That there be and is hereby appropriated from the SPECIAL ASSESSMENT SERVICES DITCH & DRAINAGE FUND the sum of \$330,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2023 for this Fund as shown in "Exhibit B" total \$330,000.

SECTION 19. That there be and is hereby appropriated from the WATER FUND the sum of \$5,868,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2023 for this Fund as shown in "Exhibit B" total \$5,000,000. There is a sufficient balance as of January 1, 2023 in this Fund to be considered as available for appropriation.

SECTION 20. That there be and is hereby appropriated from the SEWER FUND the sum of \$5,600,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2023 for this Fund as shown in "Exhibit B" total \$5,800,000.

SECTION 21. That there be and is hereby appropriated from the RESOURCE RECOVERY FUND the sum of \$230,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2023 for this Fund as shown in "Exhibit B" total \$230,000.

SECTION 22. That there be and is hereby appropriated from the MEDICAL CARE – SELF INSURED FUND the sum of \$2,400,000 to the Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2023 for this Fund as shown in "Exhibit B" total \$2,400,000.

SECTION 23. That there be and is hereby appropriated from the POLICE PENSION FUND the sum of \$550,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for respective purpose shown for such Account. Estimated resources for 2023 for this Fund as shown in "Exhibit B" total \$650,000.

SECTION 24. That there be and is hereby appropriated from the PROPERTY ROOM FUND the sum of \$10,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2023 for this Fund as shown in "Exhibit B" total \$8,000. There is a sufficient balance as of January 1, 2023 in this Fund to be considered as available for appropriation.

SECTION 25. That there be and is hereby appropriated from the INCOME TAX FUND the sum of \$9,680,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2023 for this Fund as shown in "Exhibit B" total \$10,000,000.

SECTION 26. That there be and is hereby appropriated from the UNCLAIMED MONIES FUND the sum of \$5,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2023 for this Fund as shown in "Exhibit B" total \$5,000.

SECTION 27. That there be and is hereby appropriated from the JOINT ECONOMIC DEVELOPMENT DISTRICT FUND the sum of \$60,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2023 for this Fund as shown in "Exhibit B" total \$70,000.

SECTION 28. That there be and is hereby appropriated from the POLICE COMMUNITY AFFAIRS FUND the sum of \$5,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for respective purposes shown for such Accounts. Estimated resources for 2023 for this Fund as shown in "Exhibit B" total \$7,000.

SECTION 29. Estimated resources for the PARKS-RECREATION FOUNDATION FUND for 2022 as shown in "Exhibit B" total \$2,000.

SECTION 30. That "Exhibit C" attached hereto is illustrative of the transfers anticipated within the 2023 Operating Budget.

SECTION 31. That the Director of Finance be and he is hereby authorized and directed to draw warrants against any of the foregoing appropriations upon proper certificates or vouchers therefore, approved by any officer or officers authorized by law to approve the same, or by any Ordinance or Resolution of Council to make expenditures or as otherwise provided by law.

SECTION 32. That the Director of Finance be and he is hereby authorized to make all operating transfers as delineated in the 2023 Budget, shown on "Exhibit A".

SECTION 33. It is hereby found and determined that all formal actions of the Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this

Council and that all deliberations of this Council and of any of its committees that resulted in such action, were in meetings open to the public, in compliance with all requirements including Section 121.22 of the Ohio Revised Code.

SECTION 34. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building, pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 35. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that immediate provision should be made for the enactment of appropriations for the payment of current expenditures for the calendar year of 2023. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Passed, _____, 2022, as an emergency measure. Yeas ____ Nays ____

President of Council

ATTEST:



Clerk of Council

APPROVED:

Mayor

Date

APPROVED AS TO FORM:

Director of Law

2023 B U D G E T
Comparison of Revenue to Disbursements

Fund	Fund No.	Est. Revenue	Est. Disbursements
General	110	16,850,000	16,600,000
Street C M & R	222	1,320,000	1,349,000
City Perm. Auto Tax	223	360,000	356,000
State Hwy. Improvement	224	90,000	75,000
Law Enforcement Trust	225	10,000	10,000
Drug Law Enforcement	226	5,000	5,000
Ind. Drivers Alchl. Treatment	227	50,000	45,000
Ind Drivers Alchl Monitor	228	40,000	50,000
Equitable Fed. Sharing	229	10,000	200,000
Indigent Support Fund	231	50,000	50,000
G.O. Debt Service	331	1,800,000	1,580,000
Capital Improvement	401	10,800,000	13,600,000
American Rescue Plan	402	20,000	200,000
Court Capital Improvement	405	160,000	200,000
S A Serv. - Trees	501	260,000	260,000
S A Serv - Street Lighting	502	400,000	831,000
S A Serv - Drainage	503	330,000	330,000
Water	701	5,000,000	5,868,000
Sewer	702	5,800,000	5,600,000
Resource Recovery	705	230,000	230,000
Medical Care - Self Insured	707	2,400,000	2,400,000
Police Pension	801	650,000	550,000
Property Room	802	8,000	10,000
Income Tax	804	10,000,000	9,680,000
Unclaimed Monies	805	5,000	5,000
Joint Econ Development Dist.	806	70,000	60,000
Escrow Fund	808	0	0
Police Community Affairs	810	7,000	5,000
Parks-Recreation Foundation	811	2,000	0
		<hr/>	<hr/>
Totals		56,727,000	60,149,000
		=====	=====

Exhibit "A"

**2023 BUDGET
SUMMARY OF ESTIMATED EXPENDITURES**

Dept.	Name	Personal Services	Fringe Benefits	Contract Services	Materials & Supplies	Capital Outlay	Transfers	Totals
110	General Fund							
7110	Police Law Enforcement	3,250,000	880,000	215,000	283,000			4,628,000
7115	Fire Prev. & Insp.	4,000	2,000					6,000
7125	Police/Fire Comm.	200,000	83,000	431,000	3,000			717,000
7210	Correctional Programs			10,000				10,000
7215	Cemetery			10,000				10,000
7220	Pymt.Co.Brd.Health			125,000				125,000
7310	Parks & Forestry	615,000	243,000	140,000	72,000			1,070,000
7320	Community Programs			368,000				368,000
7415	Zoning	83,000	34,000	3,000	3,000			123,000
7515	Garb.& Refuse Collection	65,000	10,000	955,000	22,000			1,052,000
7620	Street Cleaning	118,000	18,000	21,000	20,000			177,000
7710	Mayor's Office	230,000	97,000	3,000	31,000			361,000
7715	Finance Admin.	200,000	71,000	64,000	7,000			342,000
7725	Legal Admin.	118,000	40,000	1,000	4,000			163,000
7726	Prosecutors' Office	182,000	86,000	161,000	17,000			446,000
7730	Service Admin.	94,000	54,000	10,000	14,000			172,000
7735	Legislation	122,000	22,000	11,000	7,000			162,000
7740	Municipal Court	1,305,000	504,000	283,000	81,000			2,173,000
7745	Civil Serv.Comm.			2,000	6,000			8,000
7750	Lands & Buildings	40,000	7,000	58,000	21,000			126,000
7755	Engineering	93,000	51,000	1,000	1,000			146,000
7765	Elections			5,000				5,000
7775	Delq.Land Advertg.			2,000				2,000
8000	Transfers						3,621,000	3,621,000
8020	Information Technology	220,000	70,000	85,000	212,000			587,000
	Totals	6,939,000	2,272,000	2,964,000	804,000		3,621,000	16,600,000

**2023 BUDGET
SUMMARY OF ESTIMATED EXPENDITURES**

Dept. Code	Name	Personal Services	Fringe Benefits	Contract. Services	Materials & Supplies	Capital	Debt Service	Transfers	Totals
=====									
222	Street C M & R								
=====									
7610	Street C M & R	780,000	342,000	61,000	99,000				1,282,000
7635	Traffic Signs.Etc			34,000	33,000				67,000
	Totals	780,000	342,000	95,000	132,000				1,349,000
=====									
223	City Perm.Tax								
=====									
7611	Permissive Tax Maint.			41,000	215,000	100,000			356,000
=====									
224	State Hwy.Improv.								
=====									
7612	State Hwy.Maint.			35,000	40,000				75,000
=====									
225	Law Enforcement Trust Fund								
=====									
7126	Police & Fire Comm.				10,000				10,000
=====									
226	Drug Law Enforcement Fund								
=====									
7126	Drug Law Enforcement				5,000				5,000
=====									
227	Ind.Alcohol Treatment Fund								
=====									
7740	Ind.Alcohol Treatment			45,000					45,000
=====									
228	Ind.Alcohol Monitor Fund								
=====									
7740	Ind.Alcohol Monitor Fund			50,000					50,000
=====									
229	Federal Equitable Sharing Fund								
=====									
7126	Drug Law Enforcement				200,000				200,000
=====									
231	Indigent Support								
=====									
7740	Domestic/Thelf ISFC			50,000					50,000

