

Minutes of the Meeting of Council
May 20, 2024

The Council of the City of Sylvania, Ohio met in regular session on May 20, 2024 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Mark Frye, Marcus Hansen, Doug Haynam, Brian McCann, Patrick Richardson, Mary Westphal, Lyndsey Stough; (7) present; (0) absent.

Roll call:
7 present.

Pledge of Allegiance to the United States of America led by Mr. Haynam.

Pledge of
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

Additions to the agenda:
Item #17a.– Sheetz update.

Mr. Frye moved, Mr. McCann seconded to approve the amended agenda; roll call vote being: Frye, Stough, Haynam, Westphal, Hansen, McCann, Richardson; (7) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mr. Frye presented the May 6, 2024 regular meeting minutes. Mr. Frye moved, Mrs. Westphal seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of May 6, 2024 be approved; roll call vote being: Haynam, Hansen, Frye, McCann, Richardson, Westphal, Stough; (7) yeas; (0) nays. The motion carried.

Approval of the
May 6, 2024
Meeting minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Bill Sanford presented the Certified Autism Center Certificate for the City of Sylvania to Council President, Mr. Frye

Presentation of
Certified Autism
Center
Certificate.

Mayor Stough stated that Council will now consider agenda item 6.

Mayor Stough presented a Proclamation to the Sylvania Northview High School Esports Team congratulating them on winning the State Championship title.

Proclamation
presentation to
NVHS Esports
State Champs.

Mayor Stough stated that Council will now consider agenda item 7.

Sylvania Township Fire Department update by Township Administrator, Oliver Turner, Fire Chief, Chris Nye and Asst. Fire Chief, Jeff Bennett gave an update on the department. Topics discussed were new leadership, yearly transport totals, yearly incident totals, programs, minimum staffing and reviewed “high hazard” areas.

Sylvania
Township Fire
Dept. Update.

Mayor Stough stated that Council will now consider agenda item 8.

Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 71-2024, a written copy of same having been previously furnished to each member of Council “An Ordinance appropriating the Fee Simple Title to the City of Sylvania in

Ordinance No.
71-2024, “... Fee

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and to certain real estate for the Monroe Street/Main Street/Summit Street Traffic Signal Improvement Project; appropriating and authorizing the expenditure of \$8,070.00 for such purpose; and declaring an emergency.”; Mr. Richardson moved, Mr. Haynam seconded for passage of Ordinance No. 71-2024 as an emergency measure; roll call vote being: Stough, McCann, Haynam, Westphal, Hansen, Richardson, Frye; (7) yeas; (0) nays. The motion carried.

Simple Title...
Real Estate...
Monroe Main
Summit Traffic
Signal Project...”

Mayor Stough stated that Council will now consider agenda item 9.

Deputy Service Director’s letter on recommending proposal approval was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 72-2024, a written copy of same having been previously furnished to each member of Council “Accepting the proposal of EDGE Group to provide professional landscape architectural services to prepare Monroe Street Knee Wall detail; appropriating funds therefore in an amount not to exceed \$5,700; and declaring an emergency.”; Mr. Richardson moved, Ms. Stough seconded for passage of Ordinance No. 72-2024 as an emergency measure; roll call vote being: Haynam, Hansen, McCann, Westphal, Richardson, Frye, Stough; (7) yeas; (0) nays. The motion carried.

Ordinance No.
72-2204, “...
EDGE Group...
Monroe Street
Knee Wall...”

Mayor Stough stated that Council will now consider agenda item 10.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 73-2024, a written copy of same having been previously furnished to each member of Council “Revising the Administrative, Departmental and Divisional Organization of the City and the Codified Ordinances thereof by amending Sylvania Codified Ordinance Section 127.17 – Division of Parks & Forestry; amending Sylvania Codified Ordinance Section 139.03(e)(3) to set the salary of the “Parks & Forestry Foremen” annually commencing July 1, 2024 and thereafter; and declaring an emergency.”; Mrs. Westphal moved, Mr. Frye seconded for passage of Ordinance No. 73-2024 as an emergency measure; roll call vote being: Stough, Hansen, Haynam, McCann, Westphal, Richardson, Frye; (7) yeas; (0) nays. The motion carried.

Ordinance No.
73-2024, “...
Parks & Forestry
Foreman...”

