

Sylvania City Council

April 15, 2024

7:15 p.m. Public Hearing

Amend Sylvania City/Township of Sylvania Joint Economic Development District

7:30 p.m. Council Meeting

Agenda

1. Roll call: Mr. Frye, Mr. Hansen, Mr. Haynam, Mr. McCann, Mr. Richardson, Ms. Stough, Mrs. Westphal.
2. Pledge of Allegiance to the United States of America led by Mr. Hansen.
3. Additions to the agenda.
4. Approval of the Council meeting minutes from April 1, 2024.
5. Report of Public Hearing on Amending the Sylvania City/Township of Sylvania Joint Economic Development District (Sylvania JEDD I) held this date.
6. Proposed Ordinance No. 60-2024, Authorizing the Mayor and Director of Finance to enter into agreements with a head teacher, teachers, and aides for the Sylvania Safety City Program being conducted by the Sylvania Division of Police.
7. US 23/Monroe Street Interchange Project – Easement Release.
 - a. Service Director's letter requesting approval of release.
 - b. Proposed Ordinance No. 61-2024, Authorizing the Mayor and Director of Finance to release part of premises from easement at the Ohio Department of Transportation's request relative to this project.
8. Centennial Road Sanitary Sewer Extension.
 - a. Service Director's letter on proposal.
 - b. Proposed Ordinance No. 62-2024, Accepting the proposal of Fishbeck to provide professional engineering and surveying services for this project.
9. Lucas County Solid Waste Management District.
 - a. Service Director's letter on the Solid Waste Management Plan Update Ratification.
 - b. Proposed Ordinance No. 63-2024, Approving the Lucas County Solid Waste Management Plan Update.
10. Notice from the Ohio Division of Liquor Control of a new D-3, "Spiritous liquor for on premises consumption only until 1:00am" permit to Stronger, Longer, Better, LLC, dba Stronger, Longer, Better at 6400 Monroe Street, Suite A, Sylvania, Ohio 43560.
11. Plan Commission's recommendation on SUP #1-2024 from Highland Meadows Golf Club at 7455 Erie Street, Sylvania, Ohio, for addition to existing storage building. (Set Public Hearing for June 3, 2024)

12. Committee reports.
13. Committee referrals.

INFORMATION

- A. Board of Architectural Review meeting minutes from April 10, 2024.
- B. Municipal Planning Commission meeting minutes from April 10, 2024.

Minutes of the Meeting of Council
April 1, 2024

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The Council of the City of Sylvania, Ohio met in regular session on April 1, 2024 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Mark Frye, Marcus Hansen, Doug Haynam, Brian McCann, Patrick Richardson, Mary Westphal(excused), Lyndsey Stough; (6) present; (1) absent.

Roll call:
6 present,
1 absent.

Pledge of Allegiance to the United States of America led by Mr. Frye.

Pledge of
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

Additions to the agenda:

Item #4a. TARTA presentation/update.

Item #5a. Seven Proposed Ordinances regarding Schedule of Rates & Fees.

Item #16 Flock Safety Camera update by Chief Miller.

Item #17 Certified Autism Center Training update by Bill Sanford.

Additions to the
Agenda.

Mr. Haynam moved, Mr. McCann seconded to approve the amended agenda; roll call vote being: Frye, Stough, Haynam, Hansen, McCann, Richardson; (6) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mr. Frye presented the March 18, 2024 regular meeting minutes. Mr. Frye moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of March 18, 2024 be approved; roll call vote being: Haynam, McCann, Frye, Richardson, Hansen, Stough; (6) yeas; (0) nays. The motion carried.

Approval of the
March 18, 2024
Meeting minutes.

Mayor Stough stated that Council will now consider added agenda item 4a.

Laura Koprowski, CEO, Mary Morrison, President-Board of Trustees and Rick Bailey, CEMO, of TARTA, gave a brief presentation and update on TARTA Flex, fixed routes in Toledo and in Sylvania, ODOT Grants, Local Investment in Transit Enhancements Funding, Local Support of TARTA, Paratransit Services, new vehicles, and Sylvania Schools' visit to TARTA.

TARTA Update.

Mayor Stough stated that Council will now consider agenda item 5.

Mr. Frye gave a report on the Public Hearing held this date on Proposed Ordinance No. 26-2024, Amending Part Eleven-Planning & Zoning Code of the Sylvania Codified Ordinances, 1979, as amended. No public in attendance; therefore, no opposition was heard. Mr. Haynam moved, Mr. Richardson seconded to add legislation to the council agenda for approval; roll call vote being: McCann, Frye, Stough, Richardson, Haynam, Hansen; (6) yeas; (0) nays. The motion carried.

Report of Public
Hearing held this
date on Ord. No.
26-2024.

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Mayor Stough stated that Council will now consider added agenda item 5a.

Mr. Frye presented and read aloud by title only, proposed Ordinance No. 22-2024, a written copy of same having been previously furnished to each member of Council “Amending the Codified Ordinances of Sylvania, 1979, as amended by adding Part Seventeen – Rate and Fee Schedule; and declaring an emergency.”; Mr. Frye moved, Mr. Haynam seconded for passage of Ordinance No. 22-2024 as an emergency measure; roll call vote being: Frye, Haynam, McCann, Stough, Hansen, Richardson; (6) yeas; (0) nays. The motion carried.

Ordinance No.
22-2024,
“Amending
Codified Ord...
Adding part 17-
Rate & Fee
Schedule...”

Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 23-2024, a written copy of same having been previously furnished to each member of Council “Amending Part One – Administrative Code of the Sylvania Codified Ordinances, 1979, as amended; and declaring an emergency.”; Mr. Richardson moved, Ms. Stough seconded for passage of Ordinance No. 23-2024 as an emergency measure; roll call vote being: Frye, Hansen, Stough, Haynam, McCann, Richardson; (6) yeas; (0) nays. The motion carried.

Ordinance No.
23-2024,
“Amending Part
1-Admin. Code
...”

Mr. Hansen presented and read aloud by title only, proposed Ordinance No. 24-2024, a written copy of same having been previously furnished to each member of Council “Amending Part Seven – Business Regulation Code of the Sylvania Codified Ordinances, 1979, as amended; and declaring an emergency.”; Mr. Hansen moved, Mr. Haynam seconded for passage of Ordinance No. 24-2024 as an emergency measure; roll call vote being: Hansen, Haynam, McCann, Stough, Richardson, Frye; (6) yeas; (0) nays. The motion carried.

Ordinance No.
24-2024,
“Amending Part
7-Business
Regulation
Code...”

Mr. Haynam presented and read aloud by title only, proposed Ordinance No. 25-2024, a written copy of same having been previously furnished to each member of Council “Amending Part Nine – Streets, Utilities and Public Services Code of the Sylvania Codified Ordinances, 1979, as amended; and declaring an emergency.”; Mr. Haynam moved, Mr. Hansen seconded for passage of Ordinance No. 25-2024 as an emergency measure; roll call vote being: Frye, Hansen, Haynam, McCann, Richardson, Stough; (6) yeas; (0) nays. The motion carried.

Ordinance No.
25-2024,
“Amending Pat
9-Streets,
Utilities & Public
Services...”

Mr. McCann presented and read aloud by title only, proposed Ordinance No. 26-2024, a written copy of same having been previously furnished to each member of Council “Amending Part Eleven – Planning and Zoning Code of the Sylvania Codified Ordinances, 1979, as amended; and declaring an emergency.”; Mr. McCann moved, Ms. Stough seconded for passage of Ordinance No. 26-2024 as an emergency measure; roll call vote being: Frye, Hansen, Haynam, McCann, Stough, Richardson; (6) yeas; (0) nays. The motion carried.

