

Minutes of the Meeting of Council
December 4, 2023

The Council of the City of Sylvania, Ohio met in regular session on December 4, 2023 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Mark Frye, Marcus Hansen, Doug Haynam, Brian McCann, Patrick Richardson, Mary Westphal(excused), Lyndsey Stough; (6) present; (1) absent.

Roll call:
6 present, 1
absent.

Pledge of Allegiance to the United States of America led by Mr. Frye.

Pledge of
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following item has been added to the agenda:
Item #6a. Discussion on Water Rate Increase.

Additions to the
Agenda.

Mr. Frye moved, Ms. Stough seconded to approve the agenda as amended; roll call vote being: Frye, Hansen, Stough, Haynam, McCann, Richardson; (6) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mr. Frye presented the amended November 20, 2023 meeting minutes. Mr. Frye moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the amended minutes of the regular meeting of November 20, 2023 be approved; roll call vote being: Hansen, Stough, Frye, Richardson, Haynam, McCann; (6) yeas; (0) nays. The motion carried.

Approval of the
November 20,
2023 meeting
minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Mr. Frye presented and read aloud by title only, proposed Ordinance No. 88-2023, a written copy of same having been previously furnished to each member of Council "To make appropriations for current expenditures and other expenditures of the City of Sylvania, Ohio for the fiscal year ending December 31, 2024."; Mr. Frye moved, Mr. McCann seconded for final passage of Ordinance No. 88-2023; roll call vote being: Hansen, McCann, Haynam, Stough, Richardson, Frye; (6) yeas; (0) nays. The motion carried.

Ordinance No.
88-2023, "...
2024 Budget,
Final Passage..."

Mayor Stough stated that Council will now consider agenda item 6.

Mr. Hansen presented and read aloud by title only, proposed Ordinance No. 95-2023, a written copy of same having been previously furnished to each member of Council "Making certain position and compensation pay plan changes, making certain salary, wage and other service compensation adjustments to the Codified Ordinances of Sylvania, 1979, as amended, and other Ordinances; by granting pay increases to the appointed officials whose titles are listed in Section 139.03(e)(3), by granting a two and a three quarter percent (2.75%) pay increase to all non-union city employees and court employees whose positions are included in the list of occupational titles of Section 139.02(a) of the Codified Ordinances of Sylvania which increase is reflected in the

Ordinance No.
95-2023, "...
Pay Ordinance
..."

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annual wage rate schedule 4 of Section 139.10(D) of the Sylvania Codified Ordinances; by amending Section 131.02(c) – Department of Law – Director, Division of Prosecution; by granting pay increases for some of the employees in the Labor and Trades Supervision Group; and declaring an emergency.”; Mr. Hansen moved, Ms. Stough seconded for passage of Ordinance No. 95-2023 as an emergency measure; roll call vote being: Hansen, McCann, Stough, Richardson, Frye, Haynam; (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider added agenda item 6a.

Mr. McCann asked the Service Director to give an update on the proposed increase in water rates. Mr. Aller gave a brief explanation on the reasoning for an increase in the water rates.

Discussion on
Water Rate
Increase.

Mr. McCann moved, Ms. Stough seconded to ask the administration to prepare legislation approving the water rate increase for the December 18, 2023 City Council Meeting; roll call vote being: Hansen, McCann, Haynam, Stough, Richardson, Frye; (6) yeas; (0) nays. The motion carried.

Administration to
prepare
legislation.

Mayor Stough stated that Council will now consider agenda item 7.

Director of Finance’s memo on Then and Now Certifications was placed on file. Mr. Frye moved, Mr. Haynam seconded to approve the Then and Now Certifications from September 12, 2023 through November 20, 2023; roll call vote being: Hansen, Richardson, Frye, Haynam, Stough, McCann; (6) yeas; (0) nays. The motion carried.

Then and Now
Certifications.

Mayor Stough stated that Council will now consider agenda item 8.

Mr. McCann moved, Ms. Stough seconded to confirm Mayor Stough’s re-appointment of Ken Marciniak to the Sylvania Municipal Planning Commission for a term expiring December 31, 2027; roll call vote being Richardson, McCann, Frye, Haynam, Hansen, Stough; (6) yeas; (0) nays. The motion carried.

Mayor’s Re-
Appointment of
Ken Marciniak to
Plan Comm.

Mayor Stough stated that Council will now consider agenda item 9.

