

Sylvania City Council

January 2, 2024

7:30 p.m. Council Meeting

Agenda

1. Roll call: Mr. Frye, Mr. Hansen, Mr. Haynam, Mr. McCann, Mr. Richardson, Ms. Stough, Mrs. Westphal.
2. Pledge of Allegiance to the United States of America led by Mr. Hansen.
3. Additions to the agenda.
4. Approval of the Council meeting minutes from December 18, 2023.
5. Balfour Road Waterline Improvements Project.
 - a. Service Director's report on contract award.
 - b. Proposed Ordinance No. 1-2024, Accepting the bid of Geddis Paving & Excavating, Inc. and awarding the contract for this project to same.
6. Monroe & Silica Upgrade and Silica Drive Bridge Replacement Change Order No. 2.
 - a. Service Director's report on change order.
 - b. Proposed Ordinance No. 2-2024, Authorizing the Mayor and Director of Finance to approve Change Order No. 2 to this City's Agreement with Mosser Construction for this project.
7. Monroe Street Traffic Signal Improvements Project.
 - a. Service Director's report on project.
 - b. Proposed Ordinance No. 3-2024, Accepting the proposal of WE Realty Solutions, Ltd. to provide right-of-way acquisition services relative to this project.
8. Monroe St. & US-23 Interchange Improvements Project.
 - a. Service Director's Report on project.
 - b. Proposed Ordinance No. 4-2024, Appropriating additional funds for the right-of-way acquisition costs relative to this project.
9. Proposed Ordinance No. 5-2024, Authorizing the Mayor and Director of Finance to enter into an extension agreement with Sylvania Compost & Recycling, LLC to provide green yard waste drop-off from 9/1/2024-9/30/2026.
10. Elden Ditch Watershed Improvements Project (Phases 2 & 3).
 - a. Service Director's letter requesting authorization to begin consultant letter of interest solicitation.
11. Proposed Resolution No. 1-2024, Designating the Clerk of Council as the Mayor and City Council's designee to attend training programs about Public Records Law.

12. Approval of obsolete IT equipment to be offered for auction on GovDeals.com.
13. Committee reports.
14. Committee referrals.

INFORMATION

- A. TMACOG General Assembly – Friday, January 19, 2024.

Minutes of the Meeting of Council
December 18, 2023

The Council of the City of Sylvania, Ohio met in regular session on December 18, 2023 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Mark Frye, Marcus Hansen, Doug Haynam, Brian McCann, Patrick Richardson, Mary Westphal, Lyndsey Stough; (7) present; (0) absent.

Roll call:
7 present.

Pledge of Allegiance to the United States of America led by Mrs. Westphal.

Pledge of
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

Mr. Frye moved, Mrs. Westphal seconded to approve the agenda as written; roll call vote being: Stough, Frye, Haynam, Hansen, McCann, Richardson, Westphal; (7) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mr. Frye presented the December 4, 2023 meeting minutes. Mr. Frye moved, Mr. McCann seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of December 4, 2023 be approved; roll call vote being: Hansen, Haynam, McCann, Richardson, Westphal, Frye, Stough; (7) yeas; (0) nays. The motion carried.

Approval of the
December 4,
2023 meeting
minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Service Director's report on water rate increases was placed on file. Mr. McCann presented and read aloud by title only, proposed Ordinance No. 97-2023, a written copy of same having been previously furnished to each member of Council "Amending the Codified Ordinances of Sylvania, 1979, as amended, by increasing water service charges per one thousand gallons (1,000) from eight and 41/100 dollars (\$8.41) to eight and 75/100 dollars (\$8.75) for City users and from ten and 51/100 dollars (\$10.51) to ten and 94/100 dollars (\$10.94) for Non-City users; and declaring an emergency."; Mr. McCann moved, Mrs. Westphal seconded for passage of Ordinance No. 97-2023 as an emergency measure; roll call vote being: Westphal, Hansen, Haynam, McCann, Richardson, Frye, Stough; (7) yeas; (0) nays. The motion carried.

Ordinance No.
97-2023, "...
Increasing Water
Service
Charges..."

Mayor Stough stated that Council will now consider agenda item 6.

Service Director's report on sewer rate increases was placed on file. Mr. McCann presented and read aloud by title only, proposed Ordinance No. 98-2023, a written copy of same having been previously furnished to each member of Council "Amending Chapter 925 of the Sylvania Codified Ordinances by amending Section 925.05 – Sewer Charges Levied to increase the sewer charges for both industrial and non-industrial City and Non-City users; and declaring an emergency."; Mr. McCann moved, Mrs. Westphal seconded for passage of Ordinance No. 98-2023 as an emergency measure; roll call vote being: Frye, Westphal, Hansen, Haynam, McCann, Richardson, Stough; (7) yeas; (0) nays. The motion carried.

Ordinance No.
98-2023,
"...Sewer
Charges levied to
increase..."

Minutes of the Meeting of Council
December 18, 2023

Mayor Stough stated that Council will now consider agenda item 7.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 99-2023, a written copy of same having been previously furnished to each member of Council "Amending Chapter 735 – Canvassers and Solicitors by amending Section 735.03 – Sales on Private Property; License; Registration of the Codified Ordinances of Sylvania, 1979, as amended; and declaring an emergency."; Mrs. Westphal moved, Mr. McCann seconded for passage of Ordinance No. 99-2023 as an emergency measure; roll call vote being: Haynam, Westphal, Hansen, McCann, Richardson, Frye, Stough; (7) yeas; (0) nays. The motion carried.

Ordinance No.
99-2023,
"Amending
Chapter 725...
Canvassers &
Solicitors..."

Mayor Stough stated that Council will now consider agenda item 8.

Mr. Frye presented and read aloud by title only, proposed Ordinance No. 100-2023, a written copy of same having been previously furnished to each member of Council "To make certain adjustments to account allocations within the fund appropriations for the fiscal year ending December 31, 2023; and declaring an emergency."; Mr. Frye moved, Mr. Hansen seconded for passage of Ordinance No. 100-2023 as an emergency measure; roll call vote being: Westphal, Hansen, Haynam, McCann, Richardson, Frye, Stough; (7) yeas; (0) nays. The motion carried.

Ordinance No.
100-2023, "To
make certain
adjustments to
account
allocations... for
fiscal year ending
12/31/23..."

Mayor Stough stated that Council will now consider agenda item 9.

Service Director's report on program application was placed on file. Mr. Richardson presented and read aloud by title only, proposed Resolution No. 20-2023, a written copy of same having been previously furnished to each member of Council "A Resolution authorizing the Mayor and Director of Finance to prepare and submit an application to participate in the Ohio Department of Transportation's Systemic Safety Improvement Program and to execute contracts as required; and declaring an emergency."; Mr. Richardson moved, Mr. Hansen seconded for passage of Resolution No. 20-2023 as an emergency measure; roll call vote being: Frye, Hansen, Haynam, McCann, Richardson, Stough, Westphal; (7) yeas; (0) nays. The motion carried.

Resolution No.
20-2023, "...
Submit
application to...
ODOT's
Systemic Safety
Improvement
Program..."

Mayor Stough stated that Council will now consider agenda item 10.

