

Minutes of the Meeting of Council
February 20, 2024

The Council of the City of Sylvania, Ohio met in regular session on February 20, 2024 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Mark Frye, Marcus Hansen, Doug Haynam, Brian McCann(absent), Patrick Richardson, Mary Westphal, Lyndsey Stough; (6) present; (1) absent.

Roll call:
6 present.

Pledge of Allegiance to the United States of America led by Mr. Richardson.

Pledge of
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

Additions to the agenda:

Item #13. Remove Proposed Ordinance No. 21-2024 from the agenda.

Item #14b. Refer Proposed Ordinance No. 26-2024 to the Planning Commission.

Item #15a. Schedule a Zoning & Annexation Committee meeting.

Item #16. Mayor's Appointment to TMACOG/MPO Policy Board.

Additions to the
agenda.

Mr. Hansen moved, Mr. Frye seconded to approve the agenda as amended; roll call vote being: Frye, Stough, Haynam, Westphal, Hansen, Richardson; (6) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mr. Frye presented the February 5, 2024 regular meeting minutes. Mr. Frye moved, Mr. Hansen seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of February 5, 2024 be approved; roll call vote being: Frye, Haynam, Hansen, Richardson, Westphal, Stough; (6) yeas; (0) nays. The motion carried.

Approval of the
February 5, 2024
Meeting minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Service Director's report on project award was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 14-2024, a written copy of same having been previously furnished to each member of Council "Accepting the proposal of American Structurepoint, Inc. to provide construction management services for the Main Street Reconstruction Project; appropriating funds therefore in an amount not to exceed \$136,936; and declaring an emergency."; Mr. Richardson moved, Ms. Stough seconded for passage of Ordinance No. 14-2024 as an emergency measure; roll call vote being: Westphal, Hansen, Haynam, Richardson, Frye, Stough; (6) yeas; (0) nays. The motion carried.

Ordinance No.
14-2024, "...
American
Structurepoint
...Main St Re-
Construction
project..."

Mayor Stough stated that Council will now consider agenda item 6.

Service Director's report on project award was placed on file. Mr. Frye presented and read aloud by title only, proposed Ordinance No. 15-2024, a written copy of same having been previously furnished to each member of Council "Accepting the proposal of Fishbeck to provide professional engineering and surveying services for the Elden Ditch Watershed (Phase 2) Project; appropriating funds therefore in the amount of

Ordinance No.
15-2024, "...
Fishbeck...
Elden Ditch
Watershed Phase
2..."

Minutes of the Meeting of Council
February 20, 2024

\$106,110; and declaring an emergency.”; Mr. Frye moved, Mrs. Westphal seconded for passage of Ordinance No. 15-2024 as an emergency measure; roll call vote being: Westphal, Hansen, Haynam, Richardson, Frye, Stough; (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 7.

Service Director’s letter on project award was placed on file. Mr. Hansen presented and read aloud by title only, proposed Ordinance No. 16-2024, a written copy of same having been previously furnished to each member of Council “Accepting the proposal of Fishbeck to provide professional engineering and surveying services for the Elden Ditch Watershed (Phase 3) project; appropriating funds therefore in the amount of \$108,090; and declaring an emergency.”; Mr. Hansen moved, Mr. Haynam seconded for passage of Ordinance No. 16-2024 as an emergency measure; roll call vote being: Hansen, Haynam, Westphal, Richardson, Frye, Stough; (6) yeas; (0) nays. The motion carried.

Ordinance No. 16-2024, “... Fishbeck... Elden Ditch Watershed Phase 3...”

Mayor Stough stated that Council will now consider agenda item 8.

Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 17-2024, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to approve Change Order No. 3 to this City’s Agreement with Mosser Construction for the Monroe Street and Silica Drive Intersection Improvement and Silica Drive Bridge Replacement project to reflect the cost of several new scope of work items; increasing the contract amount by \$157,642.49; appropriating funds therefore; and declaring an emergency.”; Mr. Richardson moved, Ms. Stough seconded for passage of Ordinance No. 17-2024 as an emergency measure; roll call vote being: Frye, Westphal, Hansen, Haynam, Richardson, Stough; (6) yeas; (0) nays. The motion carried.

Ordinance No. 17-2024, “... Change Order No. 3...Mosser Construction... Monroe/Silica/ Bridge...”

Mr. Haynam moved, Mrs. Westphal seconded to allow Mr. Frye to push back from the table at 7:48 p.m.; roll call vote being: Westphal, Hansen, Haynam, Richardson, Frye, Stough; (6) yeas; (0) nays. The motion carried.

Mr. Frye pushes back from table.

Mayor Stough stated that Council will now consider agenda item 9.

Service Director’s letter requesting participation in a Joint Cooperation Agreement was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 18-2024, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to enter into

Ordinance No. 18-2024, “... Joint Cooperation

Minutes of the Meeting of Council
February 20, 2024

a Joint Cooperation Agreement on behalf of the City of Sylvania with the Board of Lucas County Commissioners, relative to the Angola, Frankfort, McCord, Silica and Summit Resurfacing Project; appropriating \$395,944 for said project; and declaring an emergency.”; Mr. Richardson moved, Mr. Hansen seconded for passage of Ordinance No. 18-2024 as an emergency measure; roll call vote being: Hansen, Haynam, Westphal, Richardson, Stough; (5) yeas; (0) nays. The motion carried.

