

Minutes of the Meeting of Council
March 6, 2023

The Council of the City of Sylvania, Ohio met in regular session on March 6, 2023 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Mark Frye, Marcus Hansen, Doug Haynam, Brian McCann(Absent), Patrick Richardson, Mary Westphal, Lyndsey Stough; (6) present; (1) absent.

Roll call:
6 present, 1
excused.

Pledge of Allegiance to the United States of America led by Mrs. Westphal.

Pledge of
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following item has been added to the agenda: none.

Mr. Frye moved, Mr. Haynam seconded to approve the agenda; roll call vote being: Frye, Hansen, Haynam, Richardson, Westphal, Stough; (6) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mr. Frye presented the February 21, 2023 meeting minutes. Mr. Frye moved, Mrs. Westphal seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of February 21, 2023 be approved; roll call vote being: Haynam, Richardson, Westphal, Frye, Stough, Hansen; (6) yeas; (0) nays. The motion carried.

Approval of the
February 21,
2023 meeting
minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Mayor Stough presented a Proclamation to Sylvania Southview High School Cougarettes and Coaches for winning State Championship in Jazz and Pom.

Proclamation to
SVHS
Cougarettes.

Mayor Stough stated that Council will now consider agenda item 6.

Service Director's report on contract modification was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 25-2023, a written copy of same having been previously furnished to each member of Council "Authorizing the Mayor and Director of Finance to approve the amendment to the City's agreement with DGL Consulting Engineers, LLC to reflect the actual work performed for preliminary engineering services for the Downtown Transportation Improvement Project; increasing the proposal amount by \$18,478.00; appropriating funds therefore; and declaring an emergency." Mr. Richardson moved, Mr. Hansen seconded for passage of Ordinance No. 25-2023 as an emergency measure; roll call vote being: Westphal, Frye, Hansen, Stough, Haynam, Richardson; (6) yeas; (0) nays. The motion carried.

Ordinance No.
25-2023,
"Authorizing
Mayor & Dir. Of
Finance...Amend
ment to DGL
Agrmt ...DT
Transp. Imp.
Project..."

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Mayor Stough stated that Council will now consider agenda item 7.

Service Director’s report on the proposal was placed on file. Mr. Hansen presented and read aloud by title only, proposed Ordinance No. 26-2023, a written copy of same having been previously furnished to each member of Council “Accepting the proposal of Tetra Tech to provide professional engineering and surveying services for the Balfour Road Waterline Improvements Project; appropriating funds therefore in the amount of \$65,000; and declaring an emergency.”; Mr. Hansen moved, Mr. Haynam seconded for passage of Ordinance No. 26-2023 as an emergency measure; roll call vote being: Frye, Hansen, Haynam, Richardson, Westphal, Stough; (6) yeas; (0) nays. The motion carried.

Ordinance No. 26-2023,
“Accepting the proposal of Tetra Tech...Balfour Waterline Imp Project...”

Mayor Stough stated that Council will now consider agenda item 8.

Service Director’s report on proposal was placed on file. Mr. Hansen presented and read aloud by title only, proposed Ordinance No. 27-2023, a written copy of same having been previously furnished to each member of Council “Accepting the proposal of American Structurepoint, Inc. to provide construction engineering and inspection services for the Elden Ditch Watershed Improvements (Phase 1) Project; appropriating funds therefore in an amount not to exceed \$55,542; and declaring an emergency.”, Mr. Hansen moved, Ms. Stough seconded for passage of Ordinance No. 27-2023 as an emergency measure; roll call vote being: Hansen, Haynam, Richardson, Westphal, Stough, Frye; (6) yeas; (0) nays. The motion carried.

Ordinance No. 27-2023,
Accepting Proposal of Am. Structurepoint... Elden Ditch Watershed...”

Service Director’s report on easement was placed on file. Mr. Hansen presented and read aloud by title only, proposed Ordinance No. 28-2023, a written copy of same having been previously furnished to each member of Council “Accepting a drainage easement from Sylvania Area Joint Recreation District (“SAJRD”) for the Elden Ditch Improvement (Phase 1) Project; dedicating the easement for public purposes; and declaring an emergency.”; Mr. Hansen moved, Mrs. Westphal seconded for passage of Ordinance No. 28-2023 as an emergency measure; roll call vote being: Hansen, Stough, Frye, Richardson, Westphal, Haynam; (6) yeas; (0) nays. The motion carried.

Ordinance No. 28-2023,
“Accepting a Drainage Easement from SAJRD...Elden Ditch Watershed...”

