

**Sylvania City Council**

December 4, 2023

**7:30 p.m. Council Meeting**

**Agenda**

1. Roll call: Mr. Frye, Mr. Hansen, Mr. Haynam, Mr. McCann, Mr. Richardson, Ms. Stough, Mrs. Westphal.
2. Pledge of Allegiance to the United States of America led by Mr. Frye.
3. Additions to the agenda.
4. Approval of the Council meeting minutes from November 20, 2023.
5. 2024 Budget.
  - a. Proposed Ordinance No. 88-2023, To make appropriations for current expenditures and other expenditures of the City of Sylvania, Ohio, for the fiscal year ending December 31, 2024.
6. Proposed Ordinance No. 95-2023, Making certain position and compensation pay plan changes, making certain salary, wage and other service compensation adjustments to the Codified Ordinances of Sylvania, 1979, as amended, and other Ordinances.
7. Then and Now Certifications approval.
8. Mayor's appointment to Municipal Planning Commission confirmation.
9. Executive Session for discussion on potential sale of property.
10. Committee reports.
11. Committee referrals.

**INFORMATION**

NONE

Minutes of the Meeting of Council  
November 20, 2023

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The Council of the City of Sylvania, Ohio met in regular session on November 20, 2023 at 7:30 p.m. with Mark Frye in the chair, Mayor Stough excused. Roll was called with the following members present: Mark Frye, Marcus Hansen, Doug Haynam, Brian McCann(excused), Patrick Richardson, Mary Westphal, Lyndsey Stough; (6) present; (1) absent.

Roll call:  
6 present, 1  
absent.

Pledge of Allegiance to the United States of America led by Ms. Stough.

Pledge of  
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following item has been added to the agenda:

Additions to the  
Agenda.

Item #3a. Elect Council President Pro-Tem.

Item #4a. Pickle Ball Discussion.

Item #13b. Woodstock Parade update by Marcus Hansen.

Item #14a. Executive Session to discuss potential sale of property.

Mr. Haynam moved, Mrs. Westphal seconded to approve the agenda as amended; roll call vote being: Frye, Hansen, Stough, Haynam, Westphal, Richardson; (6) yeas; (0) nays. The motion carried.

Agenda approval.

Mark Frye stated that Council will now consider added agenda item 3a.

Due to Mayor Craig Stough's absence and President Mark Frye in the Chair, Mr. Haynam Moved, Mr. Hansen seconded to nominate Mrs. Westphal as President Pro Tem. There were no other nominations, and all present voted (6) yeas; (0) nays. The motion carried.

Mrs. Westphal  
President Pro  
Tem.

Mark Frye stated that Council will now consider agenda item 4.

Mrs. Westphal presented the amended November 6, 2023 meeting minutes. Mrs. Westphal moved, Ms. Stough seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the amended minutes of the regular meeting of November 6, 2023 be approved; roll call vote being: Hansen, Stough, Frye, Richardson, Haynam, Westphal; (6) yeas; (0) nays. The motion carried.

Approval of the  
November 6,  
2023 meeting  
minutes.

Mark Frye stated that Council will now consider added agenda item 4a.

Margaret Beck distributed articles on pickle ball sounds to members of City Council. Several neighboring residents to the pickle ball courts voiced their opposition to the courts being so close to their homes and wish for them to be relocated.

Pickle Ball Court  
Discussion.

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Mark Frye stated that Council will now consider agenda item 5.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 88-2023, a written copy of same having been previously furnished to each member of Council “To make appropriations for current expenditures and other expenditures of the City of Sylvania, Ohio for the fiscal year ending December 31, 2024; and declaring an emergency.”; Mrs. Westphal moved, Ms. Stough seconded to approve the second reading of Ordinance No. 88-2023.

Ordinance No. 88-2023, “... 2024 Budget, 2<sup>nd</sup> Reading...”

Mark Frye stated that Council will now consider agenda item 6.

Mr. Haynam presented and read aloud by title only, proposed Ordinance No. 91-2023, a written copy of same having been previously furnished to each member of Council “Amending Section 129.05 of the Codified Ordinances of the City of Sylvania, 1979; authorizing the adoption of the Revised Statement of Investment Policy consistent with Section 129.05 of the Codified Ordinances; and declaring an emergency.”; Mr. Haynam moved, Mr. Hansen seconded for passage of Ordinance No. 91-2023 as an emergency measure; roll call vote being: Hansen, Westphal, Haynam, Stough, Richardson, Frye; (6) yeas; (0) nays. The motion carried.

Ordinance No. 91-2023, “... Investment Policy...”

Mark Frye stated that Council will now consider agenda item 7.

Service Director’s report on Change Order No. 1 for this project was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 92-2023, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to approve Change Order No. 1 to this City’s agreement with Jim Palmer Excavating, Inc. for the Elden Ditch Watershed Improvements Project (Phase 1) to reflect the cost of tree removal modifications; increasing the contract amount by \$4,200; and declaring an emergency.”; Mr. Richardson moved, Mrs. Westphal seconded for passage of Ordinance No. 92-2023 as an emergency measure; roll call vote being: Hansen, Richardson, Frye, Haynam, Stough, Westphal; (6) yeas; (0) nays. The motion carried.

Ordinance No. 92-2023, “... Elden Ditch Watershed Imp. Phase 1... Change Order”

Mark Frye stated that Council will now consider agenda item 8.

Service Director’s letter requesting authorization to advertise for bids on the Balfour Road Waterline Improvements project was placed on file. Mr. Hansen moved, Mr. Haynam seconded to approve authorization to advertise for bids on this project; roll call vote being Richardson, Frye, Haynam, Hansen, Stough, Westphal; (6) yeas; (0) nays.

Authorization to advertise for bids on Balfour Rd. Waterline Project

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The motion carried.

Mark Frye stated that Council will now consider agenda item 9.

Ms. Stough presented and read aloud by title only, proposed Ordinance No. 93-2023, a written copy of same having been previously furnished to each member of Council “Authorizing the Chief of Police of the City of Sylvania, Ohio, to enter into a Memorandum of Understanding with Lucas County Children Services and Community Partners to address child abuse and neglect cases; and declaring an emergency.”; Ms. Stough moved, Mrs. Westphal seconded for passage of Ordinance No. 93-2023 as an emergency measure; roll call vote being: Hansen, Westphal, Haynam, Stough, Richardson, Frye; (6) yeas; (0) nays. The motion carried.

Ordinance No. 93-2023, “... MOU with LCCS ...child abuse & neglect cases...”

Mark Frye stated that Council will now consider agenda item 10a.

Mr. Hansen presented and read aloud by title only, proposed Resolution No. 16-2023, a written copy of same having been previously furnished to each member of Council “Re-appointing Mary Westphal to the Board of Trustees of Sylvania Area Joint Recreation District (SAJRD), she being a member of the Council of this appointing political subdivision, for the full calendar year of 2024; and declaring an emergency.”; Mr. Hansen moved, Mr. Haynam seconded for passage of Resolution No. 16-2023 as an emergency measure; roll call vote being: Hansen, Westphal, Stough, Richardson, Frye, Haynam; (6) yeas; (0) nays. The motion carried.

