

Minutes of the Meeting of Council
April 1, 2024

The Council of the City of Sylvania, Ohio met in regular session on April 1, 2024 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Mark Frye, Marcus Hansen, Doug Haynam, Brian McCann, Patrick Richardson, Mary Westphal(excused), Lyndsey Stough; (6) present; (1) absent.

Roll call:
6 present,
1 absent.

Pledge of Allegiance to the United States of America led by Mr. Frye.

Pledge of
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

Additions to the agenda:

Item #4a. TARTA presentation/update.

Item #5a. Seven Proposed Ordinances regarding Schedule of Rates & Fees.

Item #16 Flock Safety Camera update by Chief Miller.

Item #17 Certified Autism Center Training update by Bill Sanford.

Additions to the
Agenda.

Mr. Haynam moved, Mr. McCann seconded to approve the amended agenda; roll call vote being: Frye, Stough, Haynam, Hansen, McCann, Richardson; (6) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mr. Frye presented the March 18, 2024 regular meeting minutes. Mr. Frye moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of March 18, 2024 be approved; roll call vote being: Haynam, McCann, Frye, Richardson, Hansen, Stough; (6) yeas; (0) nays. The motion carried.

Approval of the
March 18, 2024
Meeting minutes.

Mayor Stough stated that Council will now consider added agenda item 4a.

Laura Koprowski, CEO, Mary Morrison, President-Board of Trustees and Rick Bailey, CEMO, of TARTA, gave a brief presentation and update on TARTA Flex, fixed routes in Toledo and in Sylvania, ODOT Grants, Local Investment in Transit Enhancements Funding, Local Support of TARTA, Paratransit Services, new vehicles, and Sylvania Schools' visit to TARTA.

TARTA Update.

Mayor Stough stated that Council will now consider agenda item 5.

Mr. Frye gave a report on the Public Hearing held this date on Proposed Ordinance No. 26-2024, Amending Part Eleven-Planning & Zoning Code of the Sylvania Codified Ordinances, 1979, as amended. No public in attendance; therefore, no opposition was heard. Mr. Haynam moved, Mr. Richardson seconded to add legislation to the council agenda for approval; roll call vote being: McCann, Frye, Stough, Richardson, Haynam, Hansen; (6) yeas; (0) nays. The motion carried.

Report of Public
Hearing held this
date on Ord. No.
26-2024.

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Mayor Stough stated that Council will now consider added agenda item 5a.

Mr. Frye presented and read aloud by title only, proposed Ordinance No. 22-2024, a written copy of same having been previously furnished to each member of Council “Amending the Codified Ordinances of Sylvania, 1979, as amended by adding Part Seventeen – Rate and Fee Schedule; and declaring an emergency.”; Mr. Frye moved, Mr. Haynam seconded for passage of Ordinance No. 22-2024 as an emergency measure; roll call vote being: Frye, Haynam, McCann, Stough, Hansen, Richardson; (6) yeas; (0) nays. The motion carried.

Ordinance No. 22-2024, “Amending Codified Ord... Adding part 17- Rate & Fee Schedule...”

Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 23-2024, a written copy of same having been previously furnished to each member of Council “Amending Part One – Administrative Code of the Sylvania Codified Ordinances, 1979, as amended; and declaring an emergency.”; Mr. Richardson moved, Ms. Stough seconded for passage of Ordinance No. 23-2024 as an emergency measure; roll call vote being: Frye, Hansen, Stough, Haynam, McCann, Richardson; (6) yeas; (0) nays. The motion carried.

Ordinance No. 23-2024, “Amending Part 1-Admin. Code ...”

Mr. Hansen presented and read aloud by title only, proposed Ordinance No. 24-2024, a written copy of same having been previously furnished to each member of Council “Amending Part Seven – Business Regulation Code of the Sylvania Codified Ordinances, 1979, as amended; and declaring an emergency.”; Mr. Hansen moved, Mr. Haynam seconded for passage of Ordinance No. 24-2024 as an emergency measure; roll call vote being: Hansen, Haynam, McCann, Stough, Richardson, Frye; (6) yeas; (0) nays. The motion carried.

Ordinance No. 24-2024, “Amending Part 7-Business Regulation Code...”

Mr. Haynam presented and read aloud by title only, proposed Ordinance No. 25-2024, a written copy of same having been previously furnished to each member of Council “Amending Part Nine – Streets, Utilities and Public Services Code of the Sylvania Codified Ordinances, 1979, as amended; and declaring an emergency.”; Mr. Haynam moved, Mr. Hansen seconded for passage of Ordinance No. 25-2024 as an emergency measure; roll call vote being: Frye, Hansen, Haynam, McCann, Richardson, Stough; (6) yeas; (0) nays. The motion carried.

