

Minutes of the Meeting of Council
December 5, 2022

The Council of the City of Sylvania, Ohio met in regular session on December 5, 2022 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Mark Frye, Marcus Hansen, Doug Haynam(late), Brian McCann, Patrick Richardson, Lyndsey Stough, Mary Westphal; (6) present; (0) absent.

Roll call:
6 present.

Pledge of Allegiance to the United States of America led by Mr. Frye.

Pledge of
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following items has been added to the agenda:

Item number 9: Sister City Update by Mayor Stough.

Mr. Frye moved, Mrs. Westphal seconded to approve the agenda as amended; roll call vote being: Frye, Hansen, McCann, Richardson, Stough, Westphal; (6) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mr. Frye presented the November 21, 2022 meeting minutes. Mr. Frye moved, Mr. McCann seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these corrected minutes at this time, and the journal of the minutes of the regular meeting of November 21, 2022 be approved; roll call vote being: Hansen, McCann, Richardson, Stough, Westphal, Frye; (6) yeas; (0) nays. The motion carried.

Approval of the
November 21,
2022 meeting
minutes.

Mr. Haynam now in attendance.

Mayor Stough stated that Council will now consider agenda item 5.

Mayor Stough presented a Proclamation to Tyler Pawlicki who earned the OHSAA All Ohio 1st Team, on the Southview Varsity Soccer team. Southview Athletic Director, Jim Huss, received the proclamation on behalf of Carys Bourbeau.

Proclamations to
Pawlicki &
Bourbeau,
Southview
Soccer.

Mayor Stough stated that Council will now consider agenda item 6.

Service Director's report on the Monroe Street and Silica Drive Upgrade and Silica Drive Bridge Replacement Project-Letters of Interest for Construction Management Services was placed on file. Mr. Richardson moved, Ms. Stough seconded to authorize to begin the Letter of Interest Solicitation; roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Frye, Hansen; (7) yeas; (0) nays. The motion carried.

Monroe/Silica
and Silica Bridge
Letter of interest
for Const. Mgmt.
Svcs.

Minutes of the Meeting of Council
December 5, 2022

Service Director's report on the Monroe Street and Silica Drive Upgrade and Silica Drive Bridge Replacement Project-Contract for Engineering Support during Construction was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 104-2022, a written copy of same having been previously furnished to each member of Council "Accepting the Proposal of Tetra Tech to provide Engineering Services for the Monroe & Silica Intersection Improvement Project; appropriating fund therefore in the amount of \$17,101 and declaring an emergency."; Mr. Richardson moved, Mr. McCann seconded for passage of Ordinance No. 104-2022 as an emergency measure; roll call vote being: McCann Richardson, Stough, Westphal, Frye, Hansen, Haynam; (7) yeas; (0) nays. The motion carried.

Ordinance No.
104-2022,
"Accepting
proposal....
Engineering
Svcs...Monroe/
Silica Project..."

Service Director's report on the Monroe Street and Silica Drive Upgrade and Silica Drive Bridge Replacement Project-Right-of-Way Acquisition (32-T) was placed on file. Mr. Haynam presented and read aloud by title only, proposed Ordinance No. 105-2022, a written copy of same having been previously furnished to each member of Council "Accepting a Temporary Construction Easement from Emro Marketing Company, n/k/a/ Speedway LLC for the Monroe & Silica Improvement Project and Silica Drive Bridge Replacement Project; dedication the same for public purposes; appropriating funds therefore in the amount of \$4,200; and declaring an emergency."; Mr. Haynam moved, Mrs. Westphal seconded for passage of Ordinance No. 105-2022 as an emergency measure; roll call vote being: Richardson, Stough, Westphal, Frye, Hansen, Haynam, McCann; (7) yeas; (0) nays. The motion carried.

Ordinance No.
105-2022,
"Accepting
Temp Const.
Easement...
Emro Marketing
Co, n/k/a
Speedway,
LLC..."

Service Director's report on the Monroe Street and Silica Drive Upgrade and Silica Drive Bridge Replacement Project-Right-of-Way Acquisition Services Supplement Proposal was placed on file. Mr. McCann presented and read aloud by title only, proposed Ordinance No. 106-2022, a written copy of same having been previously furnished to each member of Council "Accepting the Amendment to the Proposal of West Erie Realty Solutions, LTD. for Right-of-Way Acquisition Services for the Monroe & Silica and Silica Drive Replacement Projects; appropriating funds therefore in the amount of \$10,100; and declaring an emergency."; Mr. McCann moved, Mrs. Westphal seconded for passage of Ordinance No. 106-2022 as an emergency measure; roll call vote being: Stough, Westphal, Frye, Hansen, Haynam, McCann, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No.
106-2022,
"Accepting
Amendment of
West Erie Realty
Solutions for
ROW
Acquisition
Svcs..."

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December 5, 2022

Service Director’s report on the Monroe Street and Silica Drive Upgrade and Silica Drive Bridge Replacement Project-Right-of-Way Acquisition (23-T) was placed on file. Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 107-2022, a written copy of same having been previously furnished to each member of Council “Accepting a Temporary Construction Easement from Pennsylvania Lines, LLC, n/k/a Norfolk Southern Railway Company for the Monroe & Silica Improvement Project and Silica Drive Bridge Replacement Project; dedicating the Temporary Easement for public purposes; appropriating funds therefore in the amount of \$6,530; and declaring an emergency.”; Mrs. Westphal moved, Mr. Haynam seconded for passage of Ordinance No. 107-2022 as an emergency measure; roll call vote being: Westphal, Frye, Hansen, Haynam, McCann, Richardson, Stough; (7) yeas; (0) nays. The motion carried.

Ordinance No. 107-2022, “Accepting Temp Const. Easement... Pennsylvania Lines, LLC, n/k/a Norfolk Southern Railway...”

Mayor Stough stated that Council will now consider agenda item 9.

Mayor Stough update Council on the Sister City Commission trip to Woodstock, Ontario, Canada for their Santa Claus Parade. He provided photos of the events, tour, dinner and other activities the commission participated in. In attendance from the City were Dave & Jan Shearer, Dan Marsalek, Town Crier, Michael Lieber & Roz, Scott Sutton, Andrew Timothy, Mary Ann & Carroll Cannon and Marilyn Snyder.

Sister City Update by Mayor Stough

Mayor Stough closed the meeting with the presentation of the 2023 Sylvania Community Calendar and inviting all in attendance to his Holiday Open House on December 15, 2022 at the Heritage Museum from 4-7pm.

Mayor Stough stated all agenda items have been addressed.

Mr. Frye moved, Mrs. Westphal seconded to adjourn at 8:16 p.m. Roll call vote being: Richardson, Stough, Westphal, Frye, Hansen, Haynam, McCann; (7) yeas; (0) nays.

Adjournment.

Clerk of Council

Mayor