**2023 BUDGET
SUMMARY OF ESTIMATED EXPENDITURES**

Dept. Code	Name	Personal Services	Fringe Benefits	Contract. Services	Materials & Supplies	Capital	Debt Service	Transfers	Totals
=====									
331	G.O. Retirement Fund								
=====									
7910	Bond & Note Retirement			10,000			1,570,000		1,580,000
=====									
401	Capital Impr.Fund								
=====									
7110	Police Law Enforcement					202,000			202,000
7310	Parks & Forestry					565,000			565,000
7510	Storm Drains & Sewers					1,025,000			1,025,000
7610	Street C M & R					10,456,000			10,456,000
7615	Sidewalks					35,000			35,000
7635	Traffic Signals					700,000			700,000
7750	Lands & Buildings				413,000				413,000
8020	Information Tech.					204,000			204,000
	Totals				413,000	13,187,000			13,600,000
=====									
402	American Rescue Plan Fund								
=====									
7610	Downtown Transportation Improvements					200,000			200,000
	Totals					200,000			200,000
=====									
405	Court Capital Improvement Fund								
=====									
7740	Municipal Court				150,000		50,000		200,000
=====									
501	Spec.Assess.Trees								
=====									
7440	Tree Maintenance	118,000	34,000	99,000	9,000				260,000
=====									
502	Spec.Assess. Street Lighting								
=====									
7130	S.A. Street Lighting	3,000	2,000	826,000					831,000
=====									
503	S.A. Ditches & Drains								
=====									
7510	Ditches & Drains	202,000	33,000	65,000	30,000				330,000
=====									
701	Water Fund								
=====									
7520	Water Admin.	261,000	72,000	68,000	230,000				631,000
7525	Distribution	560,000	214,000	3,635,000	86,000	532,000	210,000		5,237,000
	Totals	821,000	286,000	3,703,000	316,000	532,000	210,000		5,868,000

**2023 BUDGET
SUMMARY OF ESTIMATED EXPENDITURES**

Dept. Code	Name	Personal Services	Fringe Benefits	Contract. Services	Materials & Supplies	Capital	Debt Service	Transfers	Totals
702 Sewer Fund									
7530	Sewer Admin.	261,000	71,000	114,000	139,000				585,000
7540	Sewer Collection	374,000	171,000	2,296,000	59,000	2,115,000			5,015,000
	Totals	635,000	242,000	2,410,000	198,000	2,115,000			5,600,000
705 Resource Recovery									
7314	Compost	112,000	18,000	72,000	28,000				230,000
707 Medical Care - Self Insured									
8030	Medical Care		2,025,000	375,000					2,400,000
801 Police Pension									
7135	Police Pension		550,000						550,000
802 Property Room									
7170	Property Room				10,000				10,000
804 Income Tax Fund									
7760	Tax Adm.	264,000	112,000	54,000	350,000				780,000
8000	Transfers Out							8,900,000	8,900,000
	Totals	264,000	112,000	54,000	350,000			8,900,000	9,680,000
805 Unclaimed Fund									
7520	Refunds							5,000	5,000
806 Joint Econ Dev Dist									
7520	Refunds			30,000				30,000	60,000

**2023 BUDGET
SUMMARY OF ESTIMATED EXPENDITURES**

Dept. Code	Name	Personal Services	Fringe Benefits	Contract. Services	Materials & Supplies	Capital	Debt Service	Transfers	Totals
808	Escrow Fund								
7520	Escrow				0				0
810	Police Community Affairs								
7160	Police Community Affairs				5,000				5,000

Exhibit "B"

**2023 ESTIMATED REVENUE
SUMMARY OF REVENUE 2020-2023**

	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Estimate</u>	<u>2023 Estimate</u>
<u>General Fund (110)</u>				
Real Estate Taxes	1,002,217	922,151	1,100,000	1,300,000
City Income Taxes	2,761,490	3,028,635	3,300,000	3,700,000
Other Taxes	31,504	54,960	60,000	70,000
Shared revenue	2,709,482	915,169	950,000	1,100,000
Charges for Services	646,579	651,881	690,000	720,000
Fees, Licenses, Permits	352,271	347,559	400,000	360,000
Interest Earnings	157,988	100,514	100,000	130,000
Fines & Forfeits	1,041,347	1,256,329	1,415,000	1,200,000
Other revenue	208,229	300,966	270,000	260,000
Transfers In	6,830,000	6,204,648	7,010,000	8,010,000
Totals	15,741,107	13,782,811	15,295,000	16,850,000
<u>Street C. M. & R. Fund (222)</u>				
Veh. Reg. & Gasoline Tax	998,142	1,037,955	1,100,000	1,090,000
Other Revenue	59,179	40,792	25,000	30,000
Transfers In	0	0	0	200,000
Totals	1,057,321	1,078,748	1,125,000	1,320,000
<u>Permissive Tax Fund (223)</u>				
Permissive Vehicle Tax	284,527	313,391	350,000	360,000
Other Revenue	0	0	0	0
Totals	284,527	313,391	350,000	360,000
<u>State Highway Imp.Fund (224)</u>				
Veh. Reg. & Gasoline Tax	80,930	84,159	90,000	90,000
Totals	80,930	84,159	90,000	90,000
<u>Law Enforcement Trust (225)</u>				
Contraband-Sales-Proceeds	9,958	2,421	40,000	10,000
Totals	9,958	2,421	40,000	10,000
<u>Drug Law Enforcement (226)</u>				
Drug Enforcement Fines	818	2,334	5,000	5,000
Totals	818	2,334	5,000	5,000

**2023 ESTIMATED REVENUE
SUMMARY OF REVENUE 2020-2023**

	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Estimate</u>	<u>2023 Estimate</u>
<u>Ind. Drivers Alcohol Treatment Fund (227)</u>				
Municipal Court Fines	20,811	30,351	45,000	50,000
Totals	20,811	30,351	45,000	50,000
<u>Ind. Drivers Alcohol Monitor Fund (228)</u>				
Municipal Court Fines	32,383	29,500	35,000	40,000
Totals	32,383	29,500	35,000	40,000
<u>Equitable Federal Sharing Fund (229)</u>				
Shared revenue	0	727,208	799,000	9,000
Transfers In	110	116	1,000	1,000
Totals	110	727,324	800,000	10,000
<u>Indigent Support Fund (231)</u>				
Fines & Fees	37,565	43,387	50,000	50,000
Total	37,565	43,387	50,000	50,000
<u>G.O. Debt Service (331)</u>				
Real Estate Taxes	601,330	553,291	650,000	800,000
Shared revenue	80,976	80,735	100,000	100,000
Other revenue	0	0	0	0
Bond Proceeds	0	0	0	0
Note Proceeds	0	0	0	0
Transfers In	500,000	900,000	900,000	900,000
Totals	1,182,306	1,534,026	1,650,000	1,800,000
<u>Capital Improvement Fund (401)</u>				
City Income Tax	882,404	969,163	1,060,000	1,200,000
Shared revenue	160,016	327,436	3,540,000	6,040,000
Interest Earnings	189,951	169,369	150,000	160,000
Other revenue	105,625	252,353	100,000	100,000
Transfers In	6,711,132	0	2,400,000	3,300,000
Totals	8,049,128	1,718,321	7,250,000	10,800,000
<u>American Rescue Plan Fund (402)</u>				
Shared revenue	0	1,011,424	1,012,000	0
Interest Earnings	0	5,007	8,000	20,000
Totals	0	1,016,430	1,020,000	20,000

