

Minutes of the Meeting of Council
September 2, 2025

The Council of the City of Sylvania, Ohio met in regular session on September 2, 2025 at 7:30 p.m. with Mayor Frye in the chair. Roll was called with the following members present: Marcus Hansen, Doug Haynam, Brian McCann, Shawn Murphy, Patrick Richardson, Lyndsey Stough, Mary Westphal; (7) present; (0) absent.

Roll call:
All present.

Pledge of Allegiance to the United States of America led by Mr. Richardson.

Pledge of
Allegiance.

Mayor Frye stated that Council will now consider agenda item 3.

The following item was added to the agenda:
Item #5a. Proposed Ordinance No. 102-2025 (SUP-2-2025).

Additions to the
agenda.

Mrs. Westphal moved, Mr. Haynam seconded to approve the amended agenda; roll call vote being: McCann, Haynam, Murphy, Westphal, Hansen, Richardson, Stough; (7) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Frye stated that Council will now consider agenda item 4.

Mrs. Westphal presented the August 18, 2025 regular meeting minutes. Mrs. Westphal moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of August 18, 2025 be approved; roll call vote being: Stough, Westphal, Hansen, McCann, Richardson, Murphy, Haynam; (7) yeas; (0) nays. The motion carried.

Approval of
August 18, 2025
Council meeting
minutes.

Mayor Frye stated that Council will now consider agenda item 5.

Mrs. Westphal gave a brief report from the Public Hearing for SUP-2-2025, 6832 Convent Blvd. to install carport solar arrays, held this date. Two representatives from Perrysburg Energy spoke about the project along with three representatives from the Sisters of St. Francis & Lourdes. One Sylvania Township resident spoke in favor of the project; no objection was heard by anyone. A motion was made to ask the administration to advance legislation to Council for approval; motion carried.

Report from
Public Hearing
held this date.

Mrs. Westphal moved, Mr. McCann seconded to allow Ms. Stough to push back from the table due to a possible conflict of interest; roll call vote being: Westphal, Haynam, McCann, Stough, Hansen, Richardson, Murphy; (7) yeas; (0) nays. The motion carried.

Ms. Stough
pushed back
from the table.

Mayor Frye stated that Council will now consider added agenda item 5a.

Mr. Haynam presented and read aloud by title only, proposed Ordinance No. 102-2025, a written copy of same having been previously furnished to each member of Council "Granting a Special Use Permit to permit the installation of a solar array on the carports at Lourdes University, 6832 Convent Blvd., Sylvania, Ohio, on the application of Molly Thompson, Perrysburg energy, on behalf of the Sisters of St. Francis, on the recommendation of the Municipal Planning Commission; and declaring an

Ordinance No.
102-2025, "...
Solar Array on
the Carports at
Lourdes..."

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emergency.”; Mr. Haynam moved, Mr. Hansen seconded for passage of Ordinance No. 102-2025 as an emergency measure; roll call vote being: Hansen, Westphal, Haynam, McCann, Murphy, Richardson; (6) yeas; (0) nays. The motion carried.

Ms. Stough returned to the table.

Mayor Frye stated that Council will now consider agenda item 6.

Mr. McCann presented and read aloud by title only, proposed Ordinance No. 82-2025, a written copy of same having been previously furnished to each member of Council “Revising the Administrative, Departmental and Divisional Organization of the City and the Codified Ordinances thereof by amending Sylvania Codified Ordinance Chapter 139 – Position and Compensation Plan; and declaring an emergency.”; Mr. McCann moved, Mr. Murphy seconded for passage of Ordinance No. 82-2025 as an emergency measure; roll call vote being: Haynam, McCann, Hansen, Richardson, Westphal, Murphy, Stough; (7) yeas; (0) nays. The motion carried.

Ordinance No. 82-2025, “... Amending Chapter 139 – Position & Compensation Plan...”

Mayor Frye stated that Council will now consider agenda item 7.

Service Director’s letter recommending approval of the relocation invoice was placed on file. Mr. Hansen presented and read aloud by title only, proposed Ordinance No. 96-2025, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to accept the proposal of Charter-Spectrum to relocate fiber optic and coaxial cabling underground relative to the Downtown Transportation Improvement Project; appropriating funds therefore in the amount of \$5,944.25; and declaring an emergency”; Mr. Hansen moved, Mrs. Westphal seconded for passage of Ordinance No. 96-2025 as an emergency measure; roll call vote being: Haynam, Westphal, McCann, Murphy, Stough, Hansen, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No. 96-2025, “... Charter Spectrum relocate fiber optic...DT Trans Project...”

Mayor Frye stated that Council will now consider agenda item 8.

Service Director’s letter recommending approval of the agreement was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 97-2025, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to enter into a Joint

Ordinance No. 97-2025, “... Joint Cooperation

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Cooperation Agreement on behalf of this City of Sylvania with the Sylvania Township Board of trustees and the Lucas County Board of Commissioners for the Nantuckett, Pembroke Woods Subdivision, Monroe Street and Other Township Roads Resurfacing Project; and declaring an emergency.”; Mr. Richardson moved, Mr. Haynam seconded for passage of Ordinance No. 97-2025 as an emergency measure; roll call vote being: Haynam, McCann, Hansen, Richardson, Westphal, Murphy, Stough; (7) yeas; (0) nays. The motion carried.

Agreement
with Sylvania
Township...”

Mayor Frye stated that Council will now consider agenda item 9.

Service Director’s letter recommending approval to apply for funding was placed on file. Mr. Richardson presented and read aloud by title only, proposed Resolution No. 15-2025, a written copy of same having been previously furnished to each member of Council “A Resolution authorizing the Mayor and Director of Finance to file a grant/loan application with the Ohio Public Works Commission for Downtown Transportation Improvements – Phase 2 Project; and declaring an emergency; Mr. Richardson moved, Ms. Stough seconded for passage of Resolution No. 15-2025 as an emergency measure; roll call vote being: Murphy, Stough, Westphal, McCann, Richardson, Haynam, Hansen; (7) yeas; (0) nays. The motion carried.

