

Minutes of the Meeting of Council
December 18, 2023

The Council of the City of Sylvania, Ohio met in regular session on December 18, 2023 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Mark Frye, Marcus Hansen, Doug Haynam, Brian McCann, Patrick Richardson, Mary Westphal, Lyndsey Stough; (7) present; (0) absent.

Roll call:
7 present.

Pledge of Allegiance to the United States of America led by Mrs. Westphal.

Pledge of
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

Mr. Frye moved, Mrs. Westphal seconded to approve the agenda as written; roll call vote being: Stough, Frye, Haynam, Hansen, McCann, Richardson, Westphal; (7) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mr. Frye presented the December 4, 2023 meeting minutes. Mr. Frye moved, Mr. McCann seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of December 4, 2023 be approved; roll call vote being: Hansen, Haynam, McCann, Richardson, Westphal, Frye, Stough; (7) yeas; (0) nays. The motion carried.

Approval of the
December 4,
2023 meeting
minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Service Director's report on water rate increases was placed on file. Mr. McCann presented and read aloud by title only, proposed Ordinance No. 97-2023, a written copy of same having been previously furnished to each member of Council "Amending the Codified Ordinances of Sylvania, 1979, as amended, by increasing water service charges per one thousand gallons (1,000) from eight and 41/100 dollars (\$8.41) to eight and 75/100 dollars (\$8.75) for City users and from ten and 51/100 dollars (\$10.51) to ten and 94/100 dollars (\$10.94) for Non-City users; and declaring an emergency."; Mr. McCann moved, Mrs. Westphal seconded for passage of Ordinance No. 97-2023 as an emergency measure; roll call vote being: Westphal, Hansen, Haynam, McCann, Richardson, Frye, Stough; (7) yeas; (0) nays. The motion carried.

Ordinance No.
97-2023, "...
Increasing Water
Service
Charges..."

Mayor Stough stated that Council will now consider agenda item 6.

Service Director's report on sewer rate increases was placed on file. Mr. McCann presented and read aloud by title only, proposed Ordinance No. 98-2023, a written copy of same having been previously furnished to each member of Council "Amending Chapter 925 of the Sylvania Codified Ordinances by amending Section 925.05 – Sewer Charges Levied to increase the sewer charges for both industrial and non-industrial City and Non-City users; and declaring an emergency."; Mr. McCann moved, Mrs. Westphal seconded for passage of Ordinance No. 98-2023 as an emergency measure; roll call vote being: Frye, Westphal, Hansen, Haynam, McCann, Richardson, Stough; (7) yeas; (0) nays. The motion carried.

Ordinance No.
98-2023,
"...Sewer
Charges levied to
increase..."

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Mayor Stough stated that Council will now consider agenda item 7.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 99-2023, a written copy of same having been previously furnished to each member of Council “Amending Chapter 735 – Canvassers and Solicitors by amending Section 735.03 – Sales on Private Property; License; Registration of the Codified Ordinances of Sylvania, 1979, as amended; and declaring an emergency.”; Mrs. Westphal moved, Mr. McCann seconded for passage of Ordinance No. 99-2023 as an emergency measure; roll call vote being: Haynam, Westphal, Hansen, McCann, Richardson, Frye, Stough; (7) yeas; (0) nays. The motion carried.

Ordinance No. 99-2023, “Amending Chapter 725... Canvassers & Solicitors...”

Mayor Stough stated that Council will now consider agenda item 8.

Mr. Frye presented and read aloud by title only, proposed Ordinance No. 100-2023, a written copy of same having been previously furnished to each member of Council “To make certain adjustments to account allocations within the fund appropriations for the fiscal year ending December 31, 2023; and declaring an emergency.”; Mr. Frye moved, Mr. Hansen seconded for passage of Ordinance No. 100-2023 as an emergency measure; roll call vote being: Westphal, Hansen, Haynam, McCann, Richardson, Frye, Stough; (7) yeas; (0) nays. The motion carried.

Ordinance No. 100-2023, “To make certain adjustments to account allocations... for fiscal year ending 12/31/23...”

Mayor Stough stated that Council will now consider agenda item 9.

Service Director’s report on program application was placed on file. Mr. Richardson presented and read aloud by title only, proposed Resolution No. 20-2023, a written copy of same having been previously furnished to each member of Council “A Resolution authorizing the Mayor and Director of Finance to prepare and submit an application to participate in the Ohio Department of Transportation’s Systemic Safety Improvement Program and to execute contracts as required; and declaring an emergency.”; Mr. Richardson moved, Mr. Hansen seconded for passage of Resolution No. 20-2023 as an emergency measure; roll call vote being: Frye, Hansen, Haynam, McCann, Richardson, Stough, Westphal; (7) yeas; (0) nays. The motion carried.

Resolution No. 20-2023, “... Submit application to... ODOT’s Systemic Safety Improvement Program...”

Mayor Stough stated that Council will now consider agenda item 10.

Ms. Brinning presented the Municipal Planning Commission’s recommendation on Proposed Ordinance No. 96-2023; recommending Council to approve Proposed Ordinance No. 96-2023; no action taken.(Public Hearing date was set at the previous Council meeting for February 5, 2024 at 7:00pm)

Municipal Plan Commission’s recommendation on Proposed Ordinance No. 96-2023

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Mayor Stough stated that Council will now consider added agenda item 11.

Ms. Brinning presented the Municipal Planning Commission’s recommendation on SUP-2-2023; recommending Council to approve SUP-2-2023 as requested; no action taken.(Public Hearing date was set at the previous Council meeting for February 5, 2024 at 7:05pm)

Municipal Plan Commission’s recommendation on SUP-2-2023.

Mayor Stough stated that Council will now consider added agenda item 12.

Service Director’s report requesting authorization to advertise for bids was placed on file. Mr. Richardson moved, Ms. Stough seconded for authorization to advertise for bids on the Oakland Court Improvements Project; roll call vote being: Haynam, McCann, Westphal, Richardson, Frye, Stough, Hansen; (7) yeas; (0) nays. The motion carried.

Request to advertise for bids on Oakland Court Improvements Project.

Mayor Stough stated that Council will now consider added agenda item 13.

Service Director’s report requesting authorization to advertise for bids was placed on file. Mr. Richardson moved, Mr. McCann seconded for authorization to advertise for bids on the Main Street Reconstruction Project (LUC-CR 1572-8.28/PID 111207); roll call vote being: Haynam, Westphal, McCann, Richardson, Frye, Stough, Hansen; (7) yeas; (0) nays. The motion carried.

Request to advertise for bids on Main Street Reconstruction Project.

Mayor Stough stated that Council will now consider added agenda item 14.

Mr. Frye moved, Mr. Hansen seconded to approve one City vehicle (2007 International Navistar 7400 Dump Truck-VIN# 1HTWCAAR18J644992) to be offered for auction on GovDeals.com; roll call vote being: Richardson, Stough, Frye, Haynam, Hansen, Westphal, McCann; (7) yeas; (0) nays. The motion carried.

Authorize 1 City vehicle to auction on GovDeals.com.

Mayor Stough stated all agenda items have been addressed.

Mr. Frye moved, Mrs. Westphal seconded to adjourn at 8:00 p.m. Roll call vote being: Richardson, Westphal, Frye, Hansen, Stough, Haynam, McCann; (7) yeas; (0) nays.

Adjournment.

Clerk of Council

Mayor