

Sylvania City Council

December 19, 2022

7:30 p.m. Council Meeting

Agenda

1. Roll call: Mr. Frye, Mr. Hansen, Mr. Haynam, Mr. McCann, Mr. Richardson, Ms. Stough, Mrs. Westphal.
2. Pledge of Allegiance to the United States of America led by Mr. Hansen.
3. Additions to the agenda.
4. Approval of the Council meeting minutes from December 5, 2022.
5. Introduction of new City of Sylvania Police Officer Darriontae Stewart.
6. Proclamation presentation to Alex Kassee for 1st Team All State as punter for the Northview High School Football Program.
7. Downtown Transportation Improvement update.
8. Proposed Ordinance No. 108-2022, Authorizing the Mayor and Director of Finance to enter into an agreement, on behalf the City of Sylvania, Ohio, with the Board of Lucas County Commissioners, for the provision of Public Defender Services to the Sylvania Municipal Court for the year 2023.
9. Monroe & Silica Improvement Project and Silica Drive Bridge Replacement Project.
 - a. Service Director's report on advertising for bids for this project.
 - b. Authorization to advertise for bids.
10. Harroun Road Pedestrian Hybrid Beacon.
 - a. Service Director's report on Change Order No. 1 (Final) for this project.
 - b. Proposed Ordinance No. 109-2022, Authorizing the Mayor and Director of Finance to approve Change Order No. 1 (Final) to this City's agreement with FET Construction Services, LLC.
11. Tantallon Plat I & II Resurfacing Project.
 - a. Service Director's report on contract awarded.
 - b. Proposed Ordinance No. 110-2022, Accepting the bid of Bowers Asphalt and Paving, Inc. and awarding the contract.
12. Harroun & Monroe Safety Improvements Project Re-Bid.
 - a. Service Director's Report on contract awarded.
 - b. Proposed Ordinance No. 111-2022, Accepting the bid of Helms and Sons Excavating, Inc. and awarding the contract.

13. Proposed Ordinance No. 112-2022, To make certain adjustments to account allocations within the fund appropriations for the Fiscal Year ending December 31, 2022.
14. Proposed Ordinance No. 113-2022, Making Certain Position and Compensation Pay Plan Changes, Making Certain Salary, Wage and Other Service Compensation Adjustments.
15. Sylvania City Council Appointments.
 - a. Report from Employee & Community Relations Committee held December 6, 2022.
 - b. Proposed Resolution No. 20-2022, Re-Appointing Mary Westphal to the Board of Trustees of Sylvania Area Joint Recreation District (SAJRD), she being a member of the Council of this appointing political subdivision for the full calendar year of 2023.
 - c. Proposed Resolution No. 21-2022, Appointing George Hilfinger to the Board of Trustees of Sylvania Area Joint Recreation District (SAJRD) for a term expiring December 31, 2025.
 - d. Proposed Resolution No. 22-2022, Re-Appointing Matthew J. Snell to the Zoning Board of Appeals for a term expiring December 31, 2025.
16. Committee reports:
17. Committee referrals.

INFORMATION

- A. November Bank Reconciliation.
- B. Board of Architectural Review meeting minutes from December 14, 2022.
- C. Municipal Planning Commission meeting minutes from December 14, 2022.

Minutes of the Meeting of Council
December 5, 2022

The Council of the City of Sylvania, Ohio met in regular session on December 5, 2022 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Mark Frye, Marcus Hansen, Doug Haynam(late), Brian McCann, Patrick Richardson, Lyndsey Stough, Mary Westphal; (6) present; (0) absent.

Roll call:
6 present.

Pledge of Allegiance to the United States of America led by Mr. Frye.

Pledge of
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following items has been added to the agenda:

Item number 9: Sister City Update by Mayor Stough.

Mr. Frye moved, Mrs. Westphal seconded to approve the agenda as amended; roll call vote being: Frye, Hansen, McCann, Richardson, Stough, Westphal; (6) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mr. Frye presented the November 21, 2022 meeting minutes. Mr. Frye moved, Mr. McCann seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these corrected minutes at this time, and the journal of the minutes of the regular meeting of November 21, 2022 be approved; roll call vote being: Hansen, McCann, Richardson, Stough, Westphal, Frye; (6) yeas; (0) nays. The motion carried.

Approval of the
November 21,
2022 meeting
minutes.

Mr. Haynam now in attendance.

Mayor Stough stated that Council will now consider agenda item 5.

Mayor Stough presented a Proclamation to Tyler Pawlicki who earned the OHSAA All Ohio 1st Team, on the Southview Varsity Soccer team. Southview Athletic Director, Jim Huss, received the proclamation on behalf of Carys Bourbeau.

Proclamations to
Pawlicki &
Bourbeau,
Southview
Soccer.

Mayor Stough stated that Council will now consider agenda item 6.

Service Director's report on the Monroe Street and Silica Drive Upgrade and Silica Drive Bridge Replacement Project-Letters of Interest for Construction Management Services was placed on file. Mr. Richardson moved, Ms. Stough seconded to authorize to begin the Letter of Interest Solicitation; roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Frye, Hansen; (7) yeas; (0) nays. The motion carried.

Monroe/Silica
and Silica Bridge
Letter of interest
for Const. Mgmt.
Svc.

Minutes of the Meeting of Council
December 5, 2022

Service Director's report on the Monroe Street and Silica Drive Upgrade and Silica Drive Bridge Replacement Project-Contract for Engineering Support during Construction was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 104-2022, a written copy of same having been previously furnished to each member of Council "Accepting the Proposal of Tetra Tech to provide Engineering Services for the Monroe & Silica Intersection Improvement Project; appropriating fund therefore in the amount of \$17,101 and declaring an emergency."; Mr. Richardson moved, Mr. McCann seconded for passage of Ordinance No. 104-2022 as an emergency measure; roll call vote being: McCann Richardson, Stough, Westphal, Frye, Hansen, Haynam; (7) yeas; (0) nays. The motion carried.

Ordinance No.
104-2022,
"Accepting
proposal...
Engineering
Svcs...Monroe/
Silica Project..."

Service Director's report on the Monroe Street and Silica Drive Upgrade and Silica Drive Bridge Replacement Project-Right-of-Way Acquisition (32-T) was placed on file. Mr. Haynam presented and read aloud by title only, proposed Ordinance No. 105-2022, a written copy of same having been previously furnished to each member of Council "Accepting a Temporary Construction Easement from Emro Marketing Company, n/k/a/ Speedway LLC for the Monroe & Silica Improvement Project and Silica Drive Bridge Replacement Project; dedication the same for public purposes; appropriating funds therefore in the amount of \$4,200; and declaring an emergency."; Mr. Haynam moved, Mrs. Westphal seconded for passage of Ordinance No. 105-2022 as an emergency measure; roll call vote being: Richardson, Stough, Westphal, Frye, Hansen, Haynam, McCann; (7) yeas; (0) nays. The motion carried.

Ordinance No.
105-2022,
"Accepting
Temp Const.
Easement...
Emro Marketing
Co, n/k/a
Speedway,
LLC..."

Service Director's report on the Monroe Street and Silica Drive Upgrade and Silica Drive Bridge Replacement Project-Right-of-Way Acquisition Services Supplement Proposal was placed on file. Mr. McCann presented and read aloud by title only, proposed Ordinance No. 106-2022, a written copy of same having been previously furnished to each member of Council "Accepting the Amendment to the Proposal of West Erie Realty Solutions, LTD. for Right-of-Way Acquisition Services for the Monroe & Silica and Silica Drive Replacement Projects; appropriating funds therefore in the amount of \$10,100; and declaring an emergency."; Mr. McCann moved, Mrs. Westphal seconded for passage of Ordinance No. 106-2022 as an emergency measure; roll call vote being: Stough, Westphal, Frye, Hansen, Haynam, McCann, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No.
106-2022,
"Accepting
Amendment of
West Erie Realty
Solutions for
ROW
Acquisition
Svcs..."

Minutes of the Meeting of Council
December 5, 2022

Service Director's report on the Monroe Street and Silica Drive Upgrade and Silica Drive Bridge Replacement Project-Right-of-Way Acquisition (23-T) was placed on file. Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 107-2022, a written copy of same having been previously furnished to each member of Council "Accepting a Temporary Construction Easement from Pennsylvania Lines, LLC, n/k/a Norfolk Southern Railway Company for the Monroe & Silica Improvement Project and Silica Drive Bridge Replacement Project; dedicating the Temporary Easement for public purposes; appropriating funds therefore in the amount of \$6,530; and declaring an emergency."; Mrs. Westphal moved, Mr. Haynam seconded for passage of Ordinance No. 107-2022 as an emergency measure; roll call vote being: Westphal, Frye, Hansen, Haynam, McCann, Richardson, Stough; (7) yeas; (0) nays. The motion carried.

Ordinance No. 107-2022, "Accepting Temp Const. Easement... Pennsylvania Lines, LLC, n/k/a Norfolk Southern Railway..."

Mayor Stough stated that Council will now consider agenda item 9.

Mayor Stough update Council on the Sister City Commission trip to Woodstock, Ontario, Canada for their Santa Claus Parade. He provided photos of the events, tour, dinner and other activities the commission participated in. In attendance from the City were Dave & Jan Shearer, Dan Marsalek, Town Crier, Michael Lieber & Roz, Scott Sutton, Andrew Timothy, Mary Ann & Carroll Cannon and Marilyn Snyder.

Sister City Update by Mayor Stough

Mayor Stough closed the meeting with the presentation of the 2023 Sylvania Community Calendar and inviting all in attendance to his Holiday Open House on December 15, 2022 at the Heritage Museum from 4-7pm.

Mayor Stough stated all agenda items have been addressed.

Mr. Frye moved, Mrs. Westphal seconded to adjourn at 8:16 p.m. Roll call vote being: Richardson, Stough, Westphal, Frye, Hansen, Haynam, McCann; (7) yeas; (0) nays.

Adjournment.

Clerk of Council

Mayor

P Proclamation

Whereas: Alex Kassee is being celebrated as one of the most decorated players in Northview High School Football Program's history; and

WHEREAS: as a sophomore and first-year starter, Alex was named 2nd Team All-NLL, 2nd Team All-District and Honorable Mention All-State as a kicker ; and

WHEREAS: he continued to earn recognition as a junior being named 1st Team All-NLL, 1st Team All-District and 1st Team All-State as a kicker; and

WHEREAS: during his senior year, Alex has been named 1st Team All-NLL, 1st Team All-District and 1st Team All-State as a punter in addition to earning Academic All-NLL with a 3.5 cumulative GPA.

