

Sylvania City Council

August 18, 2025

6:15 p.m. Employee & Community Relations Committee Meeting

Proposed Ordinance No. 82-2025 – Employee Hand Book

7:00 p.m. Public Hearing

Change in DORA Hours of Operation

7:30 p.m. Council Meeting

Agenda

1. Roll call: Mr. Hansen, Mr. Haynam, Mr. McCann, Mr. Murphy, Mr. Richardson, Ms. Stough, Mrs. Westphal.
2. Pledge of Allegiance to the United States of America led by Mr. Murphy.
3. Additions to the agenda.
4. Approval of the Council meeting minutes from July 21, 2025.
5. Report from the Employee & Community Relations Committee Meeting on Proposed Ordinance No. 82-2025 – Employee Hand Book, held this date.
6. Report from the Public Hearing on Change in DORA Hours of Operation held this date.
7. Erie Street & Monroe Street Roundabout Project.
 - a. Service Director's letter requesting approval of both proposals.
 - b. Proposed Ordinance No. 86-2025, Accepting the proposal of WE Realty Solutions, Ltd. To provide right-of-way acquisition services relative to this project.
 - c. Proposed Ordinance No. 87-2025, Accepting the proposal of Appraisal Acquisition Consultants, LLC to provide appraisal review services relative to this project.
 - d. Service Director's recommendation to pursue OPWC grant funds for this project.
 - e. Proposed Resolution No. 13-2025, Authorizing the Mayor and Director of Finance to file a grant application with the Ohio Public Works Commission relative to this project.
8. Downtown Transportation Improvements-Aerial Utility Bury Construction Project.
 - a. Service Director's letter recommending approval of agreement.
 - b. Proposed Ordinance No. 88-2025, Authorizing the Mayor and Director of Finance to enter into a Statement of Conduit Access & Rights with Buckeye Cablevision, Inc. relative to this project.
 - c. Service Director's letter recommending approval of Letter of Intent Agreement.
 - d. Proposed Ordinance No. 89-2025, Authorizing the Mayor and Director of Finance to enter into a Letter of Intent with Frontier Communications relative to this project.
9. Proposed Ordinance No. 90-2025, Authorizing the Mayor and Director of Finance of the City of Sylvania, Ohio, to enter into a Court Security Officer Agreement with the Sylvania Municipal Court.

10. Proposed Ordinance No. 91-2025, Amending Part Eleven – Planning and Zoning Code of the Codified Ordinances of Sylvania, 1979, as amended by amending Chapter 1179 – Principles of Acceptability, Section 1179.05 – Lots. (Council Referral to Plan Commission)
11. Proposed Ordinance No. 92-2025, Revising the Administrative, Departmental and Divisional Organization of the City and the Codified Ordinances thereof by amending Chapter 139 – Position and Compensation Plan; by amending Section 138.07 – Leaves of Absence.
12. Proposed Ordinance No. 93-2025, to authorize and ratify the execution of Then & Now Certificates by the Finance Director and payment of amounts due for various purchase orders.
13. Proposed Ordinance No. 94-2025, Authorizing the Mayor and Director of Finance to enter into an amended agreement for the establishment of a Regional Combined Health District for the administration of health and environmental services within the geographical jurisdiction of Lucas County.
14. Purchase of E-Bikes for Police Division.
 - a. Letter from Police Chief requesting approval of purchase.
 - b. Proposed Ordinance No. 95-2025, Accepting the proposal of Mountain Man Ski and Bike for the purchase of four Aventon Adventure E-Bikes and additional batteries.
15. Request letters from Chief of Police.
 - a. Requesting approval to post seized vehicle (2011 Ford F350) on GovDeals for auction.
 - b. Requesting approval to post obsolete equipment and 2014 Police Interceptor on GovDeals for auction.
16. Proposed Resolution No. 14-2025, Adopting a statement, pursuant to Revised Code of Ohio 709.03(D), indicating what services will be provided to the area proposed to be annexed to the City of Sylvania by petition for annexation.
17. Petition for Zoning Ordinance Amendment ZA-1-2025, from Mike Hojnacki for 5540 N. Centennial Rd. Sylvania, Ohio, to change current Mixed zoning to B-2 zoning for a Commercial Flex Space Development. (Council referral to Plan Commission)
18. Committee reports.
19. Committee referrals.

INFORMATION

- A. Board of Architectural Review meeting minutes from August 13, 2025.
- B. Municipal Planning Commission meeting minutes from August 13, 2025.