Ordinance No. 25-2024, “Amending Pat 9-Streets, Utilities & Public Services...”

Mr. McCann presented and read aloud by title only, proposed Ordinance No. 26-2024, a written copy of same having been previously furnished to each member of Council “Amending Part Eleven – Planning and Zoning Code of the Sylvania Codified Ordinances, 1979, as amended; and declaring an emergency.”; Mr. McCann moved, Ms. Stough seconded for passage of Ordinance No. 26-2024 as an emergency measure; roll call vote being: Frye, Hansen, Haynam, McCann, Stough, Richardson; (6) yeas; (0) nays. The motion carried.

Ordinance No. 26-2024, “Amending Part 11-Planning & Zoning Code...”

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Ms. Stough presented and read aloud by title only, proposed Ordinance No. 27-2024, a written copy of same having been previously furnished to each member of Council “Amending Part Thirteen – Building Code of the Sylvania Codified Ordinances, 1979, as amended; and declaring an emergency.”; Ms. Stough moved, Mr. McCann seconded for passage of Ordinance No. 27-2024 as an emergency measure; roll call vote being: Stough, Frye, Hansen, Haynam, McCann, Richardson; (6) yeas; (0) nays. The motion carried.

Ordinance No. 27-2024, “Amending Part 13-Building Code...”

Mr. Frye presented and read aloud by title only, proposed Ordinance No. 28-2024, a written copy of same having been previously furnished to each member of Council “Amending Part Fifteen – Fire Prevention Code of the Sylvania Codified Ordinances, 1979, as amended; and declaring an emergency.”; Mr. Frye moved, Mr. Haynam seconded for passage of Ordinance No. 28-2024 as an emergency measure; roll call vote being: Frye, Hansen, Haynam, McCann, Stough, Richardson; (6) yeas; (0) nays. The motion carried.

Ordinance No. 28-2024, “Amending Part 15-Fire Prevention Code...”

Mayor Stough stated that Council will now consider agenda item 6.

Service Director’s letter on bid award was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 53-2024, a written copy of same having been previously furnished to each member of Council “Accepting the bid of Bowers Asphalt and Paving, Inc. and awarding the contract for the Bentbrook Road, Burgess Drive and Lynnhaven Drive Resurfacing Project to same; authorizing the expenditure for the improvements in the amount of \$188,823.10; appropriating funds therefore; and declaring an emergency.”; Mr. Richardson moved, Mr. Haynam seconded for passage of Ordinance No. 53-2024 as an emergency measure; roll call vote being: Stough, Haynam, McCann, Hansen, Richardson, Frye; (6) yeas; (0) nays. The motion carried.

Ordinance No. 53-2024, “... Bowers Asphalt Bentbrook, Burgess, Lynnhaven Resurfacing...”

Mayor Stough stated that Council will now consider agenda item 7.

Service Director’s letter on bid award was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 54-2024, a written copy of same having been previously furnished to each member of Council “Accepting the bid of Henry W. Bergman, Inc. and awarding the contract for the McCord Road Resurfacing Project to same; authorizing the expenditure for the improvements in the amount of \$685,765.00; appropriating funds therefore; and declaring an emergency.”; Mr. Richardson moved, Mr. Hansen seconded for passage of Ordinance No. 54-2024 as an emergency measure; roll call vote being: Hansen, Stough, Haynam, McCann, Richardson, Frye; (6) yeas; (0) nays. The motion carried.

Ordinance No. 54-2024, “... Henry W. Bergman... McCord Road Resurfacing Project...”

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Mayor Stough stated that Council will now consider agenda item 8.

Service Director’s letter on Change Order No. 1 was placed on file. Mr. McCann presented and read aloud by title only, proposed Ordinance No. 55-2024, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to approve Change Order No. 1 to this City’s Agreement with Geddis Paving and Excavating, Inc. for the Balfour Road Waterline Improvements and Resurfacing Project to reflect additional work performed on the project; increasing the contract amount by \$21,664.19; and declaring an emergency.”; Mr. McCann moved, Ms. Stough seconded for passage of Ordinance No. 55-2024 as an emergency measure; roll call vote being: Stough, Hansen, Haynam, McCann, Richardson, Frye; (6) yeas; (0) nays. The motion carried.

Ordinance No. 55-2024, “... Change Order No. 1...Geddis Paving...Balfour Road Waterline Improvement... Project...”

Mayor Stough stated that Council will now consider agenda item 9.