Mr. Frye moved, Mr. McCann seconded to enter into Executive Session for the purpose of discussion on potential sale of property at 8:06 p.m.; roll call vote being: Hansen, McCann, Haynam, Stough, Richardson, Frye; (6) yeas; (0) nays. The motion carried.

Executive
Session:
Potential Sale of
Property.

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Mr. Frye moved, Mr. McCann seconded to return from Executive Session to General Session at 8:30 p.m.; roll call vote being: Hansen, McCann, Stough, Richardson, Frye, Haynam; (6) yeas; (0) nays. The motion carried. Exit Executive Session.

Mr. Frye presented and read aloud by title only, proposed Ordinance No. 94-2023, a written copy of same having been previously furnished to each member of Council “Approving the offer to purchase of Element 112, LLC to purchase 4815, 4821 and 4827 Holland-Sylvania Road, Sylvania, Ohio at a sale price of \$175,000.00; authorizing the Mayor and Director of Finance to accept said offer to purchase on behalf of the City of Sylvania; determining said real estate to be no longer needed for municipal purposes; and declaring an emergency.”; Mr. Frye moved, Mr. Haynam seconded for passage of Ordinance No. 94-2023 as an emergency measure; roll call vote being: Hansen, McCann, Stough, Richardson, Frye, Haynam; (6) yeas; (0) nays. The motion carried. Ordinance No. 94-2023; ‘... sale of 4815... Holland-Sylvania to Element 112, LLC...’

Mr. Haynam presented and read aloud by title only, proposed Ordinance No. 96-2023, a written copy of same having been previously furnished to each member of Council “Amending Part Eleven – Planning and Zoning Code of the Sylvania Codified Ordinances, 1979, as amended by amending Section 1101.01 – Definitions and by amending Section 1153.02 – Special Uses; and declaring an emergency.”; Mr. Haynam moved, Mr. Hansen seconded for referral of Proposed Ordinance No. 96-2023 to the City of Sylvania Municipal Planning Commission for review; roll call vote being: Hansen, Stough, McCann, Richardson, Frye, Haynam; (6) yeas; (0) nays. The motion carried. Referral of Proposed Ordinance No. 96-2023 to Plan Commission.

Mr. Haynam presented the Petition for Zoning Ordinance Amendment Application SUP-2-2023, a written copy of same having been previously furnished to each member of Council; from the City of Sylvania, 6730 Monroe Street, Sylvania, Ohio, to permit the operation of a wholesale bakery on the site; Mr. Haynam moved, Mr. McCann seconded for referral of SUP-2-2023 to the City of Sylvania Municipal Planning Commission for review and recommendation; roll call vote being: Hansen, McCann, Stough, Richardson, Frye, Haynam; (6) yeas; (0) nays. The motion carried. Referral of SUP-2-2023, 4815 Holland-Sylvania to Plan Commission.

Mr. Haynam moved, Mr. Hansen seconded to set a Public Hearing for Proposed Ordinance No. 96-2023 a written copy of same having been previously furnished to each member of Council “Amending Part Eleven – Planning and Zoning Code of the Sylvania Codified Ordinances, 1979, as amended by amending Section 1101.01 – Public Hearing date set for Ordinance No. 96-2023 for

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Definitions and by amending Section 1153.02 – Special Uses; and declaring an emergency.” for Monday, February 5, 2024 at 7:00 p.m. in City Council Chambers, 6635 Maplewood Avenue, Sylvania, Ohio; roll call vote being: Hansen, Stough, McCann, Richardson, Frye, Haynam; (6) yeas; (0) nays. The motion carried. 2/5/24 at 7:00pm.

Mr. Haynam moved, Ms. Stough seconded to set a Public Hearing for SUP-2-2023, a written copy of same having been previously furnished to each member of Council; from the City of Sylvania, 6730 Monroe Street, Sylvania, Ohio, to permit the operation of a wholesale bakery on the site, for Monday, February 5, 2024 at 7:05 p.m. in City Council Chambers, 6635 Maplewood Avenue, Sylvania, Ohio; roll call vote being: McCann, Stough, Richardson, Frye, Hansen, Haynam; (6) yeas; (0) nays. The motion carried. Public Hearing date set for SUP-2-2023 for 2/5/24 at 7:05pm.

Mayor Stough stated all agenda items have been addressed.

Mr. Frye moved, Mr. McCann seconded to adjourn at 8:34 p.m. Roll call vote being: Frye, Stough, Hansen, McCann, Haynam, Richardson; (6) yeas; (0) nays. Adjournment

Clerk of Council

Mayor