

Minutes of the Meeting of Council
January 2, 2024

The Council of the City of Sylvania, Ohio met in regular session on January 2, 2024 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Mark Frye, Marcus Hansen, Doug Haynam, Brian McCann, Patrick Richardson, Mary Westphal, Lyndsey Stough; (7) present; (0) absent.

Roll call:
7 present.

Pledge of Allegiance to the United States of America led by Mr. Hansen.

Pledge of
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

Mr. Frye moved, Ms. Stough seconded to approve the agenda as written; roll call vote being: Frye, Stough, Haynam, Hansen, McCann, Richardson, Westphal; (7) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mr. Frye presented the December 18, 2023 meeting minutes. Mr. Frye moved, Mrs. Westphal seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of December 18, 2023 be approved; roll call vote being: Hansen, Frye, Haynam, McCann, Richardson, Westphal, Stough; (7) yeas; (0) nays. The motion carried.

Approval of the
December 18,
2023 meeting
minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Service Director's report on contract award was placed on file. Mr. McCann presented and read aloud by title only, proposed Ordinance No. 1-2024, a written copy of same having been previously furnished to each member of Council "Accepting the bid of Geddis Paving & Excavating, Inc. and awarding the contract for the Balfour Road Waterline Improvement Project to same; authorizing the expenditure for the improvements in the amount of \$761,024.00; appropriating funds therefore; and declaring an emergency."; Mr. McCann moved, Mrs. Westphal seconded for passage of Ordinance No. 1-2024 as an emergency measure; roll call vote being: Westphal, Hansen, Haynam, McCann, Richardson, Frye, Stough; (7) yeas; (0) nays. The motion carried.

Ordinance No.
1-2024, "...
Geddis Paving
...Balfour
Waterline
Improvement
Project..."

Mayor Stough stated that Council will now consider agenda item 6.

Service Director's report on change order was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 2-2024, a written copy of same having been previously furnished to each member of Council "Authorizing the Mayor and Director of Finance to approve Change Order No. 2 to this City's Agreement with Mosser Construction for the Monroe Street and Silica Drive Intersection Improvement and Silica Drive bridge Replacement Project to reflect the cost of several new scope of work items; increasing the contract amount by \$28,304.44; appropriating funds therefore; and declaring an emergency."; Mr. Richardson moved, Mr. Hansen seconded

Ordinance No.
2-2024, "...
Mosser Change
Order... Monroe
& Silica...Silica
Bridge..."

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for passage of Ordinance No. 2-2024 as an emergency measure; roll call vote being: Frye, Westphal, Hansen, Haynam, McCann, Richardson, Stough; (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 7.

Service Director’s report on project was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 3-2024, a written copy of same having been previously furnished to each member of Council “Accepting the proposal of WE Realty Solutions, Ltd. to provide right-of-way acquisition services relative to the Monroe Street Traffic Signal Improvement Project; appropriating funds therefore in the amount of \$49,975; and declaring an emergency.”; Mr. Richardson moved, Ms. Stough seconded for passage of Ordinance No. 3-2024 as an emergency measure; roll call vote being: Haynam, Westphal, Hansen, McCann, Richardson, Frye, Stough; (7) yeas; (0) nays. The motion carried.

Ordinance No. 3-2024, “... WE Realty...ROW... Monroe Street Traffic Signal Imp Project...”

Mayor Stough stated that Council will now consider agenda item 8.

Service Director’s report on project was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 4-2024, a written copy of same having been previously furnished to each member of Council “Appropriating additional funds for the right-of-way acquisition costs relative to the Monroe Street and US-23 Improvement Project in the amount of \$103,500; and declaring an emergency.”; Mr. Richardson moved, Mrs. Westphal seconded for passage of Ordinance No. 4-2024 as an emergency measure; roll call vote being: Stough, Westphal, Hansen, Haynam, McCann, Richardson, Frye; (7) yeas; (0) nays. The motion carried.

Ordinance No. 4-2024, “... Additional funds for ROW... Monroe Street & US23 Imp Project...”

Mayor Stough stated that Council will now consider agenda item 9.

Mr. Hansen presented and read aloud by title only, proposed Ordinance No. 5-2024, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to enter into an extension agreement with Sylvania Compost & Recycling, LLC to provide green yard waste drop-off site from September 1, 2024 through September 20, 2026; and declaring an emergency.”; Mr. Hansen moved, Ms. Stough seconded for passage of Ordinance No. 5-2024 as an emergency measure; roll call vote being: Stough, Westphal, Hansen, Haynam, McCann, Richardson, Frye; (7) yeas; (0) nays. The motion carried.

Ordinance No. 5-2024, “... Extension Agreement with Sylvania Compost...”

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Mayor Stough stated that Council will now consider agenda item 10.

Service Director’s report requesting authorization to begin consultant letter of interest solicitation was placed on file. Mr. McCann moved, Mrs. Westphal seconded for authorization to begin consultant letter of interest solicitation on the Elden Ditch Watershed Improvements Project (Phase 2 & 3); roll call vote being: Haynam, Westphal, Hansen, McCann, Richardson, Frye, Stough; (7) yeas; (0) nays. The motion carried.

Request for LOI solicitation on Elden Ditch Watershed Project...

Mayor Stough stated that Council will now consider added agenda item 11.

Mr. Frye presented and read aloud by title only, proposed Resolution No. 1-2024, a written copy of same having been previously furnished to each member of Council “A Resolution designating the Clerk of Council as the Mayor and City Council’s designee to attend training programs and seminars about the Public Records Law as required by Ohio Revised Code Section 109.43; and declaring an emergency.”; Mr. Frye moved, Mr. Hansen seconded for passage of Resolution No. 1-2024 as an emergency measure; roll call vote being: Frye, Hansen, Haynam, McCann, Richardson, Stough, Westphal; (7) yeas; (0) nays. The motion carried.

Resolution No. 1-2024, “... Clerk of Council as...designee... Public Records ...”

Mayor Stough stated that Council will now consider added agenda item 12.

Mr. Frye moved, Mr. McCann seconded to approve obsolete IT equipment to be offered for auction on GovDeals.com; roll call vote being: Richardson, Stough, Frye, Haynam, Hansen, Westphal, McCann; (7) yeas; (0) nays. The motion carried.

Authorize obsolete IT equipment to auction on GovDeals.com.

Mayor Stough stated all agenda items have been addressed.

Mr. Frye moved, Mr. Hansen seconded to adjourn at 8:14 p.m. Roll call vote being: Richardson, Westphal, Frye, Hansen, Stough, Haynam, McCann; (7) yeas; (0) nays.

Adjournment.

Clerk of Council

Mayor

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