

**Sylvania City Council**

November 3, 2025

**7:00 p.m. Utilities & Environment Committee Meeting**  
Water & Sewer rates

**7:30 p.m. Council Meeting**  
Agenda

1. Roll call: Mr. Hansen, Mr. Haynam, Mr. McCann, Mr. Murphy, Mr. Richardson, Ms. Stough, Mrs. Westphal.
2. Pledge of Allegiance to the United States of America led by Mr. Haynam.
3. Additions to the agenda.
4. Approval of the Council meeting minutes from October 20, 2025.
5. Report from the Utilities & Environment Committee meeting held this date.
6. 2026 Budget.
  - a. Proposed Ordinance No. 117-2025, To make appropriations for current expenditures and other expenditures of the City of Sylvania, Ohio, for the fiscal year ending December 31, 2026. (First Reading)
7. Plummer Pool Bath House Renovations – Change Order No. 3 (Final).
  - a. Service Director's letter recommending approval of change order.
  - b. Proposed Ordinance No. 118-2025, Authorizing the Mayor and Director of Finance to approve Change Order No. 3 (Final) to this City's agreement with Van Tassel Construction Corporation relative to this project.
8. Proposed Ordinance No. 119-2025, Authorizing the Mayor and Director of Finance to enter into an agreement with the Board of County Commissioners of Lucas County, Ohio, for after-hours canine control services by the Acting Dog Warden of Lucas County, Ohio.
9. For referral to the Finance Committee: Proposed Ordinance No. 120-2025, An Ordinance implementing Sections 3735.65 through 3735.70 of the Ohio Revised Code, establishing and describing the boundaries of the Little-Centennial Community Reinvestment Area in the City of Sylvania, designating a Housing Officer to administer the program, and creating a Community Reinvestment Housing Council and a Tax Incentive Review Council.
10. Downtown Transportation Improvements (Aerial Utility Bury).
  - a. Service Director's letter requesting approval of proposal.
  - b. Proposed Ordinance No. 121-2025, Authorizing the Mayor and Director of Finance to approve and accept the proposal of Toledo Edison to relocate aerial facilities relative to this project.
11. Service Director's letter requesting authorization to advertise for bids to replace four Rectangular Rapid Flashing Beacon (RRFB) systems with Pedestrian Hybrid Beacons (PHB) at Highland, Sylvan, McCord and Southview schools.

12. Proposed Ordinance No. 122-2025, An Ordinance to authorize and ratify the execution of Then and Now Certificates by the Finance Director and the payment of amounts due for various purchase orders
13. Proposed Ordinance No. 115-2025, Granting a Special Use Permit to permit the installation of a ground-mounted solar energy system, Sylvania, Ohio, on the application of Benjamin and Amanda Milliron, 5916 Main St., Sylvania, Ohio, on the recommendation of the Municipal Planning Commission.
14. Proposed Resolution No. 18-2025, A Resolution of the Council of the City of Sylvania declaring its official intent and reasonable expectation of the City of Sylvania on behalf of the State of Ohio (The Borrower) to reimburse its Capital Improvement Fund for the Harroun Road/Ravine Drive Intersection Improvements, CL24AB/CL25AB with the proceeds of tax-exempt debt of the State of Ohio.
15. For Council referral to the Municipal Planning Commission: Petition for Zoning Ordinance Amendment Application SUP -4-2025, from William Gross requesting a Special Use Permit to build an open carport at 5910 Balfour Road, Sylvania, Ohio 43560.
16. Chief Miller's letter requesting authorization to place items no longer of use to the police department on GoveDeals.com for auction.
17. Committee reports.
18. Committee referrals.

Minutes of the Meeting of Council  
October 20, 2025

The Council of the City of Sylvania, Ohio met in regular session on October 20, 2025 at 7:30 p.m. with Mayor Frye in the chair. Roll was called with the following members present: Marcus Hansen, Doug Haynam, Brian McCann (excused), Shawn Murphy, Patrick Richardson, Lyndsey Stough (excused), Mary Westphal; (5) present; (2) absent.

Roll call:  
2 Absent.

Pledge of Allegiance to the United States of America led by Mr. Hansen.

Pledge of  
Allegiance.

Mayor Frye stated that Council will now consider agenda item 3.

Item #5a. Proposed Ordinance No. 91-2025.

Item #5b. Proposed Ordinance No. 116-2025 for ZA-1-2025.

Item #7a. Finance Committee Report.

Item #8a. Set Public Hearing for Proposed Ordinance No. 106-2025.

Item #8b. Set Utilities & Environment Committee Meeting.

Item #9. "Scouting for Food".

Additions to the  
agenda.

Mrs. Westphal moved, Mr. Hansen seconded to approve the amended agenda; roll call vote being: Haynam, Murphy, Westphal, Hansen, Richardson; (5) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Frye stated that Council will now consider agenda item 4.

Mrs. Westphal presented the October 6, 2025 regular meeting minutes. Mrs. Westphal moved, Mr. Hansen seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of October 6, 2025 be approved as written; roll call vote being: Murphy, Westphal, Hansen, Richardson, Haynam; (5) yeas; (0) nays. The motion carried.

Approval of  
Oct. 6, 2025  
Council meeting  
minutes.

Mayor Frye stated that Council will now consider agenda item 5.

Mrs. Westphal gave a brief report on the three public hearings held this date. First, Proposed Ordinance No. 91-2025, "Amending Part Eleven – Planning and Zoning Code of the Codified Ordinances of Sylvania, 1979, as amended, by amending Chapter 1179 – Principles of Acceptability, Section 1179.05 – Lots" was discussed. Nobody spoke for or against this proposed ordinance. Mr. Haynam moved, Mr. Murphy seconded to advance legislation to council for consideration; roll call vote being: Haynam, Richardson, Westphal, Murphy, Hansen; (5) yeas; (0) nays. The motion carried.

Report from 3  
Public Hearings  
held this date.

Second, Petition for Zoning Ordinance Amendment Application SUP-3-2025 from Benjamin & Amanda Milliron at 5916 Main Street, Sylvania, Ohio requesting approval of ground-mounted solar energy systems to be added to their property was discussed. Two neighbors spoke in favor of the project and one neighbor, Steve Miller, spoke against the project as it would not uphold the historical integrity of Sylvania and he does not want to look at it from the second story of his house. Mr. Haynam requested to see the 3D renderings and to visit the property before making any decisions on this

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application. Mrs. Westphal agreed that council is not ready at this time to move forward with a decision until more information is gathered.

Lastly, Petition for Zoning Ordinance Amendment Application ZA-1-2025 from Mike Hojnacki for 5540 N. Centennial Road, Sylvania, Ohio requesting a zoning change from "Mixed" to "B-2" to allow for a Commercial Flex Space Development was discussed. Mr. Hojnacki was not present, but his attorney did speak briefly on the project and answered a few questions from council. Mr. Boyers from the neighboring American Legion spoke in favor of the project. Nobody spoke against the project. Mr. Haynam moved, Mr. Hansen seconded to advance legislation to council for consideration; roll call vote being: Haynam, Richardson, Westphal, Murphy, Hansen; (5) yeas; (0) nays. The motion carried.

Mayor Frye stated that Council will now consider added agenda item 5a.

Mr. Haynam presented and read aloud by title only, proposed Ordinance No. 91-2025, a written copy of same having been previously furnished to each member of Council "Amending Part Eleven – Planning and Zoning Code of the Codified Ordinances of Sylvania, 1979, as amended, by amending Chapter 1179 – Principles of Acceptability, Section 1179.05 – Lots; and declaring an emergency"; Mr. Haynam moved, Mrs. Westphal seconded for passage of Ordinance No. 91-2025 as an emergency measure; roll call vote being: Westphal, Haynam, Hansen, Richardson, Murphy; (5) yeas; (0) nays. The motion carried.

Ordinance No.  
91-2025, "...  
Amend Chapter  
1179...Section  
1179.05-Lots..."

Mayor Frye stated that Council will now consider added agenda item 5b.

Mr. Haynam presented and read aloud by title only, proposed Ordinance No. 116-2025, a written copy of same having been previously furnished to each member of Council "Approving the recommendation of the Municipal Planning Commission to approve Petition for Zoning Ordinance Amendment No. ZA-1-2025 on the petition of Mike Hojnacki to change the zoning of 5540 N. Centennial Rd., Sylvania, Ohio; and declaring an emergency"; Mr. Haynam moved, Mr. Hansen seconded for passage of Ordinance No. 116-2025 as an emergency measure; roll call vote being: Haynam, Hansen, Richardson, Murphy, Westphal; (5) yeas; (0) nays. The motion carried. Mayor Frye stated that Council will now consider agenda item 6.

Ordinance No.  
116-2025, "...  
Approve ZA-1-  
2025...5540  
Centennial...  
Hojnacki..."

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Service Director's letter recommending approval of construction quote was placed on file. Mr. Murphy presented and read aloud by title only, proposed Ordinance No. 114-2025, a written copy of same having been previously furnished to each member of Council "Authorizing the Mayor and Director of Finance to accept the proposal of The Beebe Company, LLC for Administration Building office renovations – Utilities/Service/GIS; appropriating \$35,090 therefore; and declaring an emergency"; Mr. Murphy moved, Mr. Hansen seconded for passage of Ordinance No. 114-2025 as an emergency measure; roll call vote being: Haynam, Hansen, Richardson, Westphal, Murphy; (5) yeas; (0) nays. The motion carried.

Ordinance No.  
114-2025, "...  
Beebe Company  
...Admin Bldg.  
Office  
renovations..."

Mayor Frye stated that Council will now consider added agenda item 7a.

Mrs. Westphal gave a brief report from the Finance Committee meeting that was held on October 16, 2025 at 7:30am. The topic of discussion was the 2026 Budget. Finance Director, Mr. Schroyer, reviewed the 5-Year Cash Flow for the City, the City's General Fund, Capital Improvement Plan, and Community Organization's funding requests. The first reading of the 2026 Budget will be on November 3, 2025 at the 7:30pm City Council meeting.

Report from  
Finance  
Committee  
Meeting held on  
10/16/2025.

Mayor Frye stated that Council will now consider added agenda item 8a.

Mrs. Westphal moved, Mr. Hansen seconded to set a Public Hearing for proposed Ordinance No. 106-2025, a written copy of same having been previously furnished to each member of Council "Amending Part Eleven – Planning and Zoning Code of the Codified Ordinances of Sylvania, 1979, as amended, by amending Section 1121.07 – Accessory Buildings and Uses." on Monday, December 1, 2025 at 7:00pm in City Council Chambers, 6635 Maplewood Avenue; roll call vote being: Haynam, Hansen, Westphal, Murphy, Richardson; (5) yeas; (0) nays. The motion carried.

Set Public  
Hearing for  
Proposed Ord.  
No. 106-2025 for  
12/1/2025 at  
7:00pm.

Mayor Frye stated that Council will now consider added agenda item 8b.

Mr. Hansen moved, Mrs. Westphal seconded to set a Utilities & Environment Committee meeting to discuss Water & Sewer Rates for Monday, November 3, 2025 at 7:00pm in City Council Chambers, 6635 Maplewood Avenue; roll call vote being: Westphal, Hansen, Murphy, Richardson, Haynam; (5) yeas; (0) nays. The motion carried.

Set Utilities &  
Environment  
Committee

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Mayor Frye stated that Council will now consider added agenda item 9.

Meeting for  
11/3/2025 at  
7:00pm.

Mrs. Westphal discussed the "Scouting for Food" food and hygiene items drive initiated by local Scout Troop 154. A collection tote will be on the first floor of the Administration Building from October 21<sup>st</sup> through Friday, October 31<sup>st</sup> collecting non-perishable food items and also hygiene items that will be donated to Sylvania Area Family Services for distribution to local families.

"Scouting for  
Food" Drive.  
10/21-10/31.

Mayor Frye stated all agenda items have been addressed.

Mrs. Westphal moved, Mr. Hansen seconded to adjourn at 8:04 p.m. Roll call vote being: Westphal, Hansen, Murphy, Richardson, Haynam; (5) yeas; (0) nays.

Adjournment.