Ms. Brinning presented the Municipal Planning Commission's recommendation on Proposed Ordinance No. 96-2023; recommending Council to approve Proposed Ordinance No. 96-2023; no action taken.(Public Hearing date was set at the previous Council meeting for February 5, 2024 at 7:00pm)

Municipal Plan
Commission's
recommendation
on Proposed
Ordinance No.
96-2023

Minutes of the Meeting of Council
December 18, 2023

Mayor Stough stated that Council will now consider added agenda item 11.

Ms. Brinning presented the Municipal Planning Commission's recommendation on SUP-2-2023; recommending Council to approve SUP-2-2023 as requested; no action taken.(Public Hearing date was set at the previous Council meeting for February 5, 2024 at 7:05pm)

Municipal Plan
Commission's
recommendation
on SUP-2-2023.

Mayor Stough stated that Council will now consider added agenda item 12.

Service Director's report requesting authorization to advertise for bids was placed on file. Mr. Richardson moved, Ms. Stough seconded for authorization to advertise for bids on the Oakland Court Improvements Project; roll call vote being: Haynam, McCann, Westphal, Richardson, Frye, Stough, Hansen; (7) yeas; (0) nays. The motion carried.

Request to
advertise for bids
on Oakland
Court
Improvements
Project.

Mayor Stough stated that Council will now consider added agenda item 13.

Service Director's report requesting authorization to advertise for bids was placed on file. Mr. Richardson moved, Mr. McCann seconded for authorization to advertise for bids on the Main Street Reconstruction Project (LUC-CR 1572-8.28/PID 111207); roll call vote being: Haynam, Westphal, McCann, Richardson, Frye, Stough, Hansen; (7) yeas; (0) nays. The motion carried.

Request to
advertise for bids
on Main Street
Reconstruction
Project.

Mayor Stough stated that Council will now consider added agenda item 14.

Mr. Frye moved, Mr. Hansen seconded to approve one City vehicle (2007 International Navistar 7400 Dump Truck-VIN# 1HTWCAAR18J644992) to be offered for auction on GovDeals.com; roll call vote being: Richardson, Stough, Frye, Haynam, Hansen, Westphal, McCann; (7) yeas; (0) nays. The motion carried.

Authorize 1 City
vehicle to auction
on
GovDeals.com.

Mayor Stough stated all agenda items have been addressed.

Mr. Frye moved, Mrs. Westphal seconded to adjourn at 8:00 p.m. Roll call vote being: Richardson, Westphal, Frye, Hansen, Stough, Haynam, McCann; (7) yeas; (0) nays.

Adjournment.

Clerk of Council

Mayor



5a.

DEPARTMENT OF PUBLIC SERVICE
KEVIN G. ALLER, PE DIRECTOR

January 2, 2024

To: The Mayor and Members of Sylvania City Council

Re: **BALFOUR ROAD WATERLINE IMPROVEMENTS**

Dear Mr. Mayor and Council Members:

We received seven (7) bids on December 15, 2023 for the above referenced project. The lowest bid was submitted by Geddis Paving & Excavating, Inc. from Toledo, Ohio. Their bid of \$761,024 was approximately 23.8% under the Engineer's Estimate of \$999,140.

Geddis Paving & Excavating, Inc. last performed work for the City in 2015 on the successful Harroun Community Park Storm Water Demonstration project and is well versed in municipal improvement projects similar in scope to the Balfour Road Waterline Improvements project.

Therefore, it is our recommendation that the contract be awarded to Geddis Paving & Excavating, Inc., in the amount of \$761,024 using account 701-7525-53501.

Please call if you have any questions.

Sincerely,

Kevin G. Aller, P.E.

Director of Public Service

5b.

ORDINANCE NO. 1-2024

ACCEPTING THE BID OF GEDDIS PAVING & EXCAVATING, INC. AND AWARDING THE CONTRACT FOR THE BALFOUR ROAD WATERLINE IMPROVEMENT PROJECT TO SAME; AUTHORIZING THE EXPENDITURE FOR THE IMPROVEMENTS IN THE AMOUNT OF \$761,024.00; APPROPRIATING FUNDS THEREFORE; AND DECLARING AN EMERGENCY.

WHEREAS, plans for the Balfour Road Waterline Improvement Project have been completed and are now on file with the Clerk of this Council; and,

WHEREAS, the Clerk of Council was authorized to advertise for bids at the November 20, 2023 meeting of Sylvania City Council and thereafter the Clerk advertised for bids, and the bids were opened on December 15, 2023, and thereafter, the Director of Public Service, by report dated January 2, 2024, stated that the engineer's estimate for the Balfour Road Waterline Improvement Project was \$999,140 and the following bids were received:

<u>BIDDERS</u>	<u>BID PRICE</u>
Geddis Paving & Excavating	\$761,024.40
Crestline Paving	768,893.95
Buckeye Excavating	776,221.00
Salenbien Trucking	796,897.95
Edward Kelly & Sons	841,275.00
Taylor Excavating	857,225.00
Helms & Sons	950,844.00

WHEREAS, the seven (7) bids offered by the above bidders meet all of the City's specifications and the Director of Public Service, by report dated January 2, 2024, has recommended acceptance of the lowest and best bid of Geddis Paving & Excavating and that the contract for the Balfour Road Waterline Improvement Project be awarded to same.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas

County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the bid of Geddis Paving & Excavating, Inc., Toledo, Ohio for said Balfour Road Waterline Improvement Project, in the amount of Seven Hundred Sixty-One Thousand Twenty-Four Dollars (\$761,024.00), is hereby determined to be the lowest and best bid received and the same is hereby accepted.

SECTION 2. That the Mayor and Director of Finance be, and hereby are, authorized and directed to execute a contract with the bidder named in Section 1 above for the furnishing of such labor and materials in accordance with said bid.

SECTION 3. That to provide funds for said improvements hereby authorized, there is hereby appropriated from the **WATER FUND** from funds therein not heretofore appropriated to **Account No. 701-7525-53501- Utility Improvements**, the total sum of Seven Hundred Sixty-One Thousand Twenty-Four Dollars (\$761,024.00).

SECTION 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 5. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 6. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the bid of Geddis Paving & Excavating, Inc. should be accepted immediately so as to provide for the commencement of the Balfour Road Waterline Improvement Project at the earliest possible time. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote on passage as an emergency: Yeas _____ Nays _____

Passed, _____, 2024, as an emergency measure.

ATTEST:

President of Council
APPROVED AS TO FORM:

Clerk of Council
APPROVED:

Director of Law

Mayor

Date



6a.

DEPARTMENT OF PUBLIC SERVICE
KEVIN G. ALLER, PE DIRECTOR

January 2, 2024

To: The Mayor and Members of Sylvania City Council

Re: **LUC-MONROE ST. & SILICA DR. UPGRD &
LUC-SILICA DRIVE BRIDGE REPLACEMENT (PID 107489) – CHANGE ORDER NO. 2**

Dear Mr. Mayor and Council Members:

Improvements to the Silica Drive bridge are completed and the Monroe Street corridor work has advanced into 90% completion as the project heads into winter months. Larger items still being completed are street lighting and traffic signals. Finished seeding and restoration will be completed in the spring when weather conditions improve.