Resolution No. 16-2023, “... Re-appoint Mrs. Westphal to SAJRD...”

Mark Frye stated that Council will now consider agenda item 10b.

Mrs. Westphal presented and read aloud by title only, proposed Resolution No. 17-2023, a written copy of same having been previously furnished to each member of Council “Re-appointing Brian Kezur to the Board of Trustees of Sylvania Area Joint Recreation District (SAJRD) for term expiring December 31, 2026; and declaring an emergency.”; Mrs. Westphal moved, Ms. Stough seconded for passage of Resolution No. 17-2023 as an emergency measure; roll call vote being: Hansen, Stough, Westphal, Richardson, Frye, Haynam; (6) yeas; (0) nays. The motion carried.

Resolution No. 17-2023, “... Re-appoint Brian Kezur to SAJRD ...”

Mark Frye stated that Council will now consider agenda item 10c.

Mr. Haynam presented and read aloud by title only, proposed Resolution No. 18-2023, a written copy of same having been previously furnished to each member of Council

Resolution No. 18-2023, “Re-

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“Re-appointing Danny Royer to the Zoning Board of Appeals for a term expiring December 31, 2026; and declaring an emergency.”; Mr. Haynam moved, Mrs. Westphal seconded for passage of Resolution No. 18-2023 as an emergency measure; roll call vote being: Hansen, Westphal, Stough, Richardson, Frye, Haynam; (6) yeas; (0) nays. The motion carried.

appoint Danny Royer to BZA...”

Mark Frye stated that Council will now consider agenda item 10d.

Mr. Haynam presented and read aloud by title only, proposed Resolution No. 19-2023, a written copy of same having been previously furnished to each member of Council “Re-appointing Stephen Risher to the Zoning Board of Appeals for a term expiring December 31, 2026; and declaring an emergency.”; Mr. Haynam moved, Mrs. Westphal seconded for passage of Resolution No. 19-2023 as an emergency measure; roll call vote being: Frye, Hansen, Westphal, Stough, Richardson, Haynam; (6) yeas; (0) nays. The motion carried.

Resolution No. 19-2023, “Re-Appoint Stephen Risher to BZA ...”

Mark Frye stated that Council will now consider agenda item 11.

Ms. Stough moved, Mrs. Westphal seconded, that no hearing be requested for the transfer of the D5/D6 liquor permit from MyWay Cantina, LLC, d/b/a MyWay Cantina, 5676/78/80 Mayberry Square, Sylvania, Ohio 43560 to Stratosphere is the Limit LLC, d/b/a Backstage, same address; roll call vote being: Hansen, Westphal, Stough, Richardson, Frye, Haynam; (6) yeas; (0) nays. The motion carried.

No objection to liquor permit transfer for MyWay Cantina.

Mark Frye stated that Council will now consider agenda item 12.

Mr. Frye moved, Mrs. Westphal seconded to set the date and time for the 2024 Organization Meeting of Council for Tuesday, January 2, 2024 at 7:15 p.m. prior to the City Council meeting; roll call vote being: Westphal, Stough, Richardson, Frye, Hansen, Haynam; (6) yeas; (0) nays. The motion carried.

Set Date & Time for 2024 Org. Meeting of Council.

Mark Frye stated that Council will now consider agenda item 13a.

Mr. Haynam reported on the Zoning & Annexation Committee meeting held this date. Discussion was held on the procedure for issuing event permits and options to better inform the public of consideration of such permit applications. It was requested that the Administration report back to Council on or before the second meeting in January with suggested modifications to Codified Ordinance Section 311.02.

Report on Z&A meeting held this date by Mr. Haynam.

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Mark Frye stated that Council will now consider added agenda item 13b.

Mr. Hansen recently travelled to Woodstock, ON representing the City for their annual Santa Parade. Several members of the Sylvania and Woodstock Sister Cities Commissions attended along with 6 Woodstock Councilors for a successful parade.

Mr. Hansen gave a report on the Woodstock, ON Santa Parade.

Mark Frye stated that Council will now consider added agenda item 14a.

Mr. Frye moved, Mrs. Westphal seconded to enter into Executive Session for the purpose of discussion of potential sale of property at 8:31 p.m. Roll call vote being: Westphal, Richardson, Frye, Haynam, Stough, Hansen, (6) yeas; (0) nays. The motion carried.

Executive Session:  
Potential sale of property.

Mrs. Westphal moved, Mr. Hansen seconded to return from Executive Session to General Session at 9:07 p.m. Roll call vote being: Richardson, Frye, Westphal, Haynam, Stough, Hansen, (6) yeas; (0) nays. The motion carried.

Mark Frye stated all agenda items have been addressed.

Mrs. Westphal moved, Ms. Stough seconded to adjourn at 9:03 p.m. Roll call vote being: Frye, Stough, Hansen, Westphal, Haynam, Richardson; (6) yeas; (0) nays.

Adjournment.

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Clerk of Council

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Mayor

**ORDINANCE NO. 88-2023**

TO MAKE APPROPRIATIONS FOR CURRENT EXPENDITURES AND OTHER EXPENDITURES OF THE CITY OF SYLVANIA, OHIO, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2024.

WHEREAS, it is provided by State law and the Sylvania City Charter that an annual appropriation ordinance shall be passed by Council; and,

WHEREAS, attached hereto is "Exhibit A" entitled "2024 Budget Summary of Estimated Expenditures" which exhibit identifies by a four-digit department code number and name each Account in a Fund identified by a three-digit code and name to which appropriations within such Fund are made by this ordinance; and

WHEREAS, attached hereto is "Exhibit B" entitled "2024 Budget Summary of Revenues (2021 - 2024)" which exhibit lists the specific sources of revenue and the actual amounts received by the City from each source within each Fund for the years 2021 and 2022, and the estimated amounts expected to be received by the City from each source for each Fund for the years 2023 and 2024, referred to herein as "estimated resources."

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, \_\_\_\_\_ members elected thereto concurring:

SECTION 1. That to provide for the current expenditures and other expenditures of the City of Sylvania for the fiscal year ending December 31, 2024, the following appropriations are hereby authorized.

SECTION 2. That there be and is hereby appropriated from the GENERAL FUND the sum of \$17,732,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Account. Estimated resources for 2024 for said Fund, as shown in "Exhibit B" total \$17,745,000.

SECTION 3. That there be and is hereby appropriated from the STREET CONSTRUCTION, MAINTENANCE AND REPAIR FUND the sum of \$1,350,000 to the respective Accounts of said Fund listed in "Exhibit A" in the amounts and for the respective purposes shown for such Accounts. Estimated resources for 2024 for this Fund, as shown in "Exhibit B", total \$1,350,000.

SECTION 4. That there be and is hereby appropriated from the CITY PERMISSIVE TAX FUND the sum of \$350,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Accounts. Estimated Resources for 2024 for this Fund as shown in "Exhibit B" total \$350,000.

SECTION 5. That there be and is hereby appropriated from the STATE HIGHWAY IMPROVEMENT FUND the sum of \$75,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2024 for this Fund as shown in "Exhibit B" total \$90,000.

