

Minutes of the Meeting of Council
December 16, 2024

The Council of the City of Sylvania, Ohio met in regular session on December 16, 2024 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Mark Frye, Marcus Hansen, Doug Haynam, Brian McCann, Patrick Richardson, Mary Westphal, Lyndsey Stough; (7) present; (0) absent.

Roll call:
7 present.

Pledge of Allegiance to the United States of America led by Mr. Frye.

Pledge of
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

Additions to the agenda:

Item #4a. Oliver Turner and Sylvania Township Trustees.

Mr. Frye moved, Mr. Haynam seconded to approve the amended agenda; roll call vote being: McCann, Stough, Haynam, Frye, Westphal, Hansen, Richardson; (7) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mr. Frye presented the December 2, 2024 regular meeting minutes. Mr. Frye moved, Mrs. Westphal seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of December 2, 2024 be approved; roll call vote being: Westphal, Hansen, Frye, McCann, Richardson, Stough, Haynam; (7) yeas; (0) nays. The motion carried.

Approval of the
Dec. 2, 2024
Meeting minutes.

Mayor Stough stated that Council will now consider added agenda item 4a.

Sylvania Township Trustees Neal Mahoney, John Jennewine and Jill Johnson along with Township Administrator Oliver Turner, presented an award to Mayor Craig Stough thanking him for his years of great service to the community and cooperation with Sylvania Township.

Sylvania Twp.
Presentation to
Mayor Stough.

Mayor Stough stated that Council will now consider agenda item 5.

Service Director's letter recommending approval of Change Order No. 1 was placed on file. Ms. Stough presented and read aloud by title only, proposed Ordinance No. 135-2024, a written copy of same having been previously furnished to each member of Council "Authorizing the Mayor and Director of Finance to approve Change Order No. 1 to this City's Agreement with Van Tassel Construction Corporation for the Plummer Pool Bath House Renovations Project for additional work items required; increasing the contract amount by \$15,382.14; and declaring an emergency."; Ms. Stough moved, Mr. Haynam seconded for passage of Ordinance No. 135-2024 as an emergency measure; roll call vote being: Westphal, Haynam, Frye, Stough, McCann, Hansen, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No.
135-2024, "...
Plummer
Pool...Change
Order No. 1...
Van Tassel..."

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Mayor Stough stated that Council will now consider agenda item 6.

Service Director’s letter recommending approval of the Change Order No. 1 (Final) was placed on file. Mr. McCann presented and read aloud by title only, proposed Ordinance No. 136-2024, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to approve Change Order No. 1 (Final) to this City’s Agreement with Inliner Solutions, LLC for the Large Diameter Sanitary Sewer Lining (Phase 3) and S. Main Street Sanitary Sewer Rehabilitation Projects to reflect the final installed quantities on the project; increasing the contract amount by \$31,393.59; and declaring an emergency.”; Mr. McCann moved, Mrs. Westphal seconded for passage of Ordinance No. 136-2024 as an emergency measure; roll call vote being: Frye, Haynam, Stough, McCann, Hansen, Westphal, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No. 136-2024, “... Change Order No. 1(Final)... Inline Solutions ...Large Diameter Sewer ...Main Street Rehab...”

Mayor Stough stated that Council will now consider agenda item 7.

Service Director’s letter recommending professional engineering proposal was placed on file. Mr. McCann presented and read aloud by title only, proposed Ordinance No. 137-2024, a written copy of same having been previously furnished to each member of Council “Accepting the proposal of Fishbeck to provide professional engineering services for the Sylvania Avenue Pump Station Replacement Project; appropriating funds therefore in the amount of \$194,900; and declaring an emergency.”; Mr. McCann moved, Ms. Stough seconded for passage of Ordinance No. 137-2024 as an emergency measure; roll call vote being: Westphal, Haynam, Frye, Stough, McCann, Hansen, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No. 137-2024, “... Fishbeck... Sylvania Avenue Pump Station...”

Mayor Stough stated that Council will now consider agenda item 8.

Mr. Frye presented and read aloud by title only, proposed Ordinance No. 138-2024, a written copy of same having been previously furnished to each member of Council “Authorizing the contribution of \$10,000 to Stranahan Parent Teacher Association toward the cost of building an inclusive and accessible community playground at Stranahan Elementary School; appropriating funds therefore; and declaring an emergency.”; Mr. Frye moved, Mr. Haynam seconded for passage of Ordinance No. 138-2024 as an emergency measure; roll call vote being: Haynam, Stough, McCann, Hansen, Frye, Westphal, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No. 138-2024, “...Contribution to Stranahan Parent Teacher Association... inclusive playground...”

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Mayor Stough stated that Council will now consider agenda item 9.

Mr. Richardson moved, Mr. Hansen seconded to approve the Service Director’s request to advertise for bids on the Silica Drive/Summit Street/Erie Street Resurfacing Project; roll call vote being: Frye, Westphal, Hansen, Haynam, Stough, McCann, Richardson; (7) yeas; (0) nays. The motion carried.