The Service Department is requesting a project change order for several new scope of work items that have changed since bidding and since the approval of Change Order No. 1. These items include additional repairs for the Sylvania Branch Library digital sign, handrail for the library sidewalk for improved walker safety, modifications to the City Hall waterline connection and other miscellaneous items. There was also a net savings due to modifications made to subgrade construction versus the original design.

As a result, a total change order in the amount of \$28,304.44 is necessary. This change order will increase the contract amount from \$5,958,789.76 to \$5,987,094.20. Please call if you have any questions.

Sincerely,

Kevin G. Aller, P.E.
Director of Public Service

leb.

ORDINANCE NO. 2-2024

AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO APPROVE CHANGE ORDER NO. 2 TO THIS CITY'S AGREEMENT WITH MOSSER CONSTRUCTION FOR THE MONROE STREET AND SILICA DRIVE INTERSECTION IMPROVEMENT AND SILICA DRIVE BRIDGE REPLACEMENT PROJECT TO REFLECT THE COST OF SEVERAL NEW SCOPE OF WORK ITEMS; INCREASING THE CONTRACT AMOUNT BY \$28,304.44; APPROPRIATING FUNDS THEREFORE; AND DECLARING AN EMERGENCY.

WHEREAS, Ordinance No. 66-2022, passed July 18, 2022, authorized the Mayor and Director of Finance to enter into a Construction Agreement with Norfolk Southern Railway Company relative to the Monroe Street and Silica Drive Intersection Improvement Project and set forth the rights and responsibilities of both the City and Railroad, which included Norfolk Southern being responsible for railroad protective services; and,

WHEREAS, Ordinance No. 21-2023, passed February 21, 2023, accepted the bid of Mosser Construction and awarded the contract for the Monroe Street and Silica Drive Intersection Improvement and Silica Drive Bridge Replacement Project to same, which bid was in the amount of \$5,906,737.56; and,

WHEREAS, Ordinance No. 39-2023, passed April 17, 2023, authorized a Construction Agreement Amendment to this City's Agreement with Norfolk Southern Railroad for the Monroe Street and Silica Drive Intersection Improvement and Silica Drive Bridge Replacement Project to remove the railroad protective services responsibilities from Norfolk Southern and shift this responsibility to the City and Mosser Construction; and,

WHEREAS, Ordinance No. 67-2023, passed August 21, 2023, authorized the Mayor and Director of Finance to approve Change Order No. 1 to this City's Agreement with Mosser Construction for the Monroe Street and Silica Drive Intersection Improvement and Silica Drive

Bridge Replacement Project to reflect the costs of railroad protective services and increased the contract amount by \$52,052.20; and,

WHEREAS, the Director of Public Service, by report dated January 2, 2024, has recommended approval of Change Order No. 2 of Mosser Construction for said Monroe Street and Silica Drive Intersection Improvement and Silica Drive Bridge Replacement Project to reflect several new scope of work items that have changed since bidding and since the approval of Change Order No. 1 including additional repairs for the Sylvania Branch Library digital sign, handrail for the library sidewalk for improved walker safety, modifications to the City Hall waterline connection and other miscellaneous items; and,

WHEREAS, these additional work items less savings due to modifications made to subgrade construction versus the original design resulted in a net increase to the contract in the amount of Twenty-Eight Thousand Three Hundred Four and 44/100 Dollars (\$28,304.44), for a total contract amount of \$5,987,094.20.

NOW THEREFORE BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That said change order increasing the contract amount by the sum of Twenty-Eight Thousand Three Hundred Four and 44/100 Dollars (\$28,304.44), authorized to be appropriated be, and the same hereby is, approved, and the Mayor and the Director of Finance be, and they hereby are, authorized to sign said change order on behalf of this City, thereby indicating such approval and changing the total contract amount.

SECTION 2. That, to provide funds for said change order for improvements, there is hereby appropriated from the **CAPITAL IMPROVEMENT FUND** from funds therein not heretofore appropriated to **Account No. 401-7610-53503 – Street Improvements**, the sum of Twenty-Eight Thousand Three Hundred Four and 44/100 Dollars (\$28,304.44).

SECTION 3. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 4. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare

and for the further reason that the adjustments in the contract for said new scope of work items should be approved immediately. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

SECTION 5. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Vote on passage as an emergency: Yeas _____ Nays _____

Passed, _____, 2024, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

CITY OF SYLVANIA, OHIO

CHANGE ORDER

Number 02

Project Ordinance No.: 21-2023 Purchase Order No. 63715
 Contract: LUC-Monroe St. & Silica Dr. Upgrd & LUC-Silica Drive Bridge Replacement
PID 107489
 Title of Change Order: Detour Signage; Digital Sign; Handrail; LSM; Granular Material; Stamped Concrete; Water Line Tie-in; Non-performance of Geotextile Fabric and Geogrid

Date: 12/19/2023

Description of Change:	Detour Signage	\$1,149.91
	Sylvania Public Library Digital Sign	\$11,901.55
	Handrail at Library with Bumper Rail	\$8,936.50
	Low-Strength Mortar for Duct Bank	\$3,522.40
	#1 & #2 Stone in Lieu of Granular Material	\$7,593.09
	Stamped Concrete for Gore Area	\$5,089.48
	Additional Water Line Tie-in	\$5,900.01
	Geotextile Fabric	-\$8,062.50
	Geogrid	-\$7,726.00

TOTAL **\$28,304.44**

(See Attached)

RECOMMENDED
FOR APPROVAL BY:

Kevin G. Alter
Kevin G. Alter, P.E.
Public Service Director

12/20/23
Date

Original Contract Amt	\$	5,906,737	56
Previous Changes (+ or -)	\$	52,052	20
This Change (+ or -)	\$	28,304	44
Adjusted Contract Amt	\$	5,987,094	20

REVIEWED BY: Darren J. Schimmoeller, PEDATE: 2023-12-19

Dar... Digitally signed by Darren J. Schimmoeller
 DN: cn=Dar, o=American Structurepoint, ou=Construction
 Solutions, cn=Darren J. Schimmoeller
 Date: 2023.12.19 16:55:34-0500

Engineers Signature

SUBMITTED BY:

Mosser Construction

Name of Contractor

DATE:

Toby Schroyer

Contractor's Signature

City of Sylvania, Ohio

The above proposal is hereby approved.

The above proposal is hereby approved.

Craig A. Stough, Mayor

Date

Toby Schroyer, Finance Director

Date



7a.

DEPARTMENT OF PUBLIC SERVICE
KEVIN G. ALLER, PE DIRECTOR

January 2, 2024

To: The Mayor and Members of Sylvania City Council

Re: **Right-of-Way Acquisition Services Proposal – Monroe Street Traffic Signal Improvements (Fifth Third/Major Magics, Corey Road, ProMedica Health & Wellness Center)**

Dear Mr. Mayor and Council Members:

On March 6, 2023 City Council authorized a contract with DGL Consulting Engineers, LLC in the amount of \$88,738 to provide engineering design services for several traffic signal improvements along the Monroe Street corridor (Ord. 29-2023). Specifically, this project will fully replace all traffic signal equipment and upgrade each signal with new pedestrian accommodations at Fifth Third Bank/Major Magics, Corey Road, and ProMedica Health & Wellness Center/UBS.