Ordinance No.
26-2024,
“Amending Part
11-Planning &
Zoning Code...”

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Ms. Stough presented and read aloud by title only, proposed Ordinance No. 27-2024, a written copy of same having been previously furnished to each member of Council “Amending Part Thirteen – Building Code of the Sylvania Codified Ordinances, 1979, as amended; and declaring an emergency.”; Ms. Stough moved, Mr. McCann seconded for passage of Ordinance No. 27-2024 as an emergency measure; roll call vote being: Stough, Frye, Hansen, Haynam, McCann, Richardson; (6) yeas; (0) nays. The motion carried.

Ordinance No. 27-2024, “Amending Part 13-Building Code...”

Mr. Frye presented and read aloud by title only, proposed Ordinance No. 28-2024, a written copy of same having been previously furnished to each member of Council “Amending Part Fifteen – Fire Prevention Code of the Sylvania Codified Ordinances, 1979, as amended; and declaring an emergency.”; Mr. Frye moved, Mr. Haynam seconded for passage of Ordinance No. 28-2024 as an emergency measure; roll call vote being: Frye, Hansen, Haynam, McCann, Stough, Richardson; (6) yeas; (0) nays. The motion carried.

Ordinance No. 28-2024, “Amending Part 15-Fire Prevention Code...”

Mayor Stough stated that Council will now consider agenda item 6.

Service Director’s letter on bid award was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 53-2024, a written copy of same having been previously furnished to each member of Council “Accepting the bid of Bowers Asphalt and Paving, Inc. and awarding the contract for the Bentbrook Road, Burgess Drive and Lynnhaven Drive Resurfacing Project to same; authorizing the expenditure for the improvements in the amount of \$188,823.10; appropriating funds therefore; and declaring an emergency.”; Mr. Richardson moved, Mr. Haynam seconded for passage of Ordinance No. 53-2024 as an emergency measure; roll call vote being: Stough, Haynam, McCann, Hansen, Richardson, Frye; (6) yeas; (0) nays. The motion carried.

Ordinance No. 53-2024, “... Bowers Asphalt Bentbrook, Burgess, Lynnhaven Resurfacing...”

Mayor Stough stated that Council will now consider agenda item 7.

Service Director’s letter on bid award was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 54-2024, a written copy of same having been previously furnished to each member of Council “Accepting the bid of Henry W. Bergman, Inc. and awarding the contract for the McCord Road Resurfacing Project to same; authorizing the expenditure for the improvements in the amount of \$685,765.00; appropriating funds therefore; and declaring an emergency.”; Mr. Richardson moved, Mr. Hansen seconded for passage of Ordinance No. 54-2024 as an emergency measure; roll call vote being: Hansen, Stough, Haynam, McCann, Richardson, Frye; (6) yeas; (0) nays. The motion carried.

Ordinance No. 54-2024, “... Henry W. Bergman... McCord Road Resurfacing Project...”

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Mayor Stough stated that Council will now consider agenda item 8.

Service Director's letter on Change Order No. 1 was placed on file. Mr. McCann presented and read aloud by title only, proposed Ordinance No. 55-2024, a written copy of same having been previously furnished to each member of Council "Authorizing the Mayor and Director of Finance to approve Change Order No. 1 to this City's Agreement with Geddis Paving and Excavating, Inc. for the Balfour Road Waterline Improvements and Resurfacing Project to reflect additional work performed on the project; increasing the contract amount by \$21,664.19; and declaring an emergency."; Mr. McCann moved, Ms. Stough seconded for passage of Ordinance No. 55-2024 as an emergency measure; roll call vote being: Stough, Hansen, Haynam, McCann, Richardson, Frye; (6) yeas; (0) nays. The motion carried.

Ordinance No. 55-2024, "... Change Order No. 1...Geddis Paving...Balfour Road Waterline Improvement... Project..."

Mayor Stough stated that Council will now consider agenda item 9.

Service Director's letter on proposal approval was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 56-2024, a written copy of same having been previously furnished to each member of Council "Accepting the proposal of Tetra Tech to provide a construction cost estimate for the Main Street and Convent Boulevard Reconstruction and Roundabout Project; appropriating funds therefore in the amount of \$4,000; and declaring an emergency."; Mr. Richardson moved, Mr. Haynam seconded for passage of Ordinance No. 56-2024 as an emergency measure; roll call vote being: Haynam, Hansen, McCann, Richardson, Frye, Stough; (6) yeas; (0) nays. The motion carried.

Ordinance No. 56-2024, "... Tetra Tech... Main & Convent Roundabout..."

Mayor Stough stated that Council will now consider agenda item 10.

Service Director's letter on petition was placed on file. Mr. McCann presented and read aloud by title only, proposed Ordinance No. 57-2024, a written copy of same having been previously furnished to each member of Council "Declaring the intent of the City of Sylvania to assume and pay assessments for the Ten Mile Creek/Ottawa River Ditch Petition #1053; authorizing the Mayor and Director of Finance to notify the Joint Board of Fulton and Lucas County Commissioners of such intent; and declaring an emergency."; Mr. McCann moved, Mr. Haynam seconded for passage of Ordinance No. 57-2024 as an emergency measure; roll call vote being: Stough, Hansen, Haynam, McCann, Richardson, Frye; (6) yeas; (0) nays. The motion carried.

Ordinance No. 57-2024, "... Ten Mile Creek/Ottawa River Ditch Petition #1053 ..."

Mayor Stough stated that Council will now consider agenda item 11.

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Service Director's letter on proposal approval was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 58-2024, a written copy of same having been previously furnished to each member of Council "Accepting the proposal of DGL Consulting Engineers, LLC to provide professional surveying services for the Harroun Road & Holland-Sylvania Road Roundabout Project; appropriating funds therefore in the amount of \$10,285; and declaring an emergency."; Mr. Richardson moved, Mr. McCann seconded for passage of Ordinance No. 58-2024 as an emergency measure; roll call vote being: Hansen, Frye, Haynam, Stough, McCann, Richardson; (6) yeas; (0) nays. The motion carried.

Ordinance No. 58-2024, "... DGL... Professional Surveying... Harroun & Holland-Sylvania Roundabout..."

Mr. Haynam moved, Ms. Stough seconded to allow Mr. Frye to push back from the table due to a conflict of interest; roll call vote being: McCann, Richardson, Haynam, Stough, Hansen; (5) yeas; (0) nays. The motion carried.

Mr. Frye pushes back from the table.

Mayor Stough stated that Council will now consider agenda item 12.

Mr. McCann presented and read aloud by title only, proposed Ordinance No. 59-2024, a written copy of same having been previously furnished to each member of Council "Authorizing the Mayor and Director of Finance to enter into a Customer Supply Agreement with Archer Energy for the provision of natural gas to residential and small commercial customers within the City of Sylvania beginning in October, 2024; and declaring an emergency."; Mr. McCann moved, Mr. Hansen seconded for passage of Ordinance No. 59-2024 as an emergency measure; roll call vote being: Haynam, McCann, Stough, Richardson, Hansen; (5) yeas; (0) nays. The motion carried.

Ordinance No. 59-2024,"... Archer Energy ...Natural Gas ..."

Mr. Frye returns to the table.

Mr. Frye returns to the table.

Mayor Stough stated that Council will now consider agenda item 13.

Mr. Frye moved, Mr. Haynam seconded to approve the Service Department's 2004 Chevy Impala to be offered for auction on GovDeals.com; roll call vote being: McCann, Richardson, Haynam, Stough, Hansen, Frye; (6) yeas; (0) nays. The motion carried.