Resolution No.
15-2025, “...
Grant/Loan Appl.
With OPWC...
DT Trans
Imp...Phase 2
Project...”

Mayor Frye stated that Council will now consider agenda item 10.

Mr. McCann presented and read aloud by title only, proposed Ordinance No. 98-2025, a written copy of same having been previously furnished to each member of Council “Amending the Designated Outdoor Refreshment Area (“DORA”) by expanding the territory included in the DORA; establishing regulations as required by law; and declaring an emergency.”; Mr. McCann moved, Mr. Murphy seconded for passage of Ordinance No. 98-2025 as an emergency measure; roll call vote being: Stough, Hansen, Westphal, Haynam, McCann, Murphy, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No.
98-2025, “...
Expanding
DORA...”

Mayor Frye stated that Council will now consider agenda item 11.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 99-2025, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to enter into Subdivision

Ordinance No.
99-2025, “...
Subdivision
Participation

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Participation Forms with Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun and Zydus, on behalf of the City of Sylvania, consistent with the terms of the National Opioid Settlement Agreements; and declaring an emergency.”; Mrs. Westphal moved, Mr. Haynam seconded for passage of Ordinance No. 99-2025 as an emergency measure; roll call vote being: Haynam, McCann, Hansen, Richardson, Westphal, Murphy, Stough; (7) yeas; (0) nays. The motion carried.

Forms... Opioid Settlement...”

Mayor Frye stated that Council will now consider agenda item 12.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 100-2025, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to enter into Subdivision Participation Forms with Purdue Pharma, L.P. and the Sackler Family, on behalf of the City of Sylvania, consistent with the terms of the National Opioid Settlement Agreements; and declaring an emergency.”; Mrs. Westphal moved, Mr. McCann seconded for passage of Ordinance No. 100-2025 as an emergency measure; roll call vote being: Haynam, McCann, Hansen, Westphal, Murphy, Stough, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No. 100-2025, “... Purdue Pharma & Sackler Family...Opioid Settlement...”

Mayor Frye stated that Council will now consider agenda item 13.

Service Director’s letter recommending approval of Change Order No. 1 was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 101-2025, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to approve Change Order No. 1 to this City’s agreement with Henry W. Bergman, Inc. for the Silica Drive/Summit Street/Erie Resurfacing Project to provide for additional professional surveying services required; increasing the contract amount by \$5,589; appropriating funds therefore; and declaring an emergency.”; Mr. Richardson moved, Mrs. Westphal seconded for passage of Ordinance No. 101-2025 as an emergency measure; roll call vote being: Richardson, McCann, Hansen, Westphal, Murphy, Stough, Haynam; (7) yeas; (0) nays. The motion carried.

Ordinance No. 101-2025, “... Change Order No. 1... Henry Bergman... Silica/Summit ...”

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Mayor Frye stated that Council will now consider added agenda item 14a.

Mr. Murphy moved, Mr. McCann seconded to set a Parks & Forestry Committee meeting on Monday, September 15, 2025 at 6:30 p.m. in City Council Chambers, 6635 Maplewood Avenue, Sylvania, Ohio, to discuss the purchase of a new green yard waste truck and green yard waste program; roll call vote being: Haynam, Stough, Murphy, Westphal, Hansen, Richardson, McCann; (7) yeas, (0) nays. The motion carried.

Set P&F Meeting
for 9/15/25 at
6:30pm.

Mayor Frye stated that Council will now consider added agenda item 14b.

Mrs. Westphal moved, Mr. Hansen seconded to set a Committee of the Whole meeting on Monday, September 15, 2025 at 7:00 p.m. in City Council Chambers, 6635 Maplewood Avenue, Sylvania, Ohio, to discuss Gateway Signage Standards; roll call vote being: Hansen, Murphy, Stough, Westphal, McCann, Richardson, Haynam; (7) yeas, (0) nays. The motion carried.

Set C.O.W.
meeting for
9/15/2025 at
7:00pm

Mayor Frye stated that Council will now consider agenda item 15a.

Mr. Richardson moved, Mrs. Westphal seconded to change the start time of the 2026 City Council meetings from 7:30 p.m. to 6:30 p.m. and asked the administration to advance legislation on this matter at the next Council meeting on Monday, September 15, 2025 for approval; roll call vote being: Haynam, Murphy, Richardson, Stough, Hansen, Westphal, McCann; (7) yeas, (0) nays. The motion carried.

Change Council
meeting time to
6:30pm.

Mr. Haynam moved, Mr. McCann seconded to set the Schedule of Regular Council Meeting dates only as submitted for year 2026; roll call vote being: Westphal, McCann, Stough, Murphy, Richardson, Haynam, Hansen; (7) yeas, (0) nays. The motion carried.

Set 2026 Regular
Council Meeting
Dates only.

Mayor Frye stated that Council will now consider added agenda item 15b.

Mrs. Westphal moved, Mr. Hansen seconded to set the 2026 City Trick-Or-Treat time and date for Saturday, October 31, 2026 from 6:00 p.m. until 7:30 p.m.

Set 2026 Date &
Time for City
Trick-Or-Treat.

Mayor Frye stated all agenda items have been addressed.

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Mrs. Westphal moved, Mr. McCann seconded to adjourn at 8:32 p.m. Roll call vote being: Murphy, Westphal, Hansen, McCann, Stough, Richardson, Haynam; (7) yeas; (0) nays.

Adjournment.

Clerk of Council

Mayor