The project construction plans are complete and in order to accommodate the proposed improvements additional right-of-way will need to be acquired from several parcels at each signal. The Service Department received a proposal from West Erie Realty Solutions, LTD to provide right-of-way acquisition services including project management, title reports, appraisals, negotiations, closings, and recording services. The West Erie Realty Solutions proposal amount is \$49,975.

The project schedule allows for the 2024 calendar year to acquire the necessary right-of-way with the goal of constructing the project in 2025 ahead of planned resurfacing work on Monroe Street. Monroe Street from Acres Road to Nantucket Drive is scheduled to be resurfaced in 2026 as a part of the 2nd season of construction work associated with the US-23/Monroe Street Interchange Project.

We would recommend approval of the West Erie Realty Solutions proposal in the amount of \$49,975. This was an anticipated project expense and funds would be encumbered from the 401-7635-53543 account. Please call with any questions.

Sincerely,

Kevin G. Aller, P.E.
Director of Public Service

7b.

ORDINANCE NO. 3-2024

ACCEPTING THE PROPOSAL OF WE REALTY SOLUTIONS, LTD. TO PROVIDE RIGHT-OF-WAY ACQUISITION SERVICES RELATIVE TO THE MONROE STREET TRAFFIC SIGNAL IMPROVEMENT PROJECT; APPROPRIATING FUNDS THEREFORE IN THE AMOUNT OF \$49,975; AND DECLARING AN EMERGENCY.

WHEREAS, Ordinance No. 29-2023, passed March 6, 2023, authorized the Mayor and Director of Finance to enter into a contract with DGL Consulting Engineers, LLC in the amount of \$88,738 to provide engineering design services for several traffic signal improvements along the Monroe Street corridor; and,

WHEREAS, the project will fully replace all traffic signal equipment and upgrade each signal with new pedestrian accommodations at Fifth Third Bank/Major Magics, Corey Road, and the ProMedica Health and Wellness Center; and,

WHEREAS, the project construction plans are complete and the next step is to begin acquiring the property necessary to complete the improvements; and,

WHEREAS, the Director of Public Service has received a proposal from WE Realty Solutions, Ltd. to provide right-of-way acquisition services including project management, title reports, appraisals, negotiations, closings and recording services for the parcels that will be impacted by these projects; and,

WHEREAS, the Director of Public Service, in a report dated January 2, 2024, has recommended that the proposal of WE Realty Solutions, Ltd. to provide right-of-way acquisition services for the Monroe Street Traffic Signal Improvement Project at a cost of Forty-Nine Thousand Nine Hundred Seventy-Five Dollars (\$49,975.00), be accepted.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the proposal of WE Realty Solutions, Ltd. in the amount of Forty-Nine Thousand Nine Hundred Seventy-Five Dollars (\$49,975.00) for providing right-of-way acquisition services relative to the Monroe Street Traffic Signal Improvement Project, is hereby

accepted.

SECTION 2. That the Director of Public Service shall promptly give notice to said consultant to proceed under the proposal hereby approved and accepted.

SECTION 3. That to provide funds for said consultant services hereby authorized, there is hereby appropriated from the **CAPITAL IMPROVEMENT FUND** from funds therein not heretofore appropriated to **Account No. 401-7635-53543 – Traffic Signal Upgrades** the amount of Forty-Nine Thousand Nine Hundred Seventy-Five Dollars (\$49,975.00).

SECTION 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 5. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 6. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the City should provide for right-of-way acquisition services relative to the Monroe Street Traffic Signal Improvement Project at the earliest possible time. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote on passage as an emergency: Yeas _____ Nays _____

Passed, _____, 2024, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

PROPOSAL & AGREEMENT



ROW Acquisition Services / LUC-Monroe Street Traffic Signal Improvements

December 16, 2023 - The following fee proposal is based on information provided to WE by the City of Sylvania.

1. Project Management - 7 parcels @ \$1,000.00 per parcel.....\$7,000.00

The project management fee is inclusive of meeting attendance with the various project partners, clerical support, the preparation of status reports and travel as may be necessary to assure timely coordination and completion of tasks involved in the acquirement of rights of way. The project management fee is collected in 4 stages at 25% increments. The 1 of 4 = 25% fee will be invoiced after the completion of title reports and appraisals for any given parcel. The 2 of 4 = 25% fee will be invoiced after the offer is made. The 3 of 4 = 25% fee will be invoiced after the signed parcel has been billed or submitted for appropriation. The 4 of 4 = 25% fee will be invoiced after the parcel file has been scanned, standardized, and submitted to the client for review and archiving.

2. Title Reports – 7 Reports @ \$1,000.00 per parcel..... \$7,000.00

The Title Report fees shown are **exclusive** of those charged for courthouse copies that may need to be purchased in support of individual title reports. These non-salary direct costs will be reimbursed by the (Client) to the consultant West Erie Realty Solutions, Ltd. (WE) at their actual cost as evidenced by receipts from the respective county office.

3. Appraisals – See M+W Fee Attachment \$11,125.00

(Martin & Wood Appraisal Group, Ltd.) These appraisal fees are based upon the appraiser's best estimate in the type of report required for any one parcel utilizing the plans provided by the client. Please keep in mind that the format of appraisal report for any one parcel is subject to revision based on plan changes that may be made to a parcel.

4. Negotiations - 7 Parcels @ \$2,450.00 per parcel \$17,150.00

A "parcel" is defined as a single ownership assigned to a parent number regardless of the number of takings required from that ownership. For example, parcel 1-WD & T is considered to be a single parcel. The offer packet will include the following items: Notice of Intent to Acquire and Good Faith Offer, Colored Plan Exhibits, Warranty Deed, Easement, Instruments, Legal Description and W9 Form. Parcels added or deleted during the course of this agreement shall be cause for adjustment to this cost proposal for all associated work phases under the responsibility of West Erie Realty Solutions, Ltd.

5. Closings – 7 Formal @ \$1,000.00 per parcel \$7,000.00

The total closings phase includes the updating of the title report and recording of the easement(s) or warranty deed(s) on a per parcel basis **exclusive** of the recording fee itself.

6. Recording Fees – 7 @ \$100.00 per parcel \$700.00

The recording of the easement(s) or warranty deed(s) on a per parcel basis and will be invoiced as a pass-thru expense with attached receipts.

Total Cost Proposal\$49,975.00

Respectfully submitted by:
West Erie Realty Solutions, Ltd.
323 Lafayette Street
Toledo, Ohio 43604

Proposal Accepted By:
City of Sylvania

Greg R. Vriezelaar
President

Date: December 16, 2023

Name:

Date:



8a.