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Clerk of Council

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Mayor

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**ORDINANCE NO.117-2025**

**TO MAKE APPROPRIATIONS FOR CURRENT EXPENDITURES AND  
OTHER EXPENDITURES OF THE CITY OF SYLVANIA, OHIO, FOR THE  
FISCAL YEAR ENDING DECEMBER 31, 2026; AND DECLARING AN EMERGENCY.**

WHEREAS, it is provided by State law and the Sylvania City Charter that an annual appropriation ordinance shall be passed by Council; and,

WHEREAS, attached hereto is "Exhibit A" entitled "2026 Budget Summary of Estimated Expenditures" which exhibit identifies by a four-digit department code number and name each Account in a Fund identified by a three-digit code and name to which appropriations within such Fund are made by this ordinance; and

WHEREAS, attached hereto is "Exhibit B" entitled "2026 Budget Summary of Revenues (2023 - 2026)" which exhibit lists the specific sources of revenue and the actual amounts received by the City from each source within each Fund for the years 2023 and 2024, and the estimated amounts expected to be received by the City from each source for each Fund for the years 2025 and 2026, referred to herein as "estimated resources."

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, \_\_\_\_\_ members elected thereto concurring:

SECTION 1. That to provide for the current expenditures and other expenditures of the City of Sylvania for the fiscal year ending December 31, 2026, the following appropriations are hereby authorized.

SECTION 2. That there be and is hereby appropriated from the GENERAL FUND the sum of \$17,726,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Account. Estimated resources for 2026 for said Fund, as shown in "Exhibit B" total \$18,000,000.

SECTION 3. That there be and is hereby appropriated from the STREET CONSTRUCTION, MAINTENANCE AND REPAIR FUND the sum of \$1,510,000 to the respective Accounts of said Fund listed in "Exhibit A" in the amounts and for the respective purposes shown for such Accounts. Estimated resources for 2026 for this Fund, as shown in "Exhibit B", total \$1,480,000. There is a sufficient balance as of January 1, 2026 in this Fund to be considered as available for appropriation.

SECTION 4. That there be and is hereby appropriated from the CITY PERMISSIVE TAX FUND the sum of \$250,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Accounts. Estimated Resources for 2026 for this Fund as shown in "Exhibit B" total \$450,000.

SECTION 5. That there be and is hereby appropriated from the STATE HIGHWAY IMPROVEMENT FUND the sum of \$90,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2026 for this Fund as shown in "Exhibit B" total \$90,000.

SECTION 6. That there be and is hereby appropriated from the LAW ENFORCEMENT TRUST FUND the sum of \$5,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2026 for this Fund as shown in "Exhibit B" total \$5,000.

SECTION 7. That there be and is hereby appropriated from the DRUG LAW ENFORCEMENT TRUST FUND the sum of \$30,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2026 for this Fund as shown in "Exhibit B" total \$30,000.

SECTION 8. That there be and is hereby appropriated from the INDIGENT DRIVERS ALCOHOL TREATMENT FUND the sum of \$30,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2026 for this Fund as shown in "Exhibit B" total \$30,000.

SECTION 9. That there be and is hereby appropriated from the INDIGENT DRIVERS ALCOHOL MONITOR FUND the sum of \$25,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2026 for this Fund as shown in "Exhibit B" total \$25,000.

SECTION 10. That there be and is hereby appropriated from the FEDERAL EQUITABLE SHARING FUND the sum of \$200,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2026 for this Fund as shown in "Exhibit B" total \$10,000. There is a sufficient balance as of January 1, 2026 in this Fund to be considered as available for appropriation.

SECTION 11. That there be and is hereby appropriated from the INDIGENT SUPPORT FUND the sum of \$40,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2026 for this Fund as shown in "Exhibit B" total \$40,000.

SECTION 12. That there be and is hereby appropriated from the GENERAL OBLIGATION DEBT SERVICE FUND the sum of \$1,215,000 to the respective Account of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2026 for this Fund as shown in "Exhibit B" total \$1,120,000. There is a sufficient balance as of January 1, 2026 in this Fund to be considered as available for appropriation.

SECTION 13. That there be and is hereby appropriated from the CAPITAL IMPROVEMENT FUND the sum of \$11,214,000 to the respective Accounts of said Fund listed in "Exhibit A" in the amount and for the respective purposes shown for such Accounts. Estimated resources for 2026 for this Fund as shown in "Exhibit B" total \$7,700,000. There is a sufficient balance as of January 1, 2026 in this Fund to be considered as available for appropriation.

SECTION 14. That there be and is hereby appropriated from the COURT CAPITAL IMPROVEMENT FUND the sum of \$100,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2026 for this Fund as shown in "Exhibit B" total \$120,000.

SECTION 15. That there be and is hereby appropriated from the TAX INCREMENT FINANCING FUND the sum of \$300,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2026 for this Fund as shown in "Exhibit B" total \$200,000. There is a sufficient balance as of January 1, 2026 in this Fund to be considered as available for appropriation.

SECTION 16. That there be and is hereby appropriated from the SPECIAL ASSESSMENT SERVICES TREE REPAIR & REPLACEMENT FUND the sum of \$230,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2026 for this Fund as shown in "Exhibit B" total \$230,000.

SECTION 17. That there be and is hereby appropriated from the SPECIAL ASSESSMENT SERVICE STREET LIGHTING FUND the sum of \$410,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for respective purposes shown for such Accounts. Estimated resources for 2026 for this Fund as shown in "Exhibit B" total \$400,000. There is a sufficient balance as of January 1, 2026 in this Fund to be considered as available for appropriation.

SECTION 18. That there be and is hereby appropriated from the SPECIAL ASSESSMENT SERVICES DITCH & DRAINAGE FUND the sum of \$533,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2026 for this Fund as shown in "Exhibit B" total \$430,000. There is a sufficient balance as of January 1, 2026 in this Fund to be considered as available for appropriation.

SECTION 19. That there be and is hereby appropriated from the WATER FUND the sum of \$5,964,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2026 for this Fund as shown in "Exhibit B" total \$5,650,000. There is a sufficient balance as of January 1, 2026 in this Fund to be considered as available for appropriation.

SECTION 20. That there be and is hereby appropriated from the SEWER FUND the sum of \$4,590,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2026 for this Fund as shown in "Exhibit B" total \$4,900,000.

SECTION 21. That there be and is hereby appropriated from the RESOURCE RECOVERY FUND the sum of \$107,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2026 for this Fund as shown in "Exhibit B" total \$75,000. There is a sufficient balance as of January 1, 2026 in this Fund to be considered as available for appropriation.

SECTION 22. That there be and is hereby appropriated from the MEDICAL CARE – SELF INSURED FUND the sum of \$2,800,000 to the Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2026 for this Fund as shown in "Exhibit B" total \$2,800,000.

SECTION 23. That there be and is hereby appropriated from the POLICE PENSION FUND the sum of \$800,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for respective purpose shown for such Account. Estimated resources for 2026 for this Fund as shown in "Exhibit B" total \$800,000.

SECTION 24. That there be and is hereby appropriated from the PROPERTY ROOM FUND the sum of \$8,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2026 for this Fund as shown in "Exhibit B" total \$8,000.

SECTION 25. That there be and is hereby appropriated from the INCOME TAX FUND the sum of \$9,032,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2026 for this Fund as shown in "Exhibit B" total \$9,105,000.

SECTION 26. That there be and is hereby appropriated from the UNCLAIMED MONIES FUND the sum of \$5,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2026 for this Fund as shown in "Exhibit B" total \$5,000.

SECTION 27. That there be and is hereby appropriated from the JOINT ECONOMIC DEVELOPMENT DISTRICT FUND the sum of \$150,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2026 for this Fund as shown in "Exhibit B" total \$100,000. There is a sufficient balance as of January 1, 2026 in this Fund to be considered as available for appropriation.

SECTION 28. That there be and is hereby appropriated from the POLICE COMMUNITY AFFAIRS FUND the sum of \$10,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for respective purposes shown for such Accounts. Estimated resources for 2026 for this Fund as shown in "Exhibit B" total \$10,000.

SECTION 29. Estimated resources for the PARKS-RECREATION FOUNDATION FUND for 2026 as shown in "Exhibit B" total \$2,000.

SECTION 30. That "Exhibit C" attached hereto is illustrative of the transfers anticipated within the 2026 Operating Budget.

SECTION 31. That the Director of Finance be and he is hereby authorized and directed to draw warrants against any of the foregoing appropriations upon proper certificates or vouchers therefore, approved by any officer or officers authorized by law to approve the same, or by any Ordinance or Resolution of Council to make expenditures or as otherwise provided by law.

SECTION 32. That the Director of Finance be and he is hereby authorized to make all operating transfers as delineated in the 2026 Budget, shown on "Exhibit A".

SECTION 33. It is hereby found and determined that all formal actions of the Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such action, were in meetings open to the public, in compliance with all requirements including Section 121.22 of the Ohio Revised Code.

SECTION 34. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building, pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 35. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that immediate provision should be made for the enactment of appropriations for the payment of current expenditures for the calendar year of 2026. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Passed, \_\_\_\_\_, 2025, as an emergency measure. Yeas \_\_\_\_ Nays \_\_\_\_

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
Clerk of Council

APPROVED:

APPROVED AS TO FORM:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Director of Law

\_\_\_\_\_  
Date

**Exhibit "A"**

**2026 BUDGET  
SUMMARY OF ESTIMATED EXPENDITURES**

| Dept. | Name                     | Personal<br>Services | Fringe<br>Benefits | Contract<br>Services | Materials &<br>Supplies | Capital<br>Outlay | Transfers | Totals     |
|-------|--------------------------|----------------------|--------------------|----------------------|-------------------------|-------------------|-----------|------------|
| 110   | General Fund             |                      |                    |                      |                         |                   |           |            |
| 7110  | Police Law Enforcement   | 3,800,000            | 795,000            | 281,000              | 306,000                 |                   |           | 5,182,000  |
| 7115  | Fire Prev. & Insp.       | 3,000                | 2,000              |                      |                         |                   |           | 5,000      |
| 7125  | Police/Fire Comm.        | 210,000              | 86,000             | 511,000              | 5,000                   |                   |           | 812,000    |
| 7215  | Cemetery                 |                      |                    | 9,000                |                         |                   |           | 9,000      |
| 7220  | Pymt.Co.Brd.Health       |                      |                    | 227,000              |                         |                   |           | 227,000    |
| 7310  | Parks & Forestry         | 580,000              | 232,000            | 159,000              | 54,000                  |                   |           | 1,025,000  |
| 7320  | Community Programs       |                      |                    | 555,000              |                         |                   |           | 555,000    |
| 7415  | Zoning                   | 100,000              | 35,000             | 18,000               | 3,000                   |                   |           | 156,000    |
| 7515  | Garb.& Refuse Collection | 78,000               | 10,000             | 1,060,000            | 24,000                  |                   |           | 1,172,000  |
| 7620  | Street Cleaning          | 145,000              | 20,000             | 37,000               | 20,000                  |                   |           | 222,000    |
| 7710  | Mayor's Office           | 250,000              | 90,000             | 3,000                | 26,000                  |                   |           | 369,000    |
| 7715  | Finance Admin.           | 229,000              | 74,000             | 95,000               | 7,000                   |                   |           | 405,000    |
| 7725  | Legal Admin.             | 137,000              | 41,000             | 1,000                | 4,000                   |                   |           | 183,000    |
| 7726  | Prosecutors' Office      | 301,000              | 133,000            | 58,000               | 8,000                   |                   |           | 500,000    |
| 7730  | Service Admin.           | 132,000              | 60,000             | 76,000               | 54,000                  |                   |           | 322,000    |
| 7735  | Legislation              | 190,000              | 31,000             | 11,000               | 5,000                   |                   |           | 237,000    |
| 7740  | Municipal Court          | 1,415,000            | 546,000            | 465,000              | 80,000                  |                   |           | 2,506,000  |
| 7745  | Civil Serv.Comm.         |                      |                    | 2,000                | 8,000                   |                   |           | 10,000     |
| 7750  | Lands & Buildings        | 30,000               | 5,000              | 116,000              | 12,000                  |                   |           | 163,000    |
| 7755  | Engineering              | 150,000              | 52,000             | 1,000                | 4,000                   |                   |           | 207,000    |
| 7765  | Elections                |                      |                    | 5,000                |                         |                   |           | 5,000      |
| 7775  | Delq.Land Advertg.       |                      |                    | 2,000                |                         |                   |           | 2,000      |
| 8000  | Transfers                |                      |                    |                      |                         |                   | 2,802,000 | 2,802,000  |
| 8020  | Information Technology   | 245,000              | 75,000             | 98,000               | 232,000                 |                   |           | 650,000    |
|       | Totals                   | 7,995,000            | 2,287,000          | 3,790,000            | 852,000                 |                   | 2,802,000 | 17,726,000 |