Advertise for Bids on Silica/ Summit/Erie Resurfacing Project.

Mayor Stough stated that Council will now consider agenda item 10.

Mr. Frye presented and read aloud by title only, proposed Ordinance No. 139-2024, “To make certain adjustments to account allocations within the fund appropriations for the Fiscal Year ending December 31, 2024; and declaring an emergency; Mr. Frye moved, Ms. Stough seconded for passage of Ordinance No. 139-2024 as an emergency measure; roll call vote being: Westphal, Hansen, Frye, Haynam, Stough, McCann, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No. 139-2024, “... Account Allocations...”

Mr. Haynam moved, Mr. McCann seconded to allow Mr. Frye to push back from the table due to a possible conflict of interest; roll call vote being, Frye, Richardson, Hansen, Haynam, Stough, McCann, Westphal; (7) yeas; (0) nays. The motion carried.

Mr. Frye pushes back from the table.

Mayor Stough stated that Council will now consider agenda item 11.

Ms. Stough presented and read aloud by title only, proposed Ordinance No. 21-2024, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to enter into an agreement, on behalf of the City of Sylvania, Ohio, with the Board of Lucas County Commissioners, for the provision of Public Defender Services to the Sylvania Municipal Court for the year 2024; and declaring an emergency.”; Ms. Stough moved, Mr. McCann seconded for passage of Ordinance No. 21-2024 as an emergency measure; roll call vote being: Haynam, Stough, Westphal, McCann, Hansen, Richardson; (6) yeas; (0) nays. The motion carried.

Ordinance No. 21-2024, “... Agreement... Public Defender Services...”

Mr. Frye returns to the table.

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Mayor Stough stated that Council will now consider agenda item 12.

Mrs. Westphal presented and read aloud by title only, proposed Resolution No. 16-2024, a written copy of same having been previously furnished to each member of Council “Re-Appointing Shawn Murphy to the Board of Trustees of Sylvania Area Joint Recreation District (“SAJRD”) for a term expiring December 31, 2027; and declaring an emergency.”; Mrs. Westphal moved, Mr. Hansen seconded for passage of Resolution No. 16-2024 as an emergency measure; roll call vote being: Frye, Haynam, McCann, Stough, Westphal, Richardson, Hansen; (7) yeas; (0) nays. The motion carried.

Resolution No. 16-2024, “... Shawn Murphy ...SAJRD Re-Appointment...”

Mayor Stough stated that Council will now consider agenda item 13.

Mrs. Westphal presented and read aloud by title only, proposed Resolution No. 17-2024, a written copy of same having been previously furnished to each member of Council “Re-Appointing Thomas Reynolds to the Zoning Board of Appeals for a term expiring December 31, 2027; and declaring an emergency.”; Mrs. Westphal moved, Mr. Hansen seconded for passage of Resolution No. 17-2024 as an emergency measure; roll call vote being: Frye, McCann, Stough, Westphal, Richardson, Haynam, Hansen; (7) yeas; (0) nays. The motion carried.

Resolution No. 17-2024, “... Tom Reynolds ...BZA Re-Appointment...”

Mayor Stough stated that Council will now consider agenda item 14.

Council is in receipt of the Plan Commission’s recommendation of denial of ZA-3-2024 from Chuck Schmalzried, Michelle Construction for 4713 N. King Road to change the current zoning of R-1 to R-2 with a PD Overlay. Mr. Haynam moved, Mr. Frye seconded to set the Public Hearing for ZA-3-2024 on Monday, February 3, 2025 at 6:30pm in City Council Chambers, 6635 Maplewood Avenue, Sylvania, Ohio 43560; roll call vote being: Westphal, Hansen, Frye, Stough, Richardson, Haynam, McCann; (7) yeas; (0) nays. The motion carried.

Set Public Hearing for 2/3/25 at 6:30pm.

Mayor Stough stated that Council will now consider agenda item 15a.

Mrs. Westphal gave a brief update on the Employee & Community Relations Committee meeting held this date. The meeting was called to conduct an interview for the open seat on the Board of Zoning Appeals, but the candidate withdrew their application prior to the meeting. The committee agreed to hold another meeting to consider additional candidates. Mrs. Westphal moved, Mr. Hansen seconded to set an Employee & Community Relations Committee meeting for Monday, January 6, 2025 at 6:45pm in the Police Division Conference Room: roll call vote being: Frye, McCann,

Employee & CR Mtg. update. Set another E&CR meeting for 1/6/25 at 6:45pm.

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Stough, Westphal, Richardson, Haynam, Hansen; (7) yeas; (0) nays. The motion carried.

Mayor Stough stated all agenda items have been addressed.

Mr. Frye moved, Mr. McCann seconded to adjourn at 8:18 p.m. Roll call vote being: Frye, Westphal, Hansen, McCann, Richardson, Stough, Haynam; (7) yeas; (0) nays.

Adjournment.

Clerk of Council

Mayor