Authorization to advertise for bids on the Elden Ditch Improvements (Phase 1) at Veteran’s Memorial Field. Mr. Hansen moved, Mr. Frye seconded for authorization to advertise for bids on this project; roll call vote being: Hansen, Stough, Frye, Richardson, Westphal, Haynam; (6) yeas; (0) nays. The motion carried.

Authorization to advertise for bids on Elden Ditch Improvements.

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Mayor Stough stated that Council will now consider agenda item 9.

Service Director’s report on proposal was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 29-2023, a written copy of same having been previously furnished to each member of Council, “Accepting the proposal of DGL Consulting Engineers, LLC to provide signalization engineering services for various traffic signal improvements; appropriating funds therefore in the amount of \$88,738; and declaring an emergency.”; Mr. Richardson moved, Mr. Haynam seconded for passage of Ordinance No. 29-2023 as an emergency measure; roll call vote being: Frye, Hansen, Haynam, Richardson, Westphal, Stough; (6) yeas; (0) nays. The motion carried.

Ordinance No. 29-2023, “Accepting proposal of DGL... Various Traffic Signal Improvements ...”

Mayor Stough stated that Council will now consider agenda item 10.

Service Director’s report on proposal was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 30-2023, a written copy of same having been previously furnished to each member of Council, “Accepting the proposal of Path Master, Inc. to provide and install a new communication network at thirteen (13) intersections; appropriating funds therefore in the amount of \$86,411; and declaring an emergency.”; Mr. Richardson moved, Mrs. Westphal for passage of Ordinance 30-2023 as an emergency measure; roll call vote being: Stough, Westphal, Richardson, Hansen, Haynam, Frye; (6) yeas; (0) nays. The motion carried.

Ordinance No. 30-2023, “Accepting proposal of Path Master... Comm Network at 12 intersections...”

Mayor Stough stated that Council will now consider agenda item 11.

Mr. Frye presented and read aloud by title only, proposed Ordinance No. 31-2023, a written copy of same having been previously furnished to each member of Council “Amending Section 125.02 – Division of Police of the Codified Ordinances of Sylvania, 1979, as amended; and declaring an emergency.”; Mr. Frye moved, Ms. Stough for passage of Ordinance 31-2023 as an emergency measure; roll call vote being: Westphal, Richardson, Hansen, Haynam, Stough, Frye; (6) yeas; (0) nays. The motion carried.

Ordinance No. 31-2023, “Amending Section 125.02 Division of Police...”

Mayor Stough stated that Council will now consider agenda item 12.

Mr. Haynam presented and read aloud by title only, proposed Ordinance No. 32-2023, a written copy of same having been previously furnished to each member of Council “Approving the Banner Application of Lourdes University; authorizing the Zoning

Ordinance No. 32-2023, “Approving the

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Administrator to indicate such approval on behalf of the City of Sylvania; and declaring an emergency.”; Mr. Haynam moved, Mr. Hansen for passage of Ordinance 32-2023 as an emergency measure; roll call vote being: Richardson, Hansen, Westphal, Haynam, Stough, Frye; (6) yeas; (0) nays. The motion carried.

Banner
Application for
Lourdes Univ...”

Mayor Stough stated that Council will now consider agenda item 13.

Mr. Haynam presented and read aloud by title only, proposed Ordinance No. 33-2023, a written copy of same having been previously furnished to each member of Council “Amending Chapter 1105 – Board of Appeals of the Sylvania Codified Ordinances by amending Section 1105.07 – Variances; and declaring an emergency.”; Mr. Haynam moved, Mrs. Westphal seconded for referral of Ordinance No. 33-2023 to the City of Sylvania Municipal Planning Commission for review; roll call vote being: Frye, Richardson, Hansen, Westphal, Haynam, Stough; (6) yeas; (0) nays. The motion carried.

Referral to
Plan Comm.-
Ordinance No.
33-2023,
“Amending
Chapter 1105 –
Board of
Appeals...
Variances...”

Mayor Stough stated that Council will now consider agenda item 14.

Mr. Frye moved, Mr. Hansen seconded, that no hearing be requested for the new C-2, carryout only sales of wine and pre-packaged, low proof mixed beverages until 1:00 a.m., permit from LTW Group, dba Hip to the Groove Boutique LLC, 5665 Main Street, Sylvania, Ohio 43560; roll call vote being: Stough, Frye, Westphal, Hansen, Richardson, Haynam; (6) yeas; (0) nays. The motion carried.

No objection to
new liquor
permit for Hip to
the Groove, 5665
Main Street.

Mayor Stough stated all agenda items have been addressed.

Mr. Frye moved, Mrs. Westphal seconded to adjourn at 8:22 p.m. Roll call vote being: Richardson, Westphal, Frye, Hansen, Stough, Haynam; (6) yeas; (0) nays.

Adjournment.

Clerk of Council

Mayor