**2026 BUDGET  
SUMMARY OF ESTIMATED EXPENDITURES**

| Dept.<br>Code | Name                           | Personal<br>Services | Fringe<br>Benefits | Contract.<br>Services | Materials &<br>Supplies | Capital | Debt<br>Service | Transfers | Totals    |
|---------------|--------------------------------|----------------------|--------------------|-----------------------|-------------------------|---------|-----------------|-----------|-----------|
| 222           | Street C M & R                 |                      |                    |                       |                         |         |                 |           |           |
| 7610          | Street C M & R                 | 860,000              | 360,000            | 95,000                | 135,000                 |         |                 |           | 1,450,000 |
| 7635          | Traffic Signs.Etc              |                      |                    | 37,000                | 23,000                  |         |                 |           | 60,000    |
|               | Totals                         | 860,000              | 360,000            | 132,000               | 158,000                 |         |                 |           | 1,510,000 |
| 223           | City Perm.Tax                  |                      |                    |                       |                         |         |                 |           |           |
| 7611          | Permissive Tax Maint.          |                      |                    | 40,000                | 210,000                 | 0       |                 |           | 250,000   |
| 224           | State Hwy.Improv.              |                      |                    |                       |                         |         |                 |           |           |
| 7612          | State Hwy.Maint.               |                      |                    | 35,000                | 55,000                  |         |                 |           | 90,000    |
| 225           | Law Enforcement Trust Fund     |                      |                    |                       |                         |         |                 |           |           |
| 7126          | Police & Fire Comm.            |                      |                    |                       | 5,000                   |         |                 |           | 5,000     |
| 226           | Drug Law Enforcement Fund      |                      |                    |                       |                         |         |                 |           |           |
| 7126          | Drug Law Enforcement           |                      |                    |                       | 30,000                  |         |                 |           | 30,000    |
| 227           | Ind.Alcohol Treatment Fund     |                      |                    |                       |                         |         |                 |           |           |
| 7740          | Ind.Alcohol Treatment          |                      |                    | 30,000                |                         |         |                 |           | 30,000    |
| 228           | Ind.Alcohol Monitor Fund       |                      |                    |                       |                         |         |                 |           |           |
| 7740          | Ind.Alcohol Monitor Fund       |                      |                    | 25,000                |                         |         |                 |           | 25,000    |
| 229           | Federal Equitable Sharing Fund |                      |                    |                       |                         |         |                 |           |           |
| 7126          | Drug Law Enforcement           |                      |                    |                       | 200,000                 |         |                 |           | 200,000   |
| 231           | Indigent Support               |                      |                    |                       |                         |         |                 |           |           |
| 7740          | Domestic/Thelf ISFC            |                      |                    | 40,000                |                         |         |                 |           | 40,000    |

**2026 BUDGET  
SUMMARY OF ESTIMATED EXPENDITURES**

| Dept.<br>Code | Name                                 | Personal<br>Services | Fringe<br>Benefits | Contract.<br>Services | Materials &<br>Supplies | Capital    | Debt<br>Service | Transfers | Totals     |
|---------------|--------------------------------------|----------------------|--------------------|-----------------------|-------------------------|------------|-----------------|-----------|------------|
| 331           | G.O. Retirement Fund                 |                      |                    |                       |                         |            |                 |           |            |
| 7910          | Bond & Note Retirement               |                      |                    | 15,000                |                         |            | 1,200,000       |           | 1,215,000  |
| 401           | Capital Impr.Fund                    |                      |                    |                       |                         |            |                 |           |            |
| 7110          | Police Law Enforcement               |                      |                    |                       |                         | 53,000     |                 |           | 53,000     |
| 7310          | Parks & Forestry                     |                      |                    |                       |                         | 704,000    |                 |           | 704,000    |
| 7510          | Storm Drains & Sewers                |                      |                    |                       |                         | 0          |                 |           | 0          |
| 7610          | Street C M & R                       |                      |                    |                       |                         | 9,422,000  |                 |           | 9,422,000  |
| 7615          | Sidewalks                            |                      |                    |                       |                         | 35,000     |                 |           | 35,000     |
| 7635          | Traffic Signals                      |                      |                    |                       |                         | 0          |                 |           | 0          |
| 7750          | Lands & Buildings                    |                      |                    |                       | 200,000                 | 560,000    |                 |           | 760,000    |
| 8020          | Information Tech.                    |                      |                    |                       |                         | 240,000    |                 |           | 240,000    |
|               | Totals                               |                      |                    |                       | 200,000                 | 11,014,000 |                 |           | 11,214,000 |
| 402           | American Rescue Plan Fund            |                      |                    |                       |                         |            |                 |           |            |
| 7610          | Downtown Transportation Improvements |                      |                    |                       |                         | 0          |                 |           | 0          |
| 405           | Court Capital Improvement Fund       |                      |                    |                       |                         |            |                 |           |            |
| 7740          | Municipal Court                      |                      |                    |                       | 50,000                  |            | 50,000          |           | 100,000    |
| 406           | Tax Increment Financing Fund         |                      |                    |                       |                         |            |                 |           |            |
| 7610          | TIF District Improvements            |                      |                    |                       |                         | 300,000    |                 |           | 300,000    |
| 501           | Spec.Assess.Trees                    |                      |                    |                       |                         |            |                 |           |            |
| 7440          | Tree Maintenance                     | 98,000               | 32,000             | 86,000                | 14,000                  |            |                 |           | 230,000    |
| 502           | Spec.Assess. Street Lighting         |                      |                    |                       |                         |            |                 |           |            |
| 7130          | S.A. Street Lighting                 | 3,000                | 1,000              | 406,000               |                         |            |                 |           | 410,000    |
| 503           | S.A. Ditches & Drains                |                      |                    |                       |                         |            |                 |           |            |
| 7510          | Ditches & Drains                     | 242,000              | 34,000             | 212,000               | 45,000                  |            |                 |           | 533,000    |
| 701           | Water Fund                           |                      |                    |                       |                         |            |                 |           |            |
| 7520          | Water Admin.                         | 292,000              | 75,000             | 106,000               | 148,000                 |            |                 |           | 621,000    |
| 7525          | Distribution                         | 610,000              | 250,000            | 3,499,000             | 105,000                 | 659,000    | 220,000         |           | 5,343,000  |
|               | Totals                               | 902,000              | 325,000            | 3,605,000             | 253,000                 | 659,000    | 220,000         |           | 5,964,000  |

**2026 BUDGET  
SUMMARY OF ESTIMATED EXPENDITURES**

| Dept.<br>Code | Name                        | Personal<br>Services | Fringe<br>Benefits | Contract.<br>Services | Materials &<br>Supplies | Capital | Debt<br>Service | Transfers | Totals    |
|---------------|-----------------------------|----------------------|--------------------|-----------------------|-------------------------|---------|-----------------|-----------|-----------|
| 702           | Sewer Fund                  |                      |                    |                       |                         |         |                 |           |           |
| 7530          | Sewer Admin.                | 290,000              | 77,000             | 94,000                | 145,000                 |         |                 |           | 606,000   |
| 7540          | Sewer Collection            | 411,000              | 181,000            | 2,735,000             | 57,000                  | 600,000 |                 |           | 3,984,000 |
|               | Totals                      | 701,000              | 258,000            | 2,829,000             | 202,000                 | 600,000 |                 |           | 4,590,000 |
| 705           | Resource Recovery           |                      |                    |                       |                         |         |                 |           |           |
| 7314          | Compost                     | 46,000               | 9,000              | 47,000                | 5,000                   |         |                 |           | 107,000   |
| 707           | Medical Care - Self Insured |                      |                    |                       |                         |         |                 |           |           |
| 8030          | Medical Care                |                      | 2,425,000          | 375,000               |                         |         |                 |           | 2,800,000 |
| 801           | Police Pension              |                      |                    |                       |                         |         |                 |           |           |
| 7135          | Police Pension              |                      | 800,000            |                       |                         |         |                 |           | 800,000   |
| 802           | Property Room               |                      |                    |                       |                         |         |                 |           |           |
| 7170          | Property Room               |                      |                    |                       | 8,000                   |         |                 |           | 8,000     |
| 804           | Income Tax Fund             |                      |                    |                       |                         |         |                 |           |           |
| 7760          | Tax Adm.                    | 310,000              | 122,000            | 50,000                | 350,000                 |         |                 |           | 832,000   |
| 8000          | Transfers Out               |                      |                    |                       |                         |         |                 | 8,200,000 | 8,200,000 |
|               | Totals                      | 310,000              | 122,000            | 50,000                | 350,000                 |         |                 | 8,200,000 | 9,032,000 |
| 805           | Unclaimed Fund              |                      |                    |                       |                         |         |                 |           |           |
| 7520          | Refunds                     |                      |                    |                       |                         |         |                 | 5,000     | 5,000     |
| 806           | Joint Econ Dev Dist         |                      |                    |                       |                         |         |                 |           |           |
| 7520          | Refunds                     |                      |                    | 60,000                |                         |         |                 | 90,000    | 150,000   |

**2026 BUDGET**  
**SUMMARY OF ESTIMATED EXPENDITURES**

| Dept.<br>Code | Name                     | Personal<br>Services | Fringe<br>Benefits | Contract.<br>Services | Materials &<br>Supplies | Capital | Debt<br>Service | Transfers | Totals |
|---------------|--------------------------|----------------------|--------------------|-----------------------|-------------------------|---------|-----------------|-----------|--------|
| 808           | Escrow Fund              |                      |                    |                       |                         |         |                 |           |        |
| 7520          | Escrow                   |                      |                    |                       | 0                       |         |                 |           | 0      |
| 810           | Police Community Affairs |                      |                    |                       |                         |         |                 |           |        |
| 7160          | Police Community Affairs |                      |                    | 6,000                 | 4,000                   |         |                 |           | 10,000 |

**Exhibit "B"**

**2026 ESTIMATED REVENUE  
SUMMARY OF REVENUE 2023-2026**

|                                         | <u>2023 Actual</u> | <u>2024 Actual</u> | <u>2025 Estimate</u> | <u>2026 Budget</u> |
|-----------------------------------------|--------------------|--------------------|----------------------|--------------------|
| <u>General Fund (110)</u>               |                    |                    |                      |                    |
| Real Estate Taxes                       | 1,140,638          | 1,133,918          | 1,433,039            | 1,700,000          |
| City Income Taxes                       | 3,363,651          | 3,344,744          | 3,378,191            | 3,400,000          |
| Other Taxes                             | 63,478             | 69,075             | 57,544               | 70,000             |
| Shared revenue                          | 1,104,517          | 1,135,109          | 1,167,973            | 1,200,000          |
| Charges for Services                    | 808,444            | 736,636            | 687,621              | 855,000            |
| Fees, Licenses, Permits                 | 319,472            | 286,447            | 321,993              | 335,000            |
| Interest Earnings                       | 190,494            | 397,458            | 444,452              | 455,000            |
| Fines & Forfeits                        | 1,050,161          | 1,177,172          | 1,210,828            | 1,330,000          |
| Other revenue                           | 327,486            | 397,836            | 398,459              | 450,000            |
| Transfers In                            | 7,759,650          | 7,600,000          | 7,700,000            | 8,205,000          |
| Totals                                  | 16,127,991         | 16,278,395         | 16,800,100           | 18,000,000         |
| <u>Street C. M. &amp; R. Fund (222)</u> |                    |                    |                      |                    |
| Veh. Reg. & Gasoline Tax                | 1,044,931          | 1,045,630          | 1,038,424            | 1,070,000          |
| Other Revenue                           | 14,561             | 6,694              | 6,752                | 10,000             |
| Transfers In                            | 200,000            | 250,000            | 200,000              | 400,000            |
| Totals                                  | 1,259,492          | 1,302,324          | 1,245,176            | 1,480,000          |
| <u>Permissive Tax Fund (223)</u>        |                    |                    |                      |                    |
| Permissive Vehicle Tax                  | 317,631            | 310,126            | 322,754              | 350,000            |
| Other Revenue                           | 0                  | 0                  | 0                    | 100,000            |
| Totals                                  | 317,631            | 310,126            | 322,754              | 450,000            |
| <u>State Highway Imp.Fund (224)</u>     |                    |                    |                      |                    |
| Veh. Reg. & Gasoline Tax                | 84,724             | 84,781             | 84,197               | 90,000             |
| Totals                                  | 84,724             | 84,781             | 84,197               | 90,000             |
| <u>Law Enforcement Trust (225)</u>      |                    |                    |                      |                    |
| Contraband-Sales-Proceeds               | 102                | 432                | 3,317                | 5,000              |
| Totals                                  | 102                | 432                | 3,317                | 5,000              |
| <u>Drug Law Enforcement (226)</u>       |                    |                    |                      |                    |
| Drug Enforcement Fines                  | 14,158             | 38,632             | 19,851               | 30,000             |
| Totals                                  | 14,158             | 38,632             | 19,851               | 30,000             |

