

Sylvania City Council

July 21, 2025

7:15 p.m. Public Hearing

Proposed Ordinance No. 56-2025 (Nonconforming Signs)

7:30 p.m. Council Meeting

Agenda

1. Roll call: Mr. Hansen, Mr. Haynam, Mr. McCann, Mr. Murphy, Mr. Richardson, Ms. Stough, Mrs. Westphal.
2. Pledge of Allegiance to the United States of America led by Mr. McCann.
3. Additions to the agenda.
4. Approval of the Council meeting minutes from June 16, 2025.
5. Report from the Public Hearing for Proposed Ordinance No. 56-2025 held this date.
6. Report from the Zoning Committee meeting regarding Proposed Ordinance No. 63-2025, Nuisance Abatement, held on Monday, June 23, 2025 at 5:30 p.m.
7. Proposed Ordinance No. 74-2025, Amending Part Seven – Business Regulations Code of the Codified Ordinances of Sylvania, 1979, as amended, by amending Chapter 735 – Canvassers and Solicitors.
8. Water Storage Tank Maintenance.
 - a. Service Director's letter recommending contract award.
 - b. Proposed Ordinance No. 75-2025, Accepting the proposal of L.C. United Painting Co. to provide metal repairs and upgrades to the City's Water Storage Tanks.
9. Sanitary Sewer Connection Agreement – 5500 Monroe Street.
 - a. Service Director's letter recommending approval of agreement.
 - b. Proposed Ordinance No. 76-2025, Authorizing the Mayor and Director of Finance to enter into a Sanitary Sewer Connection Agreement Via Accommodation Tap with S&G Real Estate, LLC for this property.
10. Sanitary Sewer Connection Agreement – 5350 Silvertown Drive.
 - a. Service Director's letter recommending approval of agreement.
 - b. Proposed Ordinance No. 77-2025, Authorizing the Mayor and Director of Finance to enter into an installment payment agreement for the Sanitary Sewer Tap Fee, Connection Fee and Service Line for this property.
11. Erie Street & Monroe Street Roundabout Project.
 - a. Service Director's letter requesting approval of the agreement with ODOT.
 - b. Proposed Ordinance No. 78-2025, Authorizing the Mayor and Director of Finance to enter into an agreement with the State of Ohio, Department of Transportation relative to this project.

12. Plummer Pool Bath House Renovations – Change Order No. 2.
 - a. Service Director’s letter recommending approval of Change Order No. 2.
 - b. Proposed Ordinance No. 79-2025, Authorizing the Mayor and Director of Finance to approve Change Order No. 2 to this City’s agreement with Van Tassel Construction Corporation for this project.
13. Harroun Road & Holland-Sylvania Road Roundabout Application.
 - a. Service Director’s letter requesting authorization to submit a grant application for the Harroun Road and Holland-Sylvania Road Roundabout Project in the state-wide Congestion Mitigation & Air Quality (CMAQ) Program and the Carbon Reduction Program (CRP).
 - b. Proposed Resolution No. 12-2025, a Resolution authorizing the Mayor and Director of Finance to prepare and submit an application to participate in the CMAQ and CRP programs.
14. Criminal Justice Coordinating Council Violence Against Women Act Grant.
 - a. Law Director’s letter recommending acceptance of proposal.
 - b. Proposed Ordinance No. 80-2025, Accepting the proposal of Creadio to provide video creation and editing services for the funding grant requirement for this project.
15. Proposed Ordinance No. 81-2025, an Ordinance to authorize and ratify the execution of Then and Now Certificates by the Finance Director and the payment of amounts due for various purchase orders.
16. Proposed Ordinance No. 82-2025, Revising the Administrative, Departmental and Divisional Organization of the City and the Codified Ordinances thereof by amending Sylvania Codified ordinance Chapter 139 – Position and Compensation Plan.
17. Proposed Ordinance No. 83-2025, Ordinance approving the assessments heretofore authorized by Resolution No. 6-2025 for Street Lighting; levying said assessments; and declaring an emergency.
18. Proposed Ordinance No. 84-2025, To assess a Special Tax upon the lots and lands described in the schedule referred to herein to pay a part of the cost and expense of providing for the construction, maintenance, repair, cleaning and enclosing open drainage ditches within the corporate limits of the City of Sylvania for the year ending December 31, 2025.
19. Proposed Ordinance No. 85-2025, To assess a Special Tax upon the lots and lands described in the schedule referred to herein to pay a part of the cost and expense of providing for the removal and special treatment of shade trees for the purpose of controlling blight and disease of same; and for planting, maintaining, trimming and removing shade trees in an along the streets within public right-of-way of the City for the year ending December 31, 2025.
20. Service Director’s letter recommending City Council refer the Gateway Signage Standard concept packet to the August 13, 2025 Board of Architectural Review Committee meeting.
21. Service Director’s letter requesting authorization to begin letter of interest solicitation for the Centennial Road & Little Road Intersection Improvements Project.

22. Service Director's letter requesting authorization to advertise for bids for the Downtown Transportation Improvements/Aerial Utility Bury Construction Project.
23. Petition for Zoning Ordinance Amendment SUP-3-2025 from Benjamin & Amanda Milliron at 5916 Main Street, Sylvania, Ohio, to allow ground-mounted solar energy systems on their property. (Council referral to Plan Commission)
24. Application to the Sylvania City Council to change hours of operation of the City of Sylvania Designated Outdoor Refreshment Area (DORA) to be referred to Council Committee for review.
25. Committee reports.
26. Committee referrals.

INFORMATION

- A. Board of Architectural Review meeting minutes from July 16, 2025.
- B. Municipal Planning Commission meeting minutes from July 16, 2025.
- C. Safety Project Applications for April 2025.
- D. Elden & Erie Replacement Project information.