

Minutes of the Meeting of Council
June 2, 2025

The Council of the City of Sylvania, Ohio met in regular session on June 2, 2025 at 7:30 p.m. with Mayor Frye in the chair. Roll was called with the following members present: Marcus Hansen, Doug Haynam, Brian McCann, Shawn Murphy, Patrick Richardson, Lyndsey Stough, Mary Westphal; (7) present; (0) absent.

Roll call:
All present.

Pledge of Allegiance to the United States of America led by Mr. Haynam.

Pledge of
Allegiance.

Mayor Frye stated that Council will now consider agenda item 3.

The following items were added to the agenda:

Item 16. – Executive Session to discuss pending litigation.

Item 13a. – Proposed Ordinance No. 67-2025, Then & Now Certificates.

Item 5b. – Ordinance No. 68-2025, SUP-1-2025.

Additions to the
agenda.

Mrs. Westphal moved, Mr. Hansen seconded to approve the amended agenda; roll call vote being: McCann, Haynam, Murphy, Westphal, Hansen, Richardson, Stough; (7) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Frye stated that Council will now consider agenda item 4.

Mrs. Westphal presented the May 19, 2025 regular meeting minutes. Mrs. Westphal moved, Mr. McCann seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of May 19, 2025 be approved; roll call vote being: Stough, Westphal, Hansen, McCann, Richardson, Murphy, Haynam; (7) yeas; (0) nays. The motion carried.

Approval of
May 19, 2025
Council meeting
minutes.

Mayor Frye stated that Council will now consider agenda item 5.

Mrs. Westphal gave a brief report from the Public Hearing held this date on SUP-1-2025, KIF Properties, Ltd. request for zoning change at 5834 Monroe St., Suite M-N from a restaurant to Crossview Community Church. No public in attendance, therefore no opposition to the request. Mr. Haynam moved, Mr. Hansen seconded to advance legislation to Council for approval; roll call vote being: Westphal, Hansen, McCann, Richardson, Murphy, Haynam, Stough; (7) yeas; (0) nays. The motion carried.

Report from
Public Hearing
on SUP-1-2025
held this date.

Mayor Frye stated that Council will now consider added agenda item 5b.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 68-2025, a written copy of same having been previously furnished to each member of Council “Granting a Special Use Permit to permit the operation of a church in Suites M and N at 5834 Monroe Street, Sylvania, Ohio, on the application of Theodore Iorio, General Partner of KIF Properties, Ltd., on the recommendation of the Municipal Planning Commission; and declaring an emergency.”; Mrs. Westphal moved, Mr. Haynam seconded for passage of Ordinance No. 68-2025 as an emergency measure; roll call vote being: Richardson, McCann, Hansen, Westphal, Haynam, Murphy, Stough; (7) yeas; (0) nays. The motion carried.

Ordinance No.
68-2025, “...
Granting a
SUP...Church
Operation...
5834 Monroe
St.”

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Mayor Frye stated that Council will now consider agenda item 6.

City resident, Paul Hamel of 5327 Quarry Side Drive, addressed City Council on his concerns regarding the utility pole at the intersection of Little Road and Centennial Road; he would like it removed. Mr. Hamel distributed photos to Council of the warning sign on the pole that has been repeatedly hit by vehicles because of the location being too near the intersection making it difficult for vehicles to turn onto and off of Little Road. Service Director, Joe Shaw, explained the difficulty of removing the pole as there is no available right-of-way to move it to. The administration will continue to monitor this situation.

Mr. Hamel speaks on Little & Centennial intersection problems.

Mayor Frye stated that Council will now consider agenda item 7.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 61-2025, "Authorizing the Mayor and Director of Finance to enter into an amendment to the agreement on behalf of the City of Sylvania between the City of Sylvania and the Board of Lucas County Commissioners for the Suburban Court services Program; appropriating \$20,000 therefore; and declaring an emergency; Mrs. Westphal moved, Ms. Stough seconded for passage of Ordinance No. 61-2025 as an emergency measure; roll call vote being: Haynam, Westphal, McCann, Murphy, Stough, Hansen, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No. 61-2025, "... Amendment to Agreement... Suburban Court Services..."

Mayor Frye stated that Council will now consider agenda item 8.

Mr. Haynam presented and read aloud by title only, proposed Ordinance No. 62-2025, "Amending Part Five – General Offenses Code of the Codified Ordinances of Sylvania, 1979, as amended, by amending Chapter 555 - Weeds; and declaring an emergency; Mr. Haynam moved, Mr. McCann seconded for passage of Ordinance No. 62-2025 as an emergency measure; roll call vote being: Stough, Hansen, Westphal, Haynam, McCann, Murphy, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No. 62-2025, "... Amending Part Five...Chapter 555-Weeds..."

Mayor Frye stated that Council will now consider agenda item 9.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 63-2025, "Amending Part Thirteen – Building Code of the Codified Ordinances of Sylvania, 1979, as amended, by amending Chapter 1329 – Nuisance Abatement; and

Refer to Zoning Committee and Set meeting for

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declaring an emergency”; Mrs. Westphal moved, Ms. Stough seconded to refer proposed Ordinance No. 63-2025 to the Annexation & Zoning Committee for discussion and to set the committee meeting for Monday, June 23, 2025 at 5:30pm in Council Chambers, 6635 Maplewood Avenue, Sylvania, Ohio; roll call vote being: Haynam, Westphal, McCann, Murphy, Stough, Hansen, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No.
63-2025 on
6/23/25 at
5:30pm in
Council
Chambers.

