

Minutes of the Meeting of Council
September 18, 2023

The Council of the City of Sylvania, Ohio met in regular session on September 18, 2023 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Mark Frye, Marcus Hansen, Doug Haynam, Brian McCann, Patrick Richardson(excused), Mary Westphal, Lyndsey Stough; (6) present; (1) absent.

Roll call:
6 present, 1
absent.

Pledge of Allegiance to the United States of America led by Mr. McCann.

Pledge of
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following item has been added to the agenda:

Item # 15. Report from Bill Sanford on the current JEDD Program.

Mr. Frye moved, Mr. Haynam seconded to approve the agenda as amended; roll call vote being: Stough, Frye, Haynam, Hansen, McCann, Westphal; (6) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mr. Frye presented the September 5, 2023 meeting minutes. Mr. Frye moved, Mrs. Westphal seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of September 5, 2023 be approved; roll call vote being: Hansen, Haynam, McCann, Westphal, Frye, Stough; (6) yeas; (0) nays. The motion carried.

Approval of the
September 5,
2023 meeting
minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Mr. Frye presented and read aloud by title only, proposed Resolution No. 9-2023, a written copy of same having been previously furnished to each member of Council "Resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor."; Mr. Frye moved, Mr. Haynam seconded for passage of Resolution No. 9-2023 as an emergency measure; roll call vote being: Westphal, Hansen, Haynam, McCann, Frye, Stough; (6) yeas; (0) nays. The motion carried.

Resolution No.
9-2023,
"...Budget
Commission...
Tax Levies...
County Auditor."

Mayor Stough stated that Council will now consider agenda item 6.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance 76-2023, a written copy of same having been previously furnished to each member of Council "Revising the Administrative, Department and Divisional Organization of the City and the Codified Ordinances thereof by amending Section 129.01(d) to eliminate the "Human Resources Specialist" positions to add the "Administrative Assistant-Finance" and "Human Resources Manager" positions under the supervision of the Director of Finance/Personnel; amending Sylvania Codified Ordinance Section 126.01(b) to eliminate the "Administrative Secretary/Personnel" position; amending the Sylvania

Ordinance No.
76-2023,
"Revising Admn,
Dept &
Divisional
Organization of
the City &
Codified
Ordinances..."

Minutes of the Meeting of Council
September 18, 2023

Codified Ordinance Section 139.02(a) to add the Class Code, Grade and Title for the position of “Administrative Assistant-Finance”; amending Sylvania Codified Ordinance Section 139.03(d)(3) to add salary and position of “Human Resources Manager”; and declaring an emergency.”; Mrs. Westphal moved, Ms. Stough seconded for passage of Ordinance 76-2023 as an emergency measure; roll call vote being: McCann, Hansen, Westphal, Haynam, Stough, Frye; (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 7.

Mr. Frye presented and read aloud by title only, proposed Ordinance No. 77-2023, a written copy of same having been previously furnished to each member of Council “Authorizing the donation of accident investigation equipment to the Maumee Police Department; determining said property to be of no further use to the City of Sylvania; and declaring an emergency.”; Mr. Frye moved, Mrs. Westphal seconded for passage of Ordinance No. 77-2023 as an emergency measure; roll call vote being: Westphal, Hansen, Haynam, McCann, Frye, Stough; (6) yeas; (0) nays. The motion carried.

Ordinance No. 77-2023, “... Donation of Accident Investigation Equipment... Maumee PD...”

Mayor Stough stated that Council will now consider agenda item 8.

Mr. Haynam presented and read aloud by title only, proposed Ordinance No. 78-2023, a written copy of same having been previously furnished to each member of Council “Approving the Banner Application of the Sylvania Area Chamber of Commerce; authorizing the Zoning Administrator to indicate such approval on behalf of the City of Sylvania; and declaring an emergency.”; Mr. Haynam moved, Mr. Hansen seconded for passage of Ordinance No. 78-2023 as an emergency measure; roll call vote being: Stough, Westphal, Hansen, Haynam, McCann, Frye; (6) yeas; (0) nays. The motion carried.

