

Minutes of the Meeting of Council
February 5, 2024

The Council of the City of Sylvania, Ohio met in regular session on February 5, 2024 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Mark Frye, Marcus Hansen, Doug Haynam, Brian McCann, Patrick Richardson, Mary Westphal, Lyndsey Stough; (7) present; (0) absent.

Roll call:
7 present.

Pledge of Allegiance to the United States of America led by Mr. McCann.

Pledge of
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

Additions to the agenda:

Item #5a. Proposed Ordinance No. 96-2023.

Item #5b. Proposed Ordinance No. 13-2024 for SUP-2-2023.

Mr. Frye moved, Mrs. Westphal seconded to approve the agenda as amended; roll call vote being: Frye, Stough, Haynam, Westphal, Hansen, McCann, Richardson; (7) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mr. Frye presented the January 16, 2024 regular meeting minutes. Mr. Frye moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of January 16, 2024 be approved; roll call vote being: Frye, Haynam, Hansen, McCann, Richardson, Westphal, Stough; (7) yeas; (0) nays. The motion carried.

Approval of the
January 16, 2024
Meeting minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Mr. Frye gave a report on the 7:00 p.m. Public Hearing held this date. One person attended this public hearing on proposed Ordinance 96-2023, Amending Part Eleven – Planning & Zoning Code of the Sylvania Codified Ordinances, 1979, as amended by amending Section 1101.01-Definitions and by amending Section 1153.02-Special Uses. No opposition to this amendment occurred. Mr. Haynam moved, Mr. Richardson seconded to ask the administration to prepare legislation (Mr. Frye noted that legislation has been prepared); roll call vote being: Haynam, Frye, Hansen, McCann, Richardson, Westphal, Stough; (7) yeas; (0) nays. The motion carried.

Report on
7:00pm Public
Hearing held this
date.

Mr. Frye gave a report on the 7:05 p.m. Public Hearing held this date. Two residents attended this public hearing on SUP-2-2023, Special Use to permit the operation of a wholesale bakery at 4815, 4821, 4827 Holland-Sylvania Road. No opposition to this special use permit application occurred. Ms. Stough moved, Mr. McCann seconded to have the administration present legislation at the Council meeting for consideration; roll call vote being: Stough, Westphal, Richardson, McCann, Frye, Haynam, Hansen; (7) yeas; (0) nays. The motion carried.

Report on
7:05pm Public
Hearing held this
date.

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Mayor Stough stated that Council will now consider agenda item 5a.

Mr. Haynam presented and read aloud by title only, proposed Ordinance No. 96-2023, a written copy of same having been previously furnished to each member of Council, “Amending Part Eleven – Planning and Zoning Code of the Sylvania Codified Ordinances, 1979, as amended by amending Section 1101.01-Definitions and by amending Section 1153.02-Special Uses; and declaring an emergency.”; Mr. Haynam moved, Ms. Stough seconded for passage of Ordinance No. 96-2023 as an emergency measure; roll call vote being: Hansen, Haynam, Frye, McCann, Richardson, Westphal, Stough; (7) yeas; (0) nays. The motion carried.

Ordinance No. 96-2023, “... Amending Part Eleven-Planning & Zoning Code ...”

Mayor Stough stated that Council will now consider agenda item 5b.

Mr. Haynam presented and read aloud by title only, proposed Ordinance No. 13-2024, a written copy of same having been previously furnished to each member of Council, “Granting a Special Use Permit to allow the operation of a wholesale bakery at 4815, 4821, & 4827 Holland-Sylvania Road, Sylvania, Ohio, on the application of Timothy S. Burns, Zoning Administrator for the City of Sylvania, on the recommendation of the Municipal Planning Commission; and declaring an emergency.”; Mr. Haynam moved, Mr. McCann seconded for passage of Ordinance No. 13-2024 as an emergency measure; roll call vote being: Frye, Hansen, McCann, Haynam, Richardson, Westphal, Stough; (7) yeas; (0) nays. The motion carried.

Ordinance No. 13-2024, “... Special Use Permit to allow ...wholesale bakery...”

Mayor Stough stated that Council will now consider agenda item 6.

Service Director’s report on project proposal was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 6-2024, a written copy of same having been previously furnished to each member of Council “Accepting the proposal of Tetra Tech to provide professional engineering services for Erie Street and Monroe Street Roundabout and Resurfacing Project; appropriating funds therefore in the amount of \$474,500; and declaring an emergency.”; Mr. Richardson moved, Mr. McCann seconded for passage of Ordinance No. 6-2024 as an emergency measure; roll call vote being: Westphal, Hansen, Haynam, McCann, Richardson, Frye, Stough; (7) yeas; (0) nays. The motion carried.

Ordinance No. 6-2024, “... Tetra Tech...Erie & Monroe Round about & Resurf-acing Project...”

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Mayor Stough stated that Council will now consider agenda item 7.

Safety Director's letter requesting vehicle purchase approval was placed on file. Mr. Frye presented and read aloud by title only, proposed Ordinance No. 7-2024, a written copy of same having been previously furnished to each member of Council "Authorizing the Mayor and Director of Finance to accept the proposal of Dave White Chevrolet for the purchase of one used 2021 Chevrolet Colorado Pick-up Truck for the Police Division; appropriating funds therefore in the amount of \$32,086; and declaring an emergency."; Mr. Frye moved, Ms. Stough seconded for passage of Ordinance No. 7-2024 as an emergency measure; roll call vote being: Hansen, Haynam, McCann, Westphal, Richardson, Frye, Stough; (7) yeas; (0) nays. The motion carried.