**2023 ESTIMATED REVENUE
SUMMARY OF REVENUE 2020-2023**

	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Estimate</u>	<u>2023 Estimate</u>
<u>Court Capital Improvement Fund (405)</u>				
Fines & Forfeits	219,610	90,996	180,000	160,000
Other revenue		7,500	20,000	0
Totals	219,610	98,496	200,000	160,000
 <u>S.A. Serv. - Trees (501)</u>				
Special Assessments	244,952	245,159	285,000	260,000
Miscellaneous revenue	743	0	5,000	0
Totals	245,695	245,159	290,000	260,000
 <u>S.A. Street Lighting Fund (502)</u>				
Special Assessments	397,652	424,444	500,000	400,000
Reimbursements-Damages	0	0	0	0
Totals	397,652	424,444	500,000	400,000
 <u>S.A. Ditches & Drainage Fund (503)</u>				
Special Assessments	310,301	303,534	360,000	330,000
Miscellaneous	0	0	0	0
Transfers In	0	0	0	0
Totals	310,301	303,534	360,000	330,000
 <u>Water Fund (701)</u>				
Charges for Services	5,082,629	4,651,533	4,600,000	4,770,000
Interest Earnings	95,722	64,683	60,000	80,000
Other revenue	138,117	123,679	140,000	150,000
Totals	5,316,469	4,839,894	4,800,000	5,000,000
 <u>Sewer Fund (702)</u>				
Charges for Services	2,365,410	3,179,698	3,360,000	3,950,000
Interest Earnings	4,418	4,959	5,000	10,000
Other revenue	38,130	894,730	1,860,000	1,840,000
Totals	2,407,959	4,079,387	5,225,000	5,800,000

**2023 ESTIMATED REVENUE
SUMMARY OF REVENUE 2020-2023**

	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Estimate</u>	<u>2023 Estimate</u>
<u>Resource Recovery (705)</u>				
Other revenue	98,481	97,237	95,000	110,000
Transfers In	105,000	105,000	105,000	120,000
Totals	203,481	202,237	200,000	230,000
 <u>Medical Care - Self Insured (707)</u>				
Miscellaneous revenue	29,491	258,619	70,000	80,000
Other revenue	1,512,809	1,788,165	2,330,000	2,320,000
Totals	1,542,300	2,046,784	2,400,000	2,400,000
 <u>Police Pension Fund (801)</u>				
Real Estate Taxes	440,976	405,746	450,000	580,000
Shared revenue	59,382	59,206	65,000	70,000
Totals	500,358	464,952	515,000	650,000
 <u>Property Room (802)</u>				
Miscellaneous revenue	63	455	10,000	8,000
Totals	63	455	10,000	8,000
 <u>Income Tax Fund (804)</u>				
City Income Tax	7,402,066	8,116,739	8,900,000	10,000,000
Misc. revenue	14,020	286	5,000	0
Totals	7,416,087	8,117,026	8,905,000	10,000,000
 <u>Unclaimed Monies Fund (805)</u>				
Miscellaneous revenue	0	2,855	5,000	5,000
Totals	0	2,855	5,000	5,000
 <u>Joint Economic Development District (806)</u>				
Income Tax	0	47,091	60,000	70,000
Totals	0	47,091	60,000	70,000

**2023 ESTIMATED REVENUE
SUMMARY OF REVENUE 2020-2023**

	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Estimate</u>	<u>2023 Estimate</u>
<u>Escrow Fund (808)</u>				
Miscellaneous Revenue	0	0	0	0
Total	0	0	0	0
 <u>Police Community Affairs (810)</u>				
State Shared revenue				
Other revenue	4,367	5,130	10,000	7,000
Totals	4,367	5,130	10,000	7,000
 <u>Parks-Recreation Foundation (811)</u>				
Interest Earnings	0	0	2,000	2,000
Totals	0	0	2,000	2,000

Exhibit "C"

2023 INTERFUND TRANSFERS

Fund	Transfer From	Fund	Transfer To
General	200,000	Streets C M & R	200,000
General	3,300,000	Capital Improvement	3,300,000
General	120,000	Resource Recovery	120,000
General	1,000	Fed Equitable Sharing	1,000
Income Tax	8,000,000	General	8,000,000
Income Tax	900,000	Debt Service	900,000
Joint Economic Dev Dist	7,000	General	7,000
Joint Economic Dev Dist	20,000	Income Tax	20,000
Joint Economic Dev Dist	3,000	Capital Improvement	3,000
Totals	12,551,000		12,551,000

7a.



DEPARTMENT OF PUBLIC SERVICE
KEVIN G. ALLER, PE DIRECTOR

November 21, 2022

To: The Mayor and Members of Sylvania City Council

Re: **SCHOOL ZONE FLASHER REPLACEMENTS**

Dear Mr. Mayor and Council Members:

We received bids on November 9, 2022 for the above referenced project. Two (2) bids were received.

The lowest bid was submitted by FET Construction Services, LLC. Their bid of \$125,834 was approximately 5.6% under the Engineer's Estimate of \$133,344.

FET Construction Services has performed traffic signal related projects for the City in the past and is the City's on-call traffic signal contractor that handles all our maintenance responsibilities.

Therefore, it is our recommendation that the contract be awarded to FET Construction Services, LLC in the amount of \$125,834 from account number 223-7611-53503.

Please call if you have any questions.

Sincerely,

Kevin G. Aller, P.E.

Director of Public Service

7b.

ORDINANCE NO. 98 -2022

ACCEPTING THE BID OF FET CONSTRUCTION SERVICES, LLC AND AWARDING THE CONTRACT FOR THE SCHOOL ZONE FLASHER REPLACEMENT PROJECT TO SAME; AUTHORIZING THE EXPENDITURE FOR THE IMPROVEMENTS IN THE AMOUNT OF \$125,834; APPROPRIATING FUNDS THEREFORE; AND DECLARING AN EMERGENCY.

WHEREAS, plans for the School Zone Flasher Replacement Project have been completed and are now on file with the Clerk of this Council; and,

WHEREAS, the Clerk of Council was authorized to advertise for bids at the October 17, 2022 Council meeting and thereafter the Clerk advertised for bids, and the bids were opened on November 9, 2022, and thereafter, the Director of Public Service, by report dated November 21, 2022, stated that the total estimate for the School Zone Flasher Replacement Project was \$133,344 and the following bids were received:

<u>BIDDERS</u>	<u>BID PRICE</u>
FET Construction Services, LLC	\$ 125,834.00
US Utility Contractor	129,106.81

WHEREAS, the two (2) bids offered by the above bidders meet all of the City's specifications and the Director of Public Service, by report dated November 21, 2022, has recommended acceptance of the lowest and best bid of FET Construction Services, LLC and that the contract for the School Zone Flasher Replacement Project be awarded to same.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the bid of FET Construction Services, LLC for said School Zone Flasher Replacement Project, in the amount of One Hundred Twenty-Five Thousand Eight Hundred Thirty-Four Dollars (\$125,834.00), is hereby determined to be the lowest and best bid received and the same is hereby accepted.

SECTION 2. That the Mayor and Director of Finance be, and hereby are, authorized and directed to execute a contract with the bidder named in Section 1 above for the furnishing of such labor and materials in accordance with said bid.

SECTION 3. That to provide funds for said improvements hereby authorized, there is hereby appropriated from the **CAPITAL IMPROVEMENT FUND** from funds therein not heretofore appropriated to **Account No. 223-7611-53503 – Street Improvements**, the total sum of One Hundred Twenty-Five Thousand Eight Hundred Thirty-Four Dollars (\$125,834.00).

SECTION 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 5. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 6. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the bid of FET Construction Services, LLC should be accepted immediately so as to provide for the commencement of the School Zone Flasher Replacement Project at the earliest possible time. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote on passage as an emergency: Yeas _____ Nays _____

Passed, _____, 2022, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

8a.



DEPARTMENT OF PUBLIC SERVICE
KEVIN G. ALLER, PE DIRECTOR

November 21, 2022

To: The Mayor and Members of Sylvania City Council

Re: **LARGE DIAMETER SANITARY SEWER LINING PROJECT (PHASE 2)
CHANGE ORDER NO. 2 (FINAL)**

Dear Mr. Mayor and Council Members:

This is the final change order request for the completed Large Diameter Sanitary Sewer Lining Project (Phase 2).

