

Minutes of the Meeting of Council
November 7, 2022

The Council of the City of Sylvania, Ohio met in regular session on November 7, 2022 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Mark Frye, Marcus Hansen, Doug Haynam, Brian McCann, Patrick Richardson, Lyndsey Stough, Mary Westphal; (7) present; (0) absent.

Roll call:
All present.

Pledge of Allegiance to the United States of America led by Ms. Stough.

Pledge of
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following items has been added to the agenda:

- Item # 11. Withdrawn from Agenda.
- Item # 14a. Move to Agenda Item #5a.
- Item #15a. Schedule an Employee & Community Relations Committee Meeting.
- Item \$16. Fireworks Contract update.

Mr. Frye moved, Ms. Stough seconded to approve the agenda as amended; roll call vote being: Frye, Hansen, Haynam, McCann, Richardson, Stough, Westphal; (7) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mr. Frye presented the October 17, 2022 meeting minutes. Mr. Frye moved, Mrs. Westphal seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these corrected minutes at this time, and the journal of the minutes of the regular meeting of October 17, 2022 be approved; roll call vote being: Hansen, Haynam, McCann, Richardson, Stough, Westphal, Frye; (7) yeas; (0) nays. The motion carried.

Approval of the
October 17, 2022
meeting minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Eagle Scout Ian Griffin shared his Eagle Scout project done at Veteran's Memorial Field. He refurbished the gazebo known as the Sylvania Youth Memorial and is meant to be a memorial for Sylvania youth that lost their lives too early.

Eagle Scout
Griffin shared
project.

Mayor Stough stated that Council will now consider agenda item 5a moved from agenda item 14.

Mr. Haynam reported that the Zoning & Annexation Committee meeting met on this date to discuss zoning application ZA-2-2022, zoning change request from R-1 to R-3 PD for property located 4215 N. McCord Road.

Z & A Com. Mtg
Report regarding
ZA-2-2022.

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Mr. Hayman stated a revised PD drawing was presented that has 16 units vs. the initial 18 units, fencing, turnaround design, etc. Motion was made to advance legislation to approve application to council for consideration.

Mr. Haynam presented and read aloud by title only, proposed Ordinance No. 98 -2022, a written copy of same having been previously furnished to each member of Council “Approving the recommendation of the Municipal Planning Commission to approve Petition for Zoning Ordinance Amendment No. ZA-2-2022 on the petition of DS Developers, LLC on behalf of Ralph A. Ruetz to change the zoning of 4215 N. McCord Road in the City of Sylvania, Ohio; and declaring an emergency.”; Mr. Haynam moved, Ms. Stough seconded for passage of Ordinance No. 98-2022 as an emergency measure; roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Frye, Hansen; (7) yeas; (0) nays. The motion carried.

Ordinance No. 98-2022, “Approving ...ZA-2-2022...4215 N. McCord Rd zoning change...”

Mayor Stough stated that Council will now consider agenda item 6.

Mr. Frye reported on the Finance Committee meeting held on October 18, 2022 to discuss the 2023 Budget. Mr. Frye presented and read aloud by title only, proposed Ordinance No. 93-2022, “To Make Appropriations for current expenditures and other expenditures of the City of Sylvania, Ohio, for the fiscal year ending December 31, 2023, and declaring an emergency”. Mr. Frye moved, Mr. Hansen seconded to approve the first reading of Ordinance No. 93-2022.

First reading of Ordinance No. 93-2022, “2023 Budget”

Mayor Stough stated that Council will now consider agenda item 7.

Service Director’s report on the Roadway Safety Improvement & Traffic Signal Replacement Project was placed of file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 94 -2022, a written copy of same having been previously furnished to each member of Council “Authorizing the American Structurepoint, Inc. to provide Construction Management Services for the Monroe & Harroun Improvement Project; appropriating funds therefore in the amount not to exceed \$174,678; and declaring an emergency.”; Mr. Richardson moved, Mr. Haynam seconded for passage of Ordinance No. 94-2022 as an emergency measure; roll call vote being: McCann Richardson, Stough, Westphal, Frye, Hansen, Haynam; (7) yeas; (0) nays. The motion carried.

Ordinance No. 94-2022, “Accepting proposal of American Structurepoint... Const. Mgmt Svcs...Monroe & Harroun Imp Project...”

Mayor Stough stated that Council will now consider agenda item 8.

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Service Director’s report on the LED Streetlight Conversion was placed on file. Mr. McCann presented and read aloud by title only, proposed Ordinance No. 95-2022, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to enter into an agreement with Toledo Edison to convert the City’s streetlights from mercury and sodium vapor bulbs to LED bulbs; appropriating funds therefore in an amount not to exceed \$342,000; and declaring an emergency.”; Mr. McCann moved, Mr. Hansen seconded for passage of Ordinance No. 95-2022 as an emergency measure; roll call vote being: Richardson, Stough, Westphal, Frye, Hansen, Haynam, McCann; (7) yeas; (0) nays. The motion carried.