DEPARTMENT OF PUBLIC SERVICE
KEVIN G. ALLER, PE DIRECTOR

January 2, 2024

To: The Mayor and Members of Sylvania City Council

Re: **LUC-US 23-11.75 (PID 105889) – MONROE STREET & US-23 INTERCHANGE IMPROVEMENTS
AUTHORIZATION OF SECOND RIGHT-OF-WAY ACQUISITION PAYMENT TO ODOT**

Dear Mr. Mayor and Council Members:

On August 16, 2021 City Council approved Consent Legislation (Ord. 57-2021) with the Ohio Department of Transportation (ODOT) to administer the design of the LUC-US 23-11.75 Project as an ODOT-Let project. At this same meeting, City Council authorized payment of the local contribution of design engineering funds (\$227,472.80) to ODOT (Ord. 58-2021). Also, on February 21, 2023, City Council authorized the City to enter into a real estate agreement with ODOT and allocated the first payment of right-of-way acquisition expenses in the amount of \$286,000 (Ord. 20-2023). According to the agreement the second payment for right-of-way acquisition expenses was to be due in January 2024.

Right-of-way plan preparation has been completed based on the Stage 2 design and ODOT has updated their acquisition estimate. The current right-of-way acquisition cost estimate is \$111,350 for consulting services and \$527,150 for real estate acquisition for a total estimated cost of \$638,500. With \$286,000 paid in 2023 the remaining balance due to ODOT for the second payment is \$352,500.

This is a programmed expense in the 2024 Capital Improvement budget and we would request approval of the second payment for right-of-way acquisition expenses in the amount of \$352,500. Funds would be from account 401-7610-53503.

Please call with any questions.

Sincerely,

Kevin G. Aller, P.E.
Director of Public Service

8b.

ORDINANCE NO. 4-2024

APPROPRIATING ADDITIONAL FUNDS FOR THE RIGHT-OF-WAY ACQUISITION COSTS RELATIVE TO THE MONROE STREET AND US-23 IMPROVEMENT PROJECT IN THE AMOUNT OF \$103,500; AND DECLARING AN EMERGENCY.

WHEREAS, Ordinance No. 57-2021, passed August 16, 2021, authorized the Mayor and Director of Finance to enter into an Agreement with the State of Ohio, Department of Transportation for the US23/Monroe Street Interchange Improvement Project from the termini of the Interchange Project to Whiteford Road Resurfacing Project; and,

WHEREAS, Ordinance No. 58-2021, passed August 16, 2021, appropriated funds in the amount of \$227,472.80 for Engineering Design Services relative to the US23/Monroe Street Interchange Project; and,

WHEREAS, Ordinance No. 20-2023, passed February 21, 2023, authorized the Mayor and Director of Finance to enter into a Real Estate Agreement with the Ohio Department of Transportation and appropriated \$286,000 for right-of-way acquisition; and,

WHEREAS, the estimate for right-of-way acquisition was \$535,000, with \$286,000 being paid in 2023 and the remaining estimated cost of \$249,000 to be paid in 2024; and,

WHEREAS, right-of-way plan preparation has been completed based on the Stage 2 design and ODOT has updated their acquisition estimate and the current estimate for acquisition costs has increased from \$535,000 to \$638,500; and,

WHEREAS, the Director of Public Service, by report dated January 2, 2024, has recommended approval of the increase in the second payment for right-of-way acquisition costs from \$249,000 to \$352,500.

NOW, THEREFORE BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the Council of the City of Sylvania authorizes the additional appropriation for right-of-way acquisition based on the Stage 2 design and right-of-way plan preparation for the Monroe Street/US23 Interchange Improvement Project.

SECTION 2. That to provide funds for said right-of-way acquisition hereby authorized, there is hereby appropriated from the **CAPITAL IMPROVEMENT FUND** from funds therein not heretofore appropriated to **Account No. 401-7610-53503 – Street Improvements** the amount of Three Hundred Fifty-Two Thousand Five Hundred Dollars (\$352,500.00).

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 5. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the additional appropriation should be made immediately to provide for the right-of-way acquisition for the Monroe Street and US23 Interchange Improvement Project. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote on passage as an emergency: Yeas _____ Nays _____

Passed, _____, 2024 as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council
APPROVED:

Director of Law

Mayor

Date

9

ORDINANCE NO. 5-2024

AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO ENTER INTO AN EXTENSION AGREEMENT WITH SYLVANIA COMPOST & RECYCLING, LLC TO PROVIDE GREEN YARD WASTE DROP-OFF SITE FROM SEPTEMBER 1, 2024 THROUGH SEPTEMBER 30, 2026; AND DECLARING AN EMERGENCY.

WHEREAS, Ordinance No. 84-2023, passed October 16, 2023, accepted the proposal of Sylvania Compost & Recycling, LLC to provide Green Yard Waste Drop-Off Site and appropriated funds therefore in the amount of \$50,000 for the October 17, 2023 to August 31, 2024 term; and,

WHEREAS, the Director of Public Service has recommended that the current Agreement with Sylvania Compost & Recycling, LLC be extended through September 30, 2026 at a cost of \$51,000 for the September 1, 2024-September 30, 2025 term and at a cost of \$52,020 for the October 1, 2025-September 30, 2026 term; and,

WHEREAS, Sylvania Compost & Recycling has also agreed to provide clean-up of the City's existing compost and green yard waste site at 6408 Sylvania-Petersburg Rd., Ottawa Lake, Michigan in exchange for some of the City's green yard waste and compost materials as set forth in the Agreement attached hereto as "Exhibit A."

NOW, THEREFORE BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the Mayor and Director of Finance are hereby authorized to enter into an Modification and Extension Agreement No. 1 with of Sylvania Compost & Recycling, LLC on behalf of the City of Sylvania as attached hereto as "Exhibit A" and the same is hereby approved and accepted.

SECTION 2. That the Director of Public Service shall promptly give notice to Sylvania Compost & Recycling to proceed under the Agreement Modification and Extension No. 1 hereby approved and accepted.

SECTION 3. It is hereby found and determined that all formal actions of this Council

concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 5. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the extension of the yard waste drop-off site should commence at the earliest possible time and therefore this Ordinance should be effective immediately. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote on passage as an emergency: Yeas _____ Nays _____

Passed, _____, 2024, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

**CITY OF SYLVANIA AGREEMENT FOR YARD WASTE DROP-OFF SITE
MODIFICATION AND EXTENSION NO. 1**

THIS AGREEMENT, made as of the ____ day of _____, 2024 by and between the City of Sylvania, an Ohio municipal corporation, having its address at 6730 Monroe Street, Sylvania, Ohio 43560 (the "City") and Sylvania Compost & Recycling, LLC, an Ohio limited liability company (the "Contractor"), 8061 W. Sylvania Ave., Sylvania, Ohio 43560.

WHEREAS, City and Contractor have entered into an Agreement dated October 17, 2023 (the "Agreement"), for green yard waste disposal for a term of October 17, 2023 through August 31, 2024 and,

WHEREAS, City and Contractor desire to extend and modify the Agreement in certain respects.

NOW, THEREFORE, in consideration of mutual covenants hereinafter set forth, and for other good and valuable consideration, the sufficiency of which are hereby acknowledged, the parties agree as follows:

1. The Agreement shall be extended under the same terms and conditions as the original Agreement for an additional twenty-five (25) months, with payment for each of the terms as follows:

September 1, 2024 – September 30, 2025	\$51,000 annually, payable in equal quarterly installments
October 1, 2025 – September 30, 2026	\$52,020 annually, payable in equal quarterly installments.