SECTION 6. That there be and is hereby appropriated from the LAW ENFORCEMENT TRUST FUND the sum of \$2,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2024 for this Fund as shown in "Exhibit B" total 10,000.

SECTION 7. That there be and is hereby appropriated from the DRUG LAW ENFORCEMENT TRUST FUND the sum of \$2,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2024 for this Fund as shown in "Exhibit B" total \$10,000.

SECTION 8. That there be and is hereby appropriated from the INDIGENT DRIVERS ALCOHOL TREATMENT FUND the sum of \$40,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2024 for this Fund as shown in "Exhibit B" total \$40,000.

SECTION 9. That there be and is hereby appropriated from the INDIGENT DRIVERS ALCOHOL MONITOR FUND the sum of \$30,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2024 for this Fund as shown in "Exhibit B" total \$30,000.

SECTION 10. That there be and is hereby appropriated from the FEDERAL EQUITABLE SHARING FUND the sum of \$90,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2024 for this Fund as shown in "Exhibit B" total \$10,000. There is a sufficient balance as of January 1, 2024 in this Fund to be considered as available for appropriation.



SECTION 11. That there be and is hereby appropriated from the INDIGENT SUPPORT FUND the sum of \$40,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2024 for this Fund as shown in "Exhibit B" total \$40,000.

SECTION 12. That there be and is hereby appropriated from the GENERAL OBLIGATION DEBT SERVICE FUND the sum of \$1,500,000 to the respective Account of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2024 for this Fund as shown in "Exhibit B" total \$1,700,000.

SECTION 13. That there be and is hereby appropriated from the CAPITAL IMPROVEMENT FUND the sum of \$9,400,000 to the respective Accounts of said Fund listed in "Exhibit A" in the amount and for the respective purposes shown for such Accounts. Estimated resources for 2024 for this Fund as shown in "Exhibit B" total \$9,100,000. There is a sufficient balance as of January 1, 2024 in this Fund to be considered as available for appropriation.

SECTION 14. That there be and is hereby appropriated from the AMERICAN RESCUE PLAN FUND the sum of \$1,500,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2024 for this Fund as shown in "Exhibit B" total \$40,000. There is a sufficient balance as of January 1, 2024 in this Fund to be considered as available for appropriation.

SECTION 15. That there be and is hereby appropriated from the COURT CAPITAL IMPROVEMENT FUND the sum of \$150,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2024 for this Fund as shown in "Exhibit B" total \$150,000.

SECTION 16. That there be and is hereby appropriated from the TAX INCREMENT FINANCING FUND the sum of \$100,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2024 for this Fund as shown in "Exhibit B" total \$100,000.

SECTION 17. That there be and is hereby appropriated from the SPECIAL ASSESSMENT SERVICES TREE REPAIR & REPLACEMENT FUND the sum of \$258,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2024 for this Fund as shown in "Exhibit B" total \$260,000.

SECTION 18. That there be and is hereby appropriated from the SPECIAL ASSESSMENT SERVICE STREET LIGHTING FUND the sum of \$336,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for respective purposes shown for such Accounts. Estimated resources for 2024 for this Fund as shown in "Exhibit B" total \$400,000.

SECTION 19. That there be and is hereby appropriated from the SPECIAL ASSESSMENT SERVICES DITCH & DRAINAGE FUND the sum of \$330,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2024 for this Fund as shown in "Exhibit B" total \$330,000.

SECTION 20. That there be and is hereby appropriated from the WATER FUND the sum of \$7,097,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2024 for this Fund as shown in "Exhibit B" total \$5,200,000. There is a sufficient balance as of January 1, 2024 in this Fund to be considered as available for appropriation.

SECTION 21. That there be and is hereby appropriated from the SEWER FUND the sum of \$4,274,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2024 for this Fund as shown in "Exhibit B" total \$5,300,000.

SECTION 22. That there be and is hereby appropriated from the RESOURCE RECOVERY FUND the sum of \$240,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2024 for this Fund as shown in "Exhibit B" total \$240,000.

SECTION 23. That there be and is hereby appropriated from the MEDICAL CARE – SELF INSURED FUND the sum of \$2,400,000 to the Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2024 for this Fund as shown in "Exhibit B" total \$2,400,000.

SECTION 24. That there be and is hereby appropriated from the POLICE PENSION FUND the sum of \$550,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for respective purpose shown for such Account. Estimated resources for 2024 for this Fund as shown in "Exhibit B" total \$640,000.

SECTION 25. That there be and is hereby appropriated from the PROPERTY ROOM FUND the sum of \$5,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2024 for this Fund as shown in "Exhibit B" total \$8,000.

SECTION 26. That there be and is hereby appropriated from the INCOME TAX FUND the sum of \$10,003,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2024 for this Fund as shown in "Exhibit B" total \$10,100,000.

SECTION 27. That there be and is hereby appropriated from the UNCLAIMED MONIES FUND the sum of \$5,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2024 for this Fund as shown in "Exhibit B" total \$5,000.

SECTION 28. That there be and is hereby appropriated from the JOINT ECONOMIC DEVELOPMENT DISTRICT FUND the sum of \$60,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2024 for this Fund as shown in "Exhibit B" total \$70,000.

SECTION 29. That there be and is hereby appropriated from the POLICE COMMUNITY AFFAIRS FUND the sum of \$10,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for respective purposes shown for such Accounts. Estimated resources for 2024 for this Fund as shown in "Exhibit B" total \$10,000.

SECTION 30. Estimated resources for the PARKS-RECREATION FOUNDATION FUND for 2024 as shown in "Exhibit B" total \$2,000.

SECTION 31. That "Exhibit C" attached hereto is illustrative of the transfers anticipated within the 2024 Operating Budget.

SECTION 32. That the Director of Finance be and he is hereby authorized and directed to draw warrants against any of the foregoing appropriations upon proper certificates or vouchers therefore, approved by any officer or officers authorized by law to approve the same, or by any Ordinance or Resolution of Council to make expenditures or as otherwise provided by law.

SECTION 33. That the Director of Finance be and he is hereby authorized to make all operating transfers as delineated in the 2024 Budget, shown on "Exhibit A".

SECTION 34. It is hereby found and determined that all formal actions of the Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such action, were in meetings open to the public, in compliance with all requirements including Section 121.22 of the Ohio Revised Code.

SECTION 35. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building, pursuant to ARTICLE III, Section 12, of the Charter of this City.

Vote on final passage: Yeas \_\_\_\_\_ Nays \_\_\_\_\_

Passed, \_\_\_\_\_, 2023.