**2026 ESTIMATED REVENUE  
SUMMARY OF REVENUE 2023-2026**

|                                                  | <u>2023 Actual</u> | <u>2024 Actual</u> | <u>2025 Estimate</u> | <u>2026 Budget</u> |
|--------------------------------------------------|--------------------|--------------------|----------------------|--------------------|
| <u>Ind. Drivers Alcohol Treatment Fund (227)</u> |                    |                    |                      |                    |
| Municipal Court Fines                            | 23,456             | 27,277             | 19,483               | 30,000             |
| Totals                                           | 23,456             | 27,277             | 19,483               | 30,000             |
| <u>Ind. Drivers Alcohol Monitor Fund (228)</u>   |                    |                    |                      |                    |
| Municipal Court Fines                            | 20,923             | 21,531             | 19,619               | 25,000             |
| Totals                                           | 20,923             | 21,531             | 19,619               | 25,000             |
| <u>Equitable Federal Sharing Fund (229)</u>      |                    |                    |                      |                    |
| Shared revenue                                   | 0                  | 0                  | 0                    | 8,000              |
| Transfers In                                     | 1,890              | 28,138             | 2,000                | 2,000              |
| Totals                                           | 1,890              | 28,138             | 2,000                | 10,000             |
| <u>Indigent Support Fund (231)</u>               |                    |                    |                      |                    |
| Fines & Fees                                     | 33,186             | 35,495             | 35,386               | 40,000             |
| Total                                            | 33,186             | 35,495             | 35,386               | 40,000             |
| <u>G.O. Debt Service (331)</u>                   |                    |                    |                      |                    |
| Real Estate Taxes                                | 684,383            | 680,351            | 859,823              | 1,000,000          |
| Shared revenue                                   | 91,188             | 91,338             | 114,910              | 120,000            |
| Other revenue                                    | 0                  | 0                  | 0                    | 0                  |
| Bond Proceeds                                    | 0                  | 0                  | 0                    | 0                  |
| Note Proceeds                                    | 0                  | 0                  | 0                    | 0                  |
| Transfers In                                     | 900,000            | 600,000            | 400,000              | 0                  |
| Totals                                           | 1,675,571          | 1,371,689          | 1,374,733            | 1,120,000          |
| <u>Capital Improvement Fund (401)</u>            |                    |                    |                      |                    |
| City Income Tax                                  | 1,076,368          | 1,070,318          | 1,081,021            | 1,085,000          |
| Shared revenue                                   | 5,229,118          | 4,732,349          | 1,437,992            | 3,215,000          |
| Interest Earnings                                | 226,593            | 522,086            | 473,094              | 500,000            |
| Other revenue                                    | 276,090            | 221,867            | 24,827               | 200,000            |
| Transfers In                                     | 3,300,000          | 3,000,000          | 2,800,000            | 2,700,000          |
| Totals                                           | 10,108,169         | 9,546,620          | 5,816,934            | 7,700,000          |
| <u>American Rescue Plan Fund (402)</u>           |                    |                    |                      |                    |
| Shared revenue                                   | 0                  | 0                  | 0                    | 0                  |
| Interest Earnings                                | 28,877             | 37,220             | 0                    | 0                  |
| Totals                                           | 28,877             | 37,220             | 0                    | 0                  |

**2026 ESTIMATED REVENUE  
SUMMARY OF REVENUE 2023-2026**

|                                               | <u>2023 Actual</u> | <u>2024 Actual</u> | <u>2025 Estimate</u> | <u>2026 Budget</u> |
|-----------------------------------------------|--------------------|--------------------|----------------------|--------------------|
| <u>Court Capital Improvement Fund (405)</u>   |                    |                    |                      |                    |
| Fines & Forfeits                              | 80,457             | 92,672             | 94,584               | 100,000            |
| Other revenue                                 | 29,052             | 18,586             | 14,817               | 20,000             |
| Totals                                        | 109,509            | 111,258            | 109,401              | 120,000            |
| <u>Tax Increment Financing Fund (406)</u>     |                    |                    |                      |                    |
| Real Estate Taxes                             | 0                  | 0                  | 129,758              | 200,000            |
| Totals                                        | 0                  | 0                  | 129,758              | 200,000            |
| <u>S.A. Serv. - Trees (501)</u>               |                    |                    |                      |                    |
| Special Assessments                           | 250,254            | 248,700            | 216,685              | 230,000            |
| Miscellaneous revenue                         | 0                  | 0                  | 0                    | 0                  |
| Totals                                        | 250,254            | 248,700            | 216,685              | 230,000            |
| <u>S.A. Street Lighting Fund (502)</u>        |                    |                    |                      |                    |
| Special Assessments                           | 379,001            | 378,038            | 370,646              | 400,000            |
| Reimbursements-Damages                        | 0                  | 0                  | 0                    | 0                  |
| Totals                                        | 379,001            | 378,038            | 370,646              | 400,000            |
| <u>S.A. Ditches &amp; Drainage Fund (503)</u> |                    |                    |                      |                    |
| Special Assessments                           | 314,598            | 315,526            | 354,290              | 430,000            |
| Miscellaneous                                 | 0                  | 0                  | 0                    | 0                  |
| Transfers In                                  | 0                  | 0                  | 0                    | 0                  |
| Totals                                        | 314,598            | 315,526            | 354,290              | 430,000            |
| <u>Water Fund (701)</u>                       |                    |                    |                      |                    |
| Charges for Services                          | 4,646,808          | 4,901,103          | 4,524,806            | 5,390,000          |
| Interest Earnings                             | 85,066             | 156,557            | 138,123              | 170,000            |
| Other revenue                                 | 73,512             | 52,534             | 38,518               | 90,000             |
| Totals                                        | 4,805,386          | 5,110,194          | 4,701,447            | 5,650,000          |
| <u>Sewer Fund (702)</u>                       |                    |                    |                      |                    |
| Charges for Services                          | 3,740,916          | 3,797,349          | 3,705,766            | 4,800,000          |
| Interest Earnings                             | 22,428             | 40,461             | 54,563               | 60,000             |
| Other revenue                                 | 20,571             | 811,340            | 557,109              | 40,000             |
| Totals                                        | 3,783,915          | 4,649,150          | 4,317,438            | 4,900,000          |

**2026 ESTIMATED REVENUE  
SUMMARY OF REVENUE 2023-2026**

|                                                  | <u>2023 Actual</u> | <u>2024 Actual</u> | <u>2025 Estimate</u> | <u>2026 Budget</u> |
|--------------------------------------------------|--------------------|--------------------|----------------------|--------------------|
| <u>Resource Recovery (705)</u>                   |                    |                    |                      |                    |
| Other revenue                                    | 98,461             | 76,846             | 64,950               | 75,000             |
| Transfers In                                     | 120,000            | 120,000            | 120,000              | 0                  |
| Totals                                           | 218,461            | 196,846            | 184,950              | 75,000             |
| <u>Medical Care - Self Insured (707)</u>         |                    |                    |                      |                    |
| Miscellaneous revenue                            | 143,910            | 349,789            | 248,625              | 300,000            |
| Other revenue                                    | 2,222,473          | 2,180,238          | 2,267,343            | 2,500,000          |
| Totals                                           | 2,366,383          | 2,530,027          | 2,515,968            | 2,800,000          |
| <u>Police Pension Fund (801)</u>                 |                    |                    |                      |                    |
| Real Estate Taxes                                | 501,881            | 498,924            | 630,537              | 710,000            |
| Shared revenue                                   | 66,869             | 66,979             | 84,265               | 90,000             |
| Totals                                           | 568,750            | 565,903            | 714,802              | 800,000            |
| <u>Property Room (802)</u>                       |                    |                    |                      |                    |
| Miscellaneous revenue                            | 0                  | -400               | 214                  | 8,000              |
| Totals                                           | 0                  | -400               | 214                  | 8,000              |
| <u>Income Tax Fund (804)</u>                     |                    |                    |                      |                    |
| City Income Tax                                  | 9,014,585          | 8,963,912          | 9,000,000            | 9,100,000          |
| Misc. revenue                                    | 275                | 136                | 413                  | 5,000              |
| Totals                                           | 9,014,860          | 8,964,048          | 9,000,413            | 9,105,000          |
| <u>Unclaimed Monies Fund (805)</u>               |                    |                    |                      |                    |
| Miscellaneous revenue                            | 3,901              | 3,469              | 0                    | 5,000              |
| Totals                                           | 3,901              | 3,469              | 0                    | 5,000              |
| <u>Joint Economic Development District (806)</u> |                    |                    |                      |                    |
| Income Tax                                       | 66,782             | 69,758             | 85,935               | 100,000            |
| Totals                                           | 66,782             | 69,758             | 85,935               | 100,000            |

**2026 ESTIMATED REVENUE  
SUMMARY OF REVENUE 2023-2026**

|                                          | <u>2023 Actual</u> | <u>2024 Actual</u> | <u>2025 Estimate</u> | <u>2026 Budget</u> |
|------------------------------------------|--------------------|--------------------|----------------------|--------------------|
| <u>Escrow Fund (808)</u>                 |                    |                    |                      |                    |
| Miscellaneous Revenue                    | 0                  | 0                  | 0                    | 0                  |
| Total                                    | 0                  | 0                  | 0                    | 0                  |
| <u>Police Community Affairs (810)</u>    |                    |                    |                      |                    |
| State Shared revenue                     |                    |                    |                      |                    |
| Other revenue                            | 9,000              | 9,000              | 8,618                | 10,000             |
| Totals                                   | 9,000              | 9,000              | 8,618                | 10,000             |
| <u>Parks-Recreation Foundation (811)</u> |                    |                    |                      |                    |
| Interest Earnings                        | 0                  | 0                  | 0                    | 2,000              |
| Totals                                   | 0                  | 0                  | 0                    | 2,000              |