City Council approved Change Order No. 1 on August 15, 2022 (Ord. 73-2022) which increased the contract amount \$51,614.20 for resin and liner tube material cost increases. This adjusted the contract amount from \$1,097,358.30 to \$1,148,972.50.

The final installed quantities have been resolved and have resulted in a contract decrease in the amount of \$145.

As a result, the Service Department would recommend approval of Change Order No. 2 (Final) which will decrease the contract amount from \$1,148,972.50 to \$1,148,827.50.

Please call if you have any questions.

Sincerely,

Kevin G. Aller, P.E.
Director of Public Service

State of Ohio
OHIO WATER DEVELOPMENT AUTHORITY

CHANGE ORDER Number 2 (Final)

OWDA Project No.: 9666 LGA Name: City of Sylvania

Contract: Large Diameter Sanitary Sewer Lining (Phase 2)

Title of Change Order: Final Installed Quantity Adjustments

Date: 11/16/22

Description of Change:	Final Installed Quantity Adjustments	\$-145.00
	TOTAL	\$-145.00

See Attached

The time provided for completion in the contract for the above items is (increased/decreased) by zero(0) calendar days. The new completion contract dates are as follows:

Substantial Completion Date:

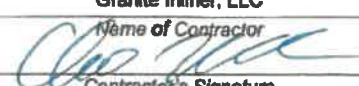
Final Completion Date:

**RECOMMENDED
FOR APPROVAL BY:**

City of Sylvania
Name of Engineering Firm

Engineer's Signature

11/17/22
Date

Original Contract Amt	\$1,097,358	30	Approved By:	City of Sylvania <i>Name of Owner</i>
Previous Changes (+ or -)	\$51,614	20	Date:	<i>Owner's Signature</i>
This Change (+ or -)	-\$145	00	Submitted By:	Granite Inliner, LLC <i>Name of Contractor</i>
Adjusted Contract Amt	\$1,148,827	50	Date: <u>11/17/22</u>	 <i>Contractor's Signature</i>

Ohio Water Development Authority

The above proposal is hereby accepted and I recommend that it be approved and made a part of the OWDA contract noted above. The approval does not constitute an increase in the total loan amount, but represents approval for the work.

Chief Engineer

Date

TO OWNER:
CITY OF SYLVANIA
6730 MONROE STREET
SYLVANIA, OHIO 43560

FROM CONTRACTOR:
GRANITE INLINER, LLC
4350 WEAVER COURT NORTH
HILLIARD, OHIO 43026

APPLICATION NO: 4 (Final)
PERIOD TO: 8/27/2022 TO
10/31/2022

PROJECT:		LARGE DIAMETER SANITARY SEWER LINING PROJECT (PHASE 2)										SHEET: 1 OF 1	
LINE NO.	BID ITEM NO.	A DESCRIPTION OF WORK	UNIT	BID QUANTITY	UNIT PRICE	B BID VALUE	C ESTIMATED QUANTITY INSTALLED	D VALUE	E MATERIALS PRESENTLY STORED (NOT IN C)	F TOTAL COMPLETED AND STORED TO DATE (D+E)	% (F/B)	G BALANCE TO FINISH (B-F)	
1		Mobilization	LUMP	1	\$18,600.00	\$18,600.00	1	\$18,600.00		\$18,600.00	100%	\$0.00	
2		Clearing and Grubbing	LUMP	1	\$2,000.00	\$2,000.00	1	\$2,000.00		\$2,000.00	100%	\$0.00	
3		US-23 Temporary Access Road Construction and Restoration	LUMP	1	\$31,500.00	\$31,500.00	1	\$31,500.00		\$31,500.00	100%	\$0.00	
4		Tree Removed, 12" Thru 24" Size	EACH	5	\$1,720.00	\$8,600.00	5	\$8,600.00		\$8,600.00	100%	\$0.00	
5		Maintenance of Traffic	LUMP	1	\$15,600.00	\$15,600.00	1	\$15,600.00		\$15,600.00	100%	\$0.00	
6		By-Pass Pumping (Set-Up/Tear-down)	DAY	18	\$1,000.00	\$18,000.00	18	\$18,000.00		\$18,000.00	100%	\$0.00	
7		By-Pass Pumping (Operational)	DAY	9	\$1,000.00	\$9,000.00	9	\$9,000.00		\$9,000.00	100%	\$0.00	
8		Restoration of Right-of-Way (Sylvania, Eaglehurst, Lancelot)	LUMP	1	\$585.00	\$585.00	1	\$585.00		\$585.00	100%	\$0.00	
9		Pre-Rehabilitation Cleaning and Television Inspection of 36-Inch Sanitary Sewer Pipe	FT	4,085	\$13.50	\$55,147.50	4,075	\$55,012.50		\$55,012.50	100%	\$135.00	
10		Post-Rehabilitation Cleaning and Television Inspection of 36-Inch Sanitary Sewer Pipe	FT	4,085	\$1.00	\$4,085.00	4,075	\$4,075.00		\$4,075.00	100%	\$10.00	
11		Install Centrifugally Cast Fiberglass-Reinforced Polymer Mortar Pipe in Existing 36-Inch Sanitary Sewer Pipe	FT	40	\$1,375.00	\$55,000.00	40	\$55,000.00		\$55,000.00	100%	\$0.00	
12		Install Cured-In-Place Pipe Liner in Existing 36-Inch Sanitary Sewer Pipe	FT	4045	\$207.00	\$837,315.00	0	\$0.00		\$0.00	0%	\$837,315.00	
13		6-Foot Diameter Manhole (Doghouse Style)	EACH	1	\$16,500.00	\$16,500.00	1	\$16,500.00		\$16,500.00	100%	\$0.00	
14		4-Foot Diameter Manhole Lining	VFT	33	\$326.70	\$10,781.10	33	\$10,781.10		\$10,781.10	100%	\$0.00	
15		5-Foot Diameter Manhole Lining	VFT	37	\$326.70	\$12,087.90	37	\$12,087.90		\$12,087.90	100%	\$0.00	
16		6-Foot Diameter Manhole Lining	VFT	4	\$326.70	\$1,306.80	4	\$1,306.80		\$1,306.80	100%	\$0.00	
17		Reinstatement of Service Connections	EACH	25	\$50.00	\$1,250.00	25	\$1,250.00		\$1,250.00	100%	\$0.00	
		TOTAL				\$1,097,358.30		\$259,898.30		\$259,898.30		\$837,460.00	
100		Install Cured-In-Place Pipe Liner in Existing 36-Inch Sanitary Sewer Pipe	FT	4045	\$219.76	\$888,929.20	4,045	\$888,929.20		\$888,929.20	100%	\$0.00	
		TOTAL				\$1,148,972.50		\$1,148,972.50		\$1,148,972.50		\$145.00	

State of Ohio
OHIO WATER DEVELOPMENT AUTHORITY

CHANGE ORDER Number 2 (Final)

OWDA Project No.: 9666 LGA Name: City of Sylvania

Contract: Large Diameter Sanitary Sewer Lining (Phase 2)

Title of Change Order: Final Installed Quantity Adjustments

Date: 11/16/22

Description of Change:	Final Installed Quantity Adjustments	\$-145.00
	TOTAL	\$-145.00

See Attached

The time provided for completion in the contract for the above items is (increased/decreased) by zero(0) calendar days. The new completion contract dates are as follows:

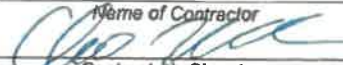
Substantial Completion Date: _____ Final Completion Date: _____

RECOMMENDED
FOR APPROVAL BY:

City of Sylvania
Name of Engineering Firm

Engineer's Signature

11/17/22
11/16/22
Date

Original Contract Amt	\$1,097,358	30	Approved By:	City of Sylvania Name of Owner
Previous Changes (+ or -)	\$51,614	20	Date:	Owner's Signature Granite Inliner, LLC
This Change (+ or -)	-\$145	00	Submitted By:	Name of Contractor
Adjusted Contract Amt	\$1,148,827	50	Date: <u>11/17/22</u>	 Contractor's Signature

Ohio Water Development Authority

The above proposal is hereby accepted and I recommend that it be approved and made a part of the OWDA contract noted above. The approval does not constitute an increase in the total loan amount, but represents approval for the work.

