

Board of Architectural Review

Minutes of the regular meeting of January 10, 2024. Mr. Schaaf called the meeting to order.

Acting Secretary, Timothy Burns, took the roll call. Members present: Mayor Craig Stough, Kate Fischer, Carol Lindhuber, Ken Marciniak and Jeff Schaaf. (5) present

Ms. Lindhuber moved, Mr. Marciniak seconded to approve the Minutes of the December 13, 2023, meeting as submitted. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 3 – Regulated Sign – app. no. 40-2023 requested by Brian Heil of Toledo Sign for Brandazzle Me Nail Salon, 6600 W. Sylvania, Sylvania, Ohio 43560. Application is for a wall sign.

Mr. Ryan Wishau of Toledo Sign was present.

Sign is within the limits of the Sylvania Sign Code.

Ms. Fischer moved, Ms. Lindhuber seconded, to approve the sign shown in the drawing submitted with the application. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 4 – Regulated Sign – app. no. 1-2024 requested by Joseph Dianda of Colonial Sign for American Family Insurance Makulinski Agency, 6387 Monroe Street, Sylvania, Ohio 43560. Application is for a wall sign.

Sign is within the limits of the Sylvania Sign Code.

Ms. Marciniak moved, Ms. Lindhuber seconded, to approve the sign shown in the drawing submitted with the application. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 5 – Regulated Sign – app. no. 2-2024 requested by Ryan Wishau of Toledo Sign for Alley Personal Training, 5577 Monroe Street, Sylvania, Ohio 43560. Application is for a wall sign.

Mr. Wishau was present.

Sign is within the limits of the Sylvania Sign Code.

Ms. Fischer moved, Ms. Lindhuber seconded, to approve the sign shown in the drawing submitted with the application. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 6 – Building Review – app. no. 3-2024 requested by Daniel Kujawa for Tomahawk Property Management, LLC, 5681 Main Street, Sylvania, Ohio 43560. Application is for an exterior building renovation.

**Board of Architectural
Minutes of January 10, 2024
Page 2**

Mr. Kujawa was present along with Tom and Drake.

Mr. Kujawa said that this project is to repair the upper and lower roofs. Further renovations will be coming before the Board in the future.

Ms. Lindhuber moved, Ms. Fischer seconded, to approve the design shown in the drawing submitted with the application. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Ms. Lindhuber moved, Ms. Fischer seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,

Timothy Burns, Acting Secretary
Municipal Planning Commission

Sylvania Municipal Planning Commission

Minutes of the regular meeting of January 10, 2024. Mr. Schaaf called the meeting to order.

Acting Secretary, Timothy Burns, took the roll call Members present: Mayor Craig Stough, Kate Fischer, Carol Lindhuber, Ken Marciniak and Jeff Schaaf. (5) present.

Ms. Lindhuber moved, Mr. Marciniak seconded to approve the Minutes of the December 13, 2023, meeting as submitted. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 3 – Organizational Meeting

a. Election of Officers:

1. Chair – Mr. Marciniak moved, Ms. Lindhuber seconded to elect Jeff Schaaf as Chair. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.
2. Vice-Chair - Mr. Marciniak moved, Ms. Lindhuber seconded to elect Kate Fischer as Vice-Chair. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Ms. Fischer moved, Ms. Lindhuber seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,

Timothy Burns, Acting Secretary
Municipal Planning Commission