Ordinance No. 7-2024, "...Dave White Chevrolet ...Pickup Truck for Police Division..."

Mayor Stough stated that Council will now consider agenda item 8.

Mr. Haynam presented and read aloud by title only, proposed Ordinance No. 8-2024, a written copy of same having been previously furnished to each member of Council "Levying a Special Assessment for the abatement of a public nuisance located at 5647 Dellbrook Drive in the City of Sylvania, Ohio, in the amount of \$11,025.00; and declaring an emergency."; Mr. Haynam moved, Mrs. Westphal seconded for passage of Ordinance No. 8-2024 as an emergency measure; roll call vote being: Frye, Westphal, Hansen, Haynam, McCann, Richardson, Stough; (7) yeas; (0) nays. The motion carried.

Ordinance No. 8-2024, "... Nuisance Abatement at 5647 Dellbrook Drive..."

Mayor Stough stated that Council will now consider agenda item 9.

Service Director's report on contract award was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 9-2024, a written copy of same having been previously furnished to each member of Council "Accepting the bid of Salenbien Trucking and Excavating, Inc. and awarding the contract for the Oakland Court Improvement Project to same; authorizing the expenditure for the improvements in the amount of \$417,305.75; appropriating funds therefore; and declaring an emergency."; Mr. Richardson moved, Mr. McCann seconded for passage of Ordinance No. 9-2024 as an emergency measure; roll call vote being: Hansen, Haynam, McCann, Westphal, Richardson, Frye, Stough; (7) yeas; (0) nays. The motion carried.

Ordinance No. 9-2024, "... Salenbien... Oakland Court Improvement Project..."

Mayor Stough stated that Council will now consider agenda item 10.

Service Director's report on contract award was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 10-2024, a written copy of same having been previously furnished to each member of Council "Accepting the

Ordinance No. 10-2024, "... Geddis Paving

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bid of Geddis Paving and Excavating, Inc. and awarding the contract for the Main Street Reconstruction Project to same; authorizing the expenditure for the improvements in the amount of \$1,057,497.40; appropriating funds therefore; and declaring an emergency.”; Mr. Richardson moved, Mr. McCann seconded for passage of Ordinance No. 10-2024 as an emergency measure; roll call vote being: Haynam, Hansen, McCann, Westphal, Richardson, Frye, Stough; (7) yeas; (0) nays. The motion carried.

...Main Street Reconstruction Project...”

Mayor Stough stated that Council will now consider agenda item 11.

Memo from Bill Sanford describing the designation process was placed on file. Mr. Hansen presented and read aloud by title only, proposed Ordinance No. 11-2024, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to accept the proposal of the International Board of Credentialing and Continuing Education Standards to provide training to City employees in order to designate the City of Sylvania a Certified Autism Center; appropriating funds therefore in the amount of \$5,190; and declaring an emergency.”; Mr. Hansen moved, Mr. Frye seconded for passage of Ordinance No. 11-2024 as an emergency measure; roll call vote being: Hansen, McCann, Westphal, Richardson, Haynam, Frye, Stough; (7) yeas; (0) nays. The motion carried.

Ordinance No. 11-2024, “... Certified Autism Center...”

Mayor Stough stated that Council will now consider agenda item 12.

Mr. Frye presented and read aloud by title only, proposed Ordinance No. 12-2024, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to enter into an agreement on behalf of the City of Sylvania between the City of Sylvania and the Board of Lucas County Commissioners for the Suburban Court Services Program; agreeing to participate in funding a portion of the local share for Suburban Courts’ Services; appropriating \$25,000 therefore; and declaring an emergency.”; Mr. Frye moved, Ms. Stough seconded for passage of Ordinance No. 12-2024 as an emergency measure; roll call vote being: Haynam, McCann, Westphal, Richardson, Frye, Stough, Hansen; (7) yeas; (0) nays. The motion carried.

Ordinance No. 12-2024, “... Suburban Court Services Program ...”

Mayor Stough stated that Council will now consider agenda item 13.

Service Director’s letter requesting authorization to advertise for bids was placed on file. Mr. Haynam moved, Mr. Richardson seconded for authorization to advertise for bids on the McCord Road Resurfacing Project (between Sylvania Avenue & Brint Road)); roll call vote being: Haynam, Westphal, Hansen, McCann, Richardson, Frye,

Request to advertise for bids on McCord Rd. Resurfacing

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Stough; (7) yeas; (0) nays. The motion carried.

Project

Mayor Stough stated that Council will now consider agenda item 14.

Mr. Frye moved, Mr. Hansen seconded to approve one City vehicle (2007 Chevy Tahoe) to be offered for auction on GovDeals.com; roll call vote being: Richardson, Stough, Frye, Haynam, Hansen, Westphal, McCann; (7) yeas; (0) nays. The motion carried.

Authorize
1 City Vehicle
to auction on
GovDeals.com.

Mayor Stough stated all agenda items have been addressed.

Mr. Frye moved, Mr. McCann seconded to adjourn at 8:20 p.m. Roll call vote being: Frye, Richardson, Westphal, Hansen, Stough, Haynam, McCann; (7) yeas; (0) nays.

Adjournment.

Clerk of Council

Mayor