**2026 ESTIMATED REVENUE  
SUMMARY OF REVENUE 2023-2026**

|                                   | <u>2023 Actual</u> | <u>2024 Actual</u> | <u>2025 Estimate</u> | <u>2026 Budget</u> |
|-----------------------------------|--------------------|--------------------|----------------------|--------------------|
| <u>Recapitulation of Funds</u>    |                    |                    |                      |                    |
| 110 - General                     | 16,127,991         | 16,278,395         | 16,800,100           | 18,000,000         |
| 222 - Street CM & R               | 1,259,492          | 1,302,324          | 1,245,176            | 1,480,000          |
| 223 - Permissive Tax              | 317,631            | 310,126            | 322,754              | 450,000            |
| 224 - State Highway Improvemer    | 84,724             | 84,781             | 84,197               | 90,000             |
| 225 - Law Enforcement             | 102                | 432                | 3,317                | 5,000              |
| 226 - Drug Law                    | 14,158             | 38,632             | 19,851               | 30,000             |
| 227 - Ind Drivers Alcohol Trmt    | 23,456             | 27,277             | 19,483               | 30,000             |
| 228 - Ind Drivers Alcohol Monitor | 20,923             | 21,531             | 19,619               | 25,000             |
| 229 - Equitable Federal Sharing   | 1,890              | 28,138             | 2,000                | 10,000             |
| 231 - Indigent Support            | 33,186             | 35,495             | 35,386               | 40,000             |
| 331 - G.O. Debt Service           | 1,675,571          | 1,371,689          | 1,374,733            | 1,120,000          |
| 401 - Capital Improvement         | 10,108,169         | 9,546,620          | 5,816,934            | 7,700,000          |
| 402 - American Rescue Plan        | 28,877             | 37,220             | 0                    | 0                  |
| 405 - Municipal Court Improveme   | 109,509            | 111,258            | 109,401              | 120,000            |
| 406 - Tax Increment Financing     | 0                  | 0                  | 129,758              | 200,000            |
| 501 - S.A. Serv. - Trees          | 250,254            | 248,700            | 216,685              | 230,000            |
| 502 - S.A. Street Lighting        | 379,001            | 378,038            | 370,646              | 400,000            |
| 503 - S.A. Ditches & Drainage     | 314,598            | 315,526            | 354,290              | 430,000            |
| 701 - Water Fund                  | 4,805,386          | 5,110,194          | 4,701,447            | 5,650,000          |
| 702 - Sewer Fund                  | 4,649,150          | 4,649,150          | 4,317,438            | 4,900,000          |
| 705 - Resource Recovery           | 218,461            | 196,846            | 184,950              | 75,000             |
| 707 - Medical Care                | 2,366,383          | 2,530,027          | 2,515,968            | 2,800,000          |
| 801 - Police Pension              | 568,750            | 565,903            | 714,802              | 800,000            |
| 802 - Property Room               | 0                  | -400               | 214                  | 8,000              |
| 804 - Income Tax                  | 9,014,860          | 8,964,048          | 9,000,413            | 9,105,000          |
| 805 - Unclaimed Monies            | 3,901              | 3,469              | 0                    | 5,000              |
| 806 - Joint Econ Dev Dist.        | 66,782             | 69,758             | 85,935               | 100,000            |
| 808 -Escrow Fund                  | 0                  | 0                  | 0                    | 0                  |
| 810 - Community Affairs           | 9,000              | 9,000              | 8,618                | 10,000             |
| 811 - Parks-Rec Foundation        | 0                  | 0                  | 0                    | 2,000              |
| Grand Total                       | 52,452,205         | 52,234,177         | 48,454,115           | 53,815,000         |

**Exhibit "C"**

**2026 INTERFUND TRANSFERS**

| Fund                    | Transfer From | Fund                  | Transfer To |
|-------------------------|---------------|-----------------------|-------------|
| General                 | 400,000       | Streets C M & R       | 400,000     |
| General                 | 2,400,000     | Capital Improvement   | 2,400,000   |
| General                 | 2,000         | Fed Equitable Sharing | 2,000       |
| TIF                     | 300,000       | Capital Improvement   | 300,000     |
| Income Tax              | 8,200,000     | General               | 8,200,000   |
| Unclaimed Monies        | 5,000         | General               | 5,000       |
| Joint Economic Dev Dist | 21,000        | General               | 21,000      |
| Joint Economic Dev Dist | 60,000        | Income Tax            | 60,000      |
| Joint Economic Dev Dist | 9,000         | Capital Improvement   | 9,000       |
| Totals                  | 11,397,000    |                       | 11,397,000  |
|                         | =====         |                       | =====       |

7a.



DEPARTMENT OF PUBLIC SERVICE  
JOSEPH E. SHAW, P.E., P.S., DIRECTOR

November 3, 2025

To: The Mayor and Members of Sylvania City Council

Re: **Plummer Pool Bath House Renovations – Change Order No. 3 (Final)**

Dear Mr. Mayor and Council Members:

Van Tassel Construction Corp. has completed the interior renovation work at the Plummer Pool Bath House in Burnham Park. Now that all work items have been completed, the Service Department is requesting a project change order to adjust the final contract price.

This change order corrects two flooring issues that developed shortly before and after the Bath House opened around the Memorial Day holiday. Prior to Memorial Day, several areas of the existing floor were open cut for plumbing improvements. After the specified floor coating was applied to all surfaces there were noticeable coating failures at the concrete cut joints, presumably from the concrete curing process. In addition, once the facility was opened to the public the new surface caused a slippery when wet condition despite the product specifications citing the finish to be slip-resistant.

A rubber matting was installed to alleviate the issue temporarily during the operating year. Once the facility closed for the season Van Tassel Construction remobilized and performed diamond grinding operations to remove the surface and installed a new non-skid coating with a medium aggressive finish.

As a result, a final project change order in the amount of \$16,943.00 is necessary to increase the contract amount from \$417,604.08 to \$434,547.08. With this increase the total construction cost was approximately 10.3% over the original contract amount of \$394,000. We recommend approval of Change Order No. 3 (Final) in the amount of \$16,943.00 with Van Tassel Construction Corp. Please call with any questions

Sincerely,

Joseph E. Shaw, P.E., P.S.  
Director of Public Service

6730 MONROE STREET • SYLVANIA, OHIO 43560-1948 • (419) 885-8965 • FAX (419) 885-0486  
[www.cityofsylvania.com](http://www.cityofsylvania.com)

7b.

**ORDINANCE NO. 118-2025**

**AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO APPROVE CHANGE ORDER NO. 3 (FINAL) TO THIS CITY'S AGREEMENT WITH VAN TASSEL CONSTRUCTION CORPORATION FOR THE PLUMMER POOL BATH HOUSE RENOVATIONS PROJECT FOR ADDITIONAL WORK ITEMS REQUIRED; INCREASING THE CONTRACT AMOUNT BY \$16,943.00; AND DECLARING AN EMERGENCY.**

WHEREAS, Ordinance No. 34-2024, passed March 4, 2024, authorized the Mayor and Director of Finance to enter into a Joint Cooperation Agreement on behalf of the City of Sylvania with the Sylvania Area Joint Recreation District ("SAJRD") relative to the Plummer Pool Improvement Project; and,

WHEREAS, Ordinance No. 108-2024, passed October 7, 2024, accepted the bid of Van Tassel Construction Corporation and awarded the contract for the Plummer Pool Bath House Renovations Project to same, which bid was in the amount of \$394,000; and,

WHEREAS, Ordinance No. 135-2024, passed December 16, 2024, authorized the Mayor and Director of Finance to approve Change Order No. 1 to this City's Agreement with Van Tassel Construction Corporation for the Plummer Pool Bath House Renovations Project for additional work items required and increased the contract amount by \$15,382.14; and,

WHEREAS, Ordinance No. 79-2025, passed July 21, 2025, authorized the Mayor and Director of Finance to approve Change Order No. 2 to this City's Agreement with Van Tassel Construction Corporation for the Plummer Pool Bath House Renovations Project for additional work items and increased the contract amount by \$8,221.84; and,

WHEREAS, the Director of Public Service, by report dated November 3, 2025, has

recommended acceptance of Change Order No. 3 (Final) of Van Tassel Construction Corporation for said Plummer Pool Bath House Renovations to reflect additional work item to correct two flooring issues in the amount of \$16,943.00, for a final contract amount of \$434,547.08; and,

WHEREAS, the additional work items result in a net increase to the contract in the amount of Sixteen Thousand Nine Hundred Forty-Three Dollars (\$16,943.00), for a total contract amount of \$434,547.08.

NOW THEREFORE BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, \_\_\_\_\_ members elected thereto concurring:

SECTION 1. That said change order increasing the contract amount by the sum of Sixteen Thousand Nine Hundred Forty-Three Dollars (\$16,943.00), authorized to be appropriated be, and the same hereby is, approved, and the Mayor and the Director of Finance be, and they hereby are, authorized to sign said change order on behalf of this City, thereby indicating such approval and changing the total contract amount.

SECTION 2. That, to provide funds for said change order for improvements, there is hereby appropriated from the **CAPITAL IMPROVEMENT FUND** from funds therein not heretofore appropriated to **Account No. 401-7750-52268 – Miscellaneous**, the sum of Sixteen Thousand Nine Hundred Forty-Three Dollars (\$16,943.00).

SECTION 3. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 4. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the adjustments in the contract for said additional work items should be approved immediately. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

SECTION 5. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this council, and that all deliberations of this Council and of any of its committees that resulted in

such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Vote on passage as an emergency:                      Yeas \_\_\_\_\_ Nays \_\_\_\_\_

Passed, \_\_\_\_\_, 2025, as an emergency measure.

\_\_\_\_\_  
President of Council

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Director of Law

APPROVED:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

## CITY OF SYLVANIA, OHIO

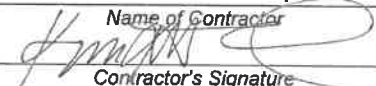
**CHANGE ORDER**      Number 3Project Ordinance No.: 108-2024      Purchase Order No. 66882Contract: Plummer Pool Bath HouseTitle of Change Order: Change Order #3 (Final)Date: 10/16/25

## Description of Change:

1. Diamond grind to remove existing coatings. (Including original floor paint)
2. Patch as required using 100% solids epoxy patching material
3. Apply a binder coat of 100% solids epoxy primer at approx. 175 -225 sf/gal.
4. Apply and back roll an intermediate coat of pigmented stipple finish 100% solids epoxy.
5. Broadcast 1/4" decorative flake to refusal into uncured intermediate coat.
6. Scrape and sweep up excess flake.
7. Apply and back roll a final coat of clear polyaspartic topcoat at approx. 135 sf/gal.
8. Add clear aluminum oxide to create a medium aggressive nonskid finish.

RECOMMENDED  
FOR APPROVAL BY:  
Joseph E. Shaw, P.E., P.S.  
Public Service Director10/20/2025

Date

|                            |    |         |    |               |                                                                                                                                                           |
|----------------------------|----|---------|----|---------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| Original Contract Amt      | \$ | 394,000 | 00 | REVIEWED BY:  | Eric Barnes, PE, SI, Deputy Service Director                                                                                                              |
| Previous Changes (+ or --) | \$ | +23,604 | 08 | DATE:         | <br>Engineer/ Architect                                              |
| This Change (+ or --)      | \$ | +16,943 | 00 | SUBMITTED BY: | Van Tassel Construction Corp.                                                                                                                             |
| Adjusted Contract Amt      | \$ | 434,547 | 08 | DATE:         | <u>10/17/2025</u><br><br>Name of Contractor<br>Contractor's Signature |

City of Sylvania, Ohio

The above proposal is hereby approved.

The above proposal is hereby approved.

Mark R. Frye, Mayor

Date

Toby Schroyer, Finance Director

Date



# PROPOSAL

September 15, 2025

Eric Barnes  
City of Sylvania  
Dept of Public Service  
6730 Monroe Street  
Sylvania, OH 43560

Project: Plummer Pool - Epoxy Floor Coating

## Scope of Work:

- Diamond grind to remove existing coatings. (Including original floor paint)
- Patch as required using 100% solids epoxy patching material
- Apply a binder coat of 100% solids epoxy primer at approx. 175 -225 sf/gal.
- Apply and back roll an intermediate coat of pigmented stipple finish 100% solids epoxy.
- Broadcast 1/4" decorative flake to refusal into uncured intermediate coat.
- Scrape and sweep up excess flake.
- Apply and back roll a final coat of clear polyaspartic topcoat at approx. 135 sf/gal.
- Add clear aluminum oxide to create a medium aggressive nonskid finish.

|                                                                |              |
|----------------------------------------------------------------|--------------|
| Base Bid (Men & Women Rooms 111, 112, 113, 114, 115 & 116).... | \$ 7,765.00  |
| Alternate Bid #1 (Corridor 109).....                           | \$ 1,284.00  |
| Alternate Bid #2 (Multi-Purpose Room 105) .....                | \$ 2,903.00  |
| Alternate Bid #3 (Ticket Booth 110).....                       | \$ 534.00    |
| Alternate Bid #4 (Lifeguard 106).....                          | \$ 734.00    |
| Alternate Bid #5 (Unisex Restrooms 102 & 103) .....            | \$ 1,116.00  |
| Alternate Bid #6 (Concession 100 & Storage 101) .....          | \$ 2,607.00  |
| Total .....                                                    | \$ 16,943.00 |

Respectfully,

Kipp Van Tassel  
President



## **ORDINANCE NO. 119-2025**

### **AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO ENTER INTO AN AGREEMENT WITH THE BOARD OF COUNTY COMMISSIONERS OF LUCAS COUNTY, OHIO, FOR AFTER HOURS CANINE CONTROL SERVICES BY THE ACTING DOG WARDEN OF LUCAS COUNTY, OHIO; AND DECLARING AN EMERGENCY.**

