

Minutes of the Meeting of Council
June 16, 2025

The Council of the City of Sylvania, Ohio met in regular session on June 16, 2025 at 7:30 p.m. with Mayor Frye in the chair. Roll was called with the following members present: Marcus Hansen, Doug Haynam (excused), Brian McCann (excused), Shawn Murphy, Patrick Richardson, Lyndsey Stough, Mary Westphal; (5) present; (2) absent.

Roll call:
2 absent.

Pledge of Allegiance to the United States of America led by Mr. Murphy.

Pledge of
Allegiance.

Mayor Frye stated that Council will now consider agenda item 3.

The following items were added to the agenda: none.

Additions to the
agenda.

Mrs. Westphal moved, Ms. Stough seconded to approve the agenda as submitted; roll call vote being: Murphy, Westphal, Hansen, Richardson, Stough; (5) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Frye stated that Council will now consider agenda item 4.

Mrs. Westphal presented the June 2, 2025 regular meeting minutes. Mrs. Westphal moved, Mr. Murphy seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of June 2, 2025 be approved; roll call vote being: Stough, Westphal, Hansen, Richardson, Murphy; (5) yeas; (0) nays. The motion carried.

Approval of
June 2, 2025
Council meeting
minutes.

Mayor Frye stated that Council will now consider agenda item 5.

Service Director's letter recommending approval of change order was placed on file. Ms. Stough presented and read aloud by title only, proposed Ordinance No. 69-2025, "Authorizing the Mayor and Director of Finance to approve Change Order No. 1 (Final) to this City's agreement with Freedom Roofing, Windows and Siding, LLC for the Pumping Station Roof Replacement Project to provide for one quantity overrun; increasing the contract amount by \$1,248; appropriating funds therefore; and declaring an emergency; Ms. Stough moved, Mrs. Westphal seconded for passage of Ordinance No. 69-2025 as an emergency measure; roll call vote being: Stough, Hansen, Westphal, Murphy, Richardson; (5) yeas; (0) nays. The motion carried.

Ordinance No.
69-2025, "...
Change Order
No. 1 (Final)...
Freedom
Roofing...
Pumping Station
Roof
Replacement..."

Mayor Frye stated that Council will now consider agenda item 6.

Service Director's letter requesting approval of the easement and authorization for payment was placed on file. Mr. Hansen presented and read aloud by title only, proposed Ordinance No. 70-2025, "Accepting an easement from Baumgartner, LLC for drainage and storm sewer purposes; dedicating the easement for public purposes; appropriating funds therefore; and declaring an emergency; Mr. Hansen moved, Mrs. Westphal seconded for passage of Ordinance No. 70-2025 as an emergency measure; roll call vote being: Westphal, Murphy, Stough, Hansen, Richardson; (5) yeas; (0) nays. The motion carried.

Ordinance No.
70-2025, "...
Easement from
Baumgartner...
Drainage &
Storm sewer
purposes..."

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Service Director's letter requesting approval of the proposal was placed on file. Mr. Hansen presented and read aloud by title only, proposed Ordinance No. 71-2025, "Accepting the proposal of Ohio excavating for storm sewer replacement at 6339 Monroe Street, Sylvania, Ohio; appropriating funds therefore in the amount of \$42,900; and declaring an emergency; Mr. Hansen moved, Ms. Stough seconded for passage of Ordinance No. 71-2025 as an emergency measure; roll call vote being: Stough, Hansen, Westphal, Murphy, Richardson; (5) yeas; (0) nays. The motion carried.

Ordinance No. 71-2025, "... Ohio Excavating... storm sewer replacement at 6339 Monroe..."

Mayor Frye stated that Council will now consider agenda item 7.

Service Director's letter recommending approval of the change order was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 72-2025, "Authorizing the Mayor and Director of Finance to approve Change Order No. 3 (Final) to this City's agreement with Geddis Paving & Excavating for the Main Street Reconstruction Project for the additional seeding and mulching; increasing the contract amount by \$1,485; appropriating funds therefore; and declaring an emergency"; Mr. Richardson moved, Mr. Hansen seconded for passage of Ordinance No. 72-2025 as an emergency measure; roll call vote being: Westphal, Murphy, Stough, Hansen, Richardson; (5) yeas; (0) nays. The motion carried.

Ordinance No. 72-2025, "... Change Order No. 3 (Final)... Geddis... Main St. project... seeding & mulching..."

Mayor Frye stated that Council will now consider agenda item 8.

Ms. Stough moved, Mrs. Westphal seconded to refer Petition for Zoning Amendment No. SUP-2-2025, Perrysburg Energy (on behalf of the Sisters of St. Francis), 6832 Convent Blvd., to install carport solar canopies in parking lots B & C, to the Municipal Planning Commission for their review and recommendation; roll call vote being: Stough, Hansen, Westphal, Murphy, Richardson; (5) yeas; (0) nays. The motion carried.

Refer SUP-2-2025 to Plan Commission.

Ms. Stough moved, Mr. Murphy seconded to set a Public Hearing for SUP-2-2025, Perrysburg Energy (on behalf of the Sisters of St. Francis), 6832 Convent Blvd., to install carport solar canopies in parking lots B & C, for Tuesday, September 2, 2025 at 7:00pm in City Council Chambers at 6635 Maplewood Avenue, Sylvania, Ohio; roll call vote being: Hansen, Westphal, Stough, Murphy, Richardson; (5) yeas; (0) nays. The motion carried.

Set Public Hearing for SUP-2-2025 on 9/2/2025 at 7pm.

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Mayor Frye stated that Council will now consider agenda item 9.

Service Director's letter requesting obsolete equipment be put on GovDeals.com for disposal was placed on file. Mr. Murphy moved, Mrs. Westphal seconded to approve obsolete equipment from the Parks and Streets Departments be placed on GovDeals.com for disposal; roll call vote being: Hansen, Richardson, Westphal, Murphy, Stough; (5) yeas; (0) nays. The motion carried.

Obsolete
Equipment to
GovDeals.com
for disposal.

Mayor Frye stated that Council will now consider agenda item 10.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 73-2025, a written copy of same having been previously furnished to each member of Council "An Ordinance to authorize and ratify the execution of Then and Now Certificates by the Finance Director and the payment of amounts due for various purchase orders; and declaring an emergency."; Mrs. Westphal moved, Mr. Hansen seconded for passage of Ordinance No. 73-2025 as an emergency measure; roll call vote being: Richardson, Hansen, Westphal, Murphy, Stough; (5) yeas; (0) nays. The motion carried.

Ordinance No.
73-2025, "...
Then & Now
Certificates..."

Mayor Frye stated all agenda items have been addressed.

Mrs. Westphal moved, Mr. Hansen seconded to adjourn at 7:53 p.m. Roll call vote being: Murphy, Westphal, Hansen, Stough, Richardson; (5) yeas; (0) nays.

Adjournment.

Clerk of Council

Mayor

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