Service Director’s letter on proposal approval was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 56-2024, a written copy of same having been previously furnished to each member of Council “Accepting the proposal of Tetra Tech to provide a construction cost estimate for the Main Street and Convent Boulevard Reconstruction and Roundabout Project; appropriating funds therefore in the amount of \$4,000; and declaring an emergency.”; Mr. Richardson moved, Mr. Haynam seconded for passage of Ordinance No. 56-2024 as an emergency measure; roll call vote being: Haynam, Hansen, McCann, Richardson, Frye, Stough; (6) yeas; (0) nays. The motion carried.

Ordinance No. 56-2024, “... Tetra Tech... Main & Convent Roundabout...”

Mayor Stough stated that Council will now consider agenda item 10.

Service Director’s letter on petition was placed on file. Mr. McCann presented and read aloud by title only, proposed Ordinance No. 57-2024, a written copy of same having been previously furnished to each member of Council “Declaring the intent of the City of Sylvania to assume and pay assessments for the Ten Mile Creek/Ottawa River Ditch Petition #1053; authorizing the Mayor and Director of Finance to notify the Joint Board of Fulton and Lucas County Commissioners of such intent; and declaring an emergency.”; Mr. McCann moved, Mr. Haynam seconded for passage of Ordinance No. 57-2024 as an emergency measure; roll call vote being: Stough, Hansen, Haynam, McCann, Richardson, Frye; (6) yeas; (0) nays. The motion carried.

Ordinance No. 57-2024, “... Ten Mile Creek/Ottawa River Ditch Petition #1053 ...”

Mayor Stough stated that Council will now consider agenda item 11.

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Service Director’s letter on proposal approval was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 58-2024, a written copy of same having been previously furnished to each member of Council “Accepting the proposal of DGL Consulting Engineers, LLC to provide professional surveying services for the Harroun Road & Holland-Sylvania Road Roundabout Project; appropriating funds therefore in the amount of \$10,285; and declaring an emergency.”; Mr. Richardson moved, Mr. McCann seconded for passage of Ordinance No. 58-2024 as an emergency measure; roll call vote being: Hansen, Frye, Haynam, Stough, McCann, Richardson; (6) yeas; (0) nays. The motion carried.

Ordinance No. 58-2024, “... DGL... Professional Surveying... Harroun & Holland-Sylvania Roundabout...”

Mr. Haynam moved, Ms. Stough seconded to allow Mr. Frye to push back from the table due to a conflict of interest; roll call vote being: McCann, Richardson, Haynam, Stough, Hansen; (5) yeas; (0) nays. The motion carried.

Mr. Frye pushes back from the table.

Mayor Stough stated that Council will now consider agenda item 12.

Mr. McCann presented and read aloud by title only, proposed Ordinance No. 59-2024, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to enter into a Customer Supply Agreement with Archer Energy for the provision of natural gas to residential and small commercial customers within the City of Sylvania beginning in October, 2024; and declaring an emergency.”; Mr. McCann moved, Mr. Hansen seconded for passage of Ordinance No. 59-2024 as an emergency measure; roll call vote being: Haynam, McCann, Stough, Richardson, Hansen; (5) yeas; (0) nays. The motion carried.

Ordinance No. 59-2024,”... Archer Energy ...Natural Gas ...”

Mr. Frye returns to the table.

Mr. Frye returns to the table.

Mayor Stough stated that Council will now consider agenda item 13.

Mr. Frye moved, Mr. Haynam seconded to approve the Service Department’s 2004 Chevy Impala to be offered for auction on GovDeals.com; roll call vote being: McCann, Richardson, Haynam, Stough, Hansen, Frye; (6) yeas; (0) nays. The motion carried.

2004 Chevy Impala to auction on GovDeals.com

Mayor Stough stated that Council will now consider added agenda item 16.

Chief Miller gave a brief update on the Flock Safety Cameras that are currently in use with the Sylvania City Police Division. A transparency report showed how the cameras are being used and what type of information is captured and not captured. Chief Miller

Flock Safety Camera update.

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stated that she is working with the I.T. Department to get this information added to the Police Division website and Facebook page to keep the community informed on how the cameras are being used.

Mayor Stough stated that Council will now consider added agenda item 17.

Bill Sanford gave a brief update on the Certified Autism Center training through IBCCES. The City of Sylvania had 80% of their employees pass the training and is now a Certified Autism Center. Bill is working on promoting this certification to the community soon.

Certified Autism
Center Training
Update.

Mayor Stough stated all agenda items have been addressed.

Mr. Frye moved, Mr. McCann seconded to adjourn at 9:28 p.m. Roll call vote being: Frye, Richardson, Hansen, Stough, Haynam, McCann; (6) yeas; (0) nays.

Adjournment.

Clerk of Council

Mayor