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
Clerk of Council

APPROVED:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

APPROVED AS TO FORM:

\_\_\_\_\_  
Director of Law

**2024 B U D G E T**  
**Comparison of Revenue to Disbursements**

Fund	Fund No.	Est. Revenue	Est. Disbursements
General	110	17,745,000	17,732,000
Street C M & R	222	1,350,000	1,350,000
City Perm.Auto Tax	223	350,000	350,000
State Hwy. Improvement	224	90,000	75,000
Law Enforcement Trust	225	10,000	2,000
Drug Law Enforcement	226	10,000	2,000
Ind. Drivers Alchl. Treatment	227	40,000	40,000
Ind Drivers Alchl Monitor	228	30,000	30,000
Equitable Fed. Sharing	229	10,000	90,000
Indigent Support Fund	231	40,000	40,000
G.O. Debt Service	331	1,700,000	1,500,000
Capital Improvement	401	9,100,000	9,400,000
American Rescue Plan	402	40,000	1,500,000
Court Capital Improvement	405	150,000	150,000
Tax Increment Financing	406	100,000	100,000
S A Serv. - Trees	501	260,000	258,000
S A Serv - Street Lighting	502	400,000	336,000
S A Serv - Drainage	503	330,000	330,000
Water	701	5,200,000	7,097,000
Sewer	702	5,300,000	4,274,000
Resource Recovery	705	240,000	240,000
Medical Care - Self Insured	707	2,400,000	2,400,000
Police Pension	801	640,000	550,000
Property Room	802	8,000	5,000
Income Tax	804	10,100,000	10,003,000
Unclaimed Monies	805	5,000	5,000
Joint Econ Development Dist.	806	70,000	60,000
Escrow Fund	808	0	0
Police Community Affairs	810	10,000	10,000
Parks-Recreation Foundation	811	2,000	0
<b>Totals</b>		<b>55,730,000</b>	<b>57,929,000</b>

**Exhibit "A"**

**2024 BUDGET  
SUMMARY OF ESTIMATED EXPENDITURES**

Dept.	Name	Personal Services	Fringe Benefits	Contract Services	Materials & Supplies	Capital Outlay	Transfers	Totals
110	General Fund							
7110	Police Law Enforcement	3,345,000	884,000	241,000	287,000			4,757,000
7115	Fire Prev. & Insp.	4,000	2,000					6,000
7125	Police/Fire Comm.	200,000	80,000	450,000	6,000			736,000
7215	Cemetery			6,000				6,000
7220	Pymt.Co.Brd.Health			170,000				170,000
7310	Parks & Forestry	560,000	232,000	144,000	64,000			1,000,000
7320	Community Programs			450,000				450,000
7415	Zoning	86,000	34,000	3,000	3,000			126,000
7515	Garb.& Refuse Collection	62,000	10,000	1,005,000	23,000			1,100,000
7620	Street Cleaning	117,000	18,000	29,000	18,000			182,000
7710	Mayor's Office	175,000	88,000	3,000	34,000			300,000
7715	Finance Admin.	205,000	76,000	64,000	7,000			352,000
7725	Legal Admin.	121,000	40,000	1,000	4,000			166,000
7726	Prosecutors' Office	277,000	111,000	59,000	8,000			455,000
7730	Service Admin.	98,000	54,000	6,000	19,000			177,000
7735	Legislation	190,000	34,000	11,000	7,000			242,000
7740	Municipal Court	1,205,000	502,000	362,000	81,000			2,150,000
7745	Civil Serv.Comm.			2,000	8,000			10,000
7750	Lands & Buildings	37,000	7,000	55,000	16,000			115,000
7755	Engineering	98,000	50,000	1,000	1,000			150,000
7765	Elections			5,000				5,000
7775	Delq.Land Advertg.			2,000				2,000
8000	Transfers						4,472,000	4,472,000
8020	Information Technology	230,000	73,000	98,000	202,000			603,000
	<b>Totals</b>	<b>7,010,000</b>	<b>2,295,000</b>	<b>3,167,000</b>	<b>788,000</b>		<b>4,472,000</b>	<b>17,732,000</b>

**2024 BUDGET  
SUMMARY OF ESTIMATED EXPENDITURES**

Dept. Code	Name	Personal Services	Fringe Benefits	Contract. Services	Materials & Supplies	Capital	Debt Service	Transfers	Totals
222	Street C M & R								
7610	Street C M & R	790,000	317,000	64,000	104,000				1,275,000
7635	Traffic Signs.Etc			42,000	33,000				75,000
	Totals	790,000	317,000	106,000	137,000				1,350,000
223	City Perm.Tax								
7611	Permissive Tax Maint.			41,000	190,000	119,000			350,000
224	State Hwy.Improv.								
7612	State Hwy.Maint.			35,000	40,000				75,000
225	Law Enforcement Trust Fund								
7126	Police & Fire Comm.				2,000				2,000
226	Drug Law Enforcement Fund								
7126	Drug Law Enforcement				2,000				2,000
227	Ind.Alcohol Treatment Fund								
7740	Ind.Alcohol Treatment			40,000					40,000
228	Ind.Alcohol Monitor Fund								
7740	Ind.Alcohol Monitor Fund			30,000					30,000
229	Federal Equitable Sharing Fund								
7126	Drug Law Enforcement				90,000				90,000
231	Indigent Support								
7740	Domestic/Thelf ISFC			40,000					40,000

**2024 BUDGET  
SUMMARY OF ESTIMATED EXPENDITURES**

Dept. Code	Name	Personal Services	Fringe Benefits	Contract. Services	Materials & Supplies	Capital	Debt Service	Transfers	Totals
331	G.O. Retirement Fund								
7910	Bond & Note Retirement			10,000			1,490,000		1,500,000
401	Capital Impr.Fund								
7110	Police Law Enforcement					203,000			203,000
7310	Parks & Forestry					410,000			410,000
7510	Storm Drains & Sewers					103,000			103,000
7610	Street C M & R					7,908,000			7,908,000
7615	Sidewalks					35,000			35,000
7635	Traffic Signals					100,000			100,000
7750	Lands & Buildings				450,000				450,000
8020	Information Tech.					191,000			191,000
	Totals				450,000	8,950,000			9,400,000
402	American Rescue Plan Fund								
7610	Downtown Transportation Improvements					1,500,000			1,500,000
405	Court Capital Improvement Fund								
7740	Municipal Court				100,000		50,000		150,000
406	Tax Increment Financing Fund								
7610	TIF District Improvements					100,000			100,000
501	Spec.Assess.Trees								
7440	Tree Maintenance	98,000	34,000	109,000	17,000				258,000
502	Spec.Assess. Street Lighting								
7130	S.A. Street Lighting	3,000	2,000	331,000					336,000
503	S.A. Ditches & Drains								
7510	Ditches & Drains	192,000	33,000	65,000	40,000				330,000
701	Water Fund								
7520	Water Admin.	293,000	76,000	78,000	262,000				709,000
7525	Distribution	565,000	221,000	3,743,000	111,000	1,543,000	205,000		6,388,000
	Totals	858,000	297,000	3,821,000	373,000	1,543,000	205,000		7,097,000