NOW, THEREFORE, I, Craig A. Stough, Mayor, do hereby proclaim Monday, December 19, 2022 as:

ALEX KASSEE DAY

in the City of Sylvania.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the City of Sylvania to be set this 15th day of December, 2022.



Craig A. Stough, Mayor
City of Sylvania, State of Ohio

Sylvania Downtown Improvements – Main Street

Date September 13, 2022
Subject Initial Stakeholder Meeting – Summary of Comments
Project Number 22114

Initial Stakeholder Meeting Public Attendees: 42
Comment Forms Received: 15
Concept Feedback Forms Received: 8

This document contains a summary of comments and survey results received from the public comment forms. Forms were distributed at the initial stakeholder meeting and posted online for the above referenced project.

Category Ranking Results

The following public opinions are summarized from the rankings provided under Question 2 on the Comment form:

- Preference of parking over no parking.
 - Slight preference of angled parking over parallel parking.
 - Slight preference of string lights over streetlamps.
 - Slight preference of tables/seats over green space.
- Preference for corridor to be optimized for pedestrian use, with parking as second priority.
- High preference for the roadway to be uncurbed instead of having a standard 6" curb.
- Preference of the same number of trees. Very low preference for more trees.

Concept Feedback

These public opinions are summarized from the feedback provided on the Concept Feedback forms:

- Concept A (parallel both sides) had no strong positive and no negative feedback.
 - Concept B (parallel one side) would be favorable if sidewalk widths are equal on both sides. Some concern for which side of the street parking would be located.
 - Concept C (angled one side) is favorable to maximize parking. Some concern for which side of the street parking would be located. Some concern for angled parking.
- Concept D (angled parking both sides) is unfavorable since it reduces sidewalk widths.
 - Concept E (angled and parallel parking) is unfavorable since people find it confusing.
- Concept F (uncurbed) is favorable since it has an uncurbed roadway.
 - Concept G (no parking) is favorable if it were to provide a parking garage as well.

Comments

The following comments were provided on the Comment forms and Concept Feedback forms. The number of times it was mentioned by separate individuals is listed in parentheses.

- Main Street from Monroe to Erie should be uniform (4)
- Corridor should be pedestrian-focused with larger sidewalks (4)
 - Parking garage (3)
 - Easy-to-view storefronts (3)
 - One-way traffic on Main Street (2)
- Slow down traffic (2)
- Raised mid-block crosswalk
 - Outlets should be provided for events
 - Prefer hanging baskets over large planters
 - Recycle bins should be provided
- No stamped concrete on sidewalks
- More seating and gathering space for DORA users
- Need equal sidewalk space on each side of street
- Utilize Maplewood between Main & Summit for downtown events

Conclusions

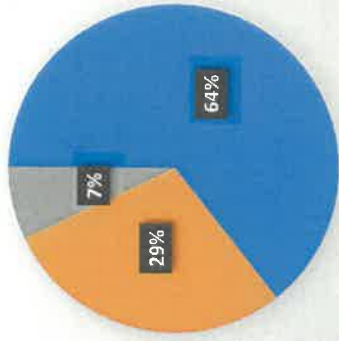
The following items are recommended to be implemented with the Main Street Improvements Project:

- Roadway with parallel parking on both sides but utilizing curb bump outs and permanent parklets to provide seating and pedestrian amenities. These features will encourage traffic calming and create a pedestrian-focused corridor.
- Wider sidewalks provided by reducing lane widths.
- Parking spaces on both blocks (from Monroe to Erie) to create uniformity and provide more parking.
- Roadway with no curbs or minimal height curbs.
- Raised mid-block crosswalk at or near the existing crosswalk location. Consider an additional location between Maplewood and Erie.
- Concrete sidewalks. Decorative concrete/pavers may be used outside of the pedestrian thru zone.
- More views for existing architecture and storefronts. Consider tree reduction and/or changing tree types.
- String lights and streetlamps along entire corridor.
- Tables and seats to accommodate DORA customers and people at downtown events.

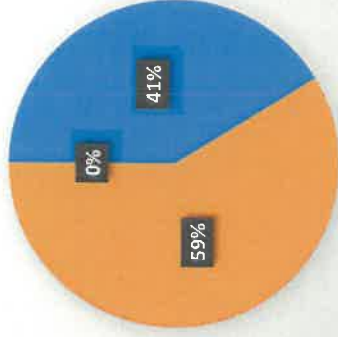
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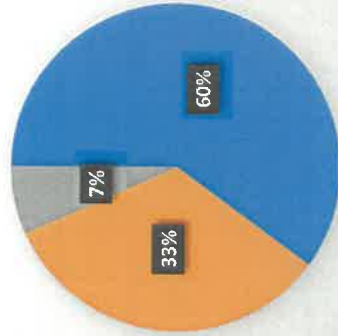
Parking Type



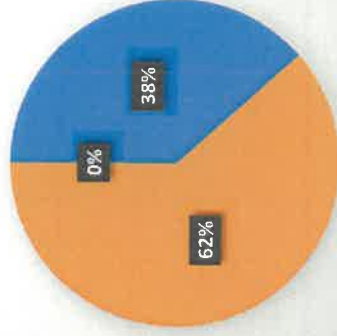
Lighting

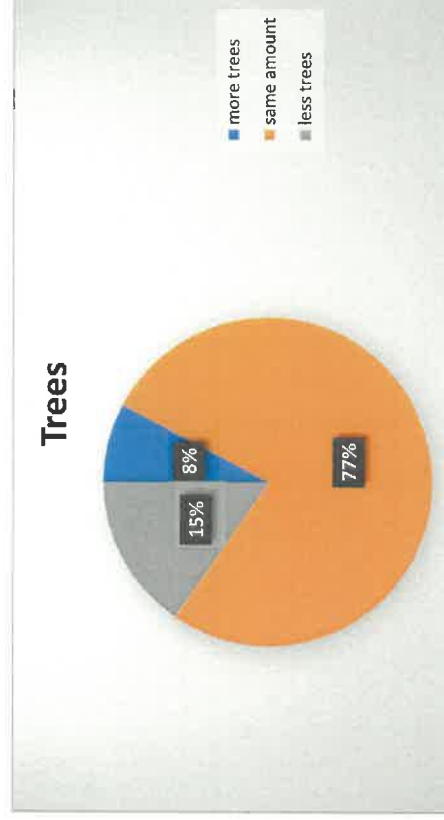
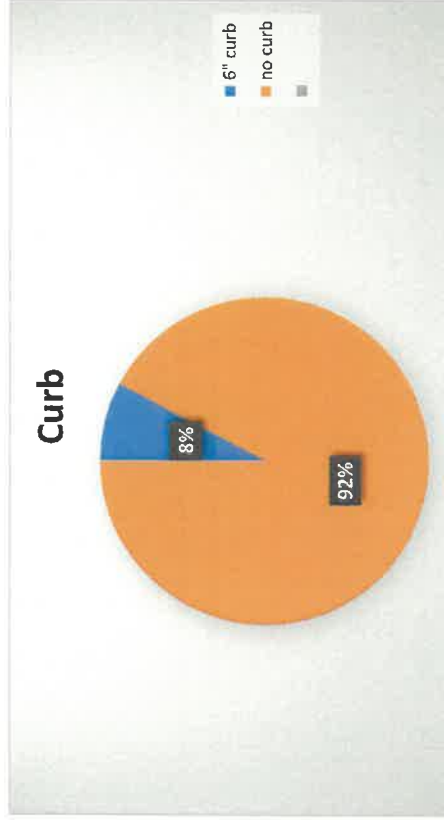


Street Furnishings



Primary Use







ORDINANCE NO. 108-2022

AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO ENTER INTO AN AGREEMENT, ON BEHALF OF THE CITY OF SYLVANIA, OHIO, WITH THE BOARD OF LUCAS COUNTY COMMISSIONERS, FOR THE PROVISION OF PUBLIC DEFENDER SERVICES TO THE SYLVANIA MUNICIPAL COURT FOR THE YEAR 2023; AND DECLARING AN EMERGENCY.

WHEREAS, the Board of Lucas County Commissioners created a public defender commission to contract for public defender services for the legal representation of indigent persons; and,

WHEREAS, the City of Sylvania desires to be included within the plan for appointment of counsel in the Sylvania Municipal Court; and,

WHEREAS, since 2005, the City of Sylvania has contracted with the Board of Lucas County Commissioners to provide public defender services for the legal representation of indigent persons; and,

WHEREAS, Ordinance No. 74-2018, passed December 17, 2018, authorized the Mayor and Director of Finance to enter into an Agreement with the Board of Lucas County Commissioners for the provision of public defender services to the Sylvania Municipal Court for the year 2019 at a cost of \$24,600; and,

WHEREAS, Ordinance No. 102-2019, passed December 16, 2019, authorized the Mayor and Director of Finance to enter into an Agreement with the Board of Lucas County Commissioners for the provision of public defender services to the Sylvania Municipal Court for the year 2020 at a cost of \$12,900; and,

WHEREAS, Ordinance No. 83-2020, passed October 5, 2020, authorized the Mayor and Director of Finance to enter into an Agreement with the Board of Lucas County Commissioners

for the provision of public defender services to the Sylvania Municipal Court for the year 2021 at a cost of \$12,150; and,

WHEREAS, Ordinance No. 72-2021, passed November 15, 2021, authorized the Mayor and Director of Finance to enter into an Agreement with the Board of Lucas County Commissioners for the provision of public defender services to the Sylvania Municipal Court for the year 2022 at a cost of \$11,250; and,

WHEREAS, the Director of Law has received the proposed Agreement with the Board of Lucas County Commissioners for the provision of Public Defender services to the Sylvania Municipal Court for the year 2023; and,

WHEREAS, the proposed Agreement provides that the City will pay \$12,300 for public defender services for 2023.

NOW, THEREFORE BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the Mayor and Director of Finance be, and they hereby are authorized to enter into Agreements with the Board of Lucas County Commissioners, in the form and substance of "Exhibit A" this Council hereby agreeing to appropriate the necessary funds for payment required under said Agreement.