WHEREAS, Ordinance No. 89-2007, passed October 1, 2007, authorized the Mayor and Director of Finance to enter into an Agreement with the Board of Lucas County Commissioners for after hours animal control services by the dog warden of Lucas County, Ohio; and,

WHEREAS, Ordinance No. 5-2011, passed February 7, 2011, authorized the Mayor and Director of Finance to enter into an Agreement with the Board of Lucas County Commissioners for after hours animal control services by the dog warden of Lucas County; and,

WHEREAS, Ordinance No. 88 -2013, passed December 2, 2013, authorized the Mayor and Director of Finance to enter into an Agreement with the Board of Lucas County Commissioners for after hours canine control services for the years 2014, 2015 and 2016; and,

WHEREAS, Ordinance No. 73-2016, passed November 21, 2016, authorized the Mayor and Director of Finance to enter into an Agreement with the Board of Lucas County Commissioners for after hours canine control services for the years 2017 and 2018; and,

WHEREAS, Ordinance No. 65-2018, passed December 3, 2018, authorized the Mayor and Director of Finance to enter into an Agreement with the Board of Lucas County Commissioners for after hours canine control services for the years 2019, 2020 and 2021; and,

WHEREAS, Ordinance No. 69-2021, passed October 4, 2021, authorized the Mayor and Director of Finance to enter into an Agreement with the Board of Lucas County Commissioners for after hours canine control services for the years 2022, 2023 and 2024; and,

WHEREAS, Ordinance No. 131-2024, passed December 2, 2024, authorized the Mayor and Director of Finance to enter into an Agreement with the Board of Lucas County Commissioners for after hours canine control services for the year 2025; and,

WHEREAS, the City's Agreement with the Board of County Commissioners of Lucas County, Ohio, expires on December 31, 2025 and the Commissioners have proposed a new agreement for a three-year term and no increase in the cost of this service; and,

WHEREAS, the Director of Public Safety has recommended this Agreement be approved; and,

WHEREAS, the Board of County Commissioners has been providing after hours animal control services by the dog warden to this City at an annual cost of Two Thousand Five Hundred Dollars (\$2,500.00) to cover the base cost of operating the service plus an amount based upon four hours of overtime pay for the Canine Care Officer at the prevailing rate of pay including actual extra cost to the County for fringe benefits created by the overtime service; and,

WHEREAS, this Council desires to have animal control services around the clock.

NOW, THEREFORE BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, \_\_\_\_\_ members elected thereto concurring:

SECTION 1. That the Mayor and Director of Finance be, and they hereby are authorized to enter into an agreement with the Board of County Commissioners for after hours animal control services of the dog warden providing for a payment to Lucas County in the amount of Two Thousand Five Hundred Dollars (\$2,500.00) for the years 2026, 2027 and 2028.

SECTION 2. That all charges under the agreement entered into with the Board of County Commissioners of Lucas County, Ohio, for animal control services of the dog warden shall be charged to and paid from **Account No. 110-7110-52268 - Miscellaneous Law Enforcement.**

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this

Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 5. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that twenty-four (24) hour per day animal control services should be authorized to be continued at the earliest possible time, and therefore, this Ordinance should be effective immediately. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote on passage as an emergency:                      Yeas \_\_\_\_\_ Nays \_\_\_\_\_

Passed, \_\_\_\_\_, 2025, as an emergency measure.

\_\_\_\_\_  
President of Council

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Director of Law

APPROVED:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

**AGREEMENT BETWEEN THE CITY OF SYLVANIA, OHIO  
AND  
THE BOARD OF COUNTY COMMISSIONERS  
LUCAS COUNTY, OHIO**

This Agreement entered into at Sylvania, Lucas County, Ohio, this \_\_\_\_\_ day of \_\_\_\_\_, 2025, between the City of Sylvania (hereinafter referred to as 'CITY') and the Board of County Commissioners of Lucas County, Ohio (hereinafter referred to as "COMMISSIONERS") providing for animal control services by the Dog Warden of Lucas County for the "CITY", among other things.

WHEREAS, The "COMMISSIONERS", pursuant to Section 955.12 of the Ohio Revised Code have certain obligations to appoint a Dog Warden; and

WHEREAS, Section 715.23 of the Ohio Revised Code allows municipalities to regulate the running at large of dogs; and

WHEREAS, Section 307.15, of the Ohio Revised Code authorizes service contracts between Board of County Commissioners and the legislative authority of municipal corporations; and

WHEREAS, by Resolution No. \_\_\_\_\_, passed by the City of Sylvania on \_\_\_\_\_, 2025, the 'CITY' is authorized to execute this agreement.

NOW, THEREFORE, for and consideration of the foregoing premises and for good and valuable consideration as hereinafter provided, it is agreed by the parties as follows:

**ARTICLE I - ANIMAL CONTROL**

1. Effective January 1, 2026, Lucas County Canine Care & Control shall be available to the City of Sylvania Police Division on an on-call basis after regular work hours and weekends for dog control services.
2. This on-call service shall be available Monday through Friday beginning at 4 p.m. and ending at 8 a.m. each week, plus weekend coverage. This on call after hours service shall also be provided on all holidays. On-duty personnel at no cost will provide these same services during all other hours to the "CITY".

3. This service shall be used only in emergency situations which are defined as a situation involving a dog that is at large and has bitten some person or is menacing or attempting to bite some person, and the owner of the dog is unknown or is not available to control the dog, and an officer on the scene has requested assistance to seize the animal; or an officer in executing a warrant to enter private property, residence, or building is confronted with a threatening situation involving a dog and requests assistance to subdue and/or seize the animal.
4. Service shall be initiated by the local Police Division by calling the telephone number, which shall be provided to them. Upon receipt of an emergency call, the Canine Control Officer shall immediately depart for the location of the incident and provide necessary services. A City Police Officer shall stand by until the Canine Control Officer's arrival and render whatever reasonable assistance they require. Whenever the Canine Control Officer determines the situation in question to be dangerous and there is no police backup, then they shall either refuse the call or immediately leave the scene.
5. In consideration of this service, for 2026 - 2028, the "CITY" shall pay to Lucas County, Two Thousand Five Hundred Dollars (\$2,500.00) per year to cover the base cost of operating the service plus an amount based upon four hours of overtime pay for the Canine Care Officer at the prevailing rate of pay including actual extra cost to the "COUNTY" for fringe benefits created by the overtime service.
6. The "CITY" shall pay LUCAS COUNTY, mileage at the prevailing Internal Revenue Service rate for actual mileage on each after hour-call out emergency situation request.
7. LUCAS COUNTY shall bill the "CITY" on a quarterly basis for actual services rendered and costs incurred. The records of such costs shall be maintained and open to the inspection of the "CITY".

#### ARTICLE II- ENFORCEMENT OF SECTION 505.10 OF THE CODIFIED ORDINANCE OF SYLVANIA

8. Effective January 1, 2026, Lucas County Canine Care & Control will enforce Section 505.10 of the Codified Ordinances of Sylvania, 1979, as amended, entitled "Rabies Immunization Required", but only as it pertains to dogs. Enforcement services shall include but not be limited to investigation of possible violations and issuing and serving of summons/complaints through the City of Sylvania Prosecutor's Office.

9. Fines resulting from enforcement of section 505 .10 of the Codified Ordinances of Sylvania, 1979, as amended, shall be collected by the "CITY" and deposited into the "CITY" treasury pursuant to the Ohio Revised Code 1901. 31 (F).
10. The "CITY" shall pay Ten Dollars (\$10.00) to the "COUNTY" for each citation issued. The "COUNTY" shall bill the "CITY" on a quarterly basis for each actual citation issues.

### ARTICLE III – MISCELLANEOUS

11. The parties may amend this agreement from time to time in writing, provided that such amendments shall be attached hereto and become a part hereof.
12. The term of this Agreement is effective for the term of three (3) years effective January 1, 2026, through December 31, 2028.

CITY OF SYLVANIA

BOARD OF COUNTY  
COMMISSIONERS  
LUCAS COUNTY, OHIO

By \_\_\_\_\_

\_\_\_\_\_  
Lisa A Sobecki, President

\_\_\_\_\_  
Pete Gerken, Commissioner

\_\_\_\_\_  
Anita Lopez, Commissioner

APPROVAL AS TO FORM:  
Julia Bates  
Prosecuting Attorney

By \_\_\_\_\_  
Assistant Prosecuting Attorney      Date

APPROVAL AS TO CONTENT:

\_\_\_\_\_  
Chief Dog Warden      Date

**ORDINANCE NO. 120-2025**

**AN ORDINANCE IMPLEMENTING SECTIONS 3735.65 THROUGH 3735.70 OF THE OHIO REVISED CODE, ESTABLISHING AND DESCRIBING THE BOUNDARIES OF THE LITTLE-CENTENNIAL COMMUNITY REINVESTMENT AREA IN THE CITY OF SYLVANIA, DESIGNATING A HOUSING OFFICER TO ADMINISTER THE PROGRAM, AND CREATING A COMMUNITY REINVESTMENT HOUSING COUNCIL AND A TAX INCENTIVE REVIEW COUNCIL; AND DECLARING AN EMERGENCY.**

WHEREAS, the council of the City of Sylvania (hereinafter "Council") desires to pursue all reasonable and legitimate incentive measures to assist and encourage development in specific areas of the City of Sylvania that have not enjoyed reinvestment from remodeling or new construction; and,

WHEREAS, a survey of housing, a copy of which is on file in the office of the Clerk of Council as required by Ohio Revised Code (ORC) Section 3735.66 has been prepared for the area to be included in the proposed Community Reinvestment Area; and,

WHEREAS, the maintenance of existing and construction of new structures in such area would serve to encourage economic stability, maintain real property values, and generate new employment opportunities; and,

WHEREAS, the remodeling of existing structures or the construction of new structures in this Community Reinvestment Area constitutes a public purpose for which real property exemptions may be granted.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, \_\_\_\_\_ members elected thereto concurring:

**SECTION 1.** The area designated as the Little-Centennial Community Reinvestment Area constitutes an area in which housing facilities or structures of historical significance are located, and in which new construction or repair of existing facilities has been discouraged.

SECTION 2. Pursuant to ORC Section 3735.66, the Little-Centennial Community Reinvestment Area is hereby established in the area as legally described on the attached "Exhibit A" which is incorporated herein by reference. The Community Reinvestment Area is approximately depicted as the crosshatched area on the map attached to this Ordinance as "Exhibit B" and by this reference incorporated herein.

Only residential, commercial and/or industrial properties consistent with the applicable zoning regulations within the designated Community Reinvestment Area will be eligible for exemptions under this Program.

SECTION 3. All properties identified in Exhibit A as being within the designated Community Reinvestment Area are eligible for this incentive.

SECTION 4. Within the Community Reinvestment Area, the percentage of the tax exemption on the increase in the assessed valuation resulting from improvements to commercial and industrial real property and the term of those exemptions shall be negotiated on a case-by-case basis in advance of construction or remodeling occurring according to the rules outlined in the ORC Section 3765.67. The results of the negotiation as approved by this Council will be set in writing in a Community Reinvestment Area Agreement as outlined in ORC Section 3735.671. For residential property, a tax exemption on the increase in the assessed valuation resulting from the improvements as described in ORC Section 3735.67 shall be granted upon application by the property owner and certification thereof by the designated Housing Officer for the following periods.

- a. Twelve (12) years, for the remodeling of every residential dwelling unit containing not more than two housing units and upon which the cost of remodeling is at least \$2,500, as described in ORC Section 3735.67, and with such exemption being one hundred percent (100 %) for each of the Twelve (12) years.
- b. Up to and including fifteen (15) years, for the remodeling of every residential dwelling unit containing more than two housing units and upon which the cost of remodeling is at least \$5,000, as described in ORC Section 3735.67, and with such exemption being up to one hundred percent (100 %), the term and percentage of which shall be negotiated on a case-by-case basis in advance of remodeling occurring.
- c. Up to and including fifteen (15) years, for the construction of new dwellings, as described in ORC Section 3735.67, with such exemption being up to one hundred percent (100 %), the term and percentage of which shall be negotiated on a case-by-case basis.
- d. Up to, and including, fifteen (15) years, and up to, and including, one hundred percent (100 %) for the remodeling of existing commercial and industrial facilities and upon which the cost of remodeling is at least \$5,000, as described in ORC Section 3735.67, the term and percentage of which shall be negotiated on a case-by-case basis in advance of remodeling occurring.
- e. Up to, and including, fifteen (15) years, and up to, and including, one hundred percent (100 %) for the construction of new commercial or industrial facilities, the term and percentage of which shall be negotiated on a case-by-case basis in advance of construction occurring.

