

## Board of Architectural Review

Minutes of the regular meeting of May 10, 2023. Mr. Schaaf called the meeting to order.

Acting Secretary, Timothy Burns, took the roll call. Members present: Mayor Craig Stough, Kate Fischer, Carol Lindhuber, Ken Marciniak and Jeff Schaaf (5) present.

Ms. Lindhuber moved, Mr. Marciniak seconded to approve the Minutes of the March 15, 2023, meeting as submitted. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 3 – Regulated Sign– app. no. 4-2023 requested by Matt Schaaf for Matt Schaaf State Farm, 5151 S. Main Street, Sylvania, Ohio 43560. Application is for a new wall sign.

Signage is within the limits of the Sylvania Sign Code.

Mr. Marciniak moved, Ms. Fischer seconded, to approve the sign shown in the drawing submitted with the application. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 4 – Regulated Sign – app. no. 5-2023 requested by Breann Dandar of True Aerial Signs for All Star Driver Education, 6600 West Sylvania Avenue, Sylvania, Ohio 43560. Application is for a new wall sign and a new window sign.

Signage is within the limits of the Sylvania Sign Code.

Ms. Lindhuber moved, Mr. Marciniak seconded, to approve the signs shown in the drawing submitted with the application. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 5 – Regulated Sign – app. no. 6-2023 requested by Taylor Lunch of Fast Signs for Willow Creek Salon, 6407 Monroe Street, Sylvania, Ohio 43560. Application is for a new wall sign.

Signage is within the limits of the Sylvania Sign Code.

Ms. Fischer moved, Ms. Lindhuber seconded, to approve the sign shown in the drawing submitted with the application. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 6 – Building Review – app. no. 7-2023 requested by Nick Dallas for Upside Brewing, 5692 Main Street, Sylvania, Ohio 43560. Application is for an exterior renovation to include a new door addition and ADA egress/ingress ramp.

Mr. Dallas was present.

Design is within the limits of the Sylvania Code.

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Ms. Lindhuber moved, Mr. Marciniak seconded, to approve building design shown in the drawing submitted with the application. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 7 – Regulated Sign – app. no. 12-2023 requested by Nick Dallas for Upside Brewing, 5692 Main Street, Sylvania, Ohio 43560. Application is for a new projecting sign.

Mr. Dallas was present.

Sign is within the limits of the Sylvania Code.

Ms. Fischer moved, Mr. Marciniak seconded, to approve sign shown in the drawing submitted with the application. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 8 – Building Review – app. no. 8-2023 requested by Jessica Moore of Generation Brews, LLC. For Scooters Coffee Store#1252, 3785 King Road, Sylvania, Ohio 43560. Application is for review of the construction of a new drive-through only coffee shop.

Ms. Moore was present. John Sperry, of Thomas DuBose & Associates, was also present.

Design is within the limits of the Sylvania Code.

Ms. Fischer moved, Ms. Lindhuber seconded, to approve design shown in the drawing submitted with the application. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 9 – Regulated Sign – app. no. 9-2023 requested by Jessica Moore of Generation Brews, LLC. For Scooters Coffee Store#1252, 3785 King Road, Sylvania, Ohio 43560. Application is for a new monument sign, and two new wall signs.

Ms. Moore was present along with Architect, John Sperry, of Thomas DuBose & Associates.

Signage is within the limits of the Sylvania Sign Code.

Ms. Lindhuber moved, Ms. Fischer seconded, to approve the signs shown in the drawing submitted with the application. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 10– Regulated Sign – app. no. 10-2023 requested by Tim Overmyer of Vanadco Signs for Farmers & Merchants State Bank, 5830 Monroe Street, Sylvania, Ohio 43560. Application is for

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a new monument sign and two new wall signs.

Signage is within the limits of the Sylvania Sign Code.

Ms. Lindhuber moved, Ms. Fischer seconded, to approve the signs shown in the drawing submitted with the application. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 11 – Regulated Sign – app. no. 11-2023 requested by Jamilynn Fox for J. Fox Agency, LLC, 6616 Monroe Street, Suite 10, Sylvania, Ohio 43560. Application is for a replacement monument sign.

Signage is within the limits of the Sylvania Sign Code.

Ms. Fischer moved, Ms. Lindhuber seconded, to approve the sign shown in the drawing submitted with the application. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Ms. Lindhuber moved, Ms. Fischer seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,

Timothy Burns, Acting Secretary  
Municipal Planning Commission

## Sylvania Municipal Planning Commission

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Acting Secretary, Timothy Burns, took the roll call. Members present: Mayor Craig Stough, Kate Fischer, Carol Lindhuber, Ken Marciniak and Jeff Schaaf (5) present.

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Ms. Lindhuber moved, Ms. Fischer seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,

Timothy Burns, Acting Secretary  
Municipal Planning Commission