SECTION 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 4. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the Agreement should be authorized immediately so that indigent defendants appearing in Sylvania Municipal Court can continue to receive Public Defender services. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval

by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote on passage as an emergency: Yeas _____ Nays _____

Passed, _____, 2022, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

9a.



DEPARTMENT OF PUBLIC SERVICE
KEVIN G. ALLER, PE DIRECTOR

December 19, 2022

To: The Mayor and Members of Sylvania City Council

Re: **LUC-MONROE ST & SILICA DR UPRD (PART I – PID 107489)**
LUC-SILICA DRIVE BRIDGE REPLACEMENT (PART II – PID 111563)

Dear Mr. Mayor and Council Members:

The Service Department has received the authorization to proceed from the Federal Highway Administration and the Ohio Department of Transportation to publicly advertise and bid the above referenced project.

As a reminder this project consists of implementing several improvements within this section of the Monroe Street corridor including:

- Silica Drive intersection widening with additional turning lanes and traffic signal replacement.
- Silica Drive vehicular and pedestrian bridge replacements with a single combined structure.
- Monroe Street widening between Silica Drive and Main Street.
- Fully upgraded railroad crossing with widened pavement and new warning devices.

The estimated construction cost of the Part I project is \$3,999,477 and the Part II project is \$1,270,599.76 for a total project construction cost of \$5,270,076.76. The Service Department has secured construction phase grant funding assistance in the amounts of \$1,196,222.90 from the Ohio Municipal Bridge (OMB) program, \$2,956,748.00 from the Congestion Mitigation and Air Quality (CMAQ) program, and \$900,000 from the Ohio Public Works Commission (OPWC) program for a total of \$5,052,970.90. The remaining \$217,105.86 will be locally funded and was included in the 2023 budget as a capital improvement expense via fund 401-7610-53503.

We would request that the Clerk of Council be authorized to advertise for bids.

Sincerely,

Kevin G. Aller, P.E.
Director of Public Service

10a.



DEPARTMENT OF PUBLIC SERVICE
KEVIN G. ALLER, PE DIRECTOR

December 19, 2022

To: The Mayor and Members of Sylvania City Council

Re: **HARROUN ROAD PEDESTRIAN HYBRID BEACON
CHANGE ORDER NO. 1 (FINAL)**

Dear Mr. Mayor and Council Members:

The Harroun Road Pedestrian Hybrid Beacon Project was recently completed and the new signal placed into activation on November 29, 2022.

The original contract amount with FET Construction Services, LLC on the project was \$111,900.00 and received Council approval on October 18, 2021 by Ordinance 70-2021. Now that the project is completed, the final installed quantities have been resolved and a change order is necessary to adjust the final contract price.

The installed quantities have resulted in a decrease to the original contract in the amount of \$3,340.65.

As a result, a total change order in the amount of \$3,340.65 is necessary to decrease the final contract amount from \$111,900.00 to \$108,559.35. Please call if you have any questions.

Sincerely,

Kevin G. Aller, P.E.
Director of Public Service
dsw

CITY OF SYLVANIA, OHIO

CHANGE ORDER Number 1 (FINAL)

Project Ordinance No.: 70-2021 Purchase Order No. 62222

Contract: Harroun Road Pedestrian Hybrid Beacon

Title of Change Order: _____

Date: 12/13/2022

Description of Change: **Installed Quantity Adjustments** **-\$3,340.65**
TOTAL **-\$3,340.65**
 (See Attached)

RECOMMENDED FOR APPROVAL BY:

Kevin G. Aller
 Kevin G. Aller, P.E.
 Public Service Director

12/13/22
 Date

Original Contract Amt	\$	111,900	00
Previous Changes (+ or -)	\$	0	00
This Change (+ or -)	\$	-3,340	65
Adjusted Contract Amt	\$	108,559	35

REVIEWED BY:

Joseph E. Shaw
 Engineer

DATE: 12/13/22

SUBMITTED BY:

RET CONST SYCS LLC
 Name of Contractor

DATE: 12/13/22

[Signature]
 Contractor's Signature

City of Sylvania, Ohio

The above proposal is hereby approved.

The above proposal is hereby approved.

Craig A. Stough, Mayor

Date

Toby Schroyer, Finance Director

Date

TO OWNER:
 CITY OF SYLVANIA
 6730 MONROE STREET
 SYLVANIA, OHIO 43560

FROM CONTRACTOR:
 FET CONSTRUCTION SERVICES, LLC
 5520 ALGER DRIVE
 SYLVANIA, OHIO 43560

APPLICATION NO: 6 (Final)
 PERIOD TO: 11/1/2022 TO
 11/30/2022

PROJECT: HARROUN ROAD PEDESTRIAN HYBRID BEACON SHEET: 1 OF 2

LINE NO.	BID ITEM NO.	DESCRIPTION OF WORK	UNIT	BID QUANTITY	UNIT PRICE	BID VALUE	ESTIMATED QUANTITY INSTALLED	VALUE	MATERIALS PRESENTLY STORED (NOT IN C)	TOTAL COMPLETED AND STORED TO DATE (D+E)	% (F/B)	BALANCE TO FINISH TO FINISH (B-F)
1	659	Topsoil	CY	6	\$27.00	\$162.00	0	\$0.00		\$0.00	0%	\$162.00
2	659	Seeding and Mulching	SY	50	\$26.00	\$1,300.00	98	\$2,548.00		\$2,548.00	196%	(\$1,248.00)
3	659	Commercial Fertilizer	TON	0.1	\$757.00	\$75.70	0	\$0.00		\$0.00	0%	\$75.70
4	659	Water	MGAL	1	\$1.10	\$1.10	0.00	\$0.00		\$0.00	0%	\$1.10
5	630	Ground Mounted Support, No. 3 Post, As Per Plan	FT	58	\$16.00	\$928.00	58	\$928.00		\$928.00	100%	\$0.00
6	630	Sign Hanger Assembly, Mast Arm	EACH	2	\$433.00	\$866.00	2	\$866.00		\$866.00	100%	\$0.00
7	630	Sign, Flat Sheet	SF	46	\$32.00	\$1,472.00	46	\$1,472.00		\$1,472.00	100%	\$0.00
8	630	Sign Post Reflector	EACH	4	\$43.00	\$172.00	4	\$172.00		\$172.00	100%	\$0.00
9	630	Removal of Ground Mounted Sign and Disposal	EACH	12	\$16.00	\$192.00	12	\$192.00		\$192.00	100%	\$0.00
10	630	Removal of Ground Mounted Post Support and Disposal	EACH	3	\$27.00	\$81.00	3	\$81.00		\$81.00	100%	\$0.00
11	630	Signing, Misc.: Removal of Pet Waste Station and Reerection	EACH	1	\$81.00	\$81.00	1	\$81.00		\$81.00	100%	\$0.00
12	642	Stop Line, Type 1	FT	48	\$6.50	\$312.00	48	\$312.00		\$312.00	100%	\$0.00
13	644	Crosswalk Line, As Per Plan	FT	50	\$21.60	\$1,080.00	50	\$1,080.00		\$1,080.00	100%	\$0.00
14	644	Removal of Pavement Marking	FT	98	\$32.50	\$3,185.00	98	\$3,185.00		\$3,185.00	100%	\$0.00
15	611	4" Conduit, Type E	FT	50	\$14.70	\$735.00	0	\$0.00		\$0.00	0%	\$735.00
16	625	Bracket Arm, 10', As Per Plan	EACH	2	\$1,031.00	\$2,062.00	2	\$2,062.00		\$2,062.00	100%	\$0.00
17	625	No. 10 AWG 2400 Volt Distribution Cable	FT	519	\$10.70	\$5,553.30	493	\$5,275.10		\$5,275.10	95%	\$278.20
18	625	No. 10 AWG Pole and Bracket Cable	FT	238	\$2.40	\$571.20	440	\$1,056.00		\$1,056.00	185%	(\$484.80)
19	625	Conduit, 2", 725.05	FT	95	\$5.10	\$484.50	113	\$576.30		\$576.30	119%	(\$91.80)
20	625	Conduit, 3", 725.05	FT	43	\$9.70	\$417.10	25	\$242.50		\$242.50	58%	\$174.60
21	625	Conduit, Jacked or Drilled, 725.04, 2"	FT	52	\$54.00	\$2,808.00	70	\$3,780.00		\$3,780.00	135%	(\$972.00)
22	625	Conduit, Jacked or Drilled, 725.04, 3"	FT	52	\$71.00	\$3,692.00	70	\$4,970.00		\$4,970.00	135%	(\$1,278.00)
23	625	Luminaires, Conventional	EACH	2	\$671.00	\$1,342.00	2	\$1,342.00		\$1,342.00	100%	\$0.00
24	625	Trench	FT	115	\$4.30	\$494.50	125	\$537.50		\$537.50	109%	(\$43.00)
25	625	Pull Box, 725.08, 24"	EACH	3	\$1,164.00	\$3,492.00	2	\$2,328.00		\$2,328.00	67%	\$1,164.00
26	625	Ground Rod	EACH	4	\$263.00	\$1,052.00	4	\$1,052.00		\$1,052.00	100%	\$0.00
27	625	Underground Warning/Marking Tape	FT	95	\$1.50	\$142.50	125	\$187.50		\$187.50	132%	(\$45.00)
28	625	Power Service, As Per Plan	EACH	1	\$4,913.00	\$4,913.00	0.75	\$3,684.75		\$3,684.75	75%	\$1,228.25
29	632	Vehicular Signal Head, (LED), 3-Section, 12" Lens, 1 Way, Polycarbonate, As Per Plan	EACH	4	\$1,109.00	\$4,436.00	4	\$4,436.00		\$4,436.00	100%	\$0.00
30	632	Pedestrian Signal Head, (LED), Type D2, As Per Plan	EACH	2	\$543.00	\$1,086.00	2	\$1,086.00		\$1,086.00	100%	\$0.00
31	632	Pedestrian Pushbutton, As Per Plan	EACH	2	\$242.00	\$484.00	2	\$484.00		\$484.00	100%	\$0.00
32	632	Signal Cable, 2 Conductor, No. 14 AWG	FT	192	\$2.40	\$460.80	192	\$460.80		\$460.80	100%	\$0.00
33	632	Signal Cable, 5 Conductor, No. 14 AWG	FT	730	\$3.20	\$2,336.00	803	\$2,569.60		\$2,569.60	110%	(\$233.60)
34	632	Signal Support Foundation, As Per Plan	EACH	2	\$3,355.00	\$6,710.00	2	\$6,710.00		\$6,710.00	100%	\$0.00
35	632	Pedestal Foundation	EACH	1	\$789.00	\$789.00	1	\$789.00		\$789.00	100%	\$0.00

