

Minutes of the Meeting of Council
November 20, 2023

The Council of the City of Sylvania, Ohio met in regular session on November 20, 2023 at 7:30 p.m. with Mark Frye in the chair, Mayor Stough excused. Roll was called with the following members present: Mark Frye, Marcus Hansen, Doug Haynam, Brian McCann(excused), Patrick Richardson, Mary Westphal, Lyndsey Stough; (6) present; (1) absent.

Roll call:
6 present, 1
absent.

Pledge of Allegiance to the United States of America led by Ms. Stough.

Pledge of
Allegiance.

Mark Frye stated that Council will now consider agenda item 3.

The following item has been added to the agenda:

Additions to the
Agenda.

Item #3a. Elect Council President Pro-Tem.

Item #4a. Pickle Ball Discussion.

Item #13b. Woodstock Parade update by Marcus Hansen.

Item #14a. Executive Session to discuss potential sale of property.

Mr. Haynam moved, Mrs. Westphal seconded to approve the agenda as amended; roll call vote being: Frye, Hansen, Stough, Haynam, Westphal, Richardson; (6) yeas; (0) nays. The motion carried.

Agenda approval.

Mark Frye stated that Council will now consider added agenda item 3a.

Due to Mayor Craig Stough's absence and President Mark Frye in the Chair, Mr. Haynam Moved, Mr. Hansen seconded to nominate Mrs. Westphal as President Pro Tem. There were no other nominations, and all present voted (6) yeas; (0) nays. The motion carried.

Mrs. Westphal
President Pro
Tem.

Mark Frye stated that Council will now consider agenda item 4.

Mrs. Westphal presented the amended November 6, 2023 meeting minutes. Mrs. Westphal moved, Ms. Stough seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the amended minutes of the regular meeting of November 6, 2023 be approved; roll call vote being: Hansen, Stough, Frye, Richardson, Haynam, Westphal; (6) yeas; (0) nays. The motion carried.

Approval of the
November 6,
2023 meeting
minutes.

Mark Frye stated that Council will now consider added agenda item 4a.

Margaret Beck distributed articles on pickle ball sounds to members of City Council. Several neighboring residents to the pickle ball courts voiced their opposition to the courts being so close to their homes and wish for them to be relocated.

Pickle Ball Court
Discussion.

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Mark Frye stated that Council will now consider agenda item 5.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 88-2023, a written copy of same having been previously furnished to each member of Council “To make appropriations for current expenditures and other expenditures of the City of Sylvania, Ohio for the fiscal year ending December 31, 2024; and declaring an emergency.”; Mrs. Westphal moved, Ms. Stough seconded to approve the second reading of Ordinance No. 88-2023.

Ordinance No. 88-2023, “... 2024 Budget, 2nd Reading...”

Mark Frye stated that Council will now consider agenda item 6.

Mr. Haynam presented and read aloud by title only, proposed Ordinance No. 91-2023, a written copy of same having been previously furnished to each member of Council “Amending Section 129.05 of the Codified Ordinances of the City of Sylvania, 1979; authorizing the adoption of the Revised Statement of Investment Policy consistent with Section 129.05 of the Codified Ordinances; and declaring an emergency.”; Mr. Haynam moved, Mr. Hansen seconded for passage of Ordinance No. 91-2023 as an emergency measure; roll call vote being: Hansen, Westphal, Haynam, Stough, Richardson, Frye; (6) yeas; (0) nays. The motion carried.

Ordinance No. 91-2023, “... Investment Policy...”

Mark Frye stated that Council will now consider agenda item 7.

Service Director’s report on Change Order No. 1 for this project was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 92-2023, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to approve Change Order No. 1 to this City’s agreement with Jim Palmer Excavating, Inc. for the Elden Ditch Watershed Improvements Project (Phase 1) to reflect the cost of tree removal modifications; increasing the contract amount by \$4,200; and declaring an emergency.”; Mr. Richardson moved, Mrs. Westphal seconded for passage of Ordinance No. 92-2023 as an emergency measure; roll call vote being: Hansen, Richardson, Frye, Haynam, Stough, Westphal; (6) yeas; (0) nays. The motion carried.

Ordinance No. 92-2023, “... Elden Ditch Watershed Imp. Phase 1... Change Order”

Mark Frye stated that Council will now consider agenda item 8.

Service Director’s letter requesting authorization to advertise for bids on the Balfour Road Waterline Improvements project was placed on file. Mr. Hansen moved, Mr. Haynam seconded to approve authorization to advertise for bids on this project; roll call vote being Richardson, Frye, Haynam, Hansen, Stough, Westphal; (6) yeas; (0) nays.

Authorization to advertise for bids on Balfour Rd. Waterline Project

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The motion carried.

Mark Frye stated that Council will now consider agenda item 9.

Ms. Stough presented and read aloud by title only, proposed Ordinance No. 93-2023, a written copy of same having been previously furnished to each member of Council “Authorizing the Chief of Police of the City of Sylvania, Ohio, to enter into a Memorandum of Understanding with Lucas County Children Services and Community Partners to address child abuse and neglect cases; and declaring an emergency.”; Ms. Stough moved, Mrs. Westphal seconded for passage of Ordinance No. 93-2023 as an emergency measure; roll call vote being: Hansen, Westphal, Haynam, Stough, Richardson, Frye; (6) yeas; (0) nays. The motion carried.

Ordinance No. 93-2023, “... MOU with LCCS ...child abuse & neglect cases...”

Mark Frye stated that Council will now consider agenda item 10a.