2. City is the owner of the following green yard waste and compost that is currently located at 6408 Sylvania-Petersburg Rd., Ottawa Lake, MI.

Wood Chips	580 cy
Green Yard Waste	960 cy
Compost 2021	2,000 cy
Compost 2022	6,500 cy

The City is required to remove and clean up the green yard waste and compost prior to the expiration of its lease on August 31, 2024. Contractor has agreed to remove the above-listed items from the Sylvania-Petersburg Road location in exchange for retaining the following quantities of material:

Wood Chips	380 cy
------------	--------

Green Yard Waste	480 cy
Compost 2021	1,900 cy
Compost 2022	6,500 cy

3. Except as amended herein, all terms, covenants and conditions of the Agreement are now and shall continue to be and remain in full force and effect.

4.. This Modification and Extension Agreement No. 1 and all the covenants, conditions, provisions and restrictions herein contained shall inure to the benefit of and be binding upon the heirs, executors, administrators, legatees, personal representatives, successors and assigns, respectively, of both City and Contractor.

IN WITNESS WHEREOF, the parties hereunto have executed this agreement as of the date first hereinabove written.

Sylvania Compost & Recycling, LLC

City of Sylvania

By: _____
Adam Duncan, President

By: _____
Craig A. Stough, Mayor

By: _____
Toby Schroyer, Director of Finance



DEPARTMENT OF PUBLIC SERVICE
KEVIN G. ALLER, PE DIRECTOR

January 2, 2024

To: The Mayor and Members of Sylvania City Council

Re: **LUC-ELDEN DITCH WATERSHED IMPROVEMENTS (PHASES 2 & 3)**
CONSULTANT LETTER OF INTEREST (LOI) REQUEST

Dear Mr. Mayor and Council Members:

City Council commissioned the hydraulic study of the Elden Ditch Watershed on January 19, 2021 (Ord. 9-2021) by Fishbeck. The study recommended drainage improvements in a four-phased project approach. Phase 1 construction (underground storm water detention structure in Veteran's Memorial Field) is currently 80% complete and is scheduled to be finished by May 2024.

The Service Department is ready to commence engineering design for the next two phases (Phase 2 & 3). Phases 2 and 3 are very similar in scope of work and include storm sewer upsizing and replacement, full-depth roadway reconstruction, and water main replacement and upsizing.

The Phase 2 project would be on Eleanor Court, Fairview Drive, Parkwood Boulevard, and include the alley in between Fairview and Parkwood. The Phase 2 project also includes the sliplining of the 6' by 7' box culvert under Monroe Street just west of Parkwood Boulevard with a 48" storm sewer. The Phase 3 project includes Erie Street (between Maplewood Avenue and Elden Drive), Elden Drive (between Erie Street and just north of Trail Way), and Trail Way.

The next step in this process is to request Letters of Interest (LOI) from engineering consultants to design both projects. City staff members will review the LOI's and select the most qualified consultant to complete the design. Once the consultant is selected the City will enter into scope and fee negotiations with the goal of having a consultant ready to initiate work by March 2024.

We would request authorization to begin the LOI solicitation. Please call with any questions.

Sincerely,

Kevin G. Aller, P.E.
Director of Public Service

11

RESOLUTION NO. 1 -2024

**A RESOLUTION DESIGNATING THE CLERK OF COUNCIL AS THE
MAYOR AND CITY COUNCIL'S DESIGNEE TO ATTEND TRAINING
PROGRAMS AND SEMINARS ABOUT THE PUBLIC RECORDS LAW
AS REQUIRED BY OHIO REVISED CODE SECTION 109.43; AND
DECLARING AN EMERGENCY.**

WHEREAS, Ohio Revised Code Section 109.43 requires that all elected officials, except Judges, attend three hours of training per term of office about the Public Records Law; and,

WHEREAS, the Mayor and all members of Sylvania City Council wish to appoint the Clerk of Council as their designee for the purposes of attending all required training seminars and programs about the Public Records Law as required by Ohio Revised Code 109.43.

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the Clerk of Council is hereby designated as the Mayor and all members of Sylvania City Council's designee for the purposes of attending all training programs and seminars as required by Ohio Revised Code 109.43.

SECTION 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. That the Clerk of Council is hereby directed to post a copy of this Resolution in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 4. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the Clerk of Council should be designated as the Mayor and all members of Sylvania City Council's designee for the purpose of attending all seminars and training programs required by Ohio Revised Code 109.43 at the earliest possible time. Provided this Resolution receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor;

otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote on passage as an emergency measure: Yeas _____ Nays _____

Passed, _____, 2024, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date



12

Memo

To: Mayor Stough and members of City Council

From: Charles Silvernail, IT Manager.

Date: 01/02/2024

Re: Obsolete Equipment

Mayor Stough, and members of City Council.

The attached list of items is no longer of value to City IT Operations and therefore, I request approval to place these items on the GovDeals website for auction. Any items not purchased will be disposed of or recycled as applicable. Any auction items that could contain any remnants of city data have been electronically wiped using NIST 800-88 guidelines for media sanitation. PC's and Servers for auction have had all HDD drives removed and will be destroyed by the PD in accordance with their destruction of evidence policies.

Respectfully,

Charles Silvernail
Information Technology Manager

Computer Lots	Item Quantity	Item Description	Notes	Number of Items in Review/ group	Ready for Review/ Auction
1-A	29	Tower PC, I5 Processor, GA-Z68MA Motherboard, 8GB RAM, DVD drive, Power Supply, NO HARD DRIVE	<ul style="list-style-type: none"> - 3 towers are missing the power supply. - 1 tower missing the mother board. - 2 towers missing the DVD drive. - A couple of PCs may have less that 8 GB RAM. 	Total 33	Yes
	4	Tower PC, I5 Processor, GA-Z77M Motherboard, 8GB RAM, DVD drive, Power Supply, NO HARD DRIVE			
1-B	23	Tower PC, I5 Processor, GA-H67MA Motherboard, 8GB RAM, DVD drive, Power Supply, NO HARD DRIVE	- A PC may have less that 8 GB RAM.	Total 23	Yes
1-C	23	PC Tower, I5 Processor, GA-H67MA Motherboard, 8GB RAM, DVD drive, Power Supply, NO HARD DRIVE	- A PC may have less that 8 GB RAM.	Total 23	Yes
1-D	21	Desktop PC, I5 Processor, GA-H67MA Motherboard, 8GB RAM, DVD drive, Power Supply, NO HARD DRIVE	- A PC may have less that 8 GB RAM.	Total 25	Yes
	3	Desktop PC, I5 Processor, GA-H55M Motherboard, 8GB RAM, DVD drive, Power Supply, NO HARD DRIVE			
	1	Tower PC Tower, I5 Processor, GA-H55M Motherboard, 8GB RAM, DVD drive, Power Supply, NO HARD DRIVE			
1-E	1	Tower PC, I7 Processor, GA-Z77 Motherboard, 16GB RAM, NO HARD DRIVE		Total 5	Yes
	1	Tower PC, iExtreme Processor, 4GB RAM, NO HARD DRIVE			
	1	Desktop PC, I7 Processor, GA-77M Motherboard, 4GB RAM, NO HARD DRIVE			
	1	Desktop PC, Core 2 Duo Processor, GA-EG43M Motherboard, 4GB RAM, NO HARD DRIVE			
	1	Desktop PC, I7 Processor, GA-Z77 Motherboard, 24 GB RAM, NO HARD DRIVE			
1-F	1	Laptop, Lenovo ThinkPad T61, NO HARD DRIVE	<ul style="list-style-type: none"> - May have minor scuffs or marks from everyday use. - Sold as is. 	Total 1	Yes

