

Minutes of the Meeting of Council
October 16, 2023

The Council of the City of Sylvania, Ohio met in regular session on October 16, 2023 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Mark Frye, Marcus Hansen, Doug Haynam, Brian McCann, Patrick Richardson, Mary Westphal, Lyndsey Stough(excused); (6) present; (1) absent.

Roll call:
6 present,
1 absent.

Pledge of Allegiance to the United States of America led by Maplewood Boy Scout Troop #158.

Pledge of
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following item has been added to the agenda:

Item # 3a. Introduction new S.P.A. Ex. Director, Torrie Daggett.

Item # 3b. Sister City report from Mayor Stough.

Item # 10a. Schedule Finance Committee meeting.

Item # 10b. Schedule Zoning & Annexation meeting.

Additions to the
Agenda.

Mr. Frye moved, Mr. McCann seconded to approve the agenda as amended; roll call vote being: Frye, Hansen, McCann, Haynam, Westphal, Richardson; (6) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Stough stated that Council will now consider agenda item 3a.

Torrie Daggett, the new Executive Director of Sylvania Prevention Alliance, was introduced and gave a brief update on the organization.

SPA Ex. Dir.
Torrie Daggett

Mayor Stough stated that Council will now consider agenda item 3b.

Mayor Stough gave a brief report on the Fall Festival weekend including activities with our Sister City, Woodstock, Ontario, Canada. Twenty-five visitors from Woodstock traveled to Sylvania for the Fall Festival & Parade, Lourdes Art Show and Sister City Dinner. It was a very successful weekend with all involved.

Sister City
Activities update.

Mayor Stough stated that Council will now consider agenda item 4.

Mr. Frye presented the October 2, 2023 meeting minutes. Mr. Frye moved, Mrs. Westphal seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of October 2, 2023 be approved; roll call vote being: Hansen, McCann, Frye, Richardson, Haynam, Westphal; (6) yeas; (0) nays. The motion carried.

Approval of the
October 2, 2023
meeting minutes.

Mayor Stough stated that Council will now consider agenda item 5.

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Mr. Hansen presented and read aloud by title only, proposed Ordinance No. 84-2023, a written copy of same having been previously furnished to each member of Council “Accepting the proposal of Sylvania Compost & Recycling, LLC to provide green yard waste drop-off site; appropriating funds therefore in an amount not to exceed \$50,000; and declaring an emergency.”; Mr. Hansen moved, Mr. McCann seconded for passage of Ordinance No. 84-2023 as an emergency measure; roll call vote being: Richardson, Hansen, McCann, Frye, Haynam, Westphal; (6) yeas; (0) nays. The motion carried.

Ordinance No. 84-2023, “... Sylvania Compost & Recycling...”

Mayor Stough stated that Council will now consider agenda item 6.

Mr. Frye presented and read aloud by title only, proposed Ordinance No. 85-2023, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to enter into an agreement with Flock Group, Inc. for 15 license plate reader cameras and associated software; appropriating funds therefore in the amount of \$97,250; and declaring an emergency.”; Mr. Frye moved, Mr. McCann seconded for passage of Ordinance No. 85-2023 as an emergency measure; roll call vote being: Westphal, Haynam, McCann, Hansen, Richardson, Frye; (5) yeas; (1) nays. The motion carried.

Ordinance No. 85-2023, “... Flock Group... 15 license plate readers...”

Mayor Stough stated that Council will now consider agenda item 7.

Service Director’s report on contract modification proposal was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 86-2023, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to approve the amendment to the City’s agreement with DGL Consulting Engineers, LLC to include Southview High School in the Pedestrian Hybrid Beacon Safety Study Project; increasing the proposal amount by \$9,200.00; appropriating funds therefore; and declaring an emergency.”; Mr. Richardson moved, Mr. Hansen seconded for passage of Ordinance No. 86-2023 as an emergency measure; roll call vote being: Hansen, Westphal, Haynam, McCann, Richardson, Frye; (6) yeas; (0) nays. The motion carried.

Ordinance No. 86-2023, “... Pedestrian Hybrid Beacon Study...include Southview High School...”

Mayor Stough stated that Council will now consider agenda item 8.

Service Director’s report on agreement amendment was placed on file. Mr. Hansen presented and read aloud by title only, proposed Ordinance No. 87-2023, a written copy of same having been previously furnished to each member of Council “Authorizing the

Ordinance No. 87-2023, “... Harroun Park

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Mayor and Director of Finance to approve the amendment to the City’s agreement with Civil & Environmental Consultants, Inc. for the Harroun Park River Trail Stream Restoration Project (Phase 2) to reflect the additional streambank stabilization required; increasing the proposal amount by \$182,669.18; appropriating funds therefore; and declaring an emergency.”; Mr. Hansen moved, Mr. Frye seconded for passage of Ordinance No. 87-2023 as an emergency measure; roll call vote being: Hansen, McCann, Frye, Haynam, Richardson, Westphal; (6) yeas; (0) nays. The motion carried.

River Trail Stream Restoration Project...”

Mayor Stough stated that Council will now consider agenda item 9.

Service Director’s letter requesting authorization to begin the Consultant Letters of Interest solicitation for design of the Erie Street and Monroe Street Roundabout & Resurfacing Project was placed on file. Mr. Richardson moved, Mr. McCann seconded for authorization of the administration to solicit letters of interest on this project; roll call vote being: Haynam, Hansen, Westphal, Richardson, Frye, McCann; (6) yeas; (0) nays. The motion carried.

LOI Solicitation for Erie & Monroe Roundabout & Resurfacing Project.

Mayor Stough stated that Council will now consider agenda item 10.

Mr. Frye moved, Mrs. Westphal seconded to schedule a Finance Committee meeting to be held on Monday, November 6, 2023 at 6:30 p.m. in Sylvania City Council Chambers, 6635 Maplewood Avenue, Sylvania, Ohio to review the City’s Investment Policy; roll call vote being: Hansen, Westphal, Richardson, Haynam, Frye, McCann; (6) yeas; (0) nays. The motion carried.

Schedule Finance Committee Meeting-Review Investment Policy.

Mr. Haynam moved, Mr. Hansen seconded to schedule a Zoning & Annexation Committee meeting to be held on Monday, November 20, 2023 at 6:45 p.m. in Sylvania City Council Chambers, 6635 Maplewood Avenue, Sylvania, Ohio to review the procedure on issuing event permits; roll call vote being: Hansen, Richardson, Frye, McCann, Haynam, Westphal; (6) yeas; (0) nays. The motion carried.

Schedule Zoning & Annexation Committee Meeting-Event Permit Issuance.

Mayor Stough stated that Council will now consider agenda item 11.

Mrs. Westphal gave a brief update on a new Halloween event being held at Centennial Terrace on seven different dates in October. The Woodland Lane Cemetery will be a family-friendly event at minimal charge with several activities for children of all ages.

Mrs. Westphal-Woodland Lane Cemetery announcement.

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Mayor Stough stated all agenda items have been addressed.

Mr. Frye moved, Mr. McCann seconded to adjourn at 8:30 p.m. Roll call vote being:
Frye, Hansen, Westphal, Haynam, Richardson, McCann; (6) yeas; (0) nays.

Adjournment.

Clerk of Council

Mayor

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