2004 Chevy Impala to auction on GovDeals.com

Mayor Stough stated that Council will now consider added agenda item 16.

Chief Miller gave a brief update on the Flock Safety Cameras that are currently in use with the Sylvania City Police Division. A transparency report showed how the cameras are being used and what type of information is captured and not captured. Chief Miller

Flock Safety Camera update.

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stated that she is working with the I.T. Department to get this information added to the Police Division website and Facebook page to keep the community informed on how the cameras are being used.

Mayor Stough stated that Council will now consider added agenda item 17.

Bill Sanford gave a brief update on the Certified Autism Center training through IBCCES. The City of Sylvania had 80% of their employees pass the training and is now a Certified Autism Center. Bill is working on promoting this certification to the community soon.

Certified Autism
Center Training
Update.

Mayor Stough stated all agenda items have been addressed.

Mr. Frye moved, Mr. McCann seconded to adjourn at 9:28 p.m. Roll call vote being: Frye, Richardson, Hansen, Stough, Haynam, McCann; (6) yeas; (0) nays.

Adjournment.

Clerk of Council

Mayor

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ORDINANCE NO. 60-2024

AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO ENTER INTO AGREEMENTS WITH A HEAD TEACHER, TEACHERS, AND AIDES FOR THE SYLVANIA SAFETY CITY PROGRAM BEING CONDUCTED BY THE SYLVANIA DIVISION OF POLICE; PROVIDING FUNDS THEREFORE; AND DECLARING AN EMERGENCY.

WHEREAS, this Council passed Resolution No. 4-86 establishing the SYLVANIA SAFETY CITY FUND for the purpose of receiving funds for educating the preschool children of this City by initiating and maintaining a high quality safety education program through proper and effective teaching techniques, the name of which fund was, by Resolution No. 29-90, passed November 15, 1990, changed to POLICE COMMUNITY AFFAIRS PROGRAM FUND; and,

WHEREAS, the Sylvania Division of Police, as the lead agency, in cooperation with, and through the support of, the Sylvania City Schools, service clubs, citizens and others, have planned the educational safety program for the period beginning and ending in June of 2024; and,

WHEREAS, attached hereto as "Exhibit A" is a list of the persons and their general duties, with amounts designated for each person for the accomplishment of their respective duties at a total cost of Six Thousand Two Hundred Fifty-Four Dollars (\$6,254.00); and,

WHEREAS, agreements for the providing of such services should be authorized and payment therefore should be authorized.

NOW, THEREFORE BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the Mayor and Director of Finance be, and they hereby are, authorized and directed to enter into agreements for the providing of services for the Safety City Program for the period beginning and ending in June of 2024, at a total cost of not to exceed Six Thousand Two Hundred Fifty-Four Dollars (\$6,254.00), with each of the persons listed on "Exhibit A" at an amount for each as designated on said Exhibit for each, which written agreements shall be approved as to form by the Director of Law.

SECTION 2. That the Mayor and Director of Finance be, and they are hereby are, authorized and directed to enter into agreements for the services of persons for the said Safety City Program for the period beginning and ending in June of 2024, and for such substitute and additional persons as the Mayor and Director of Finance may deem necessary, which written agreements shall be approved as to form by the Director of Law, but no agreements shall be made that will exceed the amount currently appropriated for such purpose.

SECTION 3. That the amounts payable pursuant to agreements for said services so provided shall be charged to and paid from **Account No. 810 7160 1250-Contracts, Safety City.**

SECTION 4. That the Director of Finance of this City be, and hereby is, authorized and directed to draw his warrant or warrants against said account in payment of services to be provided under the agreements hereby authorized in the total sum of the amount appropriated to said account, upon presentation of proper voucher or vouchers therefore, duly approved by the Director of Public Safety.

SECTION 5. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 6. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 7. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the agreements must be authorized immediately to provide the services required. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote on passage as an emergency: Yeas _____ Nays _____

Passed, _____, 2024, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council
APPROVED:

Director of Law

Mayor

Date

2024 SAFETY CITY TEACHERS AND AIDES

Valerie Shnider 5100 Brint Crossing Blvd. Sylvania, OH 43560 EDUCATION COORDINATOR	\$770.00
Angela Lawson 4621 Framingham Dr. Sylvania, OH 43560 TEACHER	\$590.00
Kylie Paprocki 6926 Elden Dr. Sylvania, OH 43560 TEACHER	\$590.00
Andrea Pasquale 6955 Dorr St., Suite 64 Toledo, OH 43615 TEACHER	\$590.00
Emily Gross 80 Ponderosa Dr. Oregon, OH 43616 TEACHER	\$590.00
Amanda Herr 7599 Nottingham St. Lambertville, MI 48144 TEACHER	\$590.00
Jacob Wagner 5911 Garden Park Dr. Sylvania, OH 43560 TEACHER	\$590.00
Lydeyiah Roesner 5435 Kilburn Rd. Sylvania, OH 43560 TEACHER AIDE	\$324.00
Lucy Hertz 5048 Summer Drive Sylvania, OH 43560 TEACHER AIDE	\$324.00
Macy Snyder 7820 Therfield Dr. Sylvania, OH 43560 TEACHER AIDE	\$324.00
Elizabeth Bueschen 5860 Brainard Dr. Sylvania, OH 43560 TEACHER AIDE	\$324.00
Grace Porter 3122 Winston Blvd. Toledo, OH 43614 TEACHER AIDE	\$324.00
Grace Barnswell 6726 Brintwood Rd. Sylvania, OH 43560 POLICE AIDE	\$324.00



7a.

DEPARTMENT OF PUBLIC SERVICE
KEVIN G. ALLER, PE DIRECTOR

April 15, 2024

To: The Mayor and Members of Sylvania City Council

Re: **LUC-US-23-11.75 (PID 105889)**
EASEMENT RELEASE (PARCEL 008-CRESTVIEW OF OHIO)

Dear Mr. Mayor and Council Members:

The Ohio Department of Transportation (ODOT) is in the final stages of acquiring all the necessary right-of-way on the LUC-23-11.75 (PID 105889) project for improvements to the US-23/Monroe Street interchange.

One of the parcels being acquired is along the eastern edge of the ProMedica Flower Hospital (Crestview of Ohio) campus adjacent to US-23 for the new southbound on-ramp from Monroe Street. ODOT is acquiring limited access right-of-way in fee simple shown as Parcel 008-WL in right-of-way plans on file as a part of the project.

This proposed right-of-way take overlaps with an existing Trail Easement acquired by the City from ProMedica in December 2018 as a part of the Sylvania River Trail, Phase 2 project. For ODOT to acquire Parcel 008-WL a portion of this easement needs to be released to complete the transfer of property in fee simple. This release only pertains to the overlap area and does not modify the easement of record benefits, privileges, and rights created in 2018.

ODOT is requesting City authorization to formally release the overlap area via the "Release of Part of Premises from Easement" document enclosed.

We would recommend approval of the Release as requested by ODOT. Please call if you should have any questions.

Sincerely,

Kevin G. Aller, P.E.
Director of Public Service

76.