Phone Lots	Item Quantity	Item Description	Notes	Number of Items in Review/ group	Ready for Review/ Auction
2-A	33	Mitel / Inter-tel 8662 Phones, with handset and cords	<ul style="list-style-type: none"> - Working order when decommissioned from service. - May have minor scuffs or marks from everyday use. - Sold as is. 	Total 37	Yes
	1	Mitel / Inter-tel 5340 Phone, with handset and cord			
	1	Mitel / Inter-tel 8500 Phone, with handset and cord			
	1	Mitel / Inter-tel 5000 Phone System 580.1000			
	1	Mitel / Inter-tel 5000 Phone System 580.1001			
	33	Mitel / Inter-tel 8662 Phones, with handset and cords	<ul style="list-style-type: none"> - Working order when decommissioned from service. - May have minor scuffs or marks from everyday use. - Sold as is. 		
	1	Mitel / Inter-tel 5320 Phone, with handset and cord			

2-B	1	Mitel / Inter-tel 8500 Phone, with handset and cord		Total 37	Yes
	1	Mitel / Inter-tel 5000 Phone System 580.1000			
	1	Mitel / Inter-tel 5000 Phone System 580.1001			
2-C	33	Mitel / Inter-tel 8662 Phones, with handset and cords	<ul style="list-style-type: none"> - Working order when decommissioned from service. - May have minor scuffs or marks from everyday use. - Sold as is. 	Total 37	Yes
	1	Mitel / Inter-tel 5340 Phone, with handset and cord			
	1	Mitel / Inter-tel 8500 Phone, with handset and cord			
	1	Mitel / Inter-tel 5000 Phone System 580.1000			
	1	Mitel / Inter-tel 5000 Phone System 580.1001			
2-D	33	Mitel / Inter-tel 8662 Phones, with handset and cords	<ul style="list-style-type: none"> - Working order when decommissioned from service. - May have minor scuffs or marks from everyday use. - Sold as is. 	Total 37	Yes
	1	Mitel / Inter-tel 5340 Phone, with handset and cord			
	1	Mitel / Inter-tel 8500 Phone, with handset and cord			
	1	Mitel / Inter-tel 5000 Phone System 580.1000			
	1	Mitel / Inter-tel 5000 Phone System 580.1001			
2-E	7	Inter-Tel RNP 2400 Cordless Phones, with batteries, charging docks, and power cords.	<ul style="list-style-type: none"> - One cordless phone does not have a power adapter. - Working order when decommissioned from service. - May have minor scuffs or marks from everyday use. - Sold as is. 	Total 8	Yes
	1	Spectralink Corporation NetLink SVP Server			
2-F	2	Model 8662 Phones, with handsets, and cords	<ul style="list-style-type: none"> - Unknown if in working order. - May have minor scuffs or marks. - Sold as is. 	Total 4	Yes
	2	Model 5340 Phones, with handset, and cord [One does not have a handset and cord]			
2-G	1	AT&T ISDN 8520T Phone, with handset, and cord.	<ul style="list-style-type: none"> - Working order when decommissioned from service. - May have minor scuffs or marks. - Sold as is. 	Total 1	Yes

Sound Equipment				Number	Ready for
Lots	Item Quantity	Item Description	Notes	of items in group	Review/ Auction
3-A	5	RDL RU-MX4 4-Channel Mic/Line Mixer	<ul style="list-style-type: none"> - Working order when decommissioned from service. - May have minor scuffs or marks. - Sold as is. 	Total 31	Yes
	5	AC Power Adaptor for RDL Mixer			
	1	TOA Electronics WT-4820 Wireless Microphone System			
	2	Biamp Advantage Auto One, 8 Channel Automatic Mixer			
	1	Biamp Advantage MSP11 Mult-function System Processor			
	1	Biamp Advantage DA28R Distribution Amp/Router			
	1	Biamp Advantage 301e Mic/Line Mixer			
	5	Shogyo A5727100T Power Supply for Biamp Mixer			
	1	Crown Com-Tech 210 2 Channel Power Amplifier			

	1	Toa Electronics WM-5265 Wireless Handheld Dynamic Microphone			
	1	Toa Electronics WM-5325 64-Channel Wireless Bodypack Transmitter			
	1	Toa Electronics YP-M5310 Omnidirectional Lavalier Microphone			
	1	Electro-Voice PC Boundary Multi-Pattern Boundary Layer Microphone			
	3	XLR cords			
	A Handful	3-Pin Terminal Blocks			
	13	Male XLR cords (wires cut)			
3-B	1	Williams Sound FM Auditory Assistance Transmitter	<ul style="list-style-type: none"> - Working order when decommissioned from service. - May have minor scuffs or marks. - Sold as is. 	Total 6	Yes
	4	Williams Sound FM Personal P.A. Receiver Model R7			
	1	Transmitter Antenna			

Copier Lots	Item Quantity	Item Description	Notes	Number of items in group	Ready for Review/Auction
4-A #001	1	Ricoh Aficio MP C2051	<ul style="list-style-type: none"> - 2 paper trays. - 20 ppm print/copy. - HDD erased using the DoD Long Wipe (at least 7 overwrite passes) - May be dirty from being stored - May have minor cosmetic scuffs/scratches. - Working order at time of decommission and test print - Sold as is. 	Total 1	Yes
4-B #004	1	Konica Minolta Bizhub C253	<ul style="list-style-type: none"> - 3 paper trays. - 25 ppm print/copy. - HDD erased using the DoD Long Wipe (at least 7 overwrite passes) - May be dirty from being stored - May have minor cosmetic scuffs/scratches. - Working order at time of decommission and test print performed at time of listing. - Sold as is. 	Total 1	Yes
4-C #005	1	Konica Minolta Bizhub C253	<ul style="list-style-type: none"> - 4 paper trays. - 25 ppm print/copy. - HDD erased using the DoD Long Wipe (at least 7 overwrite passes) - May be dirty from being stored - May have minor cosmetic scuffs/scratches. - Working order at time of decommission and test print performed at time of listing. - Sold as is. 	Total 1	Yes
4-D #008	1	Ricoh Aficio MP C2352	<ul style="list-style-type: none"> - 2 paper trays. - 23 ppm print/copy. - HDD erased using the DoD Long Wipe (at least 7 overwrite passes) - Broken cabinet door. - May be dirty from being stored - May have minor cosmetic scuffs/scratches. - Working order at time of decommission and test print performed at time of listing. - Sold as is. 	Total 1	Yes