Ordinance No. 95-2022, “authorizing agreement with Toledo Edison.... Streetlight conversion to LED lights...”

Mayor Stough stated that Council will now consider agenda item 9.

Service Director’s report on the Tantallon Plat I & II Resurfacing Project was placed on file. Mr. Richardson moved, Mrs. Westphal seconded to authorize the Clerk of Council to advertise for bids for the Tantallon Plat I & II Resurfacing Project. Roll call vote being: Stough, Westphal, Frye, Hansen, Haynam, McCann, Richardson; (7) yeas; (0) nays. The motion carried.

Authorize to advertise for bids...Tantallon Plat I & II Resurfacing Project.

Mayor Stough stated that Council will now consider agenda item 10.

Service Director’s report on Sewer Rates was placed on file. Mr. McCann presented and read aloud by title only, proposed Ordinance No. 96-2022, a written copy of same having been previously furnished to each member of Council “Amending Chapter 925 of the Sylvania Codified Ordinances by amending Section 925.05 – Sewer Charges levied to increase the Sewer Charges for both Industrial and Non-Industrial City and Non-City users; and declaring an emergency; Mr. McCann moved, Mrs. Westphal seconded for passage of Ordinance No. 96-2022 as an emergency measure; roll call vote being: Westphal, Frye, Hansen, Haynam, McCann, Richardson, Stough; (7) yeas; (0) nays. The motion carried.

Ordinance No. 96-2022, “...Amending Chapter 925.05 ...Sewer Charges....”

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Mayor Stough stated that Council will now consider agenda item 11.

Mayor Stough stated this agenda item has been withdrawn.

Mayor Stough stated that Council will now consider agenda item 12.

Mr. Frye moved, Mr. McCann seconded to confirm the Mayor's appoint of Caroline Lindhuber to the City Planning Commission for a term commencing January 1, 2023 and expiring December 31, 2026; roll call vote being: Frye, Hansen, Haynam, McCann, Richardson, Stough, Westphal; (7) yeas; (0) nays. The motion carried.

Confirmation of Carol Lindhuber to Plan Commission.

Mr. Hansen moved, Ms. Stough seconded to confirm the Mayor's appointment of Sanja Jennings due to Ms. Diesing's resignation for a term expiring December 31, 2023 and Dr. Helen J. Michaels for a term commencing January 1, 2023 and expiring December 31, 2025 to the Sylvania Tree Commission; roll call vote being: Hansen, Haynam, McCann, Richardson, Stough, Westphal, Frye; (7) yeas; (0) nays. The motion carried.

Confirmation of Sanja Jennings and Dr. Helen Michaels to Sylvania Tree Commission.

Mr. Frye moved, Mr. Haynam seconded to confirm the Mayor's appointment of Laura B. Bigelow as Clerk of Council due to Sharon Bucher's retirement; roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Frye, Hansen: (7) yeas; (0) nays. The motion carried.

Confirmation of Laura Bigelow as Clerk of Council.

Mayor Stough stated that Council will now consider agenda item 13.

Mr. Frye moved, Mr. Haynam seconded to not request a hearing for the liquor permit transfer to Grumpy's Global Holdings, LLC dba Grumpy's & Bsmt, 5629 Main Street, Sylvania, Ohio for a D1 & D3 liquor permit; roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Frye, Hansen: (7) yeas; (0) nays. The motion carried.

No hearing for the liquor permit for Grumpy's, 5629 Main St.

Mayor Stough stated that Council will now consider agenda item 15, as agenda item 14 was moved to 5a.

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Mrs. Westphal moved, Mr. Hansen seconded to set an Employee and Community Relations Committee meeting for Tuesday, December 6, 2022 at 5:30 p.m. to conduct interviews for Council’s appointment to Sylvania Area Joint Recreation District; roll call vote being: McCann, Richardson, Stough, Westphal, Frye, Hansen, Haynam: (7) yeas; (0) nays. The motion carried.

Emp & Com
Relations Com
Meeting set for
12/6/22 @ 5:30
p.m. for SAJRD
interviews.

Mayor Stough stated that Council will now consider agenda item 16.

Mr. Sanford provided Council with an update on the Fireworks contract, stating we are requesting to cancel the contract for 2023 fireworks prior to final payment of the 2022 show. Administration can then consider proposals from other companies.

Fireworks
Contract update.

Mayor Stough stated all agenda items have been addressed.

Mr. Frye moved, Mr. McCann seconded to adjourn at 8:48 p.m. Roll call vote being: Richardson, Stough, Westphal, Frye, Hansen, Haynam, McCann; (7) yeas; (0) nays.

Adjournment.

Clerk of Council

Mayor