ORDINANCE NO. 61-2024

**AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO
RELEASE PART OF PREMISES FROM EASEMENT AT THE OHIO
DEPARTMENT OF TRANSPORTATION’S REQUEST RELATIVE TO
THE US23/MONROE STREET INTERCHANGE PROJECT; AND
DECLARING AN EMERGENCY.**

WHEREAS, the Ohio Department of Transportation (“ODOT”) is in the final stages of acquiring all of the necessary right-of-way for the US23/Monroe Street Interchange Project; and,

WHEREAS, one of the parcels being acquired is along the eastern edge of the ProMedica Flower Hospital campus adjacent to US23 for the new southbound on-ramp from Monroe Street; and,

WHEREAS, ODOT’s proposed right-of-way take overlaps with an existing Trail Easement acquired by the City of Sylvania in December 2018 as part of the Sylvania River Trail, Phase 2 Project; and,

WHEREAS, in order for ODOT to complete its right-of-way acquisition, a part of the City’s easement needs to be released; and,

WHEREAS, the Director of Public Service, by report dated April 15, 2024, has recommended approval of the Release of Part of Premises from Easement attached hereto as “Exhibit A” and said release applies only to the overlap area and does not modify the easement from ProMedica to the City executed in 2018; and,

WHEREAS, said Release of Part of Premises from Easement is presented to this Council for acceptance.

NOW, THEREFORE BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the Release of Part of Premises from Easement as described on “Exhibit A” be, and the same hereby is authorized to be signed by the Mayor and Director of Finance on behalf of the City of Sylvania, the grantor therein.

SECTION 2. That the Director of Law is hereby directed to deliver the recorded Release of Part of Premises from Easement document to the Director of Finance for retention by him as custodian of the records of this City.

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 5. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the Release of Part of Premises from Easement should be approved and granted forthwith so that ODOT can continue to acquire the necessary right-of-way for the US23/Monroe Street Interchange Project and therefore this Ordinance should be effective immediately. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote on passage as an emergency: Yeas _____ Nays _____

Passed, _____, 2024, as an emergency measure.

ATTEST:

President of Council
APPROVED AS TO FORM:

Clerk of Council
APPROVED:

Director of Law

Mayor

Date

RELEASE OF PART OF PREMISES FROM EASEMENT

KNOW ALL MEN BY THESE PRESENTS, THAT the City of Sylvania ["Owner"], of 6730 Monroe St., Sylvania, OH 43560, for and in consideration of the sum of \$1.00 to be paid by the State of Ohio, does hereby release to the State of Ohio, and its successors and assigns, and discharge from the operation of a certain Easement acquired by Owner on or about 12/18/2018, and which is of record at 20181218-0056021 of the real property records maintained by the Recorder of Lucas County, Ohio, a certain parcel of real property that is more particularly described as:

PARCEL(S): 008-WL
LUC 023-11.75

SEE EXHIBIT A ATTACHED HERETO AND BY THIS REFERENCE MADE A PART HEREOF
Lucas County Current Tax Parcel No. 82-03423

The within partial release of the abovementioned easement shall be applicable only to the premises described in Exhibit A attached hereto, and noted as "Parcel 8 Easement Release Area", and nothing in this instrument shall be construed to otherwise affect or modify the said easement of record, nor any of the benefits, privileges and rights therein created.

IN WITNESS WHEREOF Craig A. Stough, Mayor and Toby Schroyer, Director of Finance of the City of Sylvania, pursuant to an ordinance passed by a majority of council on _____, 2024, have hereunto subscribed their name on the _____ day of _____, 2024.

CITY OF SYLVANIA, LUCAS COUNTY, OHIO

By: _____
Craig A. Stough, Mayor

By: _____
Toby Schroyer, Director of Finance

STATE OF OHIO, COUNTY OF LUCAS SS:

The foregoing instrument was acknowledged before me this _____ day of _____, 2024, Craig A. Stough, Mayor of the City of Sylvania, Lucas County, Ohio, and Toby Schroyer, Director of Finance of the City of Sylvania, Lucas County, Ohio. No oath or affirmation was administered to Craig A. Stough or Toby Schroyer with regard to this notarial act.

In Testimony Whereof, I have subscribed my name and affixed my official seal on the day and year last aforesaid.

NOTARY PUBLIC
My Commission expires: _____

EXHIBIT A

RX 252 WL

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Rev. 06/09

Ver. Date 11/01/23

PID 105889

**PARCEL 8-WL
LUC-23-11.75**

**ALL RIGHT, TITLE AND INTEREST IN FEE SIMPLE
IN THE FOLLOWING DESCRIBED PROPERTY
INCLUDING LIMITATION OF ACCESS**

Grantor/Owner, his heirs, executors, administrators, successors and assigns forever, are hereby divested of any and all abutter's rights, including access rights in, over and to the within described real estate, including such rights with respect to any highway facility constructed thereon (as used herein, the expression "Grantor/Owner" includes the plural, and words in the masculine include the feminine or neuter).

[Surveyor's description of the premises follows]

Situated in the State of Ohio, County of Lucas, City of Sylvania, being part of Section 10, Township 9 South, Range 6 East, being part of lands described in the deed to CRESTVIEW OF OHIO, INC., AN OHIO NOT FOR PROFIT CORPORATION, NKA PROMEDICA CONTINUING CARE SERVICES CORPORATION NOT FOR PROFIT (Grantor) as of the date of this survey as recorded in Volume 1944 Page 379 & 381 on file in the Lucas County Recorder's Office and laying on the left side of the centerline of right-of-way of US Route 23 as shown on the LUC-23-11.75 right-of-way plans prepared by Arcadis U.S., Inc for and on file with the Ohio Department of Transportation District 2, and more fully described as follows:

Commencing at the center of said Section 10 where a 1 inch diameter steel rod found in a monument box, being referenced North 88° 02' 49" East, a distance of 2727.29 feet from an 5/8" iron pipe found at the southeast corner of the northeast quarter of said Section;

Thence North 88° 02' 49" East, along the southerly line of the north half of said Section, a distance 1366.41 feet being 371.72 feet left of US Route 23 Station 950+77.18 being the **Point of Beginning** where a capped rebar set;

1. Thence North 88° 02' 49" East, along the westerly limited access line of said US Route 23 and along the Grantor's northerly line and along the southerly of lands as described in the deed to JEAN BRIGHT BARNARD as recorded in Deed Volume 1097 Page 29 on file in the Lucas County Recorder's office and continuing along said line of Section 10, a distance of 150.85 feet being 220.86 feet left of US Route 23 Station 950+79.28;

EXHIBIT A

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2. Thence South 28° 14' 37" East, continuing along said limited access line and leaving the Grantor's northerly line and leaving said BARNARD's southerly line and leaving said line of Section 10 and along the Grantor's easterly line and along the westerly of lands as described in the deed to THE OHIO CITIZENS TRUST COMPANY as recorded in Deed Volume 1782 Page 496 on file in the Lucas County Recorder's office, a distance of 89.79 being 180.00 feet left of US Route 23 Station 949+99.34;
3. Thence South 01° 09' 22" East, continuing along said limited access line and along the Grantor's easterly line and along said OHIO CITIZENS TRUST's westerly line, a distance of 345.15 feet being 180.00 feet left of US Route 23 Station 946+54.18 where a capped rebar set;
4. Thence North 15° 50' 06" West, leaving said limited access line and leaving Grantor's easterly line and leaving said OHIO CITIZENS TRUST's westerly and through the Grantor, a distance of 196.37 feet to a capped rebar set 229.76 feet left of US Route 23 Station 948+44.14;
5. Thence North 29° 58' 31" West, continuing through the Grantor, a distance of 136.71 feet to a capped rebar set 295.66 feet left of US-23 Station 949+63.92;
6. Thence North 35° 02' 23" West, continuing through the Grantor, a distance of 136.43 feet to the **Point of Beginning**;

The above-described parcel contains 0.704 acres (30650 square feet, including 0.000 acres within the present road occupied) resulting in a net take of 0.704 acres within Parcel Number 8203423 and subject to all legal highways and easements of record;

This description was prepared by Arcadis, U.S., Inc. under the supervision of Robert G. Hoy, Ohio Professional Surveyor No. 8142, and is based on a field survey performed by Garcia Surveyors in July 2021.