**2024 BUDGET  
SUMMARY OF ESTIMATED EXPENDITURES**

Dept. Code	Name	Personal Services	Fringe Benefits	Contract Services	Materials & Supplies	Capital	Debt Service	Transfers	Totals
<b>702 Sewer Fund</b>									
7530	Sewer Admin.	295,000	75,000	122,000	144,000				636,000
7540	Sewer Collection	384,000	174,000	2,307,000	60,000	713,000			3,638,000
	<b>Totals</b>	<b>679,000</b>	<b>249,000</b>	<b>2,429,000</b>	<b>204,000</b>	<b>713,000</b>			<b>4,274,000</b>
<b>705 Resource Recovery</b>									
7314	Compost	122,000	20,000	65,000	33,000				240,000
<b>707 Medical Care - Self Insured</b>									
8030	Medical Care		2,025,000	375,000					2,400,000
<b>801 Police Pension</b>									
7135	Police Pension		550,000						550,000
<b>802 Property Room</b>									
7170	Property Room				5,000				5,000
<b>804 Income Tax Fund</b>									
7760	Tax Adm.	285,000	114,000	55,000	349,000				803,000
8000	Transfers Out							9,200,000	9,200,000
	<b>Totals</b>	<b>285,000</b>	<b>114,000</b>	<b>55,000</b>	<b>349,000</b>			<b>9,200,000</b>	<b>10,003,000</b>
<b>805 Unclaimed Fund</b>									
7520	Refunds							5,000	5,000
<b>806 Joint Econ Dev Dist</b>									
7520	Refunds			30,000				30,000	60,000

**2024 BUDGET  
SUMMARY OF ESTIMATED EXPENDITURES**

Dept. Code	Name	Personal Services	Fringe Benefits	Contract. Services	Materials & Supplies	Capital	Debt Service	Transfers	Totals
808	Escrow Fund								
7520	Escrow				0				0
810	Police Community Affairs								
7160	Police Community Affairs				6,000				6,000

Exhibit "B"

2024 ESTIMATED REVENUE  
SUMMARY OF REVENUE 2021-2024

	<u>2021 Actual</u>	<u>2022 Actual</u>	<u>2023 Estimate</u>	<u>2024 Estimate</u>
<u>General Fund (110)</u>				
Real Estate Taxes	922,151	1,113,548	1,300,000	1,300,000
City Income Taxes	3,028,635	3,277,868	3,700,000	3,750,000
Other Taxes	54,960	65,825	70,000	70,000
Shared revenue	915,169	1,166,559	1,100,000	1,100,000
Charges for Services	651,881	679,738	720,000	850,000
Fees, Licenses, Permits	347,559	331,545	360,000	360,000
Interest Earnings	100,514	99,654	130,000	260,000
Fines & Forfeits	1,256,329	1,076,788	1,200,000	1,145,000
Other revenue	300,966	326,897	260,000	300,000
Transfers In	6,204,648	6,941,804	8,010,000	8,610,000
<b>Totals</b>	<b>13,782,811</b>	<b>15,080,226</b>	<b>16,850,000</b>	<b>17,745,000</b>
<u>Street C. M. &amp; R. Fund (222)</u>				
Veh. Reg. & Gasoline Tax	1,037,955	980,429	1,090,000	1,080,000
Other Revenue	40,792	17,456	30,000	20,000
Transfers In	0	0	200,000	250,000
<b>Totals</b>	<b>1,078,748</b>	<b>997,885</b>	<b>1,320,000</b>	<b>1,350,000</b>
<u>Permissive Tax Fund (223)</u>				
Permissive Vehicle Tax	313,391	320,779	360,000	350,000
Other Revenue	0	0	0	0
<b>Totals</b>	<b>313,391</b>	<b>320,779</b>	<b>360,000</b>	<b>350,000</b>
<u>State Highway Imp. Fund (224)</u>				
Veh. Reg. & Gasoline Tax	84,159	79,494	90,000	90,000
<b>Totals</b>	<b>84,159</b>	<b>79,494</b>	<b>90,000</b>	<b>90,000</b>
<u>Law Enforcement Trust (225)</u>				
Contraband-Sales-Proceeds	2,421	0	10,000	10,000
<b>Totals</b>	<b>2,421</b>	<b>0</b>	<b>10,000</b>	<b>10,000</b>
<u>Drug Law Enforcement (226)</u>				
Drug Enforcement Fines	2,334	1,414	5,000	10,000
<b>Totals</b>	<b>2,334</b>	<b>1,414</b>	<b>5,000</b>	<b>10,000</b>

**2024 ESTIMATED REVENUE  
SUMMARY OF REVENUE 2021-2024**

	<u>2021 Actual</u>	<u>2022 Actual</u>	<u>2023 Estimate</u>	<u>2024 Estimate</u>
<u>Ind. Drivers Alcohol Treatment Fund (227)</u>				
Municipal Court Fines	30,351	26,754	50,000	40,000
Totals	30,351	26,754	50,000	40,000
<u>Ind. Drivers Alcohol Monitor Fund (228)</u>				
Municipal Court Fines	29,500	22,360	40,000	30,000
Totals	29,500	22,360	40,000	30,000
<u>Equitable Federal Sharing Fund (229)</u>				
Shared revenue	727,208	0	9,000	8,000
Transfers In	116	575	1,000	2,000
Totals	727,324	575	10,000	10,000
<u>Indigent Support Fund (231)</u>				
Fines & Fees	43,387	33,573	50,000	40,000
Total	43,387	33,573	50,000	40,000
<u>G.O. Debt Service (331)</u>				
Real Estate Taxes	553,291	668,129	800,000	800,000
Shared revenue	80,735	92,142	100,000	100,000
Other revenue	0	0	0	0
Bond Proceeds	0	0	0	0
Note Proceeds	0	0	0	0
Transfers In	900,000	900,000	900,000	800,000
Totals	1,534,026	1,660,271	1,800,000	1,700,000
<u>Capital Improvement Fund (401)</u>				
City Income Tax	969,163	1,047,954	1,200,000	1,200,000
Shared revenue	327,436	872,245	6,040,000	3,320,000
Interest Earnings	169,369	116,288	160,000	320,000
Other revenue	252,353	407	100,000	160,000
Transfers In	0	2,250,000	3,300,000	4,100,000
Totals	1,718,321	4,286,894	10,800,000	9,100,000
<u>American Rescue Plan Fund (402)</u>				
Shared revenue	1,011,424	1,019,500	0	0
Interest Earnings	5,007	11,683	20,000	40,000
Totals	1,016,430	1,031,183	20,000	40,000