TO OWNER:
 CITY OF SYLVANIA
 6730 MONROE STREET
 SYLVANIA, OHIO 43560

FROM CONTRACTOR:
 FET CONSTRUCTION SERVICES, LLC
 5520 ALGER DRIVE
 SYLVANIA, OHIO 43560

APPLICATION NO: 6 (Final)
 PERIOD TO: 11/1/2022 TO
 11/30/2022

PROJECT: HARROJUN ROAD PEDESTRIAN HYBRID BEACON SHEET: 2 OF 2

LINE NO.	BID ITEM NO.	DESCRIPTION OF WORK	UNIT	BID QUANTITY	UNIT PRICE	BID VALUE	ESTIMATED QUANTITY INSTALLED	VALUE	MATERIALS PRESENTLY STORED (NOT IN C)	TOTAL COMPLETED AND STORED TO DATE (D+E)	% (F/B)	BALANCE TO FINISH TO FINISH (B-F)
36	632	Combination Signal Support, Type TC-81.22, Design 2, 32' Arm	EACH	1	\$12,038.00	\$12,038.00	1	\$12,038.00		\$12,038.00	100%	\$0.00
37	632	Combination Signal Support, Type TC-81.22, Design 4, 36' Arm	EACH	1	\$13,905.00	\$13,905.00	1	\$13,905.00		\$13,905.00	100%	\$0.00
38	632	Pedestal, 8', As Per Plan	EACH	1	\$1,224.00	\$1,224.00	1	\$1,224.00		\$1,224.00	100%	\$0.00
39	633	Cabinet, Type TS-2, As Per Plan	EACH	1	\$10,777.00	\$10,777.00	1	\$10,777.00		\$10,777.00	100%	\$0.00
39A	633	Cabinet Foundation	EACH	1	\$1,707.00	\$1,707.00	1	\$1,707.00		\$1,707.00	100%	\$0.00
40	633	Controller Work Pad, As Per Plan	EACH	1	\$374.00	\$374.00	1	\$374.00		\$374.00	100%	\$0.00
41	809	ATC V6.24 Controller, As Per Plan	EACH	1	\$5,476.00	\$5,476.00	1	\$5,476.00		\$5,476.00	100%	\$0.00
42	815	Spread Spectrum Radio, As Per Plan	EACH	1	\$2,098.30	\$2,098.30	1	\$2,098.30		\$2,098.30	100%	\$0.00
43	614	Law Enforcement Officer With Patrol Car For Assistance	HOURL	12	\$56.00	\$672.00	0	\$0.00		\$0.00	0%	\$672.00
44	614	Maintaining Traffic	LUMP	1	\$2,704.00	\$2,704.00	1	\$2,704.00		\$2,704.00	100%	\$0.00
45	614	Portable Changeable Message Sign, As Per Plan	SNMT	4	\$1,082.00	\$4,328.00	1	\$1,082.00		\$1,082.00	25%	\$3,246.00
46	614	Construction Layout Stakes and Surveying	LUMP	1	\$500.00	\$500.00	1	\$500.00		\$500.00	100%	\$0.00
47	623	Mobilization	LUMP	1	\$2,128.00	\$2,128.00	1	\$2,128.00		\$2,128.00	100%	\$0.00
TOTAL								\$108,559.35		\$108,559.35		\$3,340.65

106.

ORDINANCE NO. 109-2022

AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO APPROVE CHANGE ORDER NO. 1 (FINAL) TO THIS CITY'S AGREEMENT WITH FET CONSTRUCTION SERVICES, LLC FOR THE HARROUN ROAD PEDESTRIAN HYBRID BEACON PROJECT TO REFLECT FINAL INSTALLED QUANTITIES; DECREASING THE CONTRACT AMOUNT BY \$3,340.65; AND DECLARING AN EMERGENCY.

WHEREAS, Ordinance No. 70-2021, passed October 18, 2021, accepted the bid of FET Construction Services, LLC and awarded the contract for the Harroun Road Pedestrian Hybrid Beacon Project to same, which bid was in the amount of \$111,900.00; and,

WHEREAS, the Director of Public Service, by report dated December 19, 2022, has recommended acceptance of Change Order No. 1 (Final) of FET Construction Services, LLC for said Harroun Road Pedestrian Hybrid Beacon Project to reflect the final installed quantities; and,

WHEREAS, the final installed quantities resulted in a net decrease to the contract in the amount of Three Thousand Three Hundred Forty and 65/100 Dollars (\$3,340.65), for a total contract amount of \$108,559.35.

NOW THEREFORE BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That said change order decreasing the contract amount by the sum of Three Thousand Three Hundred Forty and 65/100 Dollars (\$3,340.65) be, and the same hereby is, approved, and the Mayor and the Director of Finance be, and they hereby are, authorized to sign said change order on behalf of this City, thereby indicating such approval and changing the total contract amount.

SECTION 2. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the adjustments in the contract to reflect the final installed quantities should be approved immediately. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force

immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

SECTION 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Vote on passage as an emergency: Yeas _____ Nays _____

Passed, _____, 2022, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

11a.



DEPARTMENT OF PUBLIC SERVICE
KEVIN G. ALLER, PE DIRECTOR

December 19, 2022

To: The Mayor and Members of Sylvania City Council

Re: **BID AWARD – TANTALLON PLAT I & II RESURFACING**

Dear Mr. Mayor and Council Members:

We received six (6) bids on December 9, 2022 for the above referenced project. The lowest bid was submitted by Henry W. Bergman, Inc. of Genoa, Ohio. Their bid of \$333,539.13 is approximately 25.7% under the Engineer's Estimate of \$448,852. Henry W. Bergman's only project for the City over the last ten years was the Silica Drive Resurfacing Project in 2019.

The next lowest bid was submitted by Bowers Asphalt and Paving, Inc. of Walbridge, Ohio in the amount of \$336,721.84 which is approximately 25.0% under the Engineer's Estimate. Bowers Asphalt has performed several new and resurfacing asphalt projects in the City including Arbor Way (2014), Brookhill Court (2019), Centennial Crossings Plat Four (2019) & Five (2020), and Veteran's Memorial Field Woodrow Child Care Center paving for SAJRD (2021).

The Service Department conducted a review of references provided by Henry W. Bergman and based on the information obtained as well as our experience on our previous project we believe it is in the best interest of the City to award the contract to the 2nd lowest bidder, Bowers Asphalt.

Therefore, it is our recommendation that the contract be awarded to Bowers Asphalt and Paving, Inc. of Walbridge, Ohio in the amount of \$336,721.84.

Please call if you have any questions.

Sincerely,

Kevin G. Aller, P.E.
Director of Public Service

Bid Tab
Tantallon Plat I & II Resurfacing
Bid Open: December 9, 2022

Line	Description	Unit	Qty	Henry W. Bergman		Bowers Asphalt and Paving		Gerken Paving		Crestline Paving		Helms & Sons	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
0001	Walk Removed	Sq Ft	3900	\$2.00	\$7,800.00	\$3.45	\$13,455.00	\$3.45	\$13,455.00	\$3.50	\$13,650.00	\$5.00	\$19,500.00
0002	Curb and Gutter Removed	Ft	340	\$20.00	\$6,800.00	\$14.00	\$4,760.00	\$13.85	\$4,709.00	\$22.00	\$7,480.00	\$25.00	\$8,500.00
0003	Monument Assembly Removed	Each	7	\$200.00	\$1,400.00	\$100.00	\$700.00	\$150.00	\$1,050.00	\$125.00	\$875.00	\$152.00	\$1,064.00
0004	Concrete Walk	Sq Ft	1255	\$6.25	\$7,843.75	\$12.00	\$15,060.00	\$12.00	\$15,060.00	\$9.80	\$12,299.00	\$9.00	\$11,295.00
0005	Curb Ramp, As Per Plan	Sq Ft	2650	\$13.20	\$34,980.00	\$12.00	\$31,800.00	\$12.00	\$31,800.00	\$16.00	\$42,400.00	\$17.00	\$45,050.00
0006	Monument Assembly, LCE Type B	Each	5	\$400.00	\$2,000.00	\$400.00	\$2,000.00	\$350.00	\$1,750.00	\$800.00	\$4,000.00	\$1,900.00	\$9,500.00
0007	Topsoil Furnished and Placed	Cu Yd	80	\$75.00	\$6,000.00	\$70.00	\$5,600.00	\$60.00	\$4,800.00	\$150.00	\$12,000.00	\$105.00	\$8,400.00
0008	Commercial Fertilizer	Ton	0.06	\$800.00	\$48.00	\$1,500.00	\$90.00	\$90.00	\$1,500.00	\$80.00	\$48.00	\$665.00	\$39.50
0009	Seeding and Mulching Class 1, As Per Plan	Sq Yd	430	\$4.00	\$1,720.00	\$3.00	\$1,290.00	\$2.85	\$1,225.50	\$4.00	\$1,720.00	\$4.50	\$1,935.00
0010	Water	MGal	2.5	\$10.00	\$25.00	\$20.00	\$50.00	\$20.00	\$50.00	\$1.00	\$2.50	\$2.00	\$5.00
0011	Pavement Repair, As Per Plan	Sq Yd	350	\$75.00	\$26,250.00	\$42.00	\$14,700.00	\$50.00	\$17,500.00	\$61.00	\$21,350.00	\$70.00	\$24,500.00
0012	Pavement Planing (2"), Asphalt Concrete	Sq Yd	16057	\$2.00	\$32,114.00	\$1.90	\$30,508.30	\$1.80	\$28,902.60	\$2.75	\$44,156.75	\$2.00	\$32,114.00
0013	Non-Tracking Tack Coat	Gal	803	\$4.00	\$3,212.00	\$3.00	\$2,409.00	\$2.00	\$1,606.00	\$3.25	\$2,609.75	\$3.50	\$2,810.50
0014	Non-Tracking Tack Coat for Intermediate Course	Gal	1285	\$4.00	\$5,140.00	\$3.00	\$3,855.00	\$2.00	\$2,570.00	\$3.25	\$4,176.25	\$3.50	\$4,497.50
0015	Asphalt Concrete Surface Course, Type 1, (448), PG64-22	Cu Yd	558	\$180.00	\$100,440.00	\$180.00	\$100,440.00	\$190.00	\$106,020.00	\$220.00	\$122,760.00	\$207.00	\$115,506.00
0016	Asphalt Concrete Intermediate Course, Type 1, (448), PG64-22 (Leveling Course)	Cu Yd	335	\$178.00	\$59,630.00	\$180.00	\$60,300.00	\$200.00	\$67,000.00	\$246.00	\$82,410.00	\$222.00	\$74,370.00
0017	Combination Curb and Gutter, LCE Type F	Ft	110	\$42.00	\$4,620.00	\$39.00	\$4,290.00	\$39.00	\$4,290.00	\$50.00	\$5,500.00	\$131.00	\$14,410.00
0018	Asphalt Rejuvenating Agent, As Per Plan	Sq Yd	16057	\$1.34	\$21,516.38	\$1.22	\$19,589.54	\$1.22	\$19,589.54	\$1.22	\$19,589.54	\$2.00	\$32,114.00
0019	Portable Changeable Message Sign, As Per Plan	Smmt	1	\$3,000.00	\$3,000.00	\$825.00	\$825.00	\$2,600.00	\$2,600.00	\$1,000.00	\$1,000.00	\$5,000.00	\$5,000.00
0020	Maintaining Traffic	Lump	1	\$5,500.00	\$5,500.00	\$12,500.00	\$12,500.00	\$3,350.00	\$3,350.00	\$5,000.00	\$5,000.00	\$10,600.10	\$10,600.10
0021	Mobilization	Lump	1	\$3,500.00	\$3,500.00	\$12,500.00	\$12,500.00	\$15,000.00	\$15,000.00	\$5,358.00	\$5,358.00	\$13,800.00	\$13,800.00
	Total				\$333,539.13		\$336,721.84		\$342,417.64		\$408,384.79		\$435,011.00

