

Minutes of the Meeting of Council  
October 2, 2023

The Council of the City of Sylvania, Ohio met in regular session on October 2, 2023 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Mark Frye, Marcus Hansen, Doug Haynam(excused), Brian McCann, Patrick Richardson, Mary Westphal(excused), Lyndsey Stough; (5) present; (2) absent.

Roll call:  
5 present,  
2 absent.

Pledge of Allegiance to the United States of America led by Mr. Richardson.

Pledge of  
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following item has been added to the agenda:

Item # 10b. Service Director's report on OPWC Grant Application.

Item # 10c. Proposed Resolution No. 10-2023.

Item # 10d. Proposed Resolution No. 15-2023.

Additions to the  
Agenda.

Mr. Frye moved, Mr. McCann seconded to approve the agenda as amended; roll call vote being: Stough, Frye, Hansen, McCann, Richardson; (5) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mr. Frye presented the September 18, 2023 meeting minutes. Mr. Frye moved, Ms. Stough seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of September 18, 2023 be approved; roll call vote being: Hansen, McCann, Frye, Stough, Richardson; (5) yeas; (0) nays. The motion carried.

Approval of the  
September 18,  
2023 meeting  
minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Service Director's report on OPWC Grant Application was placed on file. Mr. Richardson presented and read aloud by title only, proposed Resolution No. 11-2023, a written copy of same having been previously furnished to each member of Council "A Resolution authorizing the Mayor and Director of Finance to file an Ohio Public Works Commission Grant Application for the Monroe Street/Main Street/Summit Street Traffic Signal Improvement Project; and declaring an emergency."; Mr. Richardson moved, Mr. Hansen seconded for passage of Resolution No. 11-2023 as an emergency measure; roll call vote being: Richardson, Hansen, McCann, Frye, Stough; (5) yeas; (0) nays. The motion carried.

Resolution No.  
11-2023, "...  
OPWC Grant  
Application...  
Monroe/Main/  
Summit Traffic  
Signal..."

Service Director's report on right-of-way acquisition was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 81-2023, a written copy of same having been previously furnished to each member of Council "Accepting a warranty deed of right-of-way from the City of Sylvania relative to the Monroe Street/Main Street/Summit Street Traffic Signal Improvement Project; authorizing the Mayor and Director of Finance to execute said documents on behalf of

Ordinance No.  
81-2023, "...  
ROW from  
City of  
Sylvania..."

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the City; dedicating the same for public purposes; and declaring an emergency.”; Mr. Richardson moved, Mr. Hansen seconded for passage of Ordinance No. 81-2023 as an emergency measure; roll call vote being: Richardson, McCann, Frye, Hansen, Stough; (5) yeas; (0) nays. The motion carried.

Service Director’s report on right-of-way acquisition was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 82-2023, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to enter into a purchase agreement with WFZ Properties, LLC for the Monroe Street/Main Street/Summit Street Traffic Signal Improvement Project; dedicating the same for public purposes; appropriating funds therefore in the amount of \$4,035.00; and declaring an emergency.”; Mr. Richardson moved, Ms. Stough seconded for passage of Ordinance No. 82-2023 as an emergency measure; roll call vote being: Hansen, McCann, Frye, Stough, Richardson; (5) yeas; (0) nays. The motion carried.

Ordinance No. 82-2023, “... Purchase Agreement with WFZ Properties...”

Mayor Stough stated that Council will now consider agenda item 6.

Service Director’s report on OPWC Grant Application was placed on file. Mr. Richardson presented and read aloud by title only, proposed Resolution 12-2023, a written copy of same having been previously furnished to each member of Council “A Resolution authorizing the Mayor and Director of Finance to file an Ohio Public Works Commission Grant Application for the Harroun Road/Ravine Drive Intersection Improvement Project”; and declaring an emergency.”; Mr. Richardson moved, Mr. Hansen seconded for passage of Resolution 12-2023 as an emergency measure; roll call vote being: McCann, Hansen, Richardson, Stough, Frye; (5) yeas; (0) nays. The motion carried.

Resolution No. 12-2023, “... OPWC Grant Application for Harroun/Ravine Intersection...”

Mayor Stough stated that Council will now consider agenda item 7.

Service Director’s report on OWDA Loan Application was placed on file. Mr. McCann presented and read aloud by title only, proposed Resolution 13-2023, a written copy of same having been previously furnished to each member of Council “A Resolution authorizing the Mayor and Director of Finance to file a Loan Application with the Ohio Water Development Authority for the Large Diameter Sanitary Sewer Lining Phase 3 and Main Street Sanitary Sewer Rehabilitation Projects”; and declaring an emergency.”; Mr. McCann moved, Mr. Hansen seconded for passage of Resolution 13-2023 as an emergency measure; roll call vote being: Hansen, McCann, Richardson,

Resolution No. 13-2023, “... Amended Agreement... Regional Combined Health District...”

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Stough, Frye; (5) yeas; (0) nays. The motion carried.