Chief Engineer

Date

TO OWNER:
CITY OF SYLVANIA
6730 MONROE STREET
SYLVANIA, OHIO 43560

FROM CONTRACTOR:
GRANITE INLINER, LLC
4350 WEAVER COURT NORTH
HILLIARD, OHIO 43026

APPLICATION NO: 4 (Final)
PERIOD TO: 8/27/2022 TO
10/31/2022

PROJECT: LARGE DIAMETER SANITARY SEWER LINING PROJECT (PHASE 2) SHEET: 1 OF 1

LINE NO.	BID ITEM NO.	A DESCRIPTION OF WORK	UNIT	BID QUANTITY	UNIT PRICE	B	C	D	E	F	G	
						BID VALUE	ESTIMATED QUANTITY INSTALLED	VALUE	MATERIALS STORED PRESENTLY (NOT IN C)	TOTAL COMPLETED AND STORED TO DATE (D+E)	% (F/B)	BALANCE TO FINISH (B-F)
1		Mobilization	LUMP	1	\$18,600.00	\$18,600.00	1	\$18,600.00		\$18,600.00	100%	\$0.00
2		Clearing and Grubbing	LUMP	1	\$2,000.00	\$2,000.00	1	\$2,000.00		\$2,000.00	100%	\$0.00
3		US-23 Temporary Access Road Construction and Restoration	LUMP	1	\$31,500.00	\$31,500.00	1	\$31,500.00		\$31,500.00	100%	\$0.00
4		Tree Removed, 12" Thru 24" Size	EACH	5	\$8,600.00	\$8,600.00	5	\$8,600.00		\$8,600.00	100%	\$0.00
5		Maintenance of Traffic	LUMP	1	\$15,600.00	\$15,600.00	1	\$15,600.00		\$15,600.00	100%	\$0.00
6		By-Pass Pumping (Set-Up/Teardown)	DAY	18	\$1,000.00	\$18,000.00	18	\$18,000.00		\$18,000.00	100%	\$0.00
7		By-Pass Pumping (Operational)	DAY	9	\$1,000.00	\$9,000.00	9	\$9,000.00		\$9,000.00	100%	\$0.00
8		Restoration of Right-of-Way (Sylvania, Eaglehurst, Lancelot)	LUMP	1	\$585.00	\$585.00	1	\$585.00		\$585.00	100%	\$0.00
9		Pre-Rehabilitation Cleaning and Television Inspection of 36-Inch Sanitary Sewer Pipe	FT	4,085	\$13.50	\$55,147.50	4,075	\$55,012.50		\$55,012.50	100%	\$135.00
10		Post-Rehabilitation Cleaning and Television Inspection of 36-Inch Sanitary Sewer Pipe	FT	4,085	\$1.00	\$4,085.00	4,075	\$4,075.00		\$4,075.00	100%	\$10.00
11		Install Centrifugally Cast Fiberglass-Reinforced Polymer Mortar Pipe in Existing 36-Inch Sanitary Sewer Pipe	FT	40	\$1,375.00	\$55,000.00	40	\$55,000.00		\$55,000.00	100%	\$0.00
12		Install Cured-In-Place Pipe Liner in Existing 36-Inch Sanitary Sewer Pipe	FT	4045	\$207.00	\$837,315.00	0	\$0.00		\$0.00	0%	\$837,315.00
13		6-Foot Diameter Manhole (Doghouse Style)	EACH	1	\$16,500.00	\$16,500.00	1	\$16,500.00		\$16,500.00	100%	\$0.00
14		4-Foot Diameter Manhole Lining	VFT	33	\$326.70	\$10,781.10	33	\$10,781.10		\$10,781.10	100%	\$0.00
15		5-Foot Diameter Manhole Lining	VFT	37	\$326.70	\$12,087.90	37	\$12,087.90		\$12,087.90	100%	\$0.00
16		6-Foot Diameter Manhole Lining	VFT	4	\$326.70	\$1,306.80	4	\$1,306.80		\$1,306.80	100%	\$0.00
17		Reinstatement of Service Connections	EACH	25	\$50.00	\$1,250.00	25	\$1,250.00		\$1,250.00	100%	\$0.00
		TOTAL				\$1,097,356.30		\$259,898.30		\$259,898.30		\$837,460.00
100		Install Cured-In-Place Pipe Liner in Existing 36-Inch Sanitary Sewer Pipe	FT	4045	\$219.76	\$888,929.20	4,045	\$888,929.20		\$888,929.20	100%	\$0.00
		TOTAL				\$1,148,972.50		\$1,148,827.50		\$1,148,827.50		\$145.00

8b.

ORDINANCE NO. 99 -2022

AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO APPROVE CHANGE ORDER NO. 2 (FINAL) TO THIS CITY'S AGREEMENT WITH GRANITE INLINER, LLC FOR THE LARGE DIAMETER SANITARY SEWER LINING PROJECT (PHASE 2) PROJECT TO REFLECT THE FINAL INSTALLED QUANTITIES; DECREASING THE CONTRACT AMOUNT BY \$145.00; AND DECLARING AN EMERGENCY.

WHEREAS, Ordinance No. 21-2022, passed February 22, 2022, accepted the bid of Granite Inliner and awarded the contract for the Maplewood Avenue Improvement Project to same, which bid was in the amount of \$1,097,358.30; and,

WHEREAS, Ordinance No. 73-2022, passed August 15, 2022, approved Change Order No. 1 which increased the contract amount from \$1,097,358.30 to \$1,148,972.50 to reflect the total anticipated cost increase for resin and fiberglass liner tube; and,

WHEREAS, the Director of Public Service, by report dated November 21, 2022, has recommended acceptance of Change Order No. 2 (Final) of Granite Inliner, LLC for said Large Diameter Sanitary Sewer Lining Project to reflect the final installed quantities; and,

WHEREAS, the final installed quantities resulted in a net decrease to the contract in the amount of One Hundred Forty-Five Dollars (\$145.00), for a total contract amount of \$1,148,827.50.

NOW THEREFORE BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That said change order decreasing the contract amount by the sum of One Hundred Forty-Five Dollars (\$145.00) be, and the same hereby is, approved, and the Mayor and the Director of Finance be, and they hereby are, authorized to sign said change order on behalf of this City, thereby indicating such approval and changing the total contract amount.

SECTION 2. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the adjustments in the contract to reflect the final installed quantities should be approved immediately. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

SECTION 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Vote on passage as an emergency: Yeas _____ Nays _____

Passed, _____, 2022, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

9a.



DEPARTMENT OF PUBLIC SERVICE
KEVIN G. ALLER, PE DIRECTOR

November 21, 2022

To: The Mayor and Members of Sylvania City Council

Re: **Architectural Design Services Contract**
Plummer Pool Bathhouse Alterations

Dear Mr. Mayor and Council Members:

The Service Department is ready to commence architectural design work for the Plummer Pool Bathhouse Alterations Project. This project will involve alterations to the concession, lifeguard office, and shower rooms. The existing bathrooms will also be updated to meet current ADA guidelines. Construction is scheduled for 2023 and is included in our 2023 Capital Improvement Plan with \$300,000 in city obtained State Appropriation grant funds.

The Service Department received a proposal from Architecture by Design, Ltd. which is a business here in Sylvania. The City does have experience with Architecture by Design, most notably the Maplewood Marketplace Improvement project.

We would recommend approval of the architecture services proposal with Architecture by Design, Ltd. in the amount of \$20,000 to be paid via the capital improvement fund 401-7310-53502. Please call with any questions.

Sincerely,

Kevin G. Aller, P.E.
Director of Public Service



Architecture By Design, Ltd.
5622 Mayberry Square
Sylvania, Ohio 43560
p 419 824 3311 | f 419 824 3322

architecturebydesign@bex.net
www.architecturebydesign.net

November 16, 2022

Mr. Kevin Aller
Service Director
City of Sylvania
6730 Monroe Street
Sylvania, OH 43560

Dear Kevin,

Thank you for the opportunity to provide this proposal for architectural services for the alterations for the Plummer Pool bath house and concessions building. Our proposal is based on our meeting at the building.