For the purposes of the above-described Community Reinvestment Area, structures exclusively used for residential purposes and composed of two (2) and fewer units shall be classified as residential structures.

If remodeling qualifies for an exemption, during the period of the exemption, the exempted percentage of the dollar amount of the increase in market value of the structure shall be exempt from real property taxation. If new construction qualifies for an exemption, during the period of the exemption the exempted percentage of the structure

shall not be considered to be an improvement on the land on which it is located for the purpose of real property taxation.

For the purposes of above-described Community Reinvestment Area, the applicant must reach an agreement with the Sylvania City School District for the tax revenue the School District would have received if not for the abatement.

SECTION 5. All commercial and industrial projects are required to comply with the state application fee requirements of ORC Section 3735.672 (C) and the local annual monitoring fee of one percent of the amount of taxes exempted under the agreement - a minimum of \$500 up to a maximum of \$2500 annually unless waived.

SECTION 6. To administer and implement the provisions of this Ordinance, the Mayor is designated as the Housing Officer as described in Sections 3735.65 through 3735.70.

SECTION 7. That a "Community Reinvestment Area Housing Council" shall be created, consisting of two members appointed by the Mayor of the City of Sylvania, two members appointed by the Council of the City of Sylvania and one member appointed by the Planning Commission of the City of Sylvania. The majority of the members shall then appoint two additional members who shall be residents within the area. Terms of the members of the Council shall be for three years. An unexpired term resulting from a vacancy in the Council shall be filled in the same manner as the initial appointment was made. The Community Reinvestment Area Council shall make an annual inspection of the properties within the district for which an exemption has been granted under Section 3735.67 of the ORC. The Council shall also hear appeals under Section 3735.70 of the ORC.

A Tax Incentive Review Council shall be established pursuant to ORC Section 5709.85 and shall consist of three representatives appointed by the Board of County Commissioners, two representatives of the municipal corporation, appointed by the Mayor with Council concurrence, the county auditor or designee and a representative of each affected Board of Education. At least two members must be residents of the City of Sylvania. The Tax Incentive Review Council shall review annually the compliance of all agreements involving the granting of exemptions for commercial or industrial real property improvements under Section 3735.671, of the ORC and make written recommendations to the Council as to continuing, modifying or terminating said agreement based upon the performance of the agreement.

SECTION 8. The council reserves the right to re-evaluate the designation of the Little-Centennial Community Reinvestment Area after December 31, 2026, at which time the Council may direct the Housing Officer not to accept any new applications for exemptions as described in Section 3735.67 of the ORC.

SECTION 9. The Community Reinvestment Area Housing Council shall make an annual inspection of the properties within the district for which an exemption has been granted under Section 3735.67 of the ORC. The council shall also hear appeals under 3735.70, of the ORC.

SECTION 10. The Council hereby finds and determines that all formal actions relative to the passage of this Ordinance were taken in an open meeting of this Council, that all deliberations of this Council and of its committees, if any, which resulted in formal action were taken in meetings open to the public, in full compliance with the applicable legal requirements, including Section 121.22 of the ORC.

SECTION 11. That this ordinance shall take effect and be enforce from and after the earliest period allowed by land and upon confirmation by the Director of the Ohio Development Services Agency of the findings in this Ordinance.

SECTION 12. The Mayor of the City of Sylvania is hereby directed and authorized to petition the Director of the Ohio Development Services Agency to confirm the findings contained within this Ordinance.

SECTION 13. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 14. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the easement should be granted immediately so that Toledo Edison can install and maintain the electricity infrastructure necessary to provide service. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote on passage as an emergency:                      Yeas \_\_\_\_\_ Nays \_\_\_\_\_

Passed, \_\_\_\_\_, 2025 as an emergency measure.

\_\_\_\_\_  
President of Council

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Director of Law

APPROVED:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date



# City of Sylvania City Hall Map



500 ft

Woolpert, Maxar



Powered by Esri

**COMMUNITY REINVESTMENT AREA**  
**Housing Survey**

**Prepared By: Sylvania Law Department**

**September 24, 2025**

## **PURPOSE AND SCOPE**

The purpose of this report is to determine whether the area shown in Appendix A should be designated as a Community Reinvestment Area (CRA) as defined by the Ohio Revised Code (ORC) Sections 3735.65-3735.70. The survey area is entirely made up of census tracts . The proposed CRA location represents property in the Centennial Road/Erie Street area which has \_\_\_\_ total housing units according to the U.S. Census Bureau. By establishing a CRA in this area, the City of Sylvania would be better able to encourage development and improvement in this area.

## **GENERAL DESCRIPTION OF SYLVANIA, OHIO**

The City of Sylvania is a suburban city located northwest of Toledo in Lucas County. The City has a diverse base of employers including health care and higher education.

The proposed CRA was annexed to the City of Sylvania from Sylvania Township in 20\_\_.

## **GENERAL DEMOGRAPHIC CHARACTERISTICS**

The best indicators to use to describe and identify past conditions and trends in the community are the demographic and socio-economic characteristics provided by the U.S. Census Bureau. The statistical information provided in this section, unless noted, was derived from census reports published by the U.S. Census Bureau. Errors in the data are possible based on the way census data is collected, however, the discrepancies will not negate the usefulness of the census data to conduct the analysis.

### **Population**

The City of Sylvania's population increased marginally from 2010 to 2020, while Lucas County's population decreased by 2.4%. The following table illustrates the population changes between 2010 and 2020:

|              | <b>2010<br/>Population</b> | <b>2020<br/>Population</b> | <b>Change</b> |                |
|--------------|----------------------------|----------------------------|---------------|----------------|
|              |                            |                            | <b>Amount</b> | <b>Percent</b> |
| Sylvania     | 18,965                     | 19,011                     | 46            | .24%           |
| Lucas County | 441,815                    | 431,279                    | -10,536       | -2.4%          |
| Ohio         | 11,536,504                 | 11,799,448                 | 262,944       | 2.28%          |

## **Housing Tenure**

The table below shows housing tenure information from the 2020 Census.

|                 | Occupied<br>Units | Owner<br>Occupied | Owner<br>Occupied % | Renter<br>Occupied | Renter<br>Occupied % |
|-----------------|-------------------|-------------------|---------------------|--------------------|----------------------|
| Sylvania        | 7,529             | 5,838             | 77.5%               | 1,690              | 22.4%                |
| Lucas<br>County | 182,847           | 119,492           | 65.4%               | 63,355             | 30.1%                |
| Ohio            | 105,480,101       | 69,815,753        | 66.2%               | 35,664,348         | 33.8%                |

## **General Housing Stock Information**

The proposed CRA contains housing stock that is in need of considerable repair. Following is a sampling summary of the structures in the CRA:

### 8134 Little Rd.

This single-family residence was built in 1960 and is approximately 2,112 square feet. This structure has been issued a C- grade by the Lucas County Auditor's Office.

### 5540 Centennial Rd.

This single-family residence was built in 1954 and is approximately 912 square feet. This structure has been issued a D+ grade by the Lucas County Auditor's Office.

### 8118 Erie St.

This single-family residence was built in 1961 and is approximately 3,284 square feet. This structure is graded C by the Lucas County Auditor's Office.

### 8220 Erie St.

This single-family residence was built in 1878 and is approximately 1,730 square feet. This structure is graded D+ by the Lucas County Auditor's Office.

### 8143 Erie St.

This single-family residence was built in 1989 and is approximately 1,676 square feet. This structure is graded C- by the Lucas County Auditor's Office.

### 8206 Erie St.

This single-family residence was built in 1939 and is approximately 2,509 square feet. This structure is graded C by the Lucas County Auditor's Office.

8235 Erie St.

This single-family residence was built in 1962 and is approximately 2,200 square feet. This structure is graded C- by the Lucas County Auditor's Office.

8253 Erie St.

This single-family residence was built in 1959 and is approximately 1,322 square feet. This structure is graded C- by the Lucas County Auditor's Office.

8208 Erie St.

This single-family residence was built in 1992 and is approximately 2,242 square feet. This structure is graded C by the Lucas County Auditor's Office.

**CONCLUSIONS**

The data provided within this report suggests the proposed CRA is an area that has older housing, are showing signs of deterioration, experiencing lower housing values and have seen little reinvestment. Therefore, the proposed CRA meets the criteria for a Community Reinvestment Area as defined by the Ohio Revised Code as "one in which housing facilities or structures of historical significance are located and new housing construction and repair of existing facilities or structures are discouraged."

Google Maps

8134 Little Rd

Sylvania, Ohio

 Google Street View

Jun 2023 [See more dates](#)

Google Maps

Google Maps

5540 Centennial Rd

Sylvania, Ohio

 Google Street View

Jun 2023 [See more dates](#)

Google Maps

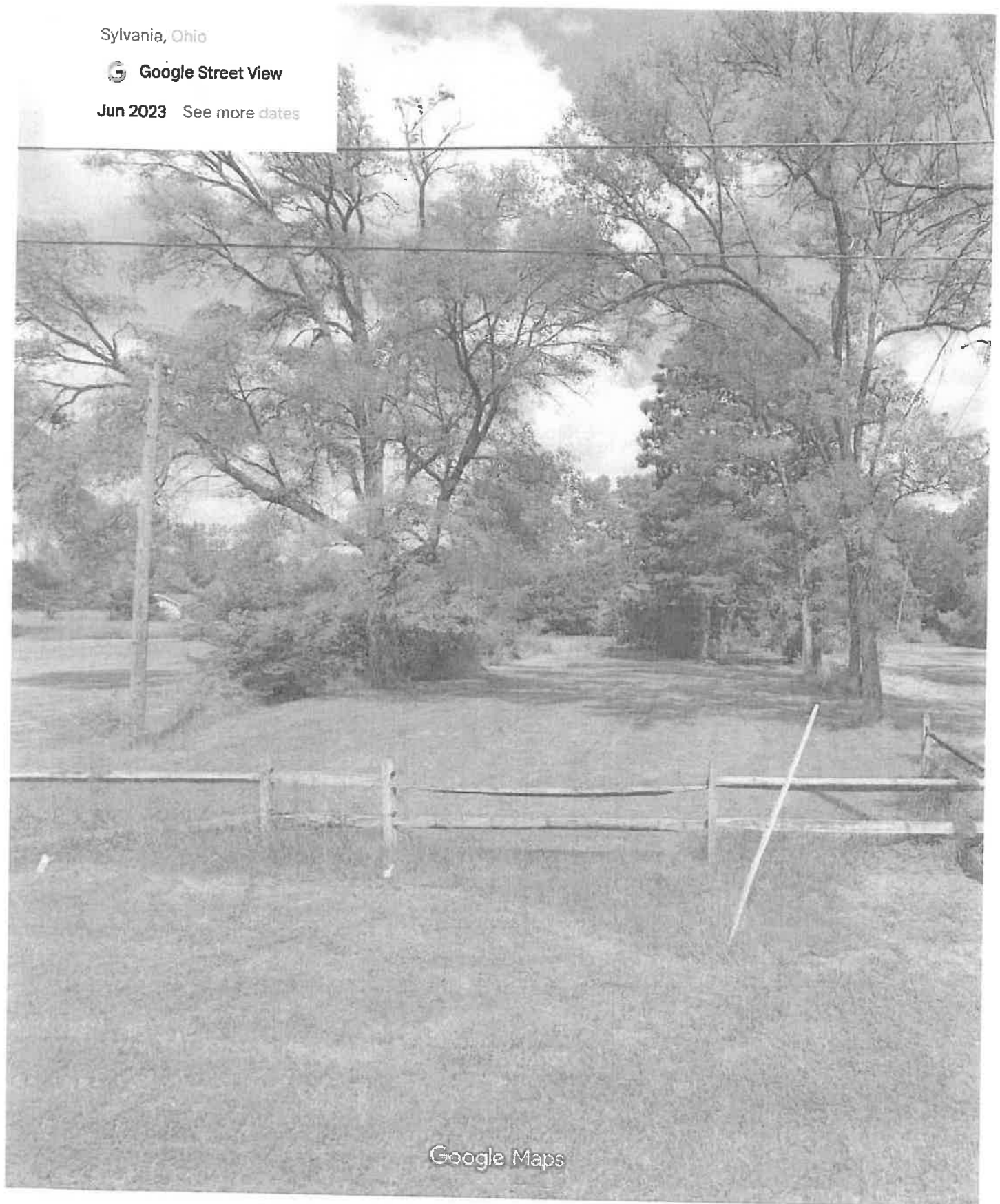
Google Maps

5501 Centennial Rd

Sylvania, Ohio

 Google Street View

Jun 2023 [See more dates](#)



