

Minutes of the Meeting of Council
May 5, 2025

The Council of the City of Sylvania, Ohio met in regular session on May 5, 2025 at 7:30 p.m. with Mayor Frye in the chair. Roll was called with the following members present: Marcus Hansen, Doug Haynam, Brian McCann, Shawn Murphy, Patrick Richardson, Lyndsey Stough, Mary Westphal; (7) present; (0) absent.

Roll call:
7 present.

Pledge of Allegiance to the United States of America led by Mrs. Westphal.

Pledge of
Allegiance.

Mayor Frye stated that Council will now consider agenda item 3.

Item #11a. L.E.A.D. Graduation update by mayor Frye.

Additions to the
agenda.

Mrs. Westphal moved, Mr. Haynam seconded to approve the amended agenda; roll call vote being: McCann, Haynam, Stough, Murphy, Hansen, Westphal, Richardson; (7) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Frye stated that Council will now consider agenda item 4.

Mrs. Westphal presented the April 21, 2025 regular meeting minutes. Mrs. Westphal moved, Mr. Hansen seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of April 21, 2025 be approved; roll call vote being: Stough, Hansen, McCann, Westphal, Richardson, Murphy, Haynam; (7) yeas; (0) nays. The motion carried.

Approval of
April 21, 2025
Council meeting
minutes.

Mayor Frye stated that Council will now consider agenda item 5.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 53-2025, "Authorizing the Mayor and Director of Finance to enter into an Agreement, with a Head teacher, Teachers, and Aides for the Sylvania Safety City Program being conducted by the Sylvania Division of Police; providing funds therefore; and declaring an emergency"; Mrs. Westphal moved, Ms. Stough seconded for passage of Ordinance No. 53-2025 as an emergency measure; roll call vote being: Haynam, Stough, McCann, Murphy, Richardson, Hansen, Westphal; (7) yeas; (0) nays. The motion carried.

Ordinance No.
53-2025, "...
Agreement with
Head Teacher...
Safety City..."

Mayor Frye stated that Council will now consider agenda item 6.

Service Director's letter requesting authorization was placed on file. Ms. Stough presented and read aloud by title only, proposed Ordinance No. 54-2025, "Accepting the proposal of The EDGE Group, Inc. to provide professional landscape architectural and design services for the preparation of City of Sylvania Gateway Signage Standards; appropriating funds therefore in the amount of \$16,500; and declaring an emergency"; Ms. Stough moved, Mrs. Westphal seconded for passage of Ordinance No. 54-2025 as an emergency measure; roll call vote being: Haynam, McCann, Murphy, Richardson, Stough, Hansen, Westphal; (7) yeas; (0) nays. The motion carried.

Ordinance No.
54-2025, "...
EDGE...
Gateway
Signage..."

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Mayor Frye stated that Council will now consider agenda item 7.

Zoning Administrator's letter recommending bid award was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 55-2025, "Accepting the proposal of Strayer Concrete and awarding the contract for the 2025 Sidewalk Replacement Program to same; authorizing the expenditure for the improvements in the amount of \$26,500; appropriating funds therefore; and declaring an emergency"; Mr. Richardson moved, Mrs. Westphal seconded for passage of Ordinance No. 55-2025 as an emergency measure; roll call vote being: Haynam, Stough, Murphy, Richardson, McCann, Hansen, Westphal; (7) yeas; (0) nays. The motion carried.

Ordinance No.
55-2025, "...
Strayer
Concrete...
2025 Sidewalk
Program..."

Mayor Frye stated that Council will now consider agenda item 8.

Mr. Haynam presented and read aloud by title only, proposed Ordinance No. 56-2025, "Amending Chapter 1166 of the Sylvania Codified Ordinances by amending Section 1166.16 – Nonconforming Signs; and declaring an emergency"; Mr. Haynam moved, Mr. McCann seconded to refer proposed Ordinance No. 56-2025 to the Municipal Plan Commission for review and recommendation; roll call vote being: Haynam, Stough, McCann, Murphy, Richardson, Hansen, Westphal; (7) yeas; (0) nays. The motion carried.

Ordinance No.
56-2025, refer to
Plan
Commission.

Mayor Frye stated that Council will now consider agenda item 9.

Mr. McCann presented and read aloud by title only, proposed Ordinance No. 57-2025, "Accepting the proposal of Asure Customer & IP Holdco, LLC to provide HCM Payroll Software; appropriating funds therefore in an amount not to exceed \$7,303.25; and declaring an emergency"; Mr. McCann moved, Mr. Hansen seconded for passage of Ordinance No. 57-2025 as an emergency measure; roll call vote being: Haynam, Stough, McCann, Murphy, Richardson, Hansen, Westphal; (7) yeas; (0) nays. The motion carried.

Ordinance No.
57-2025, "...
Asure Customer
& IP Holdco...
HCM Payroll
Software..."

Mayor Frye stated that Council will now consider agenda item 10.

Service Director's letter requesting obsolete equipment be placed on GovDeals.com for disposal was placed on file. Mr. Hansen moved, Mr. Haynam seconded to approve equipment from the Departments of Parks, Streets, Water and Zoning be placed on GovDeals.com for disposal; roll call vote being: Westphal, Richardson, Stough, Haynam, Hansen, McCann, Murphy; (7) yeas; (0) nays. The motion carried.

Obsolete
Equipment on
GovDeals.com.

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Mayor Frye stated that Council will now consider added agenda item 11a.

Mayor Frye gave a brief update on the first L.E.A.D. Graduation that was held at Highland Elementary with 125 students graduating. This program replaced the D.A.R.E. Program and was well received by the students, teachers and parents. New L.E.A.D. signs will be posted on each elementary school building once their first class graduates.

LEAD
Graduation
Update.

Mayor Frye stated all agenda items have been addressed.

Mrs. Westphal moved, Mr. McCann seconded to adjourn at 8:11 p.m. Roll call vote being: Murphy, Hansen, McCann, Richardson, Westphal, Haynam, Stough; (7) yeas; (0) nays.

Adjournment.

Clerk of Council

Mayor

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