

## Board of Architectural Review

Minutes of the regular meeting of October 11, 2023. Mr. Schaaf called the meeting to order.

Acting Secretary, Tim Burns, took the roll call. Members present: Mayor Craig Stough, Kate Fischer, Carol Lindhuber, Ken Marciniak and Jeff Schaaf (5) present.

Ms. Fischer moved, Mr. Marciniak seconded to approve the Minutes of the September 13, meeting as submitted. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 3 – Building Review – app. no. 27-2023 requested by Con Keefer of Keefer Building Company, LLC for Hunt Club Apartments, 5600 Alexis Road, Sylvania, Ohio 43560. Application is for an exterior renovation review to an existing property that was damaged by fire.

Mr. Keefer was present.

Ms. Fischer moved, Ms. Lindhuber seconded, to approve the design shown in the drawings submitted with the application. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 4 – Regulated Sign – app. no. 28-2023 requested by Ryan Wishau of Toledo Sign for B&C Properties (Northwest Orthopedics), 5636 Alexis Road, Sylvania, Ohio 43560. Application is for a new monument sign to replace an existing pole sign.

Mr. Wishau was present.

Sign is within the limits of the Sylvania Sign Code.

Mr. Marciniak moved, Ms. Lindhuber seconded, to approve the sign shown in the drawing submitted with the application. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 5 – Regulated Sign – app. no. 29-2023 requested by Scott Smith of Scott Consulting, Inc. for Marcos Pizza, 6475 Monroe Street, Sylvania, Ohio 43560. Application is for a new wall sign.

Mr. Smith was present.

Sign is within the limits of the Sylvania Sign Code.

Ms. Fischer moved, Ms. Lindhuber seconded, to approve the sign shown in the drawing submitted with the application. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 6 – Regulated Sign – app. no. 30-2023 requested by Karrie Brock of Fast Signs for Outdoor Sylvania, 6930 Sylvania Avenue, Sylvania, Ohio 43560. Application is for one replacement low profile monument sign, and six new area identification signs.

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Ms. Brock was present.

Signs are within the limits of the Sylvania Sign Code.

Ms. Lindhuber moved, Ms. Fischer seconded, to approve the signs shown in the drawing submitted with the application. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 7 – Regulated Sign – app. no. 31-2023 requested by Karrie Brock of Fast Signs for Outdoor Sylvania, 7725 Sylvania Avenue, Sylvania, Ohio 43560. Application is for one replacement low profile monument sign.

Ms. Brock was present.

Sign is within the limits of the Sylvania Sign Code.

Ms. Fischer moved, Mr. Marciniak seconded, to approve the sign shown in the drawing submitted with the application. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 8 – Regulated Sign – app. no. 32-2023 requested by Karrie Brock of Fast Signs for Outdoor Sylvania, 5430 Rudyard Road, Sylvania, Ohio 43560. Application is for one replacement low profile monument sign.

Ms. Brock was present.

Sign is within the limits of the Sylvania Sign Code.

Ms. Lindhuber moved, Ms. Fischer seconded, to approve the sign shown in the drawing submitted with the application. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Ms. Lindhuber moved, Mr. Marciniak seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,

Timothy Burns, Acting Secretary  
Municipal Planning Commission

Sylvania Municipal Planning Commission

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Acting Secretary, Tim Burns, took the roll call. Members present: Mayor Craig Stough, Kate Fischer, Carol Lindhuber, Ken Marciniak and Jeff Schaaf (5) present.

Ms. Fischer moved, Ms. Lindhuber seconded to approve the Minutes of the September 13, meeting as submitted. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Ms. Lindhuber moved, Ms. Fischer seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,

Timothy Burns, Acting Secretary  
Municipal Planning Commission