Bid Tab
Tantallon Plat I & II Resurfacing
Bid Open: December 9, 2022

Line	Description	Unit	Qty	Shelly Company		Contractor 7		Contractor 8		Contractor 9		Contractor 10	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
0001	Walk Removed	Sq Ft	3900	\$2.75	\$10,725.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0002	Curb and Gutter Removed	Ft	340	\$12.00	\$4,080.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0003	Monument Assembly Removed	Each	7	\$350.00	\$2,450.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0004	Concrete Walk	Sq Ft	1255	\$7.25	\$9,098.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0005	Curb Ramp, As Per Plan	Sq Ft	2650	\$13.30	\$35,245.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0006	Monument Assembly, LCE Type B	Each	5	\$1,350.00	\$6,750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0007	Topsoil Furnished and Placed	Cu Yd	80	\$68.00	\$5,440.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0008	Commercial Fertilizer	Ton	0.06	\$1,000.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0009	Seeding and Mulching Class 1, As Per Plan	Sq Yd	430	\$4.50	\$1,935.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0010	Water	MGal	2.5	\$100.00	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0011	Pavement Repair, As Per Plan	Sq Yd	350	\$55.00	\$19,250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0012	Pavement Planing (2"), Asphalt Concrete	Sq Yd	16057	\$3.50	\$56,199.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0013	Non-Tracking Tack Coat	Gal	803	\$2.00	\$1,606.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0014	Non-Tracking Tack Coat for Intermediate Course	Gal	1285	\$2.00	\$2,570.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0015	Asphalt Concrete Surface Course, Type 1, (448), PG64-22	Cu Yd	558	\$254.00	\$141,732.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0016	Asphalt Concrete Intermediate Course, Type 1, (448), PG64-22 (Leveling Course)	Cu Yd	335	\$275.00	\$92,125.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0017	Combination Curb and Gutter, LCE Type F	Ft	110	\$30.00	\$3,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0018	Asphalt Rejuvenating Agent, As Per Plan	Sq Yd	16057	\$1.25	\$20,071.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0019	Portable Changeable Message Sign, As Per Plan	Smmt	1	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0020	Maintaining Traffic	Lump	1	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0021	Mobilization	Lump	1	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total					\$468,887.50		\$0.00		\$0.00		\$0.00		\$0.00

11b.

ORDINANCE NO. 110 -2022

ACCEPTING THE BID OF BOWERS ASPHALT AND PAVING, INC. AND AWARDING THE CONTRACT FOR THE TANTALLON PLAT I & II RESURFACING PROJECT TO SAME; AUTHORIZING THE EXPENDITURE FOR THE IMPROVEMENTS IN THE AMOUNT OF \$336,721.84; APPROPRIATING FUNDS THEREFORE; AND DECLARING AN EMERGENCY.

WHEREAS, plans for the Tantallon Plat I & II Resurfacing Project have been completed and are now on file with the Clerk of this Council; and,

WHEREAS, the Clerk of Council was authorized to advertise for bids at the November 7, 2022 meeting of Sylvania City Council and thereafter the Clerk advertised for bids, and the bids were opened on December 9, 2022, and thereafter, the Director of Public Service, by report dated December 19, 2022, stated that the engineer’s estimate for the Tantallon Plat I & II Resurfacing Project was \$336,721.84 and the following bids were received:

<u>BIDDERS</u>	<u>BID PRICE</u>
Henry W. Bergman	\$333,539.13
Bowers Asphalt and Paving	336,721.84
Gerken Paving	342,417.64
Crestline Paving	408,384.79
Helms and Sons Excavating	435,011.00

WHEREAS, while the six (6) bids offered by the above bidders meet all of the City’s specifications, in conducting a review of the reference checks provided by the apparent low bidder, Henry W. Bergman, several performance issues were identified by the references provided; and,

WHEREAS, Henry W. Bergman has performed one project for the City over the last ten years, i.e., the Silica Drive Resurfacing Project in 2019; and,

WHEREAS, therefore, based on the City’s experience and the performance issues

identified in completing the reference checks, the Director of Public Service, by report dated December 19, 2022, has determined that the lowest and best bid was submitted by Bowers Asphalt and Paving and has recommended that the contract for the Monroe and Harroun Improvement Project be awarded to same; and,

WHEREAS, Bowers Asphalt and Paving has completed several projects involving new and resurfaced streets including Arbor Way (2014), Brookhill Court (2019), Centennial Crossings Plat Four (2019) and Five (2020), Veteran's Memorial Field paving for SAJRD (2021) and no performance issues were raised while checking the references provided by Bowers Asphalt and Paving.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the bid of Henry W. Bergman, is hereby rejected based on the performance issues identified in the references provided as well as the City's experience with Henry W. Bergman in completing the Silica Drive Resurfacing Project.

SECTION 2. That the bid of Bowers Asphalt and Paving, Inc., Walbridge, Ohio for said Tantallon Plat I & II Resurfacing Project, in the amount of Three Hundred Thirty-Six Thousand Seven Hundred Twenty-One and 84/100 Dollars (\$336,721.84), is hereby determined to be the lowest and best bid received and the same is hereby accepted.

SECTION 3. That the Mayor and Director of Finance be, and hereby are, authorized and directed to execute a contract with the bidder named in Section 2 above for the furnishing of such labor and materials in accordance with said bid.

SECTION 4. That to provide funds for said improvements hereby authorized, there is hereby appropriated from the **CAPITAL IMPROVEMENT FUND** from funds therein not heretofore appropriated to **Account No. 401-7610-53503, Street Improvements**, the total sum of Three Hundred Thirty-Six Thousand Seven Hundred Twenty-One and 84/100 Dollars (\$336,721.84).

SECTION 5. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 6. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 7. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the bid of Bowers Asphalt and Paving should be accepted immediately so as to provide for the commencement of the Tantallon Plat I & II Resurfacing Project at the earliest possible time. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote on passage as an emergency: Yeas _____ Nays _____

Passed, _____, 2022, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

12a.



DEPARTMENT OF PUBLIC SERVICE
KEVIN G. ALLER, PE DIRECTOR

December 19, 2022

To: The Mayor and Members of Sylvania City Council

Re: **BID AWARD – LUC-CR 4-9.77 (PID 109598)**

Dear Mr. Mayor and Council Members:

The Service Department requested City Council authorization to advertise for bids on the LUC-CR 4-9.77 (PID 109598) project at the August 15, 2022 meeting. Bids were opened on November 4th and unfortunately all bids were rejected since they were more than 10% over the engineer's estimate. The engineer's estimate was \$1,672,398.99 and the lowest bid was submitted by Geddis Paving and Excavating in the amount of \$2,288,896.00.

We returned to City Council at the November 21st meeting to request authorization to re-advertise the project with an updated engineer's estimate and opened three (3) bids on December 13th. The lowest bid was submitted by Helms and Sons Excavating from Findlay, Ohio. Their bid of \$2,150,701.10 was approximately 1.6% over the revised engineer's estimate of \$2,116,497.90. The re-bid effort was lower than the original bid by \$138,194.90.

Helms and Sons has done previous work for the City on the Main Street Reconstruction Project (2018) and the ongoing Maplewood Avenue Reconstruction Project (2022-23). They are an ODOT pre-qualified contractor and have previous experience in performing Local Public Agency (LPA) work consistent with ODOT requirements.

Therefore, it is our recommendation that the contract be awarded to Helms and Sons Excavating from Findlay, Ohio in the amount of \$2,150,701.10.

Please call if you have any questions.

Sincerely,

Kevin G. Aller, P.E.
Director of Public Service

12b.

ORDINANCE NO. 111 -2022

ACCEPTING THE BID OF HELMS AND SONS EXCAVATING, INC. AND AWARDING THE CONTRACT FOR THE MONROE AND HARROUN IMPROVEMENT PROJECT TO SAME; AUTHORIZING THE EXPENDITURE FOR THE IMPROVEMENTS IN THE AMOUNT OF \$2,150,701.10; APPROPRIATING FUNDS THEREFORE; AND DECLARING AN EMERGENCY.

