

Minutes of the Meeting of Council  
November 21, 2022

The Council of the City of Sylvania, Ohio met in regular session on November 21, 2022 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Mark Frye, Marcus Hansen, Doug Haynam, Brian McCann, Patrick Richardson, Lyndsey Stough, Mary Westphal; (7) present; (0) absent.

Roll call:  
All present.

Pledge of Allegiance to the United States of America led by Mrs. Westphal.

Pledge of  
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following items has been added to the agenda:

5a. Proposed Ordinance No. 103-2022

5b. Proposed Resolution No. 19-2022.

Mr. Frye moved, Mr. Haynam seconded to approve the agenda as amended; roll call vote being: Frye, Hansen, Haynam, McCann, Richardson, Stough, Westphal; (7) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mr. Frye presented the November 7, 2022 meeting minutes. Mr. Frye moved, Mrs. Westphal seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these corrected minutes at this time, and the journal of the minutes of the regular meeting of November 7, 2022 be approved; roll call vote being: Hansen, Haynam, McCann, Richardson, Stough, Westphal, Frye; (7) yeas; (0) nays. The motion carried.

Approval of the  
7, 2022 meeting  
minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Mr. Frye reported on the Public Hearing for the Tax Increment Finance held at 7:00 p.m. on this date. Mr. Frye stated Mr. Gridale from Reveille provided information on the details of the TIF. It was confirmed that only commercial properties are affected by the TIF.

Report of P.H. on  
Tax Increment  
Financing.

Mr. Frye moved, Mrs. Westphal seconded to allow Ms. Stough to push back from the table due to being a property owner in the proposed TIF area. Roll call vote being: Hansen, Haynam, McCann, Richardson, Stough, Westphal, Frye; (7) yeas; (0) nays. The motion carried.

Ms. Stough  
pushed back  
from table.

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Mr. Frye presented and read aloud by title only, proposed Ordinance No. 103 -2022, a written copy of same having been previously furnished to each member of Council “Declaring the improvement of certain parcels of Real Property to be a public purpose and exempt from taxation and providing for the collection and deposit of service payments into the Tax Increment Equivalent Funds, and specifying the public infrastructure improvements directly benefiting the parcels; and declaring an emergency.”; Mr. Frye moved, Mr. Haynam seconded for passage of Ordinance No. 103-2022 as an emergency measure; roll call vote being: McCann Richardson, Westphal, Frye, Hansen, Haynam; (6) yeas; (0) nays. The motion carried.

Ordinance No. 103-2022, Declaring improvement... Tax Increment Equivalent Funds...”

Mr. Frye presented and read aloud by title only, proposed Resolution No. 19-2022, a written copy of same having been previously furnished to each member of Council “Directing the Housing Officer of Community Reinvestment Area Number 8 not to accept any new applications for exemptions as described in Ohio Revised Code Section 3735.67; and declaring an emergency.”; Mr. Frye moved, Mr. McCann seconded for passage of Resolution No. 19-2022 as an emergency measure; roll call vote being: Richardson, Westphal, Frye, Hansen, Haynam, McCann; (6) yeas; (0) nays. The motion carried.

Resolution No. 19-2022, Directing Housing Officer of CRA#8..not to accept any new apps....”

Ms. Stough returned to the table.

Mayor Stough stated that Council will now consider agenda item 6.

The 2023 Budget was presented for the Second Reading. Mr. Frye presented and read aloud by title only, proposed Ordinance No. 93-2022, “To Make Appropriations for current expenditures and other expenditures of the City of Sylvania, Ohio, for the fiscal year ending December 31, 2023, and declaring an emergency”; Mr. Frye moved, Ms. Stough seconded for passage of Ordinance No. 93-2022 as an emergency measure; roll call vote being: Haynam, McCann Richardson, Stough, Westphal, Frye, Hansen; (7) yeas; (0) nays. The motion carried.

Ordinance No. 93-2022, “...2023 Budget....”

Mayor Stough stated that Council will now consider agenda item 7.

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Service Director’s report on the School Zone Flasher Replacements Project was placed of file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 98 -2022, a written copy of same having been previously furnished to each member of Council “Accepting the bid of FET Construction Services, LLC and awarding the Contract for the School Zone Flasher Replacement Project to same; authorizing the expenditure for the Improvements in the amount of \$125,834; appropriating funds therefore; and declaring an emergency.”; Mr. Richardson moved, Mrs. Westphal seconded for passage of Ordinance No. 98-2022 as an emergency measure; roll call vote being: McCann Richardson, Stough, Westphal, Frye, Hansen, Haynam; (7) yeas; (0) nays. The motion carried.