Service Director’s report on accepting project bid was placed on file. Mr. McCann presented and read aloud by title only, proposed Ordinance No. 80-2023, a written copy of same having been previously furnished to each member of Council “Accepting the bid of Inliner Solutions, LLC and awarding the contract for the Large Diameter Sanitary Sewer Lining Phase 3 and South Main Street Sanitary Sewer Rehabilitation Projects to same; authorizing the expenditure for the improvements in the amount of \$1,278,846.00; appropriating funds therefore; and declaring an emergency.”; Mr. McCann moved, Ms. Stough seconded for passage of Ordinance No. 80-2023 as an emergency measure; roll call vote being: Hansen, McCann, Frye, Stough, Richardson; (5) yeas; (0) nays. The motion carried.

Ordinance No. 80-2023, “... Inliner Solutions, LLC...Large Diameter Sanitary Sewer... South Main Street Rehab...”

Mayor Stough stated that Council will now consider agenda item 8.

Service Director’s report on OPWC Grant Application was placed on file. Mr. Richardson presented and read aloud by title only, proposed Resolution No. 14-2023, a written copy of same having been previously furnished to each member of Council “A Resolution authorizing the Mayor and Director of Finance to file an Ohio Public Works Commission Grant Application for the improvement project; and declaring an emergency.”; Mr. Richardson moved, Mr. Frye seconded for passage of Resolution No. 14-2023 as an emergency measure; roll call vote being: Stough, Hansen, Richardson, McCann, Frye; (5) yeas; (0) nays. The motion carried.

Resolution No. 14-2023, “... OPWC Grant Application... US23/Monroe Street Interchange...”

Mayor Stough stated that Council will now consider agenda item 9.

Service Director’s report on the Stormwater Management Plan was placed on file. Mr. McCann presented and read aloud by title only, proposed Ordinance No. 83-2023, a written copy of same having been previously furnished to each member of Council “Adopting a Stormwater Management Plan for the City of Sylvania, Ohio; authorizing the Director of Public Service to submit the Plan to the Ohio Environmental Protection Agency; and declaring an emergency.” Mr. McCann moved, Mr. Richardson seconded for passage of Ordinance No. 83-2023 as an emergency measure; roll call vote being: Stough, Hansen, Richardson, Frye, McCann; (5) yeas; (0) nays. The motion carried.

Ordinance No. 83-2023, “... Adopting a Stormwater Management Plan...”

Mayor Stough stated that Council will now consider agenda item 10.

Mr. Frye reported on the Committee of the Whole meeting held this date. Kevin Aller, Service Director, gave an update on the Downtown Transportation Improvements Project. Two options were presented to Council, a single-phase construction project and

Committee of the Whole Report by Mark Frye.

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a two-phase construction project. After discussion on both options Mr. Frye moved, Ms. Stough seconded to accept two resolutions to move forward with the two-phase construction project option; roll call vote being: Hansen, Richardson, Stough, Frye, McCann; (5) yeas; (0) nays. The motion carried.

Accepting the two-phase construction option.

Service Director's reports on the Downtown Transportation Improvements project were placed on file. Mr. Frye presented and read aloud by title only, proposed Resolution No. 10-2023, a written copy of same having been previously furnished to each member of Council "A Resolution authorizing and establishing a new fund known as the Tax Increment Financing (TIF) Fund within the financial records of the City of Sylvania, dedicating funds for the Downtown Transportation Improvement Project; and declaring an emergency." Mr. Frye moved, Mr. McCann seconded for passage of Resolution No. 10-2023 as an emergency measure; roll call vote being: Stough, Hansen, Richardson, Frye, McCann; (5) yeas; (0) nays. The motion carried.

Resolution No. 10-2023, "... Establishing TIF Fund...DT Transportation Improvement Project..."

Mr. Frye presented and read aloud by title only, proposed Resolution No. 15-2023, a written copy of same having been previously furnished to each member of Council "A Resolution authorizing the Mayor and Director of Finance to file an Ohio Public Works Commission Grant Application for the Downtown Transportation Improvement (Phase 1) Project; and declaring an emergency." Mr. Frye moved, Mr. Hansen seconded for passage of Resolution No. 15-2023 as an emergency measure; roll call vote being: Hansen, Richardson, Frye, Stough, McCann; (5) yeas; (0) nays. The motion carried.

Resolution No. 15-2023, "... OPWC Grant Application... DT Transp. Improvement Project(Phase 1)..."

Mayor Stough stated that Council will now go into Executive Session.

Mr. Frye moved, Mr. McCann seconded to enter into Executive Session for the purpose of discussion of ongoing possible litigation at 8:25 p.m. Roll call vote being: Frye, McCann, Stough, Richardson, Hansen, (5) yeas; (0) nays. The motion carried

Executive Session: Possible Litigation.

Mr. Frye moved, Mr. McCann seconded to return from Executive Session to General Session at 9:04 p.m. Roll call vote being: Frye, McCann, Stough, Richardson, Hansen, (5) yeas; (0) nays. The motion carried

Mayor Stough stated all agenda items have been addressed.

Mr. Frye moved, Mr. McCann seconded to adjourn at 9:05 p.m. Roll call vote being: Frye, Hansen, Stough, Richardson, McCann; (5) yeas; (0) nays.

Adjournment.

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Clerk of Council

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Mayor