WHEREAS, plans for the Monroe and Harroun Improvement Project have been completed and are now on file with the Clerk of this Council; and,

WHEREAS, the Clerk of Council was authorized to advertise for bids at the August 15, 2022 meeting of Sylvania City Council and thereafter, bids were opened on November 4, 2022; and,

WHEREAS, unfortunately, all of the bids submitted were more than 10% over the engineer's estimate and therefore, pursuant to Ohio Revised Code Section 153.12(A), all of the bids were rejected; and,

WHEREAS, the Clerk of Council was again authorized to advertise for bids with an updated engineer's estimate at the November 21, 2021 Council meeting and thereafter the Clerk advertised for bids, and the bids were opened on December 13, 2022, and thereafter, the Director of Public Service, by report dated December 19, 2022, stated that the engineer's estimate for the Monroe and Harroun Improvement Project was \$2,116,497.90 and the following bids were received:

<u>BIDDERS</u>	<u>BID PRICE</u>
Helms and Sons Excavating	\$2,150,701.10
Geddis Paving & Excavating	2,288,896.00
Miller Brothers	2,327,212.50

WHEREAS, the three (3) bids offered by the above bidders meet all of the City's specifications and the Director of Public Service, by report dated December 19, 2022, has

recommended acceptance of the lowest and best bid of Helms and Sons Excavating and that the contract for the Monroe and Harroun Improvement Project be awarded to same.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the bid of Helms and Sons Excavating, Findlay, Ohio for said Monroe and Harroun Improvement Project, in the amount of Two Million One Hundred Fifty Thousand Seven Hundred One and 10/100 Dollars (\$2,150,701.10), is hereby determined to be the lowest and best bid received and the same is hereby accepted.

SECTION 2. That the Mayor and Director of Finance be, and hereby are, authorized and directed to execute a contract with the bidder named in Section 1 above for the furnishing of such labor and materials in accordance with said bid.

SECTION 3. That to provide funds for said improvements hereby authorized, there is hereby appropriated from the **CAPITAL IMPROVEMENT FUND** from funds therein not heretofore appropriated to **Account No. 401-7610-53503, Street Improvements**, the total sum of Two Million One Hundred Fifty Thousand Seven Hundred One and 10/100 Dollars (\$2,150,701.10).

SECTION 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 5. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 6. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the bid of Helms and Sons Excavating should be accepted immediately so as to provide for the commencement of the Monroe and Harroun Improvement Project at the earliest possible time. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote on passage as an emergency: Yeas _____ Nays _____

Passed, _____, 2022, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

ORDINANCE NO. 112 - 2022

TO MAKE CERTAIN ADJUSTMENTS TO ACCOUNT ALLOCATIONS
WITHIN THE FUND APPROPRIATIONS FOR THE FISCAL YEAR
ENDING DECEMBER 31, 2022; AND DECLARING AN EMERGENCY.

WHEREAS, City Council duly passed Ordinance No. 71-2021 on November 15, 2021, providing for the annual appropriations for fiscal year 2022, and,

WHEREAS, it is necessary to adjust the 2022 annual appropriation ordinance, by making certain additional appropriations and deductions from previous appropriations, in order to meet the present conditions and to keep appropriations within the anticipated receipts for the year 2022; and,

WHEREAS, attached hereto is "Exhibit A" entitled Adjusted 2022 Budget - Summary of Expenditure Estimates which exhibit identifies by a four-digit department code number and name each account in a Fund identified by a three-digit code and name to which an appropriation adjustment within each Fund is made by this ordinance; and,

WHEREAS, attached hereto is "Exhibit B" entitled Adjusted 2022 Budget – Summary of Revenue Estimates referred to herein as estimated additional resources.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio _____ members elected thereto concurring:

SECTION 1. That the 2022 annual appropriation ordinance, be adjusted as reflected in Exhibits A and B attached hereto and made a part hereof.

SECTION 2. That there be and is hereby appropriated to and is hereby withdrawn from accounts of the GENERAL FUND listed in Exhibit A the amounts as indicated for each account with the total amount being changed by the net sum of \$0.

SECTION 3. That there be and is hereby appropriated to and is hereby withdrawn from the account of the CITY PERMISSIVE TAX FUND listed in Exhibit A and the amounts as indicated for each account with the total amount being changed by the net the sum of \$0.

SECTION 4. That there be and is hereby appropriated to and is hereby withdrawn from the account of the DEBT SERVICE FUND listed in Exhibit A and the amounts as indicated for each account with the total amount being changed by the net the sum of \$0.

SECTION 5. That there be and is hereby appropriated to and is hereby withdrawn from the accounts of the CAPITAL IMPROVEMENT FUND listed in Exhibit A and the amounts as indicated for each account with the total amount being changed by the net sum of \$0.

SECTION 6. That there be and is hereby appropriated to and is hereby withdrawn from the accounts of the AMERICAN RESCUE PLAN FUND listed in Exhibit A and the amounts as indicated for each account with the total amount being changed by the net sum of \$0.

SECTION 7. That there be and is hereby appropriated to and is hereby withdrawn from the accounts of the WATER FUND listed in Exhibit A and the amounts as indicated for each account with the total amount being changed by the net sum of \$0.

SECTION 8. That there be and is hereby appropriated to and is hereby withdrawn from the accounts of the SEWER FUND listed in Exhibit A and the amounts as indicated for each account with the total amount being changed by the net sum of \$0.

SECTION 9. That there be and is hereby appropriated to and is hereby withdrawn from the accounts of the RESOURCE RECOVERY FUND listed in Exhibit A and the amounts as indicated for each account with the total amount being changed by the net sum of \$0.

SECTION 10. That there be and is hereby appropriated to and is hereby withdrawn from the accounts of the MEDICAL CARE FUND listed in Exhibit A and the amounts as indicated for each account with the total amount being changed by the net sum of \$0.

SECTION 11. That there be and is hereby appropriated to and is hereby withdrawn from accounts of the INCOME TAX FUND listed in Exhibit A the amounts as indicated in for each account with the total amount being changed by the net sum of \$0.

SECTION 12. That there be and is hereby appropriated to and is hereby withdrawn from accounts of the POLICE COMMUNITY AFFAIRS FUND listed in Exhibit A the amounts as indicated in for each account with the total amount being changed by the net sum of \$0.

SECTION 13. That there be and is hereby appropriated to and is hereby withdrawn from account of the GENERAL FUND the amount of \$ 2,250,000 and receipted into the CAPITAL IMPROVEMENT Fund the amount of \$ 2,250,000. There is a sufficient balance in the General Fund available for appropriation.

SECTION 14. It is hereby found and determined that all formal actions of the Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such action, were in meetings open to the public, in compliance with all requirements including Section 121.22 of the Ohio Revised Code.

SECTION 15. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building, pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 16. That this Ordinance is hereby declared to be an emergency measure, necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that immediate provision should be made for the enactment of additional appropriations for the payment of current expenditures for the calendar year of 2022. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote to pass as an emergency measure: ____ Yeas ____ Nays, passed,
_____, 2022.

ATTEST:

Clerk of Council

President of Council

APPROVED:

Mayor

APPROVED AS TO FORM:

Director of Law

Date

Exhibit "A"
Adjusted 2022 Budget
Summary of Expenditure Estimates

Dept.	Name	Personal Services	Contract Services	Materials & Supplies	Capital Outlay	Transfers	Totals
110	General Fund						
7110	Police Law Enforcement	-210,000		50,000			-160,000
7115	Fire Prevention & Insp.						0
7125	Police/Fire Communications	-1,500	425,000	1,500			425,000
7140	Safety Admin.Support						0
7210	Correctional Programs						0
7215	Cemetery						0
7220	Pymt.Co.Board of Health						0
7235	Sylvania Comm. Serv.						0
7310	Parks & Forestry	-119,000	-15,000	10,000			-124,000
7320	Community Programs		52,000				52,000
7415	Zoning Board of Appeals	5,000		4,000			9,000
7425	Mowing-Private Property						0
7515	Garbage.& Refuse Collection		25,000				25,000
7620	Street Cleaning	70,000	3,000	-3,000			70,000
7710	Mayor's Office			19,000			19,000
7715	Finance Administration	25,000	3,000	2,500			30,500
7725	Legal Administration						0
7726	Prosecutors' Office	-18,000	30,000	-3,500			8,500
7730	Service Administration	6,000	-6,000	-6,000			-6,000
7735	Legislation	10,500		-2,500			8,000
7740	Municipal Court	-182,000	-25,000				-207,000
7745	Civil Service Commission		-500	500			0
7750	Lands & Buildings		-4,000	-6,000			-10,000
7755	Engineering	6,000					6,000
7765	Elections						0
7775	Delinquent Land Advertising						0
8000	Transfers					-150,000	-150,000
8020	Information Technology	4,000	-3,000	3,000			4,000
	Totals	-404,000	484,500	69,500		-150,000	0

Exhibit "A"
Adjusted 2022 Budget
Summary of Expenditure Estimates

Dept. Code	Name	Personal Services	Contract. Services	Materials & Supplies	Capital	Debt Service	Transfers	Totals
=====								
223	City Permissive Tax							
=====								
7611	Permissive Tax Maint.		4,000	7,000	-11,000			0
	Totals		4,000	7,000	-11,000			0
=====								
331	Debt Service							
=====								
7910	Auditor & Treas Fees		1,000			-1,000		0
	Totals		1,000			-1,000		0
=====								
401	Capital Improvement Fund							
=====								
7610	Streets				-59,000			-59,000
7615	Sidewalk Improvements				1,000			1,000
7750	Lands & Buildings			58,000				58,000
	Totals			58,000	-58,000			0
=====								
402	American Rescue Plan Fund							
=====								
7540	Sewer Collection System				-29,000			-29,000
7610	Downtown Transportation Improvement				29,000			29,000
	Totals				0			0
=====								
701	Water Fund							
=====								
7520	Water Administration	5,000	-21,000	16,000				0
7525	Water Distribution	15,000	-15,000					0
	Totals	20,000	-36,000	16,000				0
=====								
702	Sewer Fund							
=====								
7530	Sewer Administration	30,000		20,000				50,000
7540	Sewer Collection	30,000			-80,000			-50,000
	Totals	60,000		20,000	-80,000			0
=====								
705	Resource Recovery							
=====								
7314	Resource Recovery	10,000		-10,000				0
	Totals	10,000		-10,000				0
=====								
707	Medical Care							
=====								
8030	Medial Care-Self Insured	-30,000	30,000					0
	Totals	-30,000	30,000					0