Agreement...
Resurfacing
project...”

Mr. Frye rejoins the table at 7:53 p.m.

Mr. Frye rejoins
table.

Mayor Stough stated that Council will now consider agenda item 10.

Service Director’s letter requesting purchase approval was placed on file. Mr. Frye presented and read aloud by title only, proposed Ordinance No. 19-2024, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to accept the proposal of Grogan’s Towne Chrysler for the purchase of one new 2024 Dodge Durango for the Department of Public Service, Water Division; appropriating funds therefore in the amount of \$42,855; and declaring an emergency.”; Mr. Frye moved, Mr. Haynam seconded for passage of Ordinance No. 19-2024 as an emergency measure; roll call vote being: Haynam, Hansen, Westphal, Richardson, Frye, Stough; (6) yeas; (0) nays. The motion carried.

Ordinance No.
19-2024, “...
Grogan’s Towne
...Dodge
Durango...
Water
Division...”

Mayor Stough stated that Council will now consider agenda item 11.

Service Director’s letter requesting purchase approval was placed on file. Mr. Hansen presented and read aloud by title only, proposed Ordinance No. 20-2024, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to accept the proposal of Dave White Chevrolet for the purchase of one new 2024 Chevrolet Silverado 2500HD Pickup Truck for the Department of Public Service, Sewer Division; appropriating funds therefore in the amount of \$47,485; and declaring an emergency.”; Mr. Hansen moved, Mr. Haynam seconded for passage of Ordinance No. 20-2024 as an emergency measure; roll call vote being: Hansen, Westphal, Richardson, Haynam, Frye, Stough; (6) yeas; (0) nays. The motion carried.

Ordinance No.
20-2024, “...
Dave White...
Silverado...
Sewer
Division...”

Mayor Stough stated that Council will now consider agenda item 12.

Service Director’s letter requesting authorization to advertise for bids was placed on file. Mr. Richardson moved, Mr. Hansen seconded to authorize the administration to advertise for bids on the Bentbrook Road, Burgess Road and Lynnhaven Drive Resurfacing Project; roll call vote being: Haynam, Westphal, Richardson, Frye, Stough,

Authorize to
advertise for
bids, Bentbrook,
Burgess, and

Minutes of the Meeting of Council
February 20, 2024

Hansen; (6) yeas; (0) nays. The motion carried. Lynnhaven.

Mayor Stough stated that Council will now consider agenda item 13.

Proposed Ordinance No. 21-2024 was pulled from the agenda for further review. Ordinance No.
21-2024 pulled
from agenda.

Mayor Stough stated that Council will now consider agenda item 14a.

Mr. Frye gave a report on the Committee of the Whole meeting held this date. Open meeting held to explain the City’s Schedule of Rates and Fees. Mr. Aller explained the restructured fees and reason for consolidation and relocation. The regulation for all fees will be considered at one time at a public hearing. C.O.W. report by
Mr. Frye.

Mayor Stough stated that Council will now consider agenda item 14b.

Mr. Haynam moved, Mr. Hansen seconded to refer proposed Ordinance No. 26-2024, a written copy of same having been previously furnished to each member of Council “Amending Part Eleven – Planning and Zoning Code of the Sylvania Codified Ordinances, 1979, as amended” to the Municipal Planning Commission for review and recommendation; roll call vote being: Hansen, Frye, Westphal, Richardson, Haynam, Stough; (6) yeas; (0) nays. The motion carried. Ordinance No.
26-2024 referral
to Plan
Commission.

Mr. Frye moved, Ms. Stough seconded to schedule a Public Hearing for review and discussion of the City’s Schedule of Rates and Fees for Monday, April 1, 2024 at 7:00 p.m. in City Council Chambers at 6635 Maplewood Avenue, Sylvania, Ohio 43560; roll call vote being: Haynam, Hansen, Westphal, Richardson, Frye, Stough; (6) yeas; (0) nays. The motion carried Schedule Public
Hearing for
4/1/24 at 7:00pm.

Mayor Stough stated that Council will now consider agenda item 15a.

Mr. Haynam moved, Mrs. Westphal seconded to schedule a Zoning & Annexation Committee Meeting to discuss the City’s Event Policy for Monday, March 4, 2024 at 7:15 p.m. in City Council Chambers at 6635 Maplewood Avenue, Sylvania, Ohio 43560; roll call vote being: Frye, Haynam, Hansen, Westphal, Richardson, Stough; (6) yeas; (0) nays. The motion carried. Z&A Comm.
Meeting set for
3/4/24 at 7:15pm.

Minutes of the Meeting of Council
February 20, 2024

Mayor Stough stated that Council will now consider agenda item 16.

Mayor Stough appoints Mr. Mark Frye to the TMACOG Metropolitan Planning Organization Policy Board as a City of Sylvania representative.

Mayor's
Appointment of
Mr. Frye to
TMACOG/MPO
Policy Board.

Mayor Stough stated all agenda items have been addressed.

Mr. Frye moved, Mrs. Westphal seconded to adjourn at 8:10 p.m. Roll call vote being: Frye, Richardson, Westphal, Hansen, Stough, Haynam; (6) yeas; (0) nays.

Adjournment.

Clerk of Council

Mayor