Bearings in this description are on the Ohio State Plane Coordinate System, NAD83(2011), North Zone, Grid North, U.S. Survey Feet.

The stations are from the centerline of right-of-way of Monroe Street (State Route 51) as shown on said right-of-way plans unless noted otherwise.

EXHIBIT A

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Capped rebar set is a 3/4 inch diameter rebar set with an aluminum cap stamped: ODOT RW
ARCADIS US INC

Arcadis U.S., Inc.

Robert G. Hoy, Ohio Professional Surveyor No. 8142





8a.

DEPARTMENT OF PUBLIC SERVICE
KEVIN G. ALLER, PE DIRECTOR

April 15, 2024

To: The Mayor and Members of Sylvania City Council

Re: **Centennial Road Sanitary Sewer Extension**
Contract for Professional Surveying and Engineering Services

Dear Mr. Mayor and Council Members:

The Service Department would like to commence engineering design services for a small public sanitary sewer extension on Centennial Road near Doyle Drive.

All of Centennial Road north of Erie Street has public sanitary sewer available and are connected with the exception of three contiguous residential properties on the west side of the street. These properties are 5934 (TDP 82-93565), 6015 (TDP 82-93566), and 6059 (TDP 82-93564) Centennial Road.

The goal of this project would be to extend an 8" sanitary sewer under Centennial Road from Doyle Drive to the west within the right-of-way and provide the necessary amount of 6" sanitary sewer to make it available to all three properties in the future. Once the engineering is completed, the Service Department would return to City Council for authorization to construct the sewer with a qualified sewer contractor and establish a cost recovery area.

The Service Department received a proposal from Fishbeck to provide the necessary topographic survey and engineering needed to develop construction plans in the amount of \$18,598. Design engineering would be funded from account number 702-7540-53501.

We recommend approval of the proposal from Fishbeck in the amount of \$18,598. Please call if you should have any questions.

Sincerely,

Joseph E. Shaw, P.E., P.S.
Deputy Director of Public Service

8b.

ORDINANCE NO. 62-2024

ACCEPTING THE PROPOSAL OF FISHBECK TO PROVIDE PROFESSIONAL ENGINEERING AND SURVEYING SERVICES FOR THE CENTENNIAL ROAD SANITARY SEWER EXTENSION PROJECT; APPROPRIATING FUNDS THEREFORE IN THE AMOUNT OF \$18,598; AND DECLARING AN EMERGENCY.

WHEREAS, the Department of Public Service would like to begin engineering design services for a public sanitary sewer extension on Centennial Road near Doyle Drive; and,

WHEREAS, the project would extend an 8” sanitary sewer under Centennial Road from Doyle Drive to the west within the right-of-way and provide the necessary amount of 6” sanitary sewer to make it available to all three properties in the future; and,

WHEREAS, the proposed project would extend sanitary sewer service to the three remaining property owners who do not have sanitary sewer service on Centennial Road north of Erie Street; and,

WHEREAS, the Deputy Director of Public Service has received a proposal to provide the necessary topographic survey and engineering needed to develop construction plans for the project; and,

WHEREAS, the Deputy Director of Public Service, by report dated April 15, 2024, has recommended that the proposal of Fishbeck in the amount of \$18,598 for the professional engineering and surveying services relative to the Centennial Road Sanitary Sewer Extension Project be accepted.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the proposal of Fishbeck in the amount of Eighteen Thousand Five Hundred Ninety-Eight Dollars (\$18,598.00) for providing professional engineering and topographic surveying services for the Centennial Road Sanitary Sewer Extension Project, is hereby approved and accepted.

SECTION 2. That the Director of Public Service shall promptly give notice to said engineers to proceed under the proposal hereby approved and accepted.

SECTION 3. That to provide funds for said engineering services hereby authorized, there is hereby appropriated from the **CAPITAL IMPROVEMENT FUND** from funds therein not heretofore appropriated to **Account No. 702-7540-53501 – Utility Improvements** the amount of Eighteen Thousand Five Hundred Ninety-Eight Dollars (\$18,598.00).

SECTION 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 5. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 6. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the City should provide for the engineering services for the Centennial Road Sanitary Sewer Extension Project at the earliest possible time. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote on passage as an emergency: Yeas _____ Nays _____

Passed, _____, 2024, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

February 27, 2024

Joseph E. Shaw, PE, PS, Deputy Director
City of Sylvania Department of Public Service
6730 Monroe Street
Sylvania, OH 43560

Proposal for Professional Survey and Engineering Services Centennial Sanitary Sewer Extension

Fishbeck is pleased to provide professional engineering services for the Centennial Sanitary Sewer Extension project. The Fishbeck team has had the pleasure of providing services to the City of Sylvania (City) in the past, and we are confident our assembled team can provide you with outstanding technical quality to cover all required tasks for this project and ensure critical factors are satisfied and understood.

Scope of Services

Based on our understanding of the project, Fishbeck offers the following scope of professional survey and engineering services for the Centennial Sanitary Sewer Extension project.

1. Topographic Survey

- a. Contact Ohio Utilities Protection Services (OUPS) to mark buried utilities and obtain plans.
- b. Notify all property owners with letters a minimum of seven days prior to the start of field work.
- c. Establish benchmarks and control points from GPS control monuments utilizing Ohio State Plane North Coordinates and US survey feet for horizontal and NAVD 88 for vertical.
- d. Provide full topographic survey including all surface features within the limits specified below. All building corners shall be located for 6015, 5934, and 6059 Centennial Road. Roadway cross-sections to be at 50-foot intervals or less.
 - Along Doyle Drive 50 feet beyond the tangent point of the intersection with Centennial Road. Lateral limits are the right-of-way width (60 feet) plus an additional 10 feet outside the right-of-way on both sides.
 - Along Centennial Road starting 150 feet north of the intersection of Doyle Drive and Centennial Road, heading south to approximately 250 south of the intersection including the intersection area. Lateral limits are 60 feet each side from the centerline of the road.
- e. Obtain elevations of tops of manholes and catch basins and obtain invert elevations, direction, size, and material of pipes connected to surveyed structures.
- f. Field locates and survey existing monumentation as needed for resolution.
- g. Resolve existing right-of-way and property lines within project limits.
- h. Prepare an AutoCAD base map containing all existing conditions surveyed.

2. Engineering Detailed Design

- a. Develop the following detailed construction plan sheets:
 - Title Sheet (1) including quantity table.
 - Plan & Profile Sheet (1).
- b. Coordination with City and utility companies.
- c. Cost estimate.

Professional Services Fees

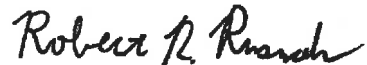
Fishbeck proposes to perform the referenced services for a proposed not-to-exceed estimated fee of Eighteen Thousand Five Hundred and Ninety-Eight Dollars (\$18,598). The breakdown of costs is attached in the Proposed Consultant Fee Summary.

Authorization

Attached is our Professional Services Agreement. If you concur with our scope of services, please sign in the space provided and return the executed contract to the attention of Molly Studneski (mstudneski@fishbeck.com). This proposal is made subject to the attached Terms and Conditions for Professional Services. Invoices will be submitted every four weeks and payment is due upon receipt.

We are available to begin as soon as you provide us with an authorization to proceed. If you have any questions or require additional information, please contact me at 937.802.3292 or rrusnak@fishbeck.com.