Ordinance No. 78-2023, “... Fall Festival Banner Approval for Chamber of Commerce...”

Mayor Stough stated that Council will now consider agenda item 9.

Mr. Haynam moved, Mrs. Westphal seconded to allow Mr. Frye to push back from the table due to a conflict of interest. Roll call vote being: Hansen, Stough, Haynam, McCann, Westphal; (5) yeas; (0) nays. The motion carried.

Mr. Frye pushed back from table.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 79-2023, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to enter into an amended agreement for the establishment of a Regional Combined Health District for the administration of health and environmental services within the geographical jurisdiction

Ordinance No. 79-2023, “... Amended Agreement... Regional Combined Health

Minutes of the Meeting of Council
September 18, 2023

of Lucas County; and declaring an emergency.” Mrs. Westphal moved, Mr. McCann seconded for passage of Ordinance No. 79-2023 as an emergency measure; roll call vote being: Stough, Westphal, Hansen, Haynam, McCann; (5) yeas; (0) nays. The motion carried.

District...”

Mr. Frye returned to the table.

Mr. Frye returns to table.

Mayor Stough stated that Council will now consider agenda item 10.

Schedule COW meeting for 10/2/23 at 6:30pm.

Service Director’s letter requesting a Committee of the Whole meeting to review findings on the Downtown Transportation Improvements Project was placed on file. Mr. Frye moved, Mr. Hansen seconded to schedule a Committee of the Whole meeting for Monday, October 2, 2023 at 6:30 p.m. in Sylvania City Council Chambers, 6635 Maplewood Avenue, Sylvania, Ohio; roll call vote being: Westphal, Hansen, Haynam, Stough, Frye, McCann; (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 11.

Then & Now Certifications Approval.

Director of Finance’s memo on Then and Now Certifications was placed on file. Mr. Frye moved, Mr. Haynam seconded to approve the Then and Now Certifications from June 1, 2023 through September 15, 2023; roll call vote being: Hansen, Haynam, Westphal, Stough, Frye, McCann; (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 12.

2024 Schedule of Regular Meetings.

Mr. Frye moved, Mrs. Westphal seconded to approve the Schedule of Regular Meetings for the Year 2024 as submitted by the Clerk of Council; roll call vote being: Frye, Hansen, Haynam, Westphal, Stough, McCann; (6) yeas; (0) nays. The motion carried.

Set 2024 City Trick-Or-Treat time & date for Oct. 31 from 6-7:30pm.

Mr. Haynam moved, Mr. Frye seconded to set the 2024 City of Sylvania Trick-Or-Treat date and time for Thursday, October 31st from 6:00-7:30pm; roll call vote being: Frye, Stough, Hansen, Haynam, Westphal, McCann; (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 13.

Safety Committee Report by Mr. Frye.

Mr. Frye gave a report on the Safety Committee meeting held this date. Amy Cornell from Flock Safety gave a brief presentation on the potential use of their cameras in the City of Sylvania. The Flock contract agreement was reviewed by members of the committee. Mr. Frye moved, Mrs. Westphal seconded to order the administration to

Minutes of the Meeting of Council
September 18, 2023

prepare legislation for the next City Council meeting on October 2, 2023 accepting the contract agreement with Flock Safety; roll call vote being: Westphal, Frye, Hansen, Stough, Haynam, McCann; (6) yeas; (0) nays.

Mayor Stough stated that Council will now consider added agenda item 15.

JEDD Update by
Bill Sanford.

Bill Sanford gave a brief update on the current JEDD (Joint Economic Development District) Program with Sylvania Township. Sylvania City and Township are currently participating in one JEDD with Oak Leaf Village located in the township. Income taxes are being collected from this organization and are divided between the City and Township. Four other sites in the Sylvania area are being considered for possible JEDD's within the next five years.

Mayor Stough stated all agenda items have been addressed.

Adjournment.

Mr. Frye moved, Mr. McCann seconded to adjourn at 8:28 p.m. Roll call vote being: Westphal, Frye, Hansen, Stough, Haynam, McCann; (6) yeas; (0) nays.

Clerk of Council

Mayor