**2024 ESTIMATED REVENUE  
SUMMARY OF REVENUE 2021-2024**

	2021 Actual	2022 Actual	2023 Estimate	2024 Estimate
<u>Court Capital Improvement Fund (405)</u>				
Fines & Forfeits	90,996	79,244	160,000	150,000
Other revenue	7,500	27,174	0	0
<b>Totals</b>	<b>98,496</b>	<b>106,418</b>	<b>160,000</b>	<b>150,000</b>
<u>Tax Increment Financing Fund (406)</u>				
Real Estate Taxes	0	0	0	100,000
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100,000</b>
<u>S.A. Serv. - Trees (501)</u>				
Special Assessments	245,159	243,453	260,000	260,000
Miscellaneous revenue	0	0	0	0
<b>Totals</b>	<b>245,159</b>	<b>243,453</b>	<b>260,000</b>	<b>260,000</b>
<u>S.A. Street Lighting Fund (502)</u>				
Special Assessments	424,444	421,738	400,000	400,000
Reimbursements-Damages	0	0	0	0
<b>Totals</b>	<b>424,444</b>	<b>421,738</b>	<b>400,000</b>	<b>400,000</b>
<u>S.A. Ditches &amp; Drainage Fund (503)</u>				
Special Assessments	303,534	305,263	330,000	330,000
Miscellaneous	0	0	0	0
Transfers In	0	0	0	0
<b>Totals</b>	<b>303,534</b>	<b>305,263</b>	<b>330,000</b>	<b>330,000</b>
<u>Water Fund (701)</u>				
Charges for Services	4,651,533	4,660,261	4,770,000	4,860,000
Interest Earnings	64,683	45,764	80,000	160,000
Other revenue	123,679	107,380	150,000	160,000
<b>Totals</b>	<b>4,839,894</b>	<b>4,813,405</b>	<b>5,000,000</b>	<b>5,200,000</b>
<u>Sewer Fund (702)</u>				
Charges for Services	3,179,698	3,237,139	3,950,000	3,940,000
Interest Earnings	4,959	6,292	10,000	20,000
Other revenue	894,730	1,703,662	1,840,000	1,340,000
<b>Totals</b>	<b>4,079,387</b>	<b>4,947,093</b>	<b>5,800,000</b>	<b>5,300,000</b>

**2024 ESTIMATED REVENUE  
SUMMARY OF REVENUE 2021-2024**

	<u>2021 Actual</u>	<u>2022 Actual</u>	<u>2023 Estimate</u>	<u>2024 Estimate</u>
<u>Resource Recovery (705)</u>				
Other revenue	97,237	103,901	110,000	120,000
Transfers In	105,000	105,000	120,000	120,000
Totals	202,237	208,901	230,000	240,000
<u>Medical Care - Self Insured (707)</u>				
Miscellaneous revenue	258,619	90,292	80,000	90,000
Other revenue	1,788,165	2,031,058	2,320,000	2,310,000
Totals	2,046,784	2,121,350	2,400,000	2,400,000
<u>Police Pension Fund (801)</u>				
Real Estate Taxes	405,746	489,961	580,000	570,000
Shared revenue	59,206	67,570	70,000	70,000
Totals	464,952	557,531	650,000	640,000
<u>Property Room (802)</u>				
Miscellaneous revenue	455	-68	8,000	8,000
Totals	455	-68	8,000	8,000
<u>Income Tax Fund (804)</u>				
City Income Tax	8,116,739	8,785,649	10,000,000	10,050,000
Misc. revenue	286	275	0	50,000
Totals	8,117,026	8,785,924	10,000,000	10,100,000
<u>Unclaimed Monies Fund (805)</u>				
Miscellaneous revenue	2,855	2,753	5,000	5,000
Totals	2,855	2,753	5,000	5,000
<u>Joint Economic Development District (806)</u>				
Income Tax	47,091	65,030	70,000	70,000
Totals	47,091	65,030	70,000	70,000

**2024 ESTIMATED REVENUE  
SUMMARY OF REVENUE 2021-2024**

	<u>2021 Actual</u>	<u>2022 Actual</u>	<u>2023 Estimate</u>	<u>2024 Estimate</u>
<u>Escrow Fund (808)</u>				
Miscellaneous Revenue	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <u>Police Community Affairs (810)</u>				
State Shared revenue				
Other revenue	5,130	9,591	7,000	10,000
<b>Totals</b>	<b>5,130</b>	<b>9,591</b>	<b>7,000</b>	<b>10,000</b>
 <u>Parks-Recreation Foundation (811)</u>				
Interest Earnings	0	0	2,000	2,000
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>2,000</b>	<b>2,000</b>

**2024 ESTIMATED REVENUE  
SUMMARY OF REVENUE 2021-2024**

	<u>2021 Actual</u>	<u>2022 Actual</u>	<u>2023 Estimate</u>	<u>2024 Estimate</u>
<u>Reconciliation of Funds</u>				
110 - General	13,782,811	15,080,226	16,850,000	17,745,000
222 - Street CM & R	1,078,748	997,885	1,320,000	1,350,000
223 - Permissive Tax	313,391	320,779	360,000	350,000
224 - State Highway Improveme	84,159	79,494	90,000	90,000
225 - Law Enforcement	2,421	0	10,000	10,000
226 - Drug Law	2,334	1,414	5,000	10,000
227 - Ind Drivers Alcohol Trmt	30,351	26,754	50,000	40,000
228 - Ind Drivers Alcohol Monitor	29,500	22,360	40,000	30,000
229 - Equitable Federal Sharing	727,324	575	10,000	10,000
231 - Indigent Support	43,387	33,573	50,000	40,000
331 - G.O. Debt Service	1,534,026	1,660,271	1,800,000	1,700,000
401 - Capital Improvement	1,718,321	4,286,894	10,800,000	9,100,000
402 - American Rescue Plan	1,016,430	1,031,183	20,000	40,000
405 - Municipal Court Improvem	98,496	106,418	160,000	150,000
406 - Tax Increment Financing	0	0	0	100,000
501 - S.A. Serv. - Trees	245,159	243,453	260,000	260,000
502 - S.A. Street Lighting	424,444	421,738	400,000	400,000
503 - S.A. Ditches & Drainage	303,534	305,263	330,000	330,000
701 - Water Fund	4,839,894	4,813,405	5,000,000	5,200,000
702 - Sewer Fund	4,947,093	4,947,093	5,800,000	5,300,000
705 - Resource Recovery	202,237	208,901	230,000	240,000
707 - Medical Care	2,046,784	2,121,350	2,400,000	2,400,000
801 - Police Pension	464,952	557,531	650,000	640,000
802 - Property Room	455	-68	8,000	8,000
804 - Income Tax	8,117,026	8,785,924	10,000,000	10,100,000
805 - Unclaimed Monies	2,855	2,753	5,000	5,000
806 - Joint Econ Dev Dist.	47,091	65,030	70,000	70,000
808 - Escrow Fund	0	0	0	0
810 - Community Affairs	5,130	9,591	7,000	10,000
811 - Parks-Rec Foundation	0	0	2,000	2,000
<b>Grand Total</b>	<b>42,108,353</b>	<b>46,129,790</b>	<b>56,727,000</b>	<b>55,730,000</b>



**Exhibit "C"**

**2024 INTERFUND TRANSFERS**

Fund	Transfer From	Fund	Transfer To
General	250,000	Streets C M & R	250,000
General	4,100,000	Capital Improvement	4,100,000
General	120,000	Resource Recovery	120,000
General	2,000	Fed Equitable Sharing	2,000
Income Tax	8,600,000	General	8,600,000
Income Tax	600,000	Debt Service	600,000
Joint Economic Dev Dist	7,000	General	7,000
Joint Economic Dev Dist	20,000	Income Tax	20,000
Joint Economic Dev Dist	3,000	Capital Improvement	3,000
Totals	13,702,000		13,702,000