PROJECT UNDERSTANDING:

Most of the building was constructed in the late 1960's prior to accessibility. We will need to create accessible toilet rooms for the park users, accessible toilet rooms for the pool users, moving the lifeguard office to the pool side of the building, creating a rental room, and possibly moving the lifeguard staff and admission staff offices closer to the food service staff. We understand pool equipment work and kitchen work is not part of our portion of the project.

PROJECT DELIVERABLES

We propose to provide the following as part of the Schematic phase:

- Meetings (schematic design phase): 4 meetings
- Existing conditions investigation
- Scope development
- Code investigation
- Schematic plan
- Schematic elevations
- Preliminary construction budget

We propose to provide the following as part of the Design phase:

- Meetings (construction document phase): 4 meetings
- Demolition plan
- Architectural floor plan
- Exterior elevations
- Sections and details
- Door and hardware schedule
- Structural members and details
- Plumbing plan
- Equipment schedules and isometric
- HVAC plan
- Equipment schedules
- Power plans and schedules
- Lighting plans and schedules

We propose to provide the following as part of the Construction Administration phase:

- Create bid documents
- Attending a pre-bid walkthrough
- Evaluate bids
- Review of shop drawings and other submittals
- Site visits, approximately every one (1) or two (2) weeks during construction.
- Provide meeting minutes
- Review pay request
- Punch list substantially completed project

Proposal does not include commissioning, special inspections, civil/site design, interior finish selection or design, fire alarm design, or fire suppression design. This project is assumed to not have EDGE requirements. Any work not included may be added as noted above. Additional work may include additional reimbursable expenses as noted above.

COMPENSATION

We propose a lump sum fee of \$20,000.00 for the abovementioned work plus reimbursable expenses such as plotting, printing, photocopies, mileage, etc.

The charges for any additional architectural work must be requested in writing and will be invoiced at an additional \$120.00/hr. for principal architect, \$100.00/hr. for project manager, and \$80.00/hr. for drafting.

We are registered in the State of Ohio. Our certification number is ARC.8507938 and our registration expiration date is 12/31/2023.

Again, we thank you for this opportunity to work with you on this project. Please indicate acknowledgement and acceptance of this proposal by signing and dating below. If you have any questions, please feel free to contact our office.

Respectfully,



Dwight N. Gilliland, AIA, LEED AP
Architect / CEO
Architecture by Design, Ltd.

Accepted by:

Craig A. Stough, Mayor

Date

Toby Schroyer, Finance Director

Date

96.

ORDINANCE NO. 100 -2022

ACCEPTING THE PROPOSAL OF ARCHITECTURE BY DESIGN, LTD. TO PROVIDE ARCHITECTURAL DESIGN SERVICES FOR THE PLUMMER POOL BATHHOUSE ALTERATIONS PROJECT; APPROPRIATING FUNDS THEREFORE IN THE AMOUNT OF \$20,000; AND DECLARING AN EMERGENCY.

WHEREAS, the Plummer Pool Bathhouse Alterations Project includes alterations to the concession, lifeguard office, shower rooms, and updating the existing bathrooms to meet current ADA guidelines; and,

WHEREAS, the Director of Public Service, by report dated November 21, 2022, has recommended acceptance of the proposal from Architecture by Design, Ltd. to provide architectural design services for the project in the amount of \$20,000.

NOW, THEREFORE BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the proposal of Architecture by Design, Ltd. in the amount of Twenty Thousand Dollars (\$20,000.00) to provide architectural design services for the Plummer Pool Bathhouse Alterations Project, is hereby approved and accepted.

SECTION 2. That the Director of Public Service shall promptly give notice to said consultant to proceed under the proposal hereby approved and accepted.

SECTION 3. That to provide funds for said architecture services hereby authorized, there is hereby appropriated from the **CAPITAL IMPROVEMENT FUND** from funds therein not heretofore appropriated to **Account No. 401-7310-53502 – Park Improvements** an amount not to exceed Twenty Thousand Dollars (\$20,000.00).

SECTION 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 5. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 6. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the architectural design services for the Plummer Pool Bathhouse should commence at the earliest possible time and therefore this Ordinance should be effective immediately. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote on passage as an emergency: Yeas _____ Nays _____

Passed, _____, 2022, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

10a.



DEPARTMENT OF PUBLIC SERVICE
KEVIN G. ALLER, PE DIRECTOR

November 21, 2022

To: The Mayor and Members of Sylvania City Council

Re: **Altara Drive Improvements**

Dear Mr. Mayor and Council Members:

The bidding documents for the above referenced project are complete.

This project will fully reconstruct the existing composite pavement on Altara Drive between Gillingham Drive and Brainard Drive and replace it with an asphalt typical section. In addition, the sanitary sewer, storm sewer, and water lines within the project limits will be replaced. The total estimated construction cost is \$339,625 and construction is scheduled to start in the spring of 2023.

The City applied for Ohio Public Works Commission (OPWC) grant funds in November 2021 and was notified earlier this year that our application was not successful. As a result, this project will be locally funded and was included in the 2023 capital improvement budget. The Service Department anticipates making an award in January 2023.

We would request that the Clerk of Council be authorized to advertise for bids.

Sincerely,

Kevin G. Aller, P.E.
Director of Public Service



DEPARTMENT OF PUBLIC SERVICE
OPINION OF PROBABLE CONSTRUCTION COSTS

11/15/2022

ALTARA DRIVE IMPROVEMENTS
(GILLINGHAM DRIVE TO HIGHLAND VIEW DRIVE)

Sheet 1 of 2

ITEM NO.	TOTAL QUANT.	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
ROADWAY					
201	1	LUMP	CLEARING AND GRUBBING	\$1,000.00	\$1,000.00
201	3	EACH	TREE REMOVED, 18" SIZE	\$500.00	\$1,500.00
201	1	EACH	TREE REMOVED, 48" SIZE	\$2,000.00	\$2,000.00
202	319	FT	STORM PIPE REMOVED, 24" AND UNDER	\$9.00	\$2,871.00
202	1205	SQ YD	PAVEMENT REMOVED, CONCRETE	\$20.00	\$24,100.00
202	739	FT	CURB REMOVED	\$5.00	\$3,695.00
202	3	EACH	CURB INLET REMOVED	\$350.00	\$1,050.00
202	750	SQ FT	CONCRETE WALK REMOVED	\$3.00	\$2,250.00
202	2	EACH	MANHOLE REMOVED	\$350.00	\$700.00
203	258	CU YD	EXCAVATION	\$6.00	\$1,548.00
204	1306	SQ YD	SUBGRADE COMPACTION	\$1.00	\$1,306.00
204	250	CU YD	EXCAVATION OF SUBGRADE	\$5.00	\$1,250.00
204	250	CU YD	GRANULAR MATERIAL, TYPE B	\$20.00	\$5,000.00
254	1069	SQ YD	PAVEMENT PLANING, ASPHALT CONCRETE	\$1.50	\$1,603.50
630	8	EACH	REMOVAL OF GROUND MOUNTED SIGN AND REERECTION	\$100.00	\$800.00
EROSION CONTROL					
653	74	CU YD	TOPSOIL FURNISHED AND PLACED	\$50.00	\$3,700.00
659	2004	SQ YD	SEEDING AND MULCHING, CLASS 1, AS PER PLAN	\$1.00	\$2,004.00
659	0.18	TON	COMMERCIAL FERTILIZER	\$600.00	\$108.00
659	10.8	MGAL	WATER	\$600.00	\$6,480.00
SPEC	3	EACH	CURB INLET SEDIMENT FILTER	\$200.00	\$600.00
DRAINAGE					
611	336	FT	12" CONDUIT, TYPE B (707.45)	\$70.00	\$23,520.00
611	3	EACH	ODOT 3A CATCH BASIN	\$3,000.00	\$9,000.00
611	2	EACH	ODOT MANHOLE 3	\$3,000.00	\$6,000.00
611	46	FT	6" STORM SERVICE, INCLUDING 45° BEND (707.45), AS PER PLAN	\$50.00	\$2,300.00
PAVEMENT					
304	271	CU YD	AGGREGATE BASE	\$35.00	\$9,485.00
407	43	GAL	TACK COAT FOR INTERMEDIATE COURSE	\$5.00	\$215.00
441	74	CU YD	ASPHALT CONCRETE INTERMEDIATE COURSE, TYPE 2, (448), PG64-22	\$180.00	\$13,320.00
441	47	CU YD	ASPHALT CONCRETE SURFACE COURSE, TYPE 1, (448), PG64-22	\$185.00	\$8,695.00
452	157	SQ YD	6" NON-REINFORCED CONCRETE PAVEMENT	\$65.00	\$10,205.00
608	750	SQ FT	CONCRETE WALK	\$6.50	\$4,875.00
609	739	FT	CONCRETE CURB (TYPE A, LUCAS COUNTY)	\$20.00	\$14,780.00
SANITARY					
202	311	FT	SANITARY PIPE REMOVED, 24" AND UNDER	\$12.50	\$3,887.50
202	1	EACH	SANITARY MANHOLE REMOVED	\$350.00	\$350.00
611	311	FT	8" CONDUIT, TYPE B	\$70.00	\$21,770.00
611	1	EACH	MANHOLE, ODOT NO. 3	\$3,000.00	\$3,000.00
611	90	FT	6" SANITARY SERVICE, AS PER PLAN	\$50.00	\$4,500.00