Ordinance No. 98-2022,  
“Accepting the bid of FET Construction...School Zone Flasher Replacement Project...”

Mayor Stough stated that Council will now consider agenda item 8.

Service Director’s report on the Large Diameter Sanitary Sewer Lining Project (Phase 2) was placed on file. Mr. McCann presented and read aloud by title only, proposed Ordinance No. 99-2022, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to approve Change Order No. 2 (Final) to this City’s Agreement with Granite Inliner, LLC for the Large Diameter Sanitary Sewer Lining Project (Phase 2) Project to reflect the final installed quantities; decreasing the Contract amount by \$145.00; and declaring an emergency.”; Mr. McCann moved, Ms. Stough seconded for passage of Ordinance No. 99-2022 as an emergency measure; roll call vote being: Richardson, Stough, Westphal, Frye, Hansen, Haynam, McCann; (7) yeas; (0) nays. The motion carried.

Ordinance No. 99-2022,  
“Authorizing CO#2 (Final) to Large Diameter Sewer Project...”

Mayor Stough stated that Council will now consider agenda item 9.

Service Director’s report on the Plummer Pool Bathhouse Alterations was placed on file. Ms. Stough presented and read aloud by title only, proposed Ordinance No. 100-2022, a written copy of same having been previously furnished to each member of Council “Accepting the proposal of Architecture by Design, Ltd. to provide Architectural Design Services for the Plummer Pool Bathhouse Alterations Project; appropriating funds therefore in the amount of \$20,000; and declaring an emergency.”; Ms. Stough moved, Mr. McCann seconded for passage of Ordinance No. 100-2022 as an emergency measure; roll call vote being: Stough, Westphal, Frye, Hansen, Haynam, McCann, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No. 100-2022,  
“Accepting proposal...Arch. Design Svcs ...Plummer Pool Bathhouse Alternations...”

Mayor Stough stated that Council will now consider agenda item 10.

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Service Director’s report on the Altara Drive Improvements Project was placed on file. Mr. Richardson moved, Mrs. Westphal seconded to authorize the Clerk of Council to advertise for bids for the Altara Drive Improvements Project. Roll call vote being: Westphal, Frye, Hansen, Haynam, McCann, Richardson, Stough; (7) yeas; (0) nays. The motion carried.

Authorize to advertise for bids...Altara Drive Improvements Project.

Mayor Stough stated that Council will now consider agenda item 11.

Service Director’s report on the Monroe & Harroun Improvements Project was placed on file. Mr. Richardson moved, Mr. Haynam seconded to authorize the Clerk of Council to re-advertise for bids for the Monroe & Harroun Improvements Project. Roll call vote being: Frye, Hansen, Haynam, McCann, Richardson, Stough, Westphal; (7) yeas; (0) nays. The motion carried.

Authorize to re-advertise for bids...Monroe & Harroun Improvements Project.

Mayor Stough stated that Council will now consider agenda item 12.

Mr. Frye moved to have proposed Ordinance No. 101-2022 “Amending the Codified Ordinances of the City of Sylvania, 1979, as amended by amending Section 177.22- Information on Rental or Leased Property; and declaring an emergency.” and referred to the Finance Committee; Ms. Stough seconded; roll call vote being: Hansen, Haynam, McCann, Richardson, Stough, Westphal, Frye; (7) yeas; (0) nays. The motion carried. This will be scheduled at first meeting in January.

Ordinance No. 101-22, to be referred to Finance Committee.

Mayor Stough stated that Council will now consider agenda item 13.

Mr. Frye presented and read aloud by title only, proposed Ordinance No. 102-2022, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to enter into an agreement with Zambelli Fireworks Manufacturing Co., and declaring an emergency.”; Mr. Frye moved, Mr. Hansen seconded for passage of Ordinance No. 102-2022 as an emergency measure; roll call vote being: McCann, Richardson, Stough, Westphal, Frye, Hansen, Haynam; (7) yeas; (0) nays. The motion carried.

Ordinance No. 102-2022, Authorizing to enter into an agreement with Zambelli Fireworks....”

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Mayor Stough stated that Council will now consider agenda item 14.

Mrs. Westphal stated no one has submitted an application for the Council appointed SAJRD position that has a deadline of November 29, 2022. She encouraged anyone interested to apply; interviews are December 6 at 5:30 p.m.

SAJRD  
Appointment  
information.

Mayor Stough stated all agenda items have been addressed.

Mr. Frye moved, Mrs. Westphal seconded to adjourn at 8:06 p.m. Roll call vote being: Richardson, Stough, Westphal, Frye, Hansen, Haynam, McCann; (7) yeas; (0) nays.

Adjournment.

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Clerk of Council

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Mayor