6

**ORDINANCE NO. 95 -2023**

**MAKING CERTAIN POSITION AND COMPENSATION PAY PLAN CHANGES, MAKING CERTAIN SALARY, WAGE AND OTHER SERVICE COMPENSATION ADJUSTMENTS TO THE CODIFIED ORDINANCES OF SYLVANIA, 1979, AS AMENDED, AND OTHER ORDINANCES; BY GRANTING PAY INCREASES TO THE APPOINTED OFFICIALS WHOSE TITLES ARE LISTED IN SECTION 139.03(e)(3), BY GRANTING A TWO AND THREE QUARTER PERCENT (2.75%) PAY INCREASE TO ALL NON-UNION CITY EMPLOYEES AND COURT EMPLOYEES WHOSE POSITIONS ARE INCLUDED IN THE LIST OF OCCUPATIONAL TITLES OF SECTION 139.02(a) OF THE CODIFIED ORDINANCES OF SYLVANIA WHICH INCREASE IS REFLECTED IN THE ANNUAL WAGE RATE SCHEDULE 4 OF SECTION 139.10(D) OF THE SYLVANIA CODIFIED ORDINANCES; BY AMENDING SECTION 131.02(c) – DEPARTMENT OF LAW – DIRECTOR, DIVISION OF PROSECUTION; BY GRANTING PAY INCREASES FOR SOME OF THE EMPLOYEES IN THE LABOR AND TRADES SUPERVISION GROUP; AND DECLARING AN EMERGENCY.**

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, \_\_\_\_\_ members elected thereto concurring:

SECTION 1. That Section 139.03(e) (3) of the Codified Ordinances of Sylvania, 1979, as amended, be and it is, hereby further amended to read as set forth on the attached “Exhibit A” effective on and after January 1, 2024.

SECTION 2. That Section 139.03(e) (4) of the Codified Ordinances of Sylvania, 1979, as amended, be and it is, hereby further amended to read as set forth on the attached “Exhibit B” effective on and after January 1, 2024.

SECTION 3. That Section 139.10(D) of the Codified Ordinances of Sylvania, 1979, as amended, be and it is, hereby further amended to read as set forth on the attached “Exhibit C” effective on and after January 1, 2024.

SECTION 4. That Section 139.02(a) of the Codified Ordinances of Sylvania, 1979, as amended, be and it is, hereby further amended to read as set forth on the attached “Exhibit D” effective on and after January 1, 2024.

SECTION 5. That Section 131.02(c) of the Codified Ordinances of Sylvania, 1979, as amended, be and it is, hereby further amended to read as set forth on the attached “Exhibit E” effective on and after January 1, 2024.

SECTION 6. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 7. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 8. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the pay increases should be provided for immediately. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by this Charter.

Vote on passage as an emergency:                      Yeas \_\_\_\_\_ Nays \_\_\_\_\_

Passed, \_\_\_\_\_, 2023, as an emergency measure.

\_\_\_\_\_  
President of Council

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Director of Law

APPROVED:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

139.03(e) (3) COMPENSATION FOR ELECTIVE AND APPOINTED OFFICIALS

The following elective and appointed officials which are not otherwise provided for in this chapter shall be compensated as follows:

<u>TITLE</u>	<u>RATE</u>
Director of Finance*	\$117,675 annually commencing January 1, 2024 and thereafter.
Deputy Director of Public Service*	\$115,673 annually commencing January 1, 2024 and thereafter.
Director of Law*	\$118,529 annually commencing January 1, 2024 and thereafter.
Director of Public Safety	\$5,634 annually commencing January 1, 2024 and thereafter.
Treasurer	\$5,634 annually commencing January 1, 2024 and thereafter.
Civil Service Secretary	\$2,569 annually commencing January 1, 2024 and thereafter.
Chief of Police	\$118,529 annually commencing January 1, 2024 and thereafter.
Police Captain (2)	\$107,132 annually commencing January 1, 2024 and thereafter.
Director of Public Service*	\$127,182 annually commencing January 1, 2024 and thereafter.
Clerk of Courts	\$71,720 annually commencing January 1, 2024 and thereafter.
Magistrate/Court Administrator	\$126,999 annually commencing January 1, 2024 and thereafter.
Chief Probation Officer	\$82,501 annually commencing January 1, 2024 and thereafter.
Director of Security (Court)	\$66,788 annually commencing January 1, 2024 and thereafter.
Commissioner – Taxation*	\$95,777 annually commencing January 1, 2024 and thereafter.
Human Resources Manager	\$95,908 annually commencing January 1, 2024 and thereafter.
Chief Prosecutor	\$107,132 annually commencing January 1, 2024 and thereafter.
Assistant Prosecutor	\$80,000 annually commencing January 1, 2024 and thereafter.
Assistant Prosecutors (Part-time)	\$50.08/hour commencing January 1, 2024 and thereafter.
Information Technology Manager	\$106,409 annually commencing January 1, 2024 and thereafter.
Information Technology Specialist	\$75,863 annually commencing January 1, 2024 and thereafter.
IT Support Specialist	\$46,751 annually commencing January 1, 2024 and thereafter.
GIS Coordinator	\$75,112 annually commencing January 1, 2024 and hereafter.
Economic Development/ Administrative Services Coord. *	\$122,373 annually commencing Jan. 1, 2024 and thereafter.

\*Those persons in this subsection (e)(3) occupying the positions indicated above by an asterisk after such position shall each have the sum of one thousand dollars (\$1,000) paid and deposited by the City to their respective credit in one of the City's approved deferred compensation plans, annually commencing with the year 1991.

(Ord. \_\_\_\_-2023. Passed \_\_\_\_-2023.)

“Exhibit A”

139.03(e) (4) COMPENSATION FOR THE LABOR AND TRADES SUPERVISION GROUP

The following members of the Labor and Trades Supervision Group which are not otherwise provided for in this chapter shall be compensated as follows:

<u>TITLE</u>	<u>RATE</u>
Superintendent of Parks and Forestry*	\$112,019 annually commencing January 1, 2024 and thereafter.
Vehicle Maintenance Manager	\$85,587 annually commencing January 1, 2024 and thereafter.
Water Foreman	\$106,409 annually commencing January 1, 2024 and thereafter.
Sewage Foreman	\$106,409 annually commencing January 1, 2024 and thereafter.
Street and Highway Foreman	\$106,409 annually commencing January 1, 2024 and thereafter.
Sewage Maintenance Crew Leader	\$85,587 annually commencing January 1, 2024 and thereafter.
Parks and Forestry Foreman	\$100,090 annually commencing January 1, 2024 and thereafter.
Street Maintenance Crew Leader	\$85,587 annually commencing January 1, 2024 and thereafter.
Utility Manager	\$93,565 annually commencing January 1, 2024 and thereafter.
Zoning Administrator	\$87,244 annually commencing January 1, 2024 and thereafter.
Water Maintenance Crew Leader	\$85,587 annually commencing January 1, 2024 and thereafter.
Parks and Forestry Crew Leader	\$85,587 annually commencing January 1, 2024 and thereafter.

\*Those persons in this subsection (e)(4) occupying the positions indicated above by an asterisk after such position shall each have the sum of one thousand dollars (\$1,000) paid and deposited by the City to their respective credit in one of the City's approved deferred compensation plans, annually commencing with the year 1995.