Sincerely,



Robert Rusnak, PE
Project Manager

Attachments
By email

Copy: Michael L. Berrevoets, PE – Fishbeck
Joshua Mihelcic, PE, PS – Fishbeck

Proposed Consultant Fees Labor and Summary

Project: Centennial Sanitary Sewer Extension
 Client: City of Sylvania
 Consultant: Fishbeck
 Date: 2/27/2024

Legend and Billing Rate (2024)	
Personnel Category	Rate
S2 = 2 Person Survey Crew	\$218
PE = Civil Engineer, PE	\$151
E = Staff Engineer, EI	\$112
PM = Senior Project Manager, PE	\$208
PS = Senior Surveyor, PS	\$208

SURVEYING & ENGINEERING SERVICES

Topographic Survey	PM	PE	E	PS	S2	Total Hours	Total Cost
Calling OUPS and Preliminary Utility Coordination / Data Collection			2		2	4	\$660
Property Owner Research and Notification Letters	1		1			2	\$320
Establish Horizontal and Vertical Control				2	4	6	\$1,288
Recovery of Existing Monuments				1	2	3	\$644
Courthouse Research			2			2	\$224
Resolve Existing ROW/Property Lines			2	4		6	\$1,056
Topographical Survey				2	8	10	\$2,160
Basemap Creation & Utility Resolution	1	1	8			10	\$1,255
Field Check of Topographic Survey and Pipe Survey			2		4	6	\$1,174
Subtotal	2	3	15	9	20	49	\$8,781
Design & Plan Development	PM	PE	E	PS	S2	Total Hours	Total Cost
Title Sheet (1) including quantity table.		2	6			8	\$974
Plan & Profile Sheet (1)		8	40			48	\$5,688
City & Utility Coordination	1	2				3	\$510
Cost Estimate		4				4	\$604
Internal Reviews (QA/QC)	4					4	\$832
Plan Reviews & Modifications	1	1	2			4	\$583
Meetings (Microsoft Teams)	1	1	1			3	\$471
Subtotal	7	18	49	0	0	74	\$9,662

Total Survey & Engineering Costs:	\$18,443
Total Direct Costs:	\$155
Total Professional Services:	\$18,598

Professional Services Agreement

PROJECT NAME Centennial Sanitary Sewer Extension
FISHBECK CONTACT Robert Rusnak, PE
CLIENT City of Sylvania
CLIENT CONTACT Joseph E. Shaw, PE, PS
ADDRESS 6730 Monroe Street, Sylvania, OH 43560

Client hereby requests and authorizes Fishbeck to perform the following:

SCOPE OF SERVICES: Professional survey and engineering services in relation to the Centennial Sanitary Sewer Extension project as described in our letter proposal dated February 27, 2024.

AGREEMENT. The Agreement consists of this page and the documents that are checked:

- Terms and Conditions for Professional Services, attached.
- Proposal dated February 27, 2024.
- Other:

METHODS OF COMPENSATION:

- Lump Sum for Defined Scope of Services
- Hourly Billing Rates plus Reimbursable Expenses
- Other:

Total Budget for Above Scope of Services: Eighteen Thousand Five Hundred and Ninety-Eight Dollars (\$18,598).

ADDITIONAL PROVISIONS (IF ANY): Not-to-exceed fee.

APPROVED FOR:

City of Sylvania

BY: _____

TITLE: _____

DATE: _____

BY: _____

TITLE: _____

DATE: _____

Mayor

Director of Finance

ACCEPTED FOR:

Fishbeck

BY: _____

TITLE: _____

DATE: _____

Vice President

February 27, 2024



9a.

DEPARTMENT OF PUBLIC SERVICE
KEVIN G. ALLER, PE DIRECTOR

April 15, 2024

To: Mayor Stough and Members of Sylvania City Council

Re: Lucas County Solid Waste Management District
Solid Waste Management Plan Update Ratification

Dear Mr. Mayor and City Council Members:

The development of the solid waste plan is a requirement of Ohio law. Every solid waste management district in Ohio must periodically revise and update their solid waste management plan.

The District Policy Committee adopted the Plan Update on March 13, 2024. Now that the Policy Committee has adopted the Plan Update, Ohio law requires the District to deliver a copy to the County Commissioners and the legislative authority of each municipal corporation and township that are under the District's jurisdiction for approval.

We have attached a short paper summary of the Solid Waste plan for your review. The entire Solid Waste Management Plan and appendices, 332 pages, can be made available if you desire.

As we have received a copy of the draft Plan, the Board of County Commissioners and the legislative authority of each municipal corporation and township in the District shall approve or disapprove the draft Plan within 90 days. The Plan will be deemed as ratified when a combination of municipal corporations and townships with a combined population comprising 60 percent of the District has approved the Plan.

Please do not hesitate to contact me if you have any questions.

Sincerely,

Kevin G. Aller, P.E.
Director of Public Service

9b.

ORDINANCE NO. 63-2024

APPROVING THE LUCAS COUNTY SOLID WASTE MANAGEMENT PLAN UPDATE; AND DECLARING AN EMERGENCY.

WHEREAS, the Lucas County Solid Waste Management District was formed on March 6, 1989 by the Board of County Commissioners of Lucas County; and,

WHEREAS, the District includes all incorporated and unincorporated territory in Lucas County (excluding the portion of the Village of Swanton within Lucas County); and,

WHEREAS, the District submitted its initial Solid Waste Management Plan to the Ohio Environmental Protection Agency on June 13, 1994 and the plan received final approval on October 23, 1995; and,

WHEREAS, the Plan Update was prepared in accordance with the Ohio Revised Code Chapter 3734, the State of Ohio's Solid Waste Management Plan and the Ohio Environmental Protection Agency's guidelines; and,

WHEREAS, the Plan Update describes strategies and programs that will be implemented to meet or exceed the minimum state waste reduction goals and objectives; and,

WHEREAS, the Lucas County Solid Waste Management District ("District") completed the draft amended Solid Waste Management Plan ("Plan") and submitted it to the Ohio Environmental Protection Agency ("OEPA") for review and comment on May 1, 2023 and the OEPA provided comments in a non-binding advisory opinion on June 15, 2023; and,

WHEREAS, the District's Policy Committee has reviewed the non-binding advisory opinion received from the OEPA and taken these comments into consideration and incorporated changes into the amended Plan as appropriate; and,

WHEREAS, the District has conducted a 30-day comment period from February 4, 2024

Lucas County Solid Waste Management District 2024 Plan Update Summary

Background:

As a result of House Bill 592, each Ohio county is required to establish or join other counties to form a solid waste management district. There are 52 solid waste districts in Ohio. Lucas County Solid Waste Management District was established in 1989 and is in compliance with regulations and goals set by the Ohio Environmental Protection Agency (Ohio EPA). Ohio EPA requires that ten waste reduction strategies be implemented that will enable the District to meet the goals established in the 2020 State Plan.

GOAL #1

Provide residents and commercial businesses with access to opportunities to recycle solid waste.

GOAL #2

Reduce and recycle at least 25 percent of the solid waste generated by the residential/commercial sector.

GOAL #3

Provide a web site, a comprehensive resource guide, an inventory of available infrastructure, and a speaker or presenter.

GOAL #4

Provide education, outreach, marketing and technical assistance regarding reduction, recycling, composting, reuse and other alternative waste management methods to identified target audiences using best practices.

GOAL #5

Incorporate a strategic initiative for the industrial sector into its solid waste management plan.