DEPARTMENT OF PUBLIC SERVICE
OPINION OF PROBABLE CONSTRUCTION COSTS

11/15/2022

ALTARA DRIVE IMPROVEMENTS
(GILLINGHAM DRIVE TO HIGHLAND VIEW DRIVE)

Sheet 2 of 2

ITEM NO.	TOTAL QUANT.	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
WATER					
638	745	FT	8" WATERMAIN DUCTILE IRON PIPE, ANSI-A21.51 CLASS 54	\$60.00	\$44,700.00
638	3	EACH	8" LINE VALVE & VALVE BOX	\$3,500.00	\$10,500.00
638	1	EACH	STANDARD HYDRANT ASSEMBLY	\$6,200.00	\$6,200.00
638	1	EACH	LINE VALVE BOX REMOVED	\$250.00	\$250.00
638	1	EACH	8"X8"X8" TEE	\$750.00	\$750.00
638	2	EACH	8"~90 DEG. BEND	\$450.00	\$900.00
638	2	EACH	8"~45 DEG. BEND	\$450.00	\$900.00
638	4	EACH	8"~11-1/4 DEG. BEND	\$450.00	\$1,800.00
638	1	EACH	8" TO 4" REDUCER	\$500.00	\$500.00
638	4	EACH	2" TEMPORARY BLOWOFF	\$250.00	\$1,000.00
638	4	EACH	8" PLUG	\$300.00	\$1,200.00
638	1	EACH	4" PLUG	\$250.00	\$250.00
638	5	EACH	SHORT WATER SERVICE, AS PER PLAN	\$250.00	\$1,250.00
638	435	FT	FILL AND PLUG EXISTING CONDUIT	\$10.00	\$4,350.00
MISCELLANEOUS					
614	1	LUMP	MAINTAINING TRAFFIC	\$5,000.00	\$5,000.00
623	1	LUMP	CONSTRUCTION LAYOUT STAKES	\$1,800.00	\$1,800.00
624	1	LUMP	MOBILIZATION	\$5,000.00	\$5,000.00
SPEC	1	LUMP	PRE-CONSTRUCTION VIDEO TAPING	\$1,000.00	\$1,000.00
SPEC	1	LUMP	REMOVED BRICK FOR SALVAGE AND STACKED IN YARD	\$1,000.00	\$1,000.00
SUBTOTAL					\$287,818
ODOT INFLATION ADJUSTMENT (8%)					\$23,025
CONTINGENCY (10%)					\$28,782
TOTAL CONSTRUCTION ESTIMATE					\$339,625

11a.



DEPARTMENT OF PUBLIC SERVICE
KEVIN G. ALLER, PE DIRECTOR

November 21, 2022

To: The Mayor and Members of Sylvania City Council

Re: **LUC-CR 4-9.77 (PID 109598) – Monroe & Harroun Improvements**

Dear Mr. Mayor and Council Members:

The Service Department requested City Council authorization to advertise for bids for the above referenced project on August 15, 2022 with an engineer's construction estimate of \$1,676,898.99. We solicited the project for sale on October 7th and conducted the bid opening on November 14th.

We received two (2) bids and both bids were significantly higher than 10% over the engineer's estimate. According to the Ohio Revised Code, Section 153.12(A), the City is not permitted to accept a bid above 10% of the engineer's estimate. As a result, both bids were rejected.

The City and project engineer, DGL Consulting Engineers LLC, have reviewed the plans, cost estimate, and consulted with local contractors to obtain feedback. Based on this review, the engineer has revised the construction estimate to be \$2,116,497.90.

We would request that the Clerk of Council be authorized to re-advertise for bids.

Sincerely,

Kevin G. Aller, P.E.
Director of Public Service

12

ORDINANCE NO. 101 -2022

AMENDING THE CODIFIED ORDINANCES OF THE CITY OF SYLVANIA, 1979, AS AMENDED BY AMENDING SECTION 177.22 – INFORMATION ON RENTAL OR LEASED PROPERTY; AND DECLARING AN EMERGENCY.

WHEREAS, the Commissioner of Taxation and Director of Finance have recommended that Section 177.22 of the Codified Ordinances of Sylvania be amended as set forth on the attached “Exhibit A” to require commercial, as well as residential, landlords to provide tenant information to the Tax Department.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That Section 177.02 – Information on Rental or Leased Property of the Codified Ordinances of Sylvania, 1979, as amended, be and it is, hereby further amended to read as set forth on the attached “Exhibit A.”

SECTION 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 3. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 4. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the amendment to this Chapter should be provided for immediately. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by this Charter.

Vote on passage as an emergency: Yeas _____ Nays _____

Passed, _____, 2022, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

171.22 INFORMATION ON RENTAL OR LEASED PROPERTY.

(a) All property owners of real property of any kind located within the City who rent to tenants of apartments, rooms, trailer parks, or other residential or commercial rental accommodations, shall file with the Commissioner of Taxation a report showing the name, address, telephone number, and place of employment of each such tenant within thirty (30) days after a new tenant occupies said rental property.

(b) Within thirty (30) days after a tenant vacates such apartment, room, trailer park, or other residential or commercial rental property located within the City, the owner of such vacated rental property shall file with the Commissioner of Taxation a report showing the date of vacation of said rental property by said tenant and identifying each such vacating tenant.

(c) Refusal by any property owner of rental property of any kind located within the City to submit such information as set forth in the paragraphs above constitutes a misdemeanor punished by fine, imprisonment, or both, as prescribed by Section 171.99 of this Chapter.

(Ord. _____-2022. Passed _____-2022.)

ORDINANCE NO. 102 -2022**AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO ENTER INTO AN AGREEMENT WITH ZAMBELLI FIREWORKS MANUFACTURING CO.; AND DECLARING AN EMERGENCY.**

WHEREAS, Ordinance No. 15-2020, passed by Sylvania City Council on March 16, 2020, authorized the Mayor and Director of Finance to enter into an Agreement with Zambelli Fireworks Manufacturing Co. for the Independence Day Celebrations on July 3, 2020, July 3, 2021, and July 3, 2022 at Centennial Terrace and Quarry at a cost of \$35,000; and,

WHEREAS, due to the COVID-19 pandemic, the Independence Day Celebration for 2020 was cancelled; and,

WHEREAS, Ordinance No. 37-2020, passed by Sylvania City Council on June 1, 2020, authorized the Mayor and Director of Finance to enter into an Agreement with Zambelli Fireworks Manufacturing Co. for the Independence Day Celebrations on July 3, 2021, July 3, 2022, and July 3, 2023 at Centennial Terrace and Quarry at a cost of \$35,000; and,

WHEREAS, the 2022 Independence Day Celebration was not held on July 3, 2022; it was postponed by Zambelli until July 8, 2022; and,

WHEREAS, City requested a meeting with Zambelli representatives, however, they were unwilling to meet with Council to explain the reasons for the postponement and how to avoid issues with the fireworks display date in the future and Zambelli has also indicated that the cost of the 2023 display will be increasing; and,

WHEREAS, the City and Zambelli have reached an Agreement, a copy of which is attached hereto, for a 25% reduction in the remaining balance due to Zambelli, or \$13,312.50, in exchange for Zambelli being released from its obligation to provide a fireworks display for the

MUTUAL RELEASE AND SETTLEMENT AGREEMENT

This Mutual Release and Settlement Agreement ("Agreement") is entered into between the City of Sylvania, an Ohio municipal corporation, 6730 Monroe St., Sylvania, OH 43560 ("City") and Zambelli Fireworks Manufacturing Co., 120 Marshall Dr., Warrandale, PA 15086 ("Zambelli").