(Ord. \_\_\_\_-2023. Passed \_\_\_\_-2023.)

Hourly Wage Rate schedule Effective January 1, 2024 - 2.75%

<u>Grade</u>	<u>Start</u>	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Year 5</u>
7	18.94	19.89	20.89	21.95	22.61
8	19.75	20.77	21.80	22.92	23.59
9	20.61	21.72	22.82	23.96	24.66
10	21.45	22.57	23.82	24.93	25.77
11	22.33	23.54	24.73	25.96	26.76
12	23.43	24.59	25.78	27.06	27.88
13	24.43	25.67	27.01	28.35	29.22
14	25.49	26.83	28.17	29.55	30.42
15	26.72	28.07	29.45	30.95	31.86
16	27.82	29.23	30.70	32.24	33.21
17	29.18	30.62	32.12	33.76	34.78
18	30.53	32.01	33.63	35.34	36.40
19	31.84	33.41	35.09	36.89	37.99
20	33.38	34.97	36.62	38.50	39.64
21	34.67	36.34	37.99	40.02	41.28
22	36.14	37.91	39.85	41.85	43.10
23	37.82	39.73	41.60	43.68	44.98
24	39.51	41.46	43.58	45.75	47.13
25	41.40	43.55	45.66	48.02	49.46
26	43.32	45.49	47.77	50.16	51.66
27	45.43	47.49	49.94	52.42	53.97
28	47.49	49.86	52.42	55.05	56.70
29	49.54	51.97	54.58	57.29	58.75
30	51.90	54.49	57.19	60.06	61.87

"Exhibit C"

139.02          CONTENT AND COVERAGE OF THE COMPENSATION PLAN.

b)          There are hereby created the following special temporary, part-time or seasonal positions:

<u>Title</u>	<u>Rate (Hourly)</u>
Filing Clerk I	\$11.26
Filing Clerk II	11.39
Filing Clerk III	12.00
Engineering Intern I	18.00
Custodian	15.87

(Ord. \_\_\_\_-2023. Passed \_\_\_\_\_-2023.)

\* \* \* \* \*

(c) The Department of Law shall have a Division of Prosecution comprised of one full-time chief prosecutor, one full-time assistant prosecutor, one Secretary II and one Secretary who will be employed on a part-time basis, who shall serve under the direction of the Chief Prosecutor. The prosecutors in the Division of Prosecution shall be responsible for the prosecution of all City of Sylvania and State cases in Sylvania Municipal Court and the cases of all municipalities with whom the City of Sylvania has contracted to provide prosecutorial services in addition to other duties as assigned by the Director of Law, subject to the oversight of the Director of Law. The prosecutors shall be attorneys at law duly admitted to practice law in the State of Ohio. The prosecutors shall be appointed by the Mayor. The Director of Law may appoint, on a case by case basis, such Special Prosecutors as may be necessary when the prosecutors have a potential conflict of interest or there exists other legal grounds why the prosecutors should not prosecute a particular case. The Prosecutors shall be compensated in accordance with the provision made for them in the Position and Compensation Plan and/or in accordance with the compensation provided for them in an ordinance of Council and/or a separate agreement authorized by an ordinance of the Council. The Prosecutors shall submit reports to the Director of Law at such frequency, in such detail and covering such matters as the Director shall require.

\* \* \* \* \*

(Ord. \_\_\_\_-2023. Passed \_\_\_\_-2023.)



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# Memo

TO: Mayor Stough and Members of Sylvania City Council  
 FROM: Toby Schroyer, Director of Finance  
 DATE: December 4, 2023  
 RE: Then and Now Certifications

Below is the list of Then and Now Certifications for expenditures over \$3,000 that have been issued from September 12, 2023 through November 20, 2023. We would request approval of the Then and Now Certifications as set forth below. Please call if you have any questions. Thank you.

<u>DATE</u>	<u>VENDOR/DESCRIPTION</u>	<u>AMOUNT</u>
9/12/2023	Gerken Materials/Water Utility Improvements	9,094.81
9/15/2023	Lucas County Electronic Monitoring/Municipal Court	12,549.20
9/18/2023	All Seasons Tree & Lawn Care/Storm damage clean-up	15,992.00
9/22/2023	Lucas County Treasurer/2023 EMA Operating Budget Contribution	4,912.23
9/26/2023	Selking International/Streets	3,235.80
9/26/2023	All Seasons Tree & Lawn Care/Tree Removal Burnham Park	4,650.00
10/4/2023	Phoenix Services/Prosecution office September	6,077.52
10/9/2023	Perrysburg Pipe/Brass order for meter dept	5,984.08
10/9/2023	Trainco/CDL School for employee	5,200.00
10/10/2023	CDW-G/IT annual support	7,125.00
10/12/2023	Smart Bill/Utility September billing	4,481.68
10/12/2023	Henshen and Associates/Court Support Agreement	6,506.25
10/12/2023	Phoenix Services/Court temporary employees	4,114.51
10/18/2023	Kuhlman/New Tap Supplies Water Dept	6,178.50
10/16/2023	Lemsco/Sewer Pump Motor Rebuild	4,264.76
10/20/2023	Phoenix Services/Court temporary employees	4,024.35
10/17/2023	BSB Communications/IT Software Assurance/Hardware	18,852.82
10/23/2023	Batanian Tree Service/Tree work Ravine Cemetery	5,000.00
10/27/2023	Phoenix Services/Court temporary employees	4,158.03
10/27/2023	BSB Communications/IT Annual Support	18,940.32
10/31/2023	Phoenix Services/Prosecution office October	6,858.24
10/31/2023	Gina Wasserman/Prosecutor Services October	4,062.50
11/2/2023	Phoenix Services/Court temporary employees	3,209.77
11/8/2023	Court Diagnostic and Treatment Center/Court	6,135.00
11/9/2023	Smart Bill/Utility October billing	4,357.22
11/13/2023	Toledo Spring/Parks	3,443.14
11/13/2023	Selking International/Streets	3,339.00
11/14/2023	DMC Technology Group/IT annual support	5,016.76
11/14/2023	Perrysburg Pipe/Utilities	8,261.57
11/17/2023	Phoenix Services/Court temporary employees	3,053.15
11/17/2023	InSource Solutions Group/Postal Processing for Tax Mailings	5,904.00
11/20/2023	Lucas County Electronic Monitoring/Municipal Court	11,287.30



OFFICE OF THE MAYOR  
CRAIG A. STOUGH, MAYOR

December 4, 2023

**TO THE MEMBERS OF SYLVANIA CITY COUNCIL:**

RE: Re-Appointment to the Municipal Planning Commission

Dear Council Members:

Mr. Ken Marciniak has expressed his interest in continuing his service on the Municipal Planning Commission.

Mr. Marciniak has been a member of the Municipal Planning Commission and has demonstrated his active interest and commitment to Sylvania through his service to the community.

Therefore, I am pleased to announce the re-appointment of Mr. Ken Marciniak to the Municipal Planning Commission for a term commencing on January 1, 2024 and expiring on December 31, 2027, and request that you confirm this appointment.

Respectfully submitted,

Craig A. Stough  
Mayor

CAS/lb