GOAL #6

Provide strategies for managing scrap tires, yard waste, lead-acid batteries, household hazardous wastes and obsolete/end-of-life electronic devices.

GOAL #7

Explore how to incorporate economic incentives into source reduction and recycling programs.

GOAL #8

Use U.S. EPA's Waste Reduction Model (or equivalent) to evaluate the impact of recycling programs on reducing greenhouse gas emissions.

GOAL #9

Option of providing programs to develop markets for recyclable materials and the use of recycled-content materials.

GOAL #10

Report annually to Ohio EPA regarding implementation of the District's solid waste.

The District is required by Ohio state law to develop a solid waste management plan demonstrating access to at least 10 years of landfill capacity to manage all District solid wastes that will be disposed. The solid waste management plan must also show how the District will meet the waste reduction and recycling goals established in Ohio's state solid waste management plan and present a budget for implementing the plan.

District Structure:

Lucas County Solid Waste Management District is a single-county District governed by the Board of County Commissioners of Lucas County. The Solid Waste Management Policy Committee oversees the Solid Waste Plan Development and the subsequent review and approval process with Ohio EPA. The Board of County Commissioners, and by delegation the District staff, are responsible for the plan's implementation.

Analysis:

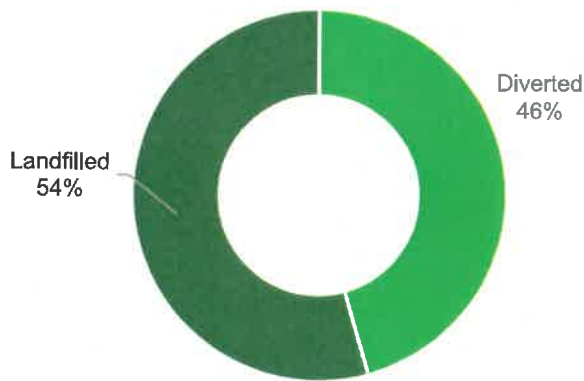
Household recycling collection is provided through curbside and/or drop-off collection. The District provides collection and processing to have available single-stream recycling drop-off containers. 90% of Lucas County households have access to recycling serviced at the curb and at community drop off locations.

A majority of the major cities and villages have curbside recycling either a subscription or non-subscription. The District notes that contamination



continues to be an issue and worsened with the effects of COVID-19 and many people working from home. Engaging community stakeholders and offering technical assistance and education on what the District accepts in their various curbside recycling programs continues to be a priority.

Overall recycling and composting activities in 2022, diverted 46% of all waste generated. The remaining 54% of the waste was landfilled.

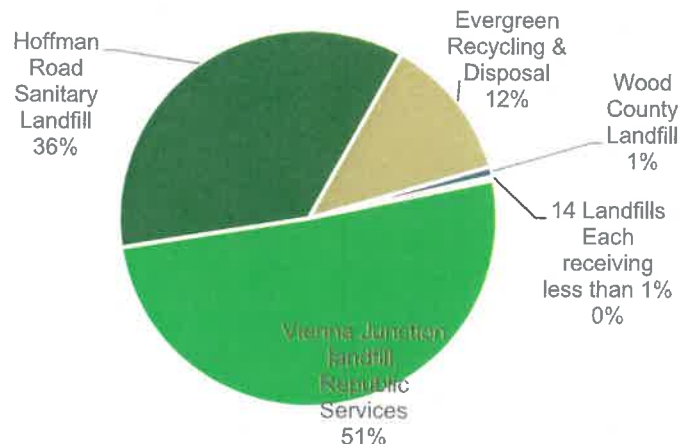


separated recyclables (scrap metal, plastic grocery bags, etc.) processing infrastructure relies on regional facilities. 11 Class IV compost and yard waste management facilities are located in the District.

Roughly 51% of the District’s landfilled waste is disposed of in the Vienna Junction Landfill located in Michigan. About 36% is disposed in the Hoffman Road Landfill located in the District and the remaining portion is disposed in other regional facilities. 21 private waste haulers operate in the District. Nine Ohio landfills and 10 out-of-state landfill received District waste in 2021. About 96% of the District’s landfilled waste is direct-hauled to a landfill and 4% was first transferred through a Transfer Facility before being landfilled.

While there are collection opportunities for single stream (curbside and drop-off) and source-

Landfills Used in 2022



Planning:

This plan update planning cycle covers the period from 2024 through 2039. Over these sixteen years, the District is expecting to see an increase in waste generation resultant of increases in recycling for the residential/commercial sector. The District's programs and services collectively represent a strategy for advancing waste reduction and recycling. To achieve these goals District plans to initiate the development of a Material Recovery Facility for processing single-stream recyclables.

As of June 2023, the District is developing plans and specifications for a MRF building located on a Brownfield redevelopment site. Along with the remedial design and the development of plans and specifications for the MRF, the District sought input for a potential public-private partnership receiving, processing, and marketing of recycling materials at the MRF. The Lucas County Commissioners approved a resolution in June 2023 with Balcones Resources. The exact details of what this public private partnership arrangement will be is not yet unfolded. Requests for information may be used to engage with interested parties in this process.

Lucas County is charged with raising awareness of waste reduction and recycling by promoting our many programs through media relations, website, digital marketing, and graphic design. The partnership with Keep Toledo/Lucas County Beautiful performs education and outreach activities which includes classroom presentations, tours, speaking engagements, and other special collections such as yard signs, pumpkins, etc.

The District will continue the following programming:

- *Curbside Recycling*
- *Drop-off Recycling program*
- *Yard Waste Management*
- *Household Hazardous Waste Management Program*
- *Lead-Acid Battery Management*
- *Electronics Collection*
- *Scrap Tire Management*
- *Appliances Management*
- *Pharmaceuticals Management*
- *School Recycling Collection*
- *Curbside Recycling Technical Assistance*
- *Business Recycling Assistance*
- *Recycling Processing Facility*
- *Matzinger Road Facility*
- *Waste Assessments/Audits Litter and Community Clean-Up Program*
- *Market Development Grant Technical Assistance*
- *Special Event Container Loan Program*
- *Community Recycling Incentive Grant*
- *Data Collection Surveys*
- *Food Waste Management*
- *Education and outreach with Keep Toledo/Lucas County Beautiful*

Revenue and Investment:

The District has one active, publicly available landfills within its boundaries to dispose of solid waste. The District's primary funding source is revenue derived from generation fees, designation fees or contract fees, and rates and charges. Designation provides all disposal facilities that desire to accept waste from Lucas

County the opportunity to do so provided they sign a contract with the SWMD, agree to provide accurate documentation of the waste going into their facility, and pay the same fee that all other facilities are contracted to pay. The District currently contracts with landfills throughout Ohio and Michigan. The District's designation fee is \$3.00 per ton for Ohio facilities and \$5.20 per ton for out-of-state facilities. Revenues are forecasted to increase and hold flat in 2026 from the installment of the new MRF including MRF tipping fees and MRF commodity revenue. The current funding structure will maintain the programs as outlined in the Plan Update through the planning period.

NOTICE TO LEGISLATIVE AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

8648627		NEW	STRONGER LONGER BETTER LLC DBA STRONGER LONGER BETTER 6400 MONROE ST A SYLVANIA OH 43560
PERMIT NUMBER		TYPE	
03 15 2024			
ISSUE DATE			
D3		PERMIT CLASSES	
48	077	A	E11403
TAX DISTRICT		RECEIPT NO.	

FROM 03/29/2024

PERMIT NUMBER		TYPE
ISSUE DATE		
FILING DATE		
PERMIT CLASSES		
TAX DISTRICT	RECEIPT NO.	