Exhibit "A"
Adjusted 2022 Budget
Summary of Expenditure Estimates

Dept. Code	Name	Personal Services	Contract Services	Materials & Supplies	Capital	Debt Service	Transfers	Totals
=====								
804	Income Tax							
=====								
7760	Income Tax	20,000		40,000			-60,000	0
		20,000		40,000			-60,000	0
=====								
810	Police Community Affairs							
=====								
7160	Community Affairs		-200	200				0
			-200	200				0

Exhibit "B"
Adjusted 2022 Revenue Estimates
Summary of Revenue Estimates

=====		
Debt Service Fund		
=====		
331-0000-40101	Real Estate Taxes	<u>20,000</u>
Total Debt Service Fund		20,000
=====		
American Resue Plan Fund		
=====		
402-0000-40414	Intergovernmental Revenue	<u>15,000</u>
Total American Rescue Plan Fund		15,000
=====		
Water Fund		
=====		
701-0000-40601	Water-Consumer Charges	<u>150,000</u>
Total Water Fund		150,000
=====		
Resource Recovery Fund		
=====		
705-0000-41113	Forest Products -Sales	<u>10,000</u>
Total Resource Recovery Fund		10,000
=====		
Police Pension Fund		
=====		
801-0000-40101	Real Estate Taxes	<u>43,000</u>
Total Police Pension Fund		43,000
=====		
Joint Economic Development District Fund		
=====		
806-0000-40202	JEDD Income Taxes	<u>10,000</u>
Total Joint Economic Development District Fund		10,000

ORDINANCE NO. 113-2022

MAKING CERTAIN POSITION AND COMPENSATION PAY PLAN CHANGES, MAKING CERTAIN SALARY, WAGE AND OTHER SERVICE COMPENSATION ADJUSTMENTS TO THE CODIFIED ORDINANCES OF SYLVANIA, 1979, AS AMENDED, AND OTHER ORDINANCES; BY GRANTING PAY INCREASES TO THE APPOINTED OFFICIALS WHOSE TITLES ARE LISTED IN SECTION 139.03(e)(3), BY GRANTING A THREE PERCENT (3.0%) PAY INCREASE TO ALL NON-UNION CITY EMPLOYEES AND COURT EMPLOYEES WHOSE POSITIONS ARE INCLUDED IN THE LIST OF OCCUPATIONAL TITLES OF SECTION 139.02(a) OF THE CODIFIED ORDINANCES OF SYLVANIA WHICH INCREASE IS REFLECTED IN THE ANNUAL WAGE RATE SCHEDULE 4 OF SECTION 139.10(D) OF THE SYLVANIA CODIFIED ORDINANCES; BY GRANTING PAY INCREASES FOR SOME OF THE EMPLOYEES IN THE LABOR AND TRADES SUPERVISION GROUP; AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That Section 139.03(e) (3) of the Codified Ordinances of Sylvania, 1979, as amended, be and it is, hereby further amended to read as set forth on the attached "Exhibit A" effective on and after January 1, 2023.

SECTION 2. That Section 139.03(e) (4) of the Codified Ordinances of Sylvania, 1979, as amended, be and it is, hereby further amended to read as set forth on the attached "Exhibit B" effective on and after January 1, 2023.

SECTION 3. That Section 139.10(D) of the Codified Ordinances of Sylvania, 1979, as amended, be and it is, hereby further amended to read as set forth on the attached "Exhibit C" effective on and after January 1, 2023.

SECTION 4. That Section 139.02(a) of the Codified Ordinances of Sylvania, 1979, as amended, be and it is, hereby further amended to read as set forth on the attached "Exhibit D" effective on and after January 9, 2023.

SECTION 5. That Section 139.02(b) of the Codified Ordinances of Sylvania, 1979, as amended, be and it is, hereby further amended to read as set forth on the attached "Exhibit E" effective on and after January 1, 2023.

SECTION 6. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 7. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 8. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the pay increases should be provided for immediately. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by this Charter.

Vote on passage as an emergency: Yeas _____ Nays _____

Passed, _____, 2022, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

139.03(e) (3) COMPENSATION FOR ELECTIVE AND APPOINTED OFFICIALS

The following elective and appointed officials which are not otherwise provided for in this chapter shall be compensated as follows:

<u>TITLE</u>	<u>RATE</u>
Director of Finance*	\$114,526 annually commencing January 1, 2023 and thereafter.
Deputy Director of Public Service*	\$112,577 annually commencing January 1, 2023 and thereafter.
Director of Law*	\$115,357 annually commencing January 1, 2023 and thereafter.
Director of Public Safety	\$5,483 annually commencing January 1, 2023 and thereafter.
Treasurer	\$5,483 annually commencing January 1, 2023 and thereafter.
Civil Service Secretary	\$2,500 annually commencing January 1, 2023 and thereafter.
Chief of Police	\$115,357 annually commencing January 1, 2023 and thereafter.
Police Captain (2)	\$104,265 annually commencing January 1, 2023 and thereafter.
Director of Public Service*	\$123,778 annually commencing January 1, 2023 and thereafter.
Clerk of Courts	\$69,800 annually commencing January 1, 2023 and thereafter.
Magistrate/Court Administrator	\$123,600 annually commencing January 1, 2023 and thereafter.
Chief Probation Officer	\$80,293 annually commencing January 1, 2023 and thereafter.
Director of Security (Court)	\$49,924 annually commencing January 1, 2023 and thereafter.
Commissioner – Taxation*	\$93,214 annually commencing January 1, 2023 and thereafter.
Prosecutor	\$89,000 annually commencing January 1, 2023 and thereafter.
Assistant Prosecutor	\$48.74 / hour commencing January 1, 2023 and thereafter.
Information Technology Manager	\$103,561 annually commencing January 1, 2023 and thereafter.
Information Technology Specialist	\$73,833 annually commencing January 1, 2023 and thereafter.
IT Support Specialist	\$45,500 annually commencing January 1, 2023 and thereafter.
GIS Coordinator	\$73,102 annually commencing January 1, 2023 and hereafter.
Economic Development/ Administrative Services Coord. *	\$119,098 annually commencing Jan. 1, 2023 and thereafter.

*Those persons in this subsection (e)(3) occupying the positions indicated above by an asterisk after such position shall each have the sum of one thousand dollars (\$1,000) paid and deposited by the City to their respective credit in one of the City’s approved deferred compensation plans, annually commencing with the year 1991.

(Ord. _____-2022. Passed _____-2022.)

139.03(e) (4) COMPENSATION FOR THE LABOR AND TRADES SUPERVISION GROUP

The following members of the Labor and Trades Supervision Group which are not otherwise provided for in this chapter shall be compensated as follows:

<u>TITLE</u>	<u>RATE</u>
Superintendent of Parks and Forestry*	\$109,021 annually commencing January 1, 2023 and thereafter.
Vehicle Maintenance Manager	\$83,296 annually commencing January 1, 2023 and thereafter.
Water Foreman	\$103,561 annually commencing January 1, 2023 and thereafter.
Sewage Foreman	\$103,561 annually commencing January 1, 2023 and thereafter.
Street and Highway Foreman	\$103,561 annually commencing January 1, 2023 and thereafter.
Sewage Maintenance Crew Leader	\$83,296 annually commencing January 1, 2023 and thereafter.
Parks and Forestry Foreman	\$97,411 annually commencing January 1, 2023 and thereafter.
Street Maintenance Crew Leader	\$83,296 annually commencing January 1, 2023 and thereafter.
Utility Manager	\$91,061 annually commencing January 1, 2023 and thereafter.
Zoning Administrator	\$84,909 annually commencing January 1, 2023 and thereafter.
Water Maintenance Crew Leader	\$83,296 annually commencing January 1, 2023 and thereafter.
Parks and Forestry Crew Leader	\$83,296 annually commencing January 1, 2023 and thereafter.

*Those persons in this subsection (e)(4) occupying the positions indicated above by an asterisk after such position shall each have the sum of one thousand dollars (\$1,000) paid and deposited by the City to their respective credit in one of the City's approved deferred compensation plans, annually commencing with the year 1995.

(Ord. _____-2022. Passed _____-2022.)

139.02 **CONTENT AND COVERAGE OF THE COMPENSATION PLAN.**

(a) Classes in the Plan. The Classification Plan shall consist of the classes listed in this section, with such changes from time to time as may be recommended by the Treasurer and approved by Council. All positions in each class shall be compensated in accordance with the class grade for each class as shown in this section and at the rates of pay for each class grade as set forth in Section 139.03. The salary rates as established for each class grade shall be the compensation for work of salaried employees on a normal full-time schedule not to exceed the number of hours per week shown in this section for the respective groups of classes.

LIST OF OCCUPATIONAL TITLES

<u>CLASS CODE</u>	<u>CLASS GRADE</u>	<u>CLASS TITLE</u>
	* * *	
104	13	Secretary I
	* * *	

(Ord. _____-2022. Passed _____-2022.)

(b) There are hereby created the following special temporary, part-time or seasonal positions:

<u>Title</u>	<u>Rate (Hourly)</u>
Filing Clerk I	\$10.96
Filing Clerk II	11.09
Filing Clerk III	11.68
Engineering Intern I	13.32
Custodian	15.45

(Ord. ____-2022. Passed ____-2022.)

