

Minutes of the Meeting of Council
March 17, 2025

The Council of the City of Sylvania, Ohio met in regular session on March 17, 2025 at 7:30 p.m. with Mayor Frye in the chair. Roll was called with the following members present: Marcus Hansen, Doug Haynam, Brian McCann, Shawn Murphy, Patrick Richardson, Lyndsey Stough, Mary Westphal (excused); (6) present; (1) absent.

Roll call:
6 present,
1 absent.

Pledge of Allegiance to the United States of America led by Sylvania Boy Scout.

Pledge of
Allegiance.

Mayor Frye stated that Council will now consider agenda item 3.

Item # 3a. Election of President Pro-Tem.

Item # 13b. Proposed Ordinance No. 40-2025 (Responder Safeguard Drone).

Additions to the
agenda.

Mr. Richardson moved, Mr. McCann seconded to approve the amended agenda; roll call vote being: McCann, Haynam, Murphy, Hansen, Richardson, Stough; (6) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Frye stated that Council will now consider added agenda item 3a.

Mr. Haynam moved, Mr. Hansen seconded to elect Mr. Richardson as President Pro-Tem in the absence of Mrs. Westphal; roll call vote being: Hansen, McCann, Richardson, Stough, Murphy, Haynam; (6) yeas; (0) nays. The motion carried.

Elect President
Pro-Tem.

Mayor Frye stated that Council will now consider agenda item 4.

Mr. Richardson presented the March 3, 2025 regular meeting minutes. Mr. Richardson moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of March 3, 2025 be approved; roll call vote being: Hansen, McCann, Richardson, Stough, Murphy, Haynam; (6) yeas; (0) nays. The motion carried.

Approval of
March 3, 2025
Council meeting
minutes.

Mayor Frye stated that Council will now consider agenda item 5.

Mayor Frye presented a Proclamation to Assistant Superintendent, Amy Priest, from the Lucas County Board of Developmental Disabilities declaring March, 2025 as Developmental Disabilities Month in the City of Sylvania.

Proclamation
presentation to
LCBDD.

Mayor Frye stated that Council will now consider agenda item 6.

Mr. Richardson moved, Mr. McCann seconded to enter into Executive Session at 7:41 p.m. for the purpose of discussion on pending litigation; roll call vote being: Hansen, Haynam, McCann, Murphy, Richardson, Stough; (6) yeas; (0) nays. The motion carried.

Executive
Session to
discuss pending
litigation.

Mr. Richardson moved, Mr. McCann seconded to return from Executive Session, with no action taken, to General Session at 8:07 p.m.; roll call vote being: Haynam, McCann, Hansen, Murphy, Richardson, Stough; (6) yeas; (0) nays. The motion carried.

Return to
General Session.

Minutes of the Meeting of Council
March 17, 2025

Mayor Frye stated that Council will now consider agenda item 7.

Mr. McCann presented and read aloud by title only, proposed Ordinance No. 42-2025, “An Ordinance to approve, adopt, and enact current replacement pages to the Codified Ordinances; to repeal ordinances in conflict therewith; to publish the enactment of new matter; and declaring an emergency”; Mr. McCann moved, Mr. Hansen seconded for passage of Ordinance No. 42-2025 as an emergency measure; roll call vote being: Haynam, McCann, Murphy, Stough, Hansen, Richardson; (6) yeas; (0) nays. The motion carried.

Ordinance No. 42-2025, “... Replacement Pages to the Codified Ordinances...”

Mayor Frye stated that Council will now consider agenda item 8.

Service Director’s letter recommending vehicle purchases was placed on file. Ms. Stough presented and read aloud by title only, proposed Ordinance No. 43-2025, “Authorizing the Mayor and Director of Finance to accept the proposal of Baumann Ford Oregon, LLC for the purchase of two new 2025 Ford Interceptors; appropriating funds therefore in the amount of \$98,191.88; and declaring an emergency”; Ms. Stough moved, Mr. Haynam seconded for passage of Ordinance No. 43-2025 as an emergency measure; roll call vote being: Haynam, Murphy, Stough, McCann, Hansen, Richardson; (6) yeas; (0) nays. The motion carried.

Ordinance No. 43-2025, “... Baumann Ford Oregon... 2 Ford Interceptors...”

Ms. Stough presented and read aloud by title only, proposed Ordinance No. 44-2025, “Authorizing the Mayor and Director of Finance to accept the proposal of Northwest Ohio Emergency Equipment to provide interior and exterior patrol packages for the two new Ford Interceptors; appropriating funds therefore in the amount of \$30,972; and declaring an emergency”; Ms. Stough moved, Mr. Hansen seconded for passage of Ordinance No. 44-2025 as an emergency measure; roll call vote being: Richardson, Haynam, Stough, McCann, Murphy, Hansen; (6) yeas; (0) nays. The motion carried.

Ordinance No. 44-2025, “... NW Ohio Emergency Equipment... Patrol Packages...”

Mayor Frye stated that Council will now consider agenda item 9.

Service Director’s letter requesting approval of easement and payment was placed on file. Mr. Hansen presented and read aloud by title only, proposed Ordinance No. 45-2025, “Accepting an Easement Agreement for drainage purposes from Frick Family, LLC; appropriating funds therefore in the amount of \$2,217; and declaring an emergency”; Mr. Hansen moved, Mr. Haynam seconded for passage of Ordinance No.