MAILED 03/29/2024

RESPONSES MUST BE POSTMARKED NO LATER THAN. 04/29/2024

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES A NEW 8648627

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

CLERK OF SYLVANIA CITY COUNCIL
6730 MONROE ST
SYLVANIA OHIO 43560



11

DEPARTMENT OF PUBLIC SERVICE
KEVIN G. ALLER, PE DIRECTOR

April 11, 2024

To: Mayor and Members of City Council

Re: Council Referral – SUP#1-2024

Dear Mayor and Members of Council:

Following is an excerpt from the minutes of the regular meeting of the Municipal Planning Commission of April 10, 2024, Petition for Zoning Ordinance Amendment SUP#1-2024 – requested by Nick Myers for Highland Meadows Golf Club, located at 7455 Erie Street, Sylvania, Ohio 43560, for construction of an addition to an existing storage building:

..."Ms. Fischer moved, Ms. Lindhuber seconded, to recommend to Council to approve proposed SUP#1-2024. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote."...

Sincerely,

Debra Webb, Secretary
Municipal Planning Commission

A

Board of Architectural Review

Minutes of the regular meeting of April 10, 2024. Mr. Schaaf called the meeting to order.

Acting Secretary, Timothy Burns, took the roll call. Members present: Mayor Craig Stough, Kate Fischer, Carol Lindhuber, Ken Marciniak and Jeff Schaaf. (5) present

Ms. Lindhuber moved, Ms. Fischer seconded to approve the Minutes of the March 13, 2024 meeting as submitted. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 3 – Building Review – app. no. 18-2024 requested by Dave Serra of the Collaborative for Sylvania Schools – Northview High School, 5403 Silica Drive, Sylvania, Ohio 43560. Application is for an addition to an existing restroom facility to house concession sales.

Mr. Christopher Jarrell of the Collaborative was present.

Ms. Lindhuber moved, Ms. Fischer seconded, to approve the design shown in the drawing submitted with the application. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 4 – Regulated Sign– app. no. 19-2024 requested by Karrie Brock of Fast Signs for Kidsville Childcare & Learning Center, 5227 Main Street, Sylvania, Ohio 43560. Application is for new monument sign.

Mr. Burns said that the sign is a replacement sign and that it would be internally lit.

Sign is within the limits of the Sylvania Sign Code.

Mr. Marciniak moved, Ms. Lindhuber seconded, to approve the sign shown in the drawing submitted with the application. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 5 – Regulated Sign – app. no. 20-2024 requested by Jeff Seemann for Athletic Republic, 5829 Monroe Street, Sylvania, Ohio 43560. Application is for new wall sign and a new pylon sign.

Mr. Seemann was present.

Signs are within the limits of the Sylvania Sign Code.

Ms. Fischer moved, Ms. Lindhuber seconded, to approve the signs shown in the drawing submitted with the application. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 6 – Regulated Sign – app. no. 21-2024 requested by Matthew C. Van Koughnet of Sign Pro of

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Toledo for Meyers Pet Salon, 5646 Summit Street, Sylvania, Ohio 43560. Application is for a replacement monument sign.

Sign is within the limits of the Sylvania Sign Code.

Mr. Marciniak moved, Ms. Fischer seconded, to approve the sign shown in the drawing submitted with the application. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 7 – Regulated Sign – app. no. 24-2024 requested by Debra Bodell of Glass City Signs for First Christian Church, 5271 W. Alexis Road, Sylvania, Ohio 43560. Application is for replacement monument sign.

Ms. Bodell was present and said that they have spoken with the neighbors about the lighting on the sign and that they have agreed that the sign will be dimmed at 9pm, will go off at 11pm, and will have an 8 second delay.

Sign is within the limits of the Sylvania Sign Code.

Mr. Marciniak moved, Ms. Lindhuber seconded, to approve the sign shown in the drawing submitted with the application inclusive of the lighting restrictions of the sign as discussed at the meeting (dimmed at 9pm and off at 11pm, with an 8 second delay). Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 8 – Building Review – app. no. 16-2024 requested by Nick Myers for Highland Meadows Golf Club, 7455 Erie Street, Sylvania, Ohio 43560. Application is for an addition to an existing cart storage building.

Mr. Meyers was present.

The material and color of the addition will match the existing building.

Ms. Lindhuber moved, Mr. Marciniak seconded, to approve the design shown in the drawing submitted with the application. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Mayor Stough stated that the remaining two items on the agenda were applications for Sheetz Incorporated, for a service station and fast food store. He said that he met with the applicant and the City's Service Director last week and that they agreed to delay action on this until the Service Department receives traffic information and that there is more resolution of the site plan

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in regards to the curb cuts. He added that he wants the Planning Commission to have more time to review the site plan once they have it, and also time to consider the appearance of the buildings and the signage that goes along with it. He then recommended that the items be pushed as he agreed to with the applicants at the meeting in his office last week.

The Mayor then addressed the representatives that were present for the applications and explained to them that City Council the Planning Commission to study this well. He said that the Planning Commission doesn't even have a final site plan yet, and that he understands that the site plan is still in contention and that the Planning Commission will need more information on what is being done on the site before acting on it. He added that he thought that he made it clear in the meeting last week, that there would not be any action tonight, and he apologized to them for having wasted their time by coming to the meeting.

Item 9 – Building Review – app. no. 22-2024 requested by David Bruckelmeyer for Sheetz, 5855 Monroe Street, Sylvania, Ohio 43560. Application is for construction of a new fuel station and canopy.

Ms. Fischer moved, Ms. Lindhuber seconded, to table the application. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 10 – Regulated Sign – app. no. 23-2024 requested by David Bruckelmeyer for Sheetz, 5855 Monroe Street, Sylvania, Ohio 43560. Application is for a new monument sign and two new wall signs.

Ms. Fischer moved, Ms. Lindhuber seconded, to table the application. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Ms. Fisher moved, Ms. Lindhuber seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,



Timothy Burns, Acting Secretary
Municipal Planning Commission

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Sylvania Municipal Planning Commission

Minutes of the regular meeting of April 10, 2024. Mr. Schaaf called the meeting to order.

Acting Secretary, Timothy Burns, took the roll call Members present: Mayor Craig Stough, Kate Fischer, Carol Lindhuber, Ken Marciniak and Jeff Schaaf. (5) present.

Ms. Lindhuber moved, Mr. Marciniak seconded to approve the Minutes of the March 13, 2024 meeting as submitted. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 3 – Council Referral – Petition for Zoning Ordinance Amendment SUP#2-2024 – requested by David Bruckelmeyer for Sheetz, located at 5855 Monroe Street, Sylvania, Ohio 43560, for construction of an approximately 6,239 square foot convenience store and 8 island gas station with canopy.

Ms. Lindhuber moved, Ms. Fischer seconded to table the item until next month. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 4 – Council Referral – Petition for Zoning Ordinance Amendment SUP#1-2024 – requested by Nick Myers for Highland Meadows Golf Club, located at 7455 Erie Street, Sylvania, Ohio 43560, for construction of an addition to an existing storage building.

Mr. Meyers was present.

Mr. Burns explained that the application for the amendment is procedural in making any changes on the property due to its Special Use Permit status.

Mayor Stough stated that the request is appropriate and that it is in the middle of the property and will not be visible.

Mr. Marciniak moved, Ms. Fischer seconded to recommend to City Council to approve the amendment as submitted. Vote being: Stough, Lindhuber, Fischer, Marciniak and Schaaf (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Ms. Lindhuber moved, Ms. Fischer seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,



Timothy Burns, Acting Secretary
Municipal Planning Commission