

Sylvania City Council

March 18, 2024

7:30 p.m. Council Meeting

Agenda

1. Roll call: Mr. Frye, Mr. Hansen, Mr. Haynam, Mr. McCann, Mr. Richardson, Ms. Stough, Mrs. Westphal.
2. Pledge of Allegiance to the United States of America led by Mrs. Westphal.
3. Additions to the agenda.
4. Approval of the Council meeting minutes from March 4, 2024.
5. Proclamation presentation by Mayor Stough for the Discovery Shop.
6. Proposed Ordinance No. 40-2024, Revising the Administrative, Departmental and Divisional Organization of the City and the Codified Ordinances thereof by amending Sylvania Codified Ordinance Section 139.03 – Definition and Adoption of the Compensation Plan to create a “Senior Probation Officer” position.(Sylvania Municipal Court Judge Bonfiglio will be in attendance to present.)
7. Balfour Waterline Improvements & Resurfacing Project.
 - a. Service Director’s letter on Work Agreements.
 - b. Proposed Ordinance No. 41-2024, Authorizing the Mayor and Director of Finance to enter into a work agreement for tree removal with Randy S. Hall relative to this project.
 - c. Proposed Ordinance No. 42-2024, Authorizing the Mayor and Director of Finance to enter into a work agreement for tree removal with Stefanie N. Vine relative to this project.
8. Monroe Street Traffic Signal Improvements Project - Right-of-Way Acquisition(11-WD).
 - a. Service Director’s letter requesting ROW acquisition approval.
 - b. Proposed Ordinance No. 43-2024, Authorizing the Mayor and Director of Finance to enter into a purchase agreement with Hall Family Ventures, LLC for this project.
9. Monroe Street Traffic Signal Improvements Project - Right-of-Way Acquisition (25-T1, 25-T2).
 - a. Service Director’s letter requesting ROW acquisition approval.
 - b. Proposed Ordinance No. 44-2024, Accepting a temporary construction easement from Country Square Condominium for this project.
10. Monroe Street Traffic Signal Improvements Project - Right-of-Way Acquisition (32-WD, 32-T)
 - a. Service Director’s letter requesting ROW acquisition approval.
 - b. Proposed Ordinance No. 45-2024, Accepting a temporary construction easement from Boris Enterprises, LLC; authorizing the Mayor and Director of Finance to enter into a purchase agreement with same for this project.

11. Plummer Pool Pump Room Improvement Project.
 - a. Service Director's letter on accepting proposal.
 - b. Proposed Ordinance No. 46-2024, Accepting the proposal of Coyle Mechanical, Inc. for this project.

12. Street Sweeper Purchase.
 - a. Service Director's letter requesting purchase approval.
 - b. Proposed Ordinance No. 47-2024, Authorizing the Mayor and Director of Finance to accept the proposal of MTech Company for the provision on one new street sweeper for the Division of Streets, Department of Public Service.

13. Tandem Axle Dump Truck & Dump Body Purchase.
 - a. Service Director's letter requesting purchase approval.
 - b. Proposed Ordinance No. 48-2024, Authorizing the Mayor and Director of Finance to accept the proposal of Whiteford Kenworth for the provision of one new 2025 Kenworth T480 Cab/Chassis Tandem Axle for the Division of Streets, Department of Public Service.
 - c. Proposed Ordinance No. 49-2024, Authorizing the Mayor and Director of Finance to accept the proposal of Kalida Truck Equipment, Inc. for the provision of one new Tandem Axle Dump Truck Body for the Division of Streets, Department of Public Service.

14. Single Axle Dump Truck & Dump Body Purchase.
 - a. Service Director's letter requesting purchase approval.
 - b. Proposed Ordinance No. 50-2024, Authorizing the Mayor and Director of Finance to accept the proposal of Whiteford Kenworth for the provision of one new 2025 Kenworth T480 Cab/Chassis for the Division of Streets, Department of Public Service.
 - c. Proposed Ordinance No. 51-2024, Authorizing the Mayor and Director of Finance to accept the proposal of Kalida Truck Equipment, Inc. for the provision of one new Dump Truck Body for the Division of Streets, Department of Public Service.

15. Street Banner Application.
 - a. Application from Sylvania Schools.
 - b. Proposed Ordinance No. 52-2024, Approving the Banner Application of Sylvania Schools.

16. Petition for Zoning Ordinance Amendment SUP #1-2024, from Highland Meadows Golf Club for construction of an addition to existing storage building (Council referral to the Planning Commission).

17. Petition for Zoning Ordinance Amendment SUP #2-2024, from Sheetz for construction of approximately 6,239 square foot convenience and 8 island gas station with canopy (Council referral to the Planning Commission).

18. Planning Commission's recommendation on Proposed Ordinance No. 26-2024, Amending Part Eleven – Planning and Zoning Code of the Sylvania Codified Ordinances, 1979, as amended. (Public Hearing date has been set for April 1, 2024 at 7:00 p.m.)

19. Committee reports.
20. Committee referrals.

INFORMATION

- A. Board of Architectural Review Meeting Minutes from March 13, 2024.
- B. Municipal Planning Commission Meeting Minutes from March 13, 2024