Mayor Frye stated that Council will now consider agenda item 10.

Service Director’s letter recommending approval of the agreement was placed on file. Mr. Murphy presented and read aloud by title only, proposed Ordinance No. 64-2025, “Authorizing the Mayor and Director of Finance to accept the proposal of the Nature Conservancy to provide invasive species treatments in Harroun Park; appropriating funds therefore in an amount not to exceed \$20,000; and declaring an emergency; Mr. Murphy moved, Mr. Richardson seconded for passage of Ordinance No. 64-2025 as an emergency measure; roll call vote being: Stough, Hansen, Westphal, Haynam, McCann, Murphy, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No.
64-2025, “...
Harroun Park...
Invasive Species
...Nature
Conservancy...”

Mayor Frye stated that Council will now consider agenda item 11.

Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 65-2025, a written copy of same having been previously furnished to each member of Council “Providing for the controlling blight and disease of shade trees and for planting, maintaining, trimming and removing shade trees in and along the streets and within public right-of-way of the City of Sylvania; authorizing the Director of Public Service, by and through the proper officers of said City to do said work during the year 2025; establishing one district for said purpose in accordance with the provisions of Section 727.011 of the Revised Code of Ohio; providing for the assessment of the cost and expense thereof upon abutting property; and declaring an emergency.”; Mr. Richardson moved, Mr. Hansen seconded for passage of Ordinance No. 65-2025 as an emergency measure; roll call vote being: Haynam, McCann, Hansen, Richardson, Westphal, Murphy, Stough; (7) yeas; (0) nays. The motion carried.

Ordinance No.
65-2025, “...
Controlling
Blight...Shade
Trees...
Assessments...”

Mayor Frye stated that Council will now consider agenda item 12.

Mr. Hansen presented and read aloud by title only, proposed Ordinance No. 66-2025, a

Ordinance No.
66-2025. “...
...

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written copy of same having been previously furnished to each member of Council “Providing for the construction, maintenance, repair, cleaning and enclosing open drainage ditches located within the corporate limits of the City of Sylvania; authorizing the Director of Public Service, by and through the proper officers of said City to do said work during the year 2025; establishing one district for said purpose in accordance with the provisions of Section 727.012 of the revised Code of Ohio; providing for the assessment of the cost and expense thereof upon abutting property; and declaring an emergency.”; Mr. Hansen moved, Mrs. Westphal seconded for passage of Ordinance No. 66-2025 as an emergency measure; roll call vote being: Haynam, McCann, Hansen, Westphal, Murphy, Stough, Richardson; (7) yeas; (0) nays. The motion carried.

Drainage
Ditches...
Assessments...”

Mayor Frye stated that Council will now consider agenda item 13.

Mr. Richardson presented and read aloud by title only, proposed Resolution No. 11-2025, a written copy of same having been previously furnished to each member of Council “Declaring the necessity of lighting the streets in the City of Sylvania, Ohio; determining the manner of providing street lighting and the basis for the property owner’s share of the cost and annual assessment; and declaring an emergency.”; Mr. Richardson moved, Mr. McCann seconded for passage of Resolution No. 11-2025 as an emergency measure; roll call vote being: Richardson, McCann, Hansen, Westphal, Haynam, Murphy, Stough; (7) yeas; (0) nays. The motion carried.

Resolution No.
11-2025, “...
Street Lighting
...Assessment
...”

Mayor Frye stated that Council will now consider added agenda item 13a.

Ms. Stough presented and read aloud by title only, proposed Ordinance No. 67-2025, a written copy of same having been previously furnished to each member of Council “An Ordinance to authorize and ratify the execution of Then and Now Certificates by the Finance Director and the payment of amounts due for various purchase orders; and declaring an emergency.”; Ms. Stough moved, Mr. McCann seconded for passage of Ordinance No. 67-2025 as an emergency measure; roll call vote being: Richardson, McCann, Hansen, Westphal, Murphy, Stough, Haynam; (7) yeas; (0) nays. The motion carried.

Ordinance No.
67-2025, “...
Then & Now
Certificates...”

Mayor Frye stated that Council will now consider added agenda item 16.

Mrs. Westphal moved, Mr. McCann seconded to enter into Executive Session for the purpose of discussion on pending litigation at 8:42pm; roll call vote being: Richardson,

Executive
Session: Pending
Litigation.

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McCann, Westphal, Murphy, Hansen, Stough, Haynam; (7) yeas; (0) nays. The motion carried.

Mrs. Westphal moved, Mr. Murphy seconded to return from Executive Session to General Session at 8:56pm. No decisions were made. Roll call vote being: Stough, Richardson, McCann, Hansen, Westphal, Murphy, Haynam; (7) yeas; (0) nays. The motion carried.

Mayor Frye stated all agenda items have been addressed.

Adjournment.

Mrs. Westphal moved, Mr. McCann seconded to adjourn at 8:57 p.m. Roll call vote being: Murphy, Westphal, Hansen, McCann, Stough, Richardson, Haynam; (7) yeas; (0) nays.

Clerk of Council

Mayor

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