Mayor Stough stated that Council will now consider agenda item 11.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 74-2024, a written copy of same having been previously furnished to each member of Council “Revising the Administrative, Departmental and Divisional Organization of the City and the Codified Ordinances thereof by amending Sylvania Codified Ordinance Section 127.08 – Section of Utility Office Service to restructure the staffing of the Utility office; amending Sylvania Codified Ordinance Section 139.02(a) to set the salaries of the new positions of “Customer Service Representative” and “Billing

Ordinance No.
74-2024, “...
Utility Office...
Customer
Service Rep/
Billing Tech...”

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Technician” annually commencing May 21, 2024 and thereafter; and declaring an emergency.”; Mrs. Westphal moved, Mr. Haynam seconded for passage of Ordinance No. 74-2024 as an emergency measure; roll call vote being: Hansen, Frye, Haynam, Stough, McCann, Westphal, Richardson; (7) yeas; (0) nays. The motion carried.

Mr. McCann moved, Mrs. Westphal seconded to allow Mr. Frye to push back from the table due to a conflict of interest. Roll call vote being: Haynam, Stough, Frye, Richardson, McCann, Westphal, Hansen; (7) yeas; (0) nays. The motion carried.

Mr. Frye pushed back from table.

Mayor Stough stated that Council will now consider agenda item 12.

Mr. McCann presented and read aloud by title only, proposed Ordinance No. 75-2024, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to enter into an agreement with Palmer Energy Company, Inc. to provide electric aggregation consulting services for the City of Sylvania residential and small business customers; and declaring an emergency.”; Mr. McCann moved, Mrs. Westphal seconded for passage of Ordinance No. 75-2024 as an emergency measure; roll call vote being: Haynam, McCann, Westphal, Richardson, Stough, Hansen; (6) yeas; (0) nays. The motion carried.

Ordinance No. 75-2024, “... Palmer Energy... Electric Aggregation Consulting Services...”

Mayor Stough stated that Council will now consider agenda item 13.

Mr. McCann presented and read aloud by title only, proposed Ordinance No. 76-2024, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to enter into an agreement with Palmer Energy Company, Inc. to provide natural gas aggregation consulting services for the City of Sylvania residential and small business customers; and declaring an emergency.”; Mr. McCann moved, Ms. Stough seconded for passage of Ordinance No. 76-2024 as an emergency measure; roll call vote being: McCann, Westphal, Richardson, Haynam, Stough, Hansen; (6) yeas; (0) nays. The motion carried.

Ordinance No. 76-2024, “... Palmer Energy... Gas Aggregation Consulting Services...”

Mr. Frye returned to the table.

Mayor Stough stated that Council will now consider agenda item 14.

Mr. Frye moved, Mr. Haynam seconded to approve the 1994 GMC Aerial Lift (Bucket) Truck to be offered for auction on GovDeals.com; roll call vote being: McCann, Richardson, Haynam, Stough, Hansen, Frye, Westphal; (7) yeas; (0) nays. The motion carried

1994 GMC Bucket Truck to auction on GovDeals.com.

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Mayor Stough stated that Council will now consider agenda item 15.

Mr. Frye moved, Mr. McCann seconded to confirm the Mayor's appointment of Joe Shaw to the position of Director of Public Service/Safety; roll call vote being: Frye, Richardson, Westphal, Hansen, Stough, Haynam, McCann; (7) yeas; (0) nays. The motion carried.

Joe Shaw
Appointment to
Dir. Public
Service/Safety.

Mayor Stough stated that Council will now consider agenda item 16.

Mr. Frye moved, Mr. Hansen seconded to approve the Mayor's appointments of Ms. Stephanie Leffler, Mr. Brady Kohlenberg and Mr. Anthony Haddad to the Sylvania Tree Commission; roll call vote being: Richardson, Frye, Westphal, Stough, Haynam, Hansen, McCann; (7) yeas; (0) nays. The motion carried.

Stephanie
Leffler,
Brady
Kohlenberg,
& Anthony
Haddad to Tree
Commission.

Mayor Stough stated that Council will now consider added agenda item 17a.

Joe Shaw gave a brief update on the SUP #2-2024 application for Sheetz that has been tabled. Waiting of a traffic signal study.

Sheetz update.

Mayor Stough stated that Council will now consider agenda item 17.

Mrs. Westphal gave a brief update on Plummer Pool. They did not receive the necessary part needed to update the pump room; it will be updated in the fall.

Plummer Pool
Pump Room
update.

Mayor Stough stated all agenda items have been addressed.

Mr. Frye moved, Mr. McCann seconded to adjourn at 8:53 p.m. Roll call vote being: Frye, Richardson, Westphal, Hansen, Stough, Haynam, McCann; (7) yeas; (0) nays.

Adjournment.

Clerk of Council

Mayor

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