4-E #009	1	Ricoh Aficio MP C4501	<ul style="list-style-type: none"> - 3 paper trays. - 23 ppm print/copy. - HDD erased using the DoD Long Wipe (at least 7 overwrite passes) - Finisher unit included. - May be dirty from being stored - May have minor cosmetic scuffs/scratches. - Working order at time of decommission and test print performed at time of listing. - Sold as is. 	Total 1	Yes
4-F #010	1	Konica Minolta Bizhub C224e	<ul style="list-style-type: none"> - 2 paper trays. - 22 ppm print/copy. - HDD erased using the DoD Long Wipe (at least 7 overwrite passes) - May be dirty from being stored - May have minor cosmetic scuffs/scratches. - Working order at time of decommission and test print performed at time of listing. - Sold as is. 	Total 1	Yes
4-G #011	1	Konica Minolta Bizhub C258	<ul style="list-style-type: none"> - 2 paper trays. - 25 ppm print/copy. - HDD erased using the DoD Long Wipe (at least 7 overwrite passes) - May be dirty from being stored - May have minor cosmetic scuffs/scratches. - Working order at time of decommission and test print performed at time of listing. - Sold as is. 	Total 1	Yes
4-H #012	1	Konica Minolta Bizhub C258	<ul style="list-style-type: none"> - 3 paper trays. - 25 ppm print/copy. - HDD erased using the DoD Long Wipe (at least 7 overwrite passes) - May be dirty from being stored - May have minor cosmetic scuffs/scratches. - Working order at time of decommission and test print performed at time of listing. - Sold as is. 	Total 1	Yes
4-I #013	1	Konica Minolta Bizhub C258	<ul style="list-style-type: none"> - 3 paper trays. - 25 ppm print/copy. - HDD erased using the DoD Long Wipe (at least 7 overwrite passes) - May be dirty from being stored - May have minor cosmetic scuffs/scratches. - Working order at time of decommission and test print performed at time of listing. - Sold as is. 	Total 1	Yes
4-J #014	1	Konica Minolta Bizhub C258	<ul style="list-style-type: none"> - 3 paper trays. - 25 ppm print/copy. - HDD erased using the DoD Long Wipe (at least 7 overwrite passes) - May be dirty from being stored - May have minor cosmetic scuffs/scratches. - Working order at time of decommission and test print performed at time of listing. - Sold as is. 	Total 1	Yes

4-K #015	1	Ricoh Aficio MP C2551	<ul style="list-style-type: none"> - 4 paper trays. - 25 ppm print/copy. - HDD erased using the DoD Long Wipe (at least 7 overwrite passes) - May be dirty from being stored. - May have minor cosmetic scuffs/scratches. - Working order at time of decommission and test print performed at time of listing. - Sold as is. 	Total 1	Yes
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AIO Printer Lots	Item Quantity	Item Description	Notes	Number of Items in group	Ready for Review/ Auction
5-A #021	1	Konica Minolta Bizhub 4050	<ul style="list-style-type: none"> - 1 paper tray. - 42 ppm print/copy output in letter/legal-size B&W. - May have minor cosmetic scuffs/scratches. - Working order at time of decommission and test print performed at time of listing. - Sold as is. 	Total 1	Yes
5-B #022	1	Konica Minolta Bizhub 3850	<ul style="list-style-type: none"> - 1 paper tray. - 42 ppm print/copy output in letter/legal-size B&W. - May have minor cosmetic scuffs/scratches. - Working order at time of decommission and test print performed at time of listing. - Sold as is. 	Total 1	Yes
5-C #023	1	Konica Minolta Bizhub 4050	<ul style="list-style-type: none"> - Physical number pad attached to digital panel. - 1 paper tray. - 42 ppm print/copy output in letter/legal-size B&W. - May have minor cosmetic scuffs/scratches. - Working order at time of decommission and test print performed at time of listing. - Sold as is. 	Total 1	Yes
5-D #024	1	Konica Minolta Bizhub 4050	<ul style="list-style-type: none"> - Physical number pad attached to digital panel. - 1 paper tray. - 42 ppm print/copy output in letter/legal-size B&W. - May have minor cosmetic scuffs/scratches. - Working order at time of decommission and test print performed at time of listing. - Sold as is. 	Total 1	Yes
5-E #025	1	Konica Minolta Bizhub 4050	<ul style="list-style-type: none"> - Physical number pad attached to digital panel. - 1 paper tray. - 42 ppm print/copy output in letter/legal-size B&W. - May have minor cosmetic scuffs/scratches. - Working order at time of decommission and test print performed at time of listing. - Sold as is. 	Total 1	Yes
5-F #026	1	Kyocera FS-1135MFP	<ul style="list-style-type: none"> - 2 paper trays. - Letter: 37 ppm; Legal: 30 ppm. - Standard print, copy, fax, and color scan. - May have minor cosmetic scuffs/scratches. - Working at time of decommission and test print performed at time of listing. - Sold as is. 	Total 1	Yes
5-G #027	1	Kyocera FS-1135MFP	<ul style="list-style-type: none"> - 2 paper trays. - Letter: 37 ppm; Legal: 30 ppm. - Standard print, copy, fax, and color scan. - May have minor cosmetic scuffs/scratches. - Working at time of decommission and test print performed at time of listing. - Sold as is. 	Total 1	Yes

5-H #028	1	Muratec F-315	<ul style="list-style-type: none"> - 1 paper tray. - Letter: 20 ppm. - Print, copy, fax, and scan. - May have minor cosmetic scuffs/scratches. - Working at time of decommission and test print performed at time of listing. - Sold as is. 	Total 1	Yes
5-I #029	1	Muratec F-305	<ul style="list-style-type: none"> - 1 paper tray. - Letter: 20 ppm. - Print, copy, fax, and scan. - May have minor cosmetic scuffs/scratches. - Working at time of decommission and test print performed at time of listing. - Sold as is. 	Total 1	Yes

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Event Details

- Friday, January 19th
- 7:45 am – 1:30 pm
- Hilton Garden Inn
- 6165 Levis Commons Blvd., Perrysburg , OH 43551



The 2024 General Assembly is Friday, January 19 at the Hilton Garden Inn at Levis Commons in Perrysburg.

The General Assembly is TMACOG's biggest event of the year, bringing together public officials and community partners from across the region.

The agenda will include business meetings, caucus sessions, networking, and lunch, followed by a keynote presentation.

We've revamped the lunch menu to include a Mediterranean buffet that's sure to have something everyone can enjoy, including chicken, fish, vegetarian, and vegan choices.

Sign up today to reserve your spot at this popular annual event!

This year's presentation will focus on some of TMACOG's most interesting and innovative programs that impact transportation, water quality, and more. Our staff is excited to share their expertise with you!

- Advanced Air Mobility – Roger Streiffert
- Long-Range Planning – Marissa Bechstein
- Active Transportation Planning – Raj Nagisetty
- Safety, Data, and Modeling – Lisa Householder
- Water Workforce Coalition – Kari Gerwin
- Regional Water Quality Planning – Kari Gerwin
- Student Watershed Watch – Sara Guiher
- Portage River Water Trail – Sara Guiher
- The Many Roles of Regional Councils – Rosanna Hoelzle