Mr. Hansen presented and read aloud by title only, proposed Resolution No. 16-2023, a written copy of same having been previously furnished to each member of Council “Re-appointing Mary Westphal to the Board of Trustees of Sylvania Area Joint Recreation District (SAJRD), she being a member of the Council of this appointing political subdivision, for the full calendar year of 2024; and declaring an emergency.”; Mr. Hansen moved, Mr. Haynam seconded for passage of Resolution No. 16-2023 as an emergency measure; roll call vote being: Hansen, Westphal, Stough, Richardson, Frye, Haynam; (6) yeas; (0) nays. The motion carried.

Resolution No. 16-2023, “... Re-appoint Mrs. Westphal to SAJRD...”

Mark Frye stated that Council will now consider agenda item 10b.

Mrs. Westphal presented and read aloud by title only, proposed Resolution No. 17-2023, a written copy of same having been previously furnished to each member of Council “Re-appointing Brian Kezur to the Board of Trustees of Sylvania Area Joint Recreation District (SAJRD) for term expiring December 31, 2026; and declaring an emergency.”; Mrs. Westphal moved, Ms. Stough seconded for passage of Resolution No. 17-2023 as an emergency measure; roll call vote being: Hansen, Stough, Westphal, Richardson, Frye, Haynam; (6) yeas; (0) nays. The motion carried.

Resolution No. 17-2023, “... Re-appoint Brian Kezur to SAJRD ...”

Mark Frye stated that Council will now consider agenda item 10c.

Mr. Haynam presented and read aloud by title only, proposed Resolution No. 18-2023, a written copy of same having been previously furnished to each member of Council

Resolution No. 18-2023, “Re-

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“Re-appointing Danny Royer to the Zoning Board of Appeals for a term expiring December 31, 2026; and declaring an emergency.”; Mr. Haynam moved, Mrs. Westphal seconded for passage of Resolution No. 18-2023 as an emergency measure; roll call vote being: Hansen, Westphal, Stough, Richardson, Frye, Haynam; (6) yeas; (0) nays. The motion carried.

appoint Danny Royer to BZA...”

Mark Frye stated that Council will now consider agenda item 10d.

Mr. Haynam presented and read aloud by title only, proposed Resolution No. 19-2023, a written copy of same having been previously furnished to each member of Council “Re-appointing Stephen Risher to the Zoning Board of Appeals for a term expiring December 31, 2026; and declaring an emergency.”; Mr. Haynam moved, Mrs. Westphal seconded for passage of Resolution No. 19-2023 as an emergency measure; roll call vote being: Frye, Hansen, Westphal, Stough, Richardson, Haynam; (6) yeas; (0) nays. The motion carried.

Resolution No. 19-2023, “Re-Appoint Stephen Risher to BZA ...”

Mark Frye stated that Council will now consider agenda item 11.

Ms. Stough moved, Mrs. Westphal seconded, that no hearing be requested for the transfer of the D5/D6 liquor permit from MyWay Cantina, LLC, d/b/a MyWay Cantina, 5676/78/80 Mayberry Square, Sylvania, Ohio 43560 to Stratosphere is the Limit LLC, d/b/a Backstage, same address; roll call vote being: Hansen, Westphal, Stough, Richardson, Frye, Haynam; (6) yeas; (0) nays. The motion carried.

No objection to liquor permit transfer for MyWay Cantina.

Mark Frye stated that Council will now consider agenda item 12.

Mr. Frye moved, Mrs. Westphal seconded to set the date and time for the 2024 Organization Meeting of Council for Tuesday, January 2, 2024 at 7:15 p.m. prior to the City Council meeting; roll call vote being: Westphal, Stough, Richardson, Frye, Hansen, Haynam; (6) yeas; (0) nays. The motion carried.

Set Date & Time for 2024 Org. Meeting of Council.

Mark Frye stated that Council will now consider agenda item 13a.

Mr. Haynam reported on the Zoning & Annexation Committee meeting held this date. Discussion was held on the procedure for issuing event permits and options to better inform the public of consideration of such permit applications. It was requested that the Administration report back to Council on or before the second meeting in January with suggested modifications to Codified Ordinance Section 311.02.

Report on Z&A meeting held this date by Mr. Haynam.

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Mark Frye stated that Council will now consider added agenda item 13b.

Mr. Hansen recently travelled to Woodstock, ON representing the City for their annual Santa Parade. Several members of the Sylvania and Woodstock Sister Cities Commissions attended along with 6 Woodstock Councilors for a successful parade.

Mr. Hansen gave a report on the Woodstock, ON Santa Parade.

Mark Frye stated that Council will now consider added agenda item 14a.

Mr. Frye moved, Mrs. Westphal seconded to enter into Executive Session for the purpose of discussion of potential sale of property at 8:31 p.m. Roll call vote being: Westphal, Richardson, Frye, Haynam, Stough, Hansen, (6) yeas; (0) nays. The motion carried.

Executive Session:
Potential sale of property.

Mrs. Westphal moved, Mr. Hansen seconded to return from Executive Session to General Session at 9:07 p.m. Roll call vote being: Richardson, Frye, Westphal, Haynam, Stough, Hansen, (6) yeas; (0) nays. The motion carried.

Mark Frye stated all agenda items have been addressed.

Mrs. Westphal moved, Ms. Stough seconded to adjourn at 9:03 p.m. Roll call vote being: Frye, Stough, Hansen, Westphal, Haynam, Richardson; (6) yeas; (0) nays.

Adjournment.

Clerk of Council

Mayor

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