RECITALS:

WHEREAS, Ordinance No. 15-2020, passed by Sylvania City Council on March 16, 2020, authorized the Mayor and Director of Finance to enter into an Agreement with Zambelli Fireworks Manufacturing Co. for the Independence Day Celebrations on July 3, 2020, July 3, 2021, and July 3, 2022 at Centennial Terrace and Quarry at a cost of \$35,000; and,

WHEREAS, due to the COVID-19 pandemic, the Independence Day Celebration for 2020 was cancelled; and,

WHEREAS, Ordinance No. 37-2020, passed by Sylvania City Council on June 1, 2020, authorized the Mayor and Director of Finance to enter into an Agreement with Zambelli Fireworks Manufacturing Co. for the Independence Day Celebrations on July 3, 2021, July 3, 2022, and July 3, 2023 at Centennial Terrace and Quarry at a cost of \$35,000; and,

WHEREAS, the 2022 Independence Day Celebration was not held on July 3, 2022; it was postponed by Zambelli until July 8, 2022; and,

WHEREAS, City requested a meeting with Zambelli representatives, however, they were unwilling to meet with Council to explain the reasons for the postponement and how to avoid issues with the fireworks display date in the future and Zambelli has also indicated that the cost of the 2023 display will be increasing; and,

WHEREAS, the City has previously paid Seventeen Thousand Two Hundred Fifty Dollars (\$17,250.00) as and for the deposit on the fireworks display, however, the City has been waiting to remit the balance due (\$17,750.00) until the City and Zambelli could meet to discuss the issues in the 2022 display; and,

WHEREAS, Zambelli has requested that it be released from any obligation to provide a fireworks display for the City's 2023 Independence Day Celebration and the City has agreed to release Zambelli from its Agreement in exchange for a twenty-five percent (25%) reduction in the balance due to Zambelli.

NOW, THEREFORE, in consideration of the mutual execution of this Agreement and the releases and promises made in the Agreement, City and Zambelli hereby agree as follows:

1. City hereby agrees to remit seventy-five percent (75%) of the unpaid balance due on the 2022 Fireworks Display (\$17,750.00), or Thirteen Thousand Three Hundred Twelve and 50/100 Dollars (\$13,312.50) for the cost of the 2022 Fireworks display.

2. Zambelli agrees and accepts \$13,312.50 as full and final settlement of Invoice No. 517570 in the amount of \$17,750. The remaining twenty-five percent (25%) will be forfeited by Zambelli.
3. Zambelli and City hereby mutually agree to release each other from any obligation for the 2023 Independence Day Celebration. Zambelli will have no obligation to provide a fireworks display and City is permitted to enter into an Agreement with another supplier/company for its 2023 Fireworks display.
4. The Contract and Agreement ("Agreement") entered into on February 28, 2020 and the Contract Extension ("Extension") entered into on February 11, 2021 are hereby terminated and neither party shall be obligated or required to perform any of the terms contained in the Agreement and/or Extension.
5. This Agreement constitutes a compromise, settlement, and release of disputed claims and is being entered into solely to avoid the burden, inconvenience and expense of litigating those claims. Neither City nor Zambelli admits any liability to the other with respect to any such claim or any other matter. Each party expressly denies liability as to every claim, which may be asserted by the other Party. This Agreement is not to be and shall never be construed or deemed an admission or concession by any of the parties hereto of liability or culpability at any time for any purpose concerning any claim being compromised, settled and released or any other matter.
6. City and Zambelli agree to act in good faith and to cooperate fully with each other in carrying out the intent of this Agreement.
7. This Agreement shall inure to the benefit of and shall be binding upon each of the Parties here and their respective agents, representatives, executors, administrators, trustees, personal representatives, partners, directors, officers, shareholders, agents, attorneys, insurers, employees, representatives, predecessors, successors, heirs and assigns.
8. In further consideration of the payment, Zambelli hereby agrees to hold harmless and indemnify the City hereby released of and from any and all expenses arising because of any claim which may hereafter be presented by anyone for loss and damages as a result of the above mentioned occurrence.
9. The Parties hereby incorporate the Recitals set forth above as an integral part of this Agreement and acknowledge the truth and accuracy of those Recitals.
10. This Agreement is the entire, final, and complete agreement of the Parties relating to the subject of this Agreement, and supersedes and replaces all prior or existing written and oral agreements between the Parties or their representatives relating thereto. No amendment or modification of this Agreement shall be effective unless in a writing executed by all Parties whose interests are affected by the modification.
11. If any provision of this Agreement is held to be invalid or unenforceable, all remaining provisions will continue in full force and effect.

The Undersigned have read the foregoing Release and fully understand it.

Signed, sealed and delivered this _____ day of _____, 2022.

CITY OF SYLVANIA

Witness

By _____
Craig A. Stough, Mayor

Witness

By _____
Toby A. Schroyer, Director of Finance

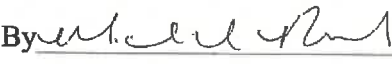
State of Ohio, County of Lucas, ss:

On the _____ day of _____, 2022, before me personally appeared Craig A. Stough, Mayor and Toby A. Schroyer, Director of Finance of the City of Sylvania to me known to be the persons named herein and who executed the foregoing and acknowledged to me that the same was executed voluntarily.

Notary Public

ZAMBELLI FIREWORKS
MANUFACTURING CO.


Witness

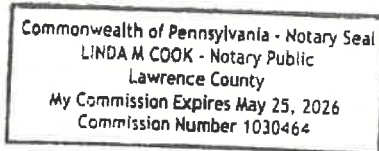
By  11/14/2022
Its: President

Witness

By _____
Its:

State of Pennsylvania, County of Lawrence, ss:

On the 14th day of November, 2022, before me personally appeared Michael Rieck and _____, as President and _____ of Zambelli Fireworks Manufacturing Co. to me known to be the persons named herein and who executed the foregoing and acknowledged to me that the same was executed voluntarily.




Notary Public

City of Sylvania
Bank Reconciliation
 October 2022

Ending balance for September 2022	39,187,751.36
Add: Monthly Receipts	<u>3,916,900.10</u>
Subtotal	\$ 43,104,651.46
Less: Monthly Disbursements	<u>3,611,115.04</u>
Ending balance for October 2022	\$ 39,493,536.42

Less:	
CD Metamora Bank	\$ (2,209,253.18)
Star Ohio	(83,220.41)
Petty Cash (1)	(2,050.00)
Cemetery Savings	(1,062.86)
Toledo Community Fund	(31,803.18)
5/3rd Securities	(10,309,012.47)
SJS Account	(5,892,924.37)
UBS Financial	(14,565,629.24)
Premier Bank (CD)	(2,112,245.16)
Key Bank (CD)	-
Sylvania Township Bonds	(80,000.00)
	\$ 4,206,335.55

(1)	
Division of Public Service	\$ 150.00
Department of Finance	100.00
Division of Water	600.00
Division of Police	200.00
Municipal Court	700.00
Division of Taxation	150.00
Division of Forestry	150.00

Petty Cash Balance \$ 2,050.00

BANK BALANCE

EOM 5/3rd Bank Balance	\$ 4,570,828.52
Deposit in Transit:	
Income Tax	15,087.07
General Deposit	304,103.00
OPERS Correction 3/22	170.63

Subtotal \$ 4,890,189.22

Less: Outstanding Checks (2) 683,853.67

Adjusted Bank Balance \$ 4,206,335.55

(2)
September Outstanding Checks \$ 834,518.25

Checks written this month 1,947,268.29

Ck#78816, 11/10/21	(62.50)
Ck#79577, dtd 4/12/22	(38.88)
Ck#79826, dtd 6/2/22	(73.84)
Ck#80434, dtd 9/28/22	(31.66)

Subtotal \$ 2,781,579.66

Checks Cleared this month (2,097,896.62)

October Outstanding Checks \$ 683,683.04



Toby Schroyer
 Director of Finance, City of Sylvania