Hourly Wage Rate schedule Effective January 1, 2023 - 3.0%

<u>Grade</u>	<u>Start</u>	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Year 5</u>
7	18.43	19.36	20.33	21.36	22.00
8	19.22	20.21	21.22	22.31	22.96
9	20.06	21.14	22.21	23.32	24.00
10	20.88	21.97	23.18	24.26	25.08
11	21.73	22.91	24.07	25.27	26.04
12	22.80	23.93	25.09	26.34	27.13
13	23.78	24.98	26.29	27.59	28.44
14	24.81	26.11	27.42	28.76	29.61
15	26.00	27.32	28.66	30.12	31.01
16	27.08	28.45	29.88	31.38	32.32
17	28.40	29.80	31.26	32.86	33.85
18	29.71	31.15	32.73	34.39	35.43
19	30.99	32.52	34.15	35.90	36.97
20	32.49	34.03	35.64	37.47	38.58
21	33.74	35.37	36.97	38.95	40.18
22	35.17	36.90	38.78	40.73	41.95
23	36.81	38.67	40.49	42.51	43.78
24	38.45	40.35	42.41	44.53	45.87
25	40.29	42.38	44.44	46.73	48.14
26	42.16	44.27	46.49	48.82	50.28
27	44.21	46.22	48.60	51.02	52.53
28	46.22	48.53	51.02	53.58	55.18
29	48.21	50.58	53.12	55.76	57.18
30	50.51	53.03	55.66	58.45	60.21

"Exhibit C"

RESOLUTION NO. 20- 2022

RE-APPOINTING MARY WESTPHAL TO THE BOARD OF TRUSTEES OF SYLVANIA AREA JOINT RECREATION DISTRICT (SAJRD), SHE BEING A MEMBER OF THE COUNCIL OF THIS APPOINTING POLITICAL SUBDIVISION, FOR THE FULL CALENDAR YEAR OF 2023; AND DECLARING AN EMERGENCY.

WHEREAS, Sylvania City Council appoints a member to the Board of Trustees of the Sylvania Area Joint Recreation District each year; and,

WHEREAS, Resolution No. 4-2022, passed by Sylvania City Council on January 18, 2022, appointed Mary Westphal to the Board of Trustees of Sylvania Area Joint Recreation District (“SAJRD”), for the year 2022; and,

WHEREAS, the City of Sylvania should appoint a member of its Council to the Board of Trustees of the Sylvania Area Joint Recreation District for the 2023 calendar year; and,

WHEREAS, the Employee and Community Relations Committee met on December 6, 2022 and thereafter recommended that Mary Westphal be appointed as Sylvania City Council’s representative to SAJRD for the 2023 calendar year.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That Mary Westphal, a member of the Council of this appointing political subdivision, is hereby appointed to the Board of Trustees of Sylvania Area Joint Recreation District for the calendar year 2023.

SECTION 2. That the Clerk of Council be, and she hereby is, directed to certify a copy of this Resolution to Sylvania Area Joint Recreation District.

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal

requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4. That the Clerk of Council is hereby directed to post a copy of this Resolution in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 5. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the reason that the re-appointment to the SAJRD Board of Trustees of a member of this appointing political subdivision should be made immediately so that the appointed Councilperson will be duly authorized for the full calendar year of 2023. Provided this Resolution receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote on passage as an emergency: Yeas _____ Nays _____

Passed, _____, 2022 as an emergency measure.

President of Council

ATTEST:

Clerk of Council

APPROVED:

Mayor

Date

APPROVED AS TO FORM:

Director of Law

RESOLUTION NO. 21- 2022**APPOINTING GEORGE HILFINGER TO THE BOARD OF TRUSTEES OF SYLVANIA AREA JOINT RECREATION DISTRICT (“SAJRD”) FOR A TERM EXPIRING DECEMBER 31, 2025; AND DECLARING AN EMERGENCY.**

WHEREAS, George France has served as one of the City of Sylvania’s appointees to the Sylvania Area Joint Recreation District (“SAJRD”) Board of Trustees for several years; and,

WHEREAS, Mr. France’s term expires on December 31, 2022 and he has chosen not to seek re-appointment to the SAJRD Board; and,

WHEREAS, in anticipation of the vacancy on the SAJRD Board, Sylvania City Council requested persons interested in serving on the Board submit their resume for consideration; and,

WHEREAS, the Employee and Community Relations Committee met on December 6, 2022 to review the candidates for the and thereafter recommended George Hilfinger be appointed to the SAJRD Board of Trustees; and,

WHEREAS, Mr. Hilfinger’s term will commence January 1, 2023 and expire December 31, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That George Hilfinger is hereby appointed to the Board of Trustees of Sylvania Area Joint Recreation District for a term expiring December 31, 2025.

SECTION 2. That the Clerk of Council be, and she hereby is, directed to certify a copy of this Resolution to Sylvania Area Joint Recreation District.

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4. That the Clerk of Council is hereby directed to post a copy of this Resolution in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 5. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the reason that an open position on the Board of Trustees of the Sylvania Area Joint Recreation District required to be filled now so that said Board will be fully constituted at the earliest possible time. Provided this Resolution receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote on passage as an emergency: Yeas _____ Nays _____

Passed, _____, 2022 as an emergency measure.

President of Council

ATTEST:

Clerk of Council

APPROVED:

Mayor

Date

APPROVED AS TO FORM:

Director of Law

RESOLUTION NO. 22- 2022**RE-APPOINTING MATTHEW J. SNELL TO THE ZONING BOARD OF APPEALS FOR A TERM EXPIRING DECEMBER 31, 2025; AND DECLARING AN EMERGENCY.**

WHEREAS, Sylvania Codified Ordinance Section 1105.01 mandates that Council should appoint, by resolution, vacancies on the Zoning Board of Appeals; and,

WHEREAS, Resolution No. 19-2019, passed by Sylvania City Council on November 18, 2019, appointed Matthew J. Snell to the Zoning Board of Appeals for a term expiring December 31, 2022; and,

WHEREAS, the Employee and Community Relations Committee met on December 6, 2022 and thereafter recommended that Matthew Snell be re-appointed for a second term on the Zoning Board of Appeals for a term expiring December 31, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That Matthew J. Snell is hereby re-appointed to the Zoning Board of Appeals for a term commencing January 1, 2023 and expiring on December 31, 2025.

SECTION 2. That the Clerk of Council be, and she hereby is, directed to certify a copy of this Resolution to the Secretary of the Zoning Board of Appeals.

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4. That the Clerk of Council is hereby directed to post a copy of this Resolution in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 5. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the reason that the appointment to the Zoning Board of Appeals should be made immediately to provide for all of the seats of the Board to be filled. Provided this Resolution

receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote on passage as an emergency: Yeas _____ Nays _____

Passed, _____, 2022, as an emergency measure.

President of Council

ATTEST:

Clerk of Council

APPROVED:

Mayor

Date

APPROVED AS TO FORM:

Director of Law

City of Sylvania
Bank Reconciliation
November 2022

A

Ending balance for October 2022	39,493,536.42
Add: Monthly Receipts	<u>2,841,348.18</u>
Subtotal	\$ 42,334,884.60
Less: Monthly Disbursements	<u>4,465,536.57</u>
July Bank Rec Clerical Error	(0.03)
Ending balance for November 2022	\$ 37,869,348.06
Less:	
CD Metamora Bank	\$ (2,209,253.18)
Star Ohio	(83,473.18)
Petty Cash (1)	(2,050.00)
Cemetery Savings	(1,062.86)
Toledo Community Fund	(31,803.18)
5/3rd Securities	(10,319,606.17)
SJS Account	(5,892,924.37)
UBS Financial	(14,599,467.73)
Premier Bank (CD)	(2,112,245.16)
Key Bank (CD)	-
Sylvania Township Bonds	(80,000.00)
	\$ 2,537,462.23
Payroll 12/1/2022	(358,644.92)
Utility Department 11/1/22	1,625.23
July Bank Rec Clerical Error	(0.03)

(1)	
Division of Public Service	\$ 150.00
Department of Finance	100.00
Division of Water	600.00
Division of Police	200.00
Municipal Court	700.00
Division of Taxation	150.00
Division of Forestry	150.00

Petty Cash Balance \$ 2,050.00

BANK BALANCE

EOM 5/3rd Bank Balance	\$ 2,319,496.36
Deposit in Transit:	
Income Tax	424.89
General Deposit	1,177.44
Subtotal	\$ 2,321,098.69
Less: Outstanding Checks (2)	140,656.18
Adjusted Bank Balance	\$ 2,180,442.51
(2)	
October Outstanding Checks	\$ 683,853.67
Checks written this month	1,154,152.56
Subtotal	\$ 1,838,006.23
Checks Cleared this month	<u>(1,697,350.05)</u>
November Outstanding Checks	\$ 140,656.18

Toby Schroyer
Toby Schroyer
Director of Finance, City of Sylvania

B

Board of Architectural Review

Minutes of the regular meeting of December 14, 2022. Mr. Schaaf called the meeting to order.

Members present: Mayor Craig Stough, Carol Lindhuber, Ken Marciniak and Jeff Schaaf (4) present. Kate Fischer, excused. Zoning Administrator, Timothy Burns also present.

Mr. Marciniak moved, Ms. Lindhuber seconded to approve the Minutes of the October 12, 2022, meeting as submitted. Vote being: Stough, Lindhuber, Marciniak and Schaaf (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 3 – Regulated Sign – app. no. 30-2022 requested by G. Meil Jeakle of National Illumination & Sign for Speedway #3670, 6601 Monroe Street, Sylvania, Ohio 43560. Application is for an existing monument sign to be moved to a new location and two new canopy signs.

Mr. Burns explained that the City is working on a widening project on Monroe Street; and that the removal of the monument sign was needed due to as it would be located in the right-of-way. He added that the City is appreciative of the co-operation of the property owner.

Mr. Jaekle was present and said that the existing monument sign on the north side of the property will be moved to the location of the current “goal post” sign on the east side of the property which will become illegal in couple of years. He added that they will also be replacing the current canopy letter sets “Speedway” with new canopy logo/price signs.

Signs are within the limits of the Sylvania Sign Code.

Ms. Lindhuber moved, Mr. Marciniak seconded, to approve the signs shown in the drawing submitted with the application. Vote being: Stough, Lindhuber, Marciniak and Schaaf (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Ms. Lindhuber moved, Mr. Marciniak seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,



Debra Webb, Secretary
Municipal Planning Commission

C

Sylvania Municipal Planning Commission

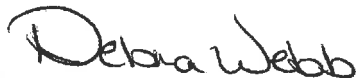
Minutes of the regular meeting of December 14, 2022. Mr. Schaaf called the meeting to order.

Members present: Mayor Craig Stough, Carol Lindhuber, Ken Marciniak and Jeff Schaaf (4) present. Kate Fischer, excused. Zoning Administrator, Timothy Burns also present.

Ms. Lindhuber moved, Mr. Marciniak seconded to approve the Minutes of the October 12, 2022, meeting as submitted. Vote being: Stough, Lindhuber, Marciniak and Schaaf (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Mr. Marciniak moved, Ms. Lindhuber seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,



Debra Webb, Secretary
Municipal Planning Commission