

Sylvania City Council

September 15, 2025

6:30 p.m. Parks & Forestry Committee Meeting

Green Yard Waste Program & Truck Purchase

7:00 p.m. Committee of the Whole Meeting

Gateway Signage Standards

7:30 p.m. Council Meeting

Agenda

1. Roll call: Mr. Hansen, Mr. Haynam, Mr. McCann, Mr. Murphy, Mr. Richardson, Ms. Stough, Mrs. Westphal.
2. Pledge of Allegiance to the United States of America led by Ms. Stough.
3. Additions to the agenda.
4. Approval of the Council meeting minutes from September 2, 2025.
5. Senior Center presentation on their upcoming November ballot issue.
6. Report from the Parks & Forestry Committee Meeting held this date.
7. Report from the Committee of the Whole Meeting held this date.
8. Proposed Resolution No. 16-2025, Resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor. (Increased by \$848,000 or 34.8% from last year)
9. Proposed Ordinance No. 103-2025, An Ordinance to authorize and ratify the execution of Then and Now Certificates by the Finance Director and the payment of amounts due for various purchase orders.
10. Proposed Ordinance No. 104-2025, Revising the administrative, Departmental and Divisional Organization of the City and the Codified Ordinances thereof by amending Sylvania Codified Ordinance Section 131.01 – Department of Law – Director and Division of Prosecution; amending Sylvania Codified Ordinance Section 139.03(e)(3) to set the salary of the “Victim Advocate” at \$65,000 annually commencing October 1, 2025 and thereafter.
11. Proposed Ordinance No. 105-2025, Revising the Administrative Code of the City and the Codified Ordinances thereof by amending Sylvania Codified Ordinance Chapter 111 – Council; by amending Section 111.01 – Council Rules.
12. Council referral to the Planning Commission – Proposed Ordinance No. 106-2025, Amending Part Eleven – Planning and Zoning Code of the Codified Ordinances of Sylvania, 1979, as amended, by amending Section 1121.07 – Accessory Buildings and Uses.
13. McNelly Park Invasive Species Control.
 - a. Service Director’s letter recommending approval of the Property Management Agreement.

- b. Proposed Ordinance No. 107-2025, Authorizing the Mayor and Director of Finance to enter into a Property Management Agreement with the Nature Conservancy regarding this project.
- 14. Downtown Transportation Improvements (Aerial Utility Bury).
 - a. Service Director's letter requesting approval of the Toledo Edison Subordinate Agreement.
 - b. Proposed Ordinance No. 108-2025, Authorizing the Mayor and Director of Finance to execute and deliver to the Toledo Edison Company a subordination agreement and easement for utility purposes.
 - c. Service Director's letter requesting approval of the Toledo Edison easements.
 - d. Proposed Ordinance No. 109-2025, Authorizing the Mayor and Director of Finance to execute and deliver to the Toledo Edison Company an easement agreement for utility purposes. (6501 Monroe Street)
 - e. Proposed Ordinance No. 110-2025, Authorizing the Mayor and Director of Finance to execute and deliver to the Toledo Edison Company an easement agreement for utility purposes. (5757 Main Street)
 - f. Proposed Ordinance No. 111-2025, Authorizing the Mayor and Director of Finance to execute and deliver to the Toledo Edison Company an easement agreement for utility purposes. (5734 Lane Drive)
- 15. Service Director's letter requesting authorization to begin Letters of Interest solicitation for Design Engineering Services for the Brint/Main/Holland-Sylvania Roundabout Project.
- 16. Plan Commission's recommendation for approval of Petition for Zoning Ordinance Amendment SUP-3-2025, from Benjamin & Amanda Milliron at 5916 Main Street, Sylvania, Ohio, to allow ground-mounted solar energy systems on their property. (Set Public Hearing for October 20, 2025)
- 17. Plan Commission's recommendation for approval of Petition for Zoning Ordinance Amendment ZA-1-1025, from Mike Hojnacki for 5540 N. Centennial Rd., Sylvania, Ohio, to change current Mixed Zoning to B-2 Zoning for a Commercial Flex Space Development. (Set Public Hearing for October 20, 2025)
- 18. Plan Commission's recommendation for approval on Proposed Ordinance No. 91-2025, Amending Part Eleven – Planning and Zoning Code of the Codified Ordinances of Sylvania, 1979, as amended, by amending Chapter 1179 – Principles of Acceptability, Section 1179.05 – Lots. (Set Public Hearing for October 20, 2025)
- 19. Executive Session.
- 20. Committee reports.
- 21. Committee referrals.

INFORMATION

- A. ADA Public Service Announcement for Sylvania – Keep Sidewalks Clear.
- B. Board of Architectural Review meeting minutes from September 10, 2025.
- C. Municipal Planning Commission meeting minutes from September 10, 2025.