Ordinance No. 45-2025, “... Easement Agreement... Frick Family LLC...”

Minutes of the Meeting of Council
March 17, 2025

45-2025 as an emergency measure; roll call vote being: Haynam, McCann, Murphy, Stough, Hansen, Richardson; (6) yeas; (0) nays. The motion carried.

Mayor Frye stated that Council will now consider agenda item 10.

Service Director's letter recommending approval of grant applications was placed on file. Mr. Richardson presented and read aloud by title only, proposed Resolution No. 6-2025, "A Resolution authorizing the Mayor and Director of Finance to file an Ohio Department of Transportation Highway Safety Improvement Program Grant Application for the Brint Road and Main Street/Holland-Sylvania Road Roundabout Project; and declaring an emergency"; Mr. Richardson moved, Mr. Haynam seconded for passage of Resolution No. 6-2025 as an emergency measure; roll call vote being: Haynam, McCann, Murphy, Hansen, Richardson, Stough; (6) yeas; (0) nays. The motion carried.

Resolution No.
6-2025, "...
ODOT-HSIP
Grant App...
Brint & Main/
Holland-Syl.
Roundabout..."

Mr. Richardson presented and read aloud by title only, proposed Resolution No. 7-2025, "A Resolution authorizing the Mayor and Director of Finance to file an Ohio Department of Transportation Highway Safety Improvement Program Grant Application for the Harroun Road and Holland-Sylvania Road Roundabout Project; and declaring an emergency"; Mr. Richardson moved, Ms. Stough seconded for passage of Resolution No. 7-2025 as an emergency measure; roll call vote being: Stough, Haynam, McCann, Murphy, Hansen, Richardson; (6) yeas; (0) nays. The motion carried.

Resolution No.
7-2025, "...
ODOT-HSIP
Grant App...
Harroun/Holland
-Sylvania
Roundabout..."

Mayor Frye stated that Council will now consider agenda item 11.

Mr. Haynam Moved, Mr. McCann seconded that no hearing be requested for the D5/D6, "Spiritous liquor for on premises consumption only, beer, wine and mixed beverages for on premises, or off premises in original sealed containers until 2:30am" and "Sale of intoxicating liquor on Sunday for the same sales privileges (barring any local option elections that might impact privileges) the permit holder has Monday through Saturday" from Stratosphere is the Limit LLC, dba Quarry Cantina, to Borderline Grill Inc. 1st floor & patio at 5675/5678/ 5680 Mayberry Square, Sylvania, Ohio 43560; roll call vote being: Stough, Haynam, McCann, Murphy, Richardson, Hansen; (6) yeas; (0) nays. The motion carried.

No objection to
D5/D6 Liquor
Permit for
Borderline Grill
Inc.

Minutes of the Meeting of Council
March 17, 2025

Mayor Frye stated that Council will now consider agenda item 12.

Mr. Murphy presented and read aloud by title only, proposed Resolution No. 8-2025, “A Resolution of the Council of the City of Sylvania urging Ohio voters to support State Issue 2 – Renewal of the State Capital Improvements Program; and declaring an emergency”; Mr. Murphy moved, Mr. McCann seconded for passage of Resolution No. 8-2025 as an emergency measure; roll call vote being: McCann, Stough, Hansen, Haynam, Murphy, Richardson; (6) yeas; (0) nays. The motion carried.

Resolution No. 8-2025, “... Support State Issue 2...”

Mayor Frye stated that Council will now consider agenda item 13.

Mr. Hansen chaired the Safety Committee meeting held this date due to Mrs. Westphal’s absence. Mr. Hansen gave a brief report on the meeting stating Chief Miller presented a slide deck on Brinc Responder Safeguard Drones that the Sylvania Police Division is interested in purchasing. The drones are American made and support for them is offered 24 hours a day, 7 days a week, 365 days a year. The committee approved legislation from the administration to move forward for passage.

Report on Safety Committee Meeting held this date.

Mayor Frye stated that Council will now consider added agenda item 13b.

Mr. Hansen presented and read aloud by title only, proposed Ordinance No. 40-2025, “Authorizing the Mayor and Director of Finance to enter into a Master Services and Purchasing Agreement with Brinc Drones, Inc. for the provision of a Responder Safeguard Drone, Training and Support; appropriating funds therefore in the amount of \$23,999.20; and declaring an emergency”; Mr. Hansen moved, Mr. Murphy seconded for passage of Ordinance No. 40-2025 as an emergency measure; roll call vote being: Richardson, Haynam, Stough, McCann, Murphy, Hansen; (6) yeas; (0) nays. The motion carried.

Ordinance No. 40-2025, “... Brinc Drones... Responder Safeguard Drone...”

Mayor Frye stated all agenda items have been addressed.

Mr. Hansen moved, Mr. McCann seconded to adjourn at 8:40 p.m. Roll call vote being: Murphy, Hansen, McCann, Stough, Richardson, Haynam; (6) yeas; (0) nays.

Adjournment.

Clerk of Council

Mayor

Minutes of the Meeting of Council
March 17, 2025