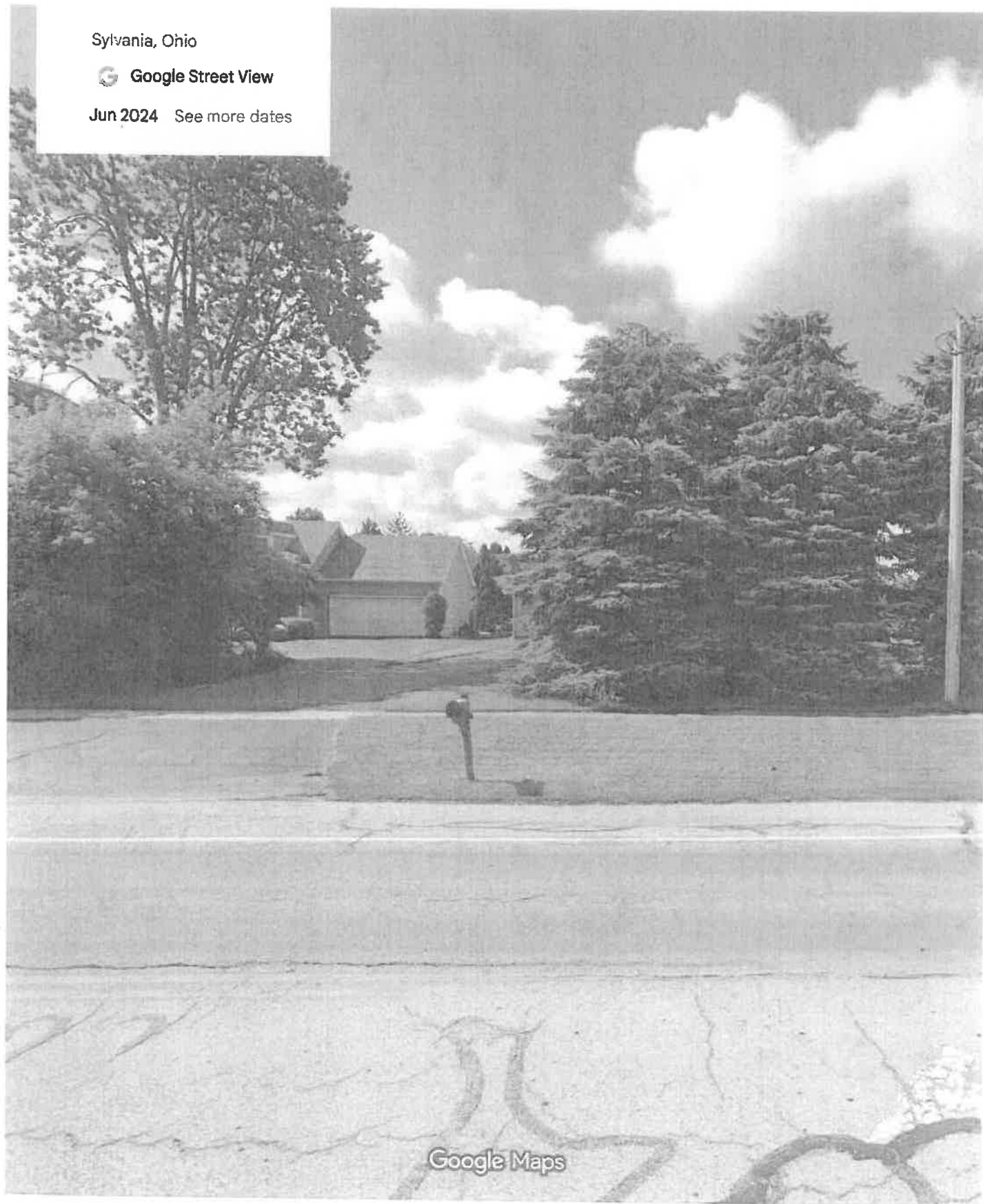
Google Maps

8118 Erie St

Sylvania, Ohio

 Google Street View

Jun 2024 [See more dates](#)



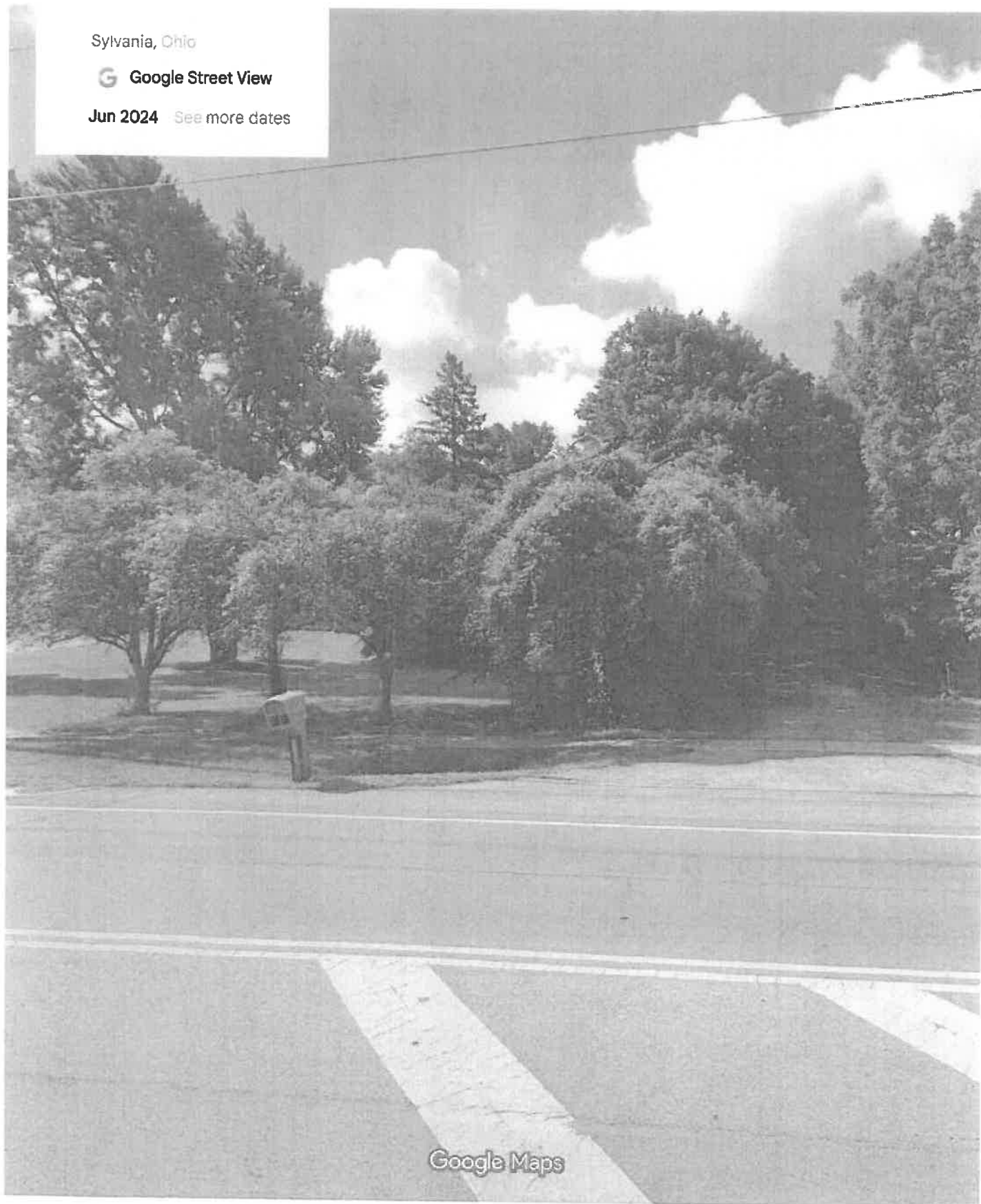
Google Maps

8220 Erie St

Sylvania, Ohio

 Google Street View

Jun 2024 [See more dates](#)



Google Maps

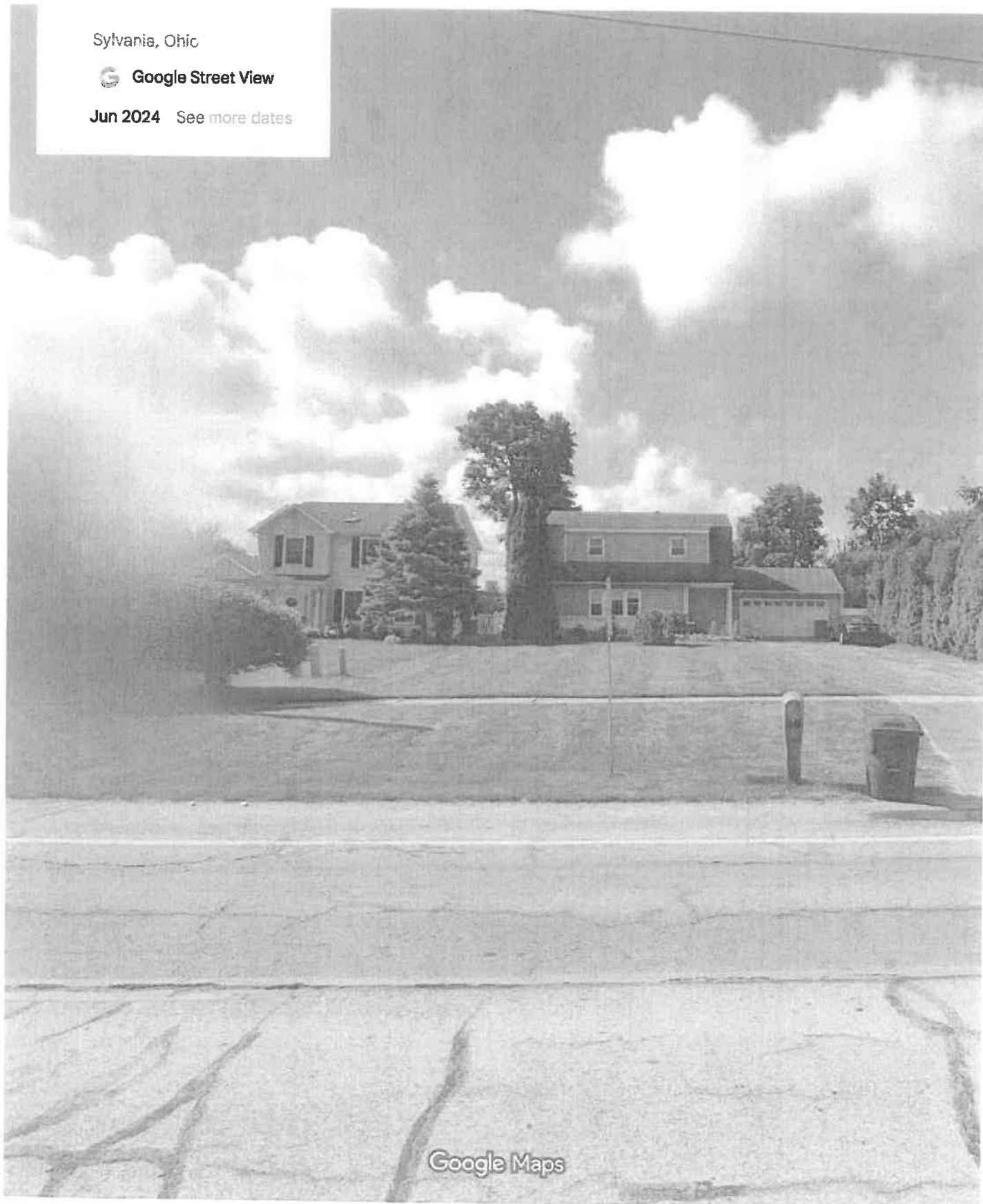
Google Maps

8143 Erie St

Sylvania, Ohio

 Google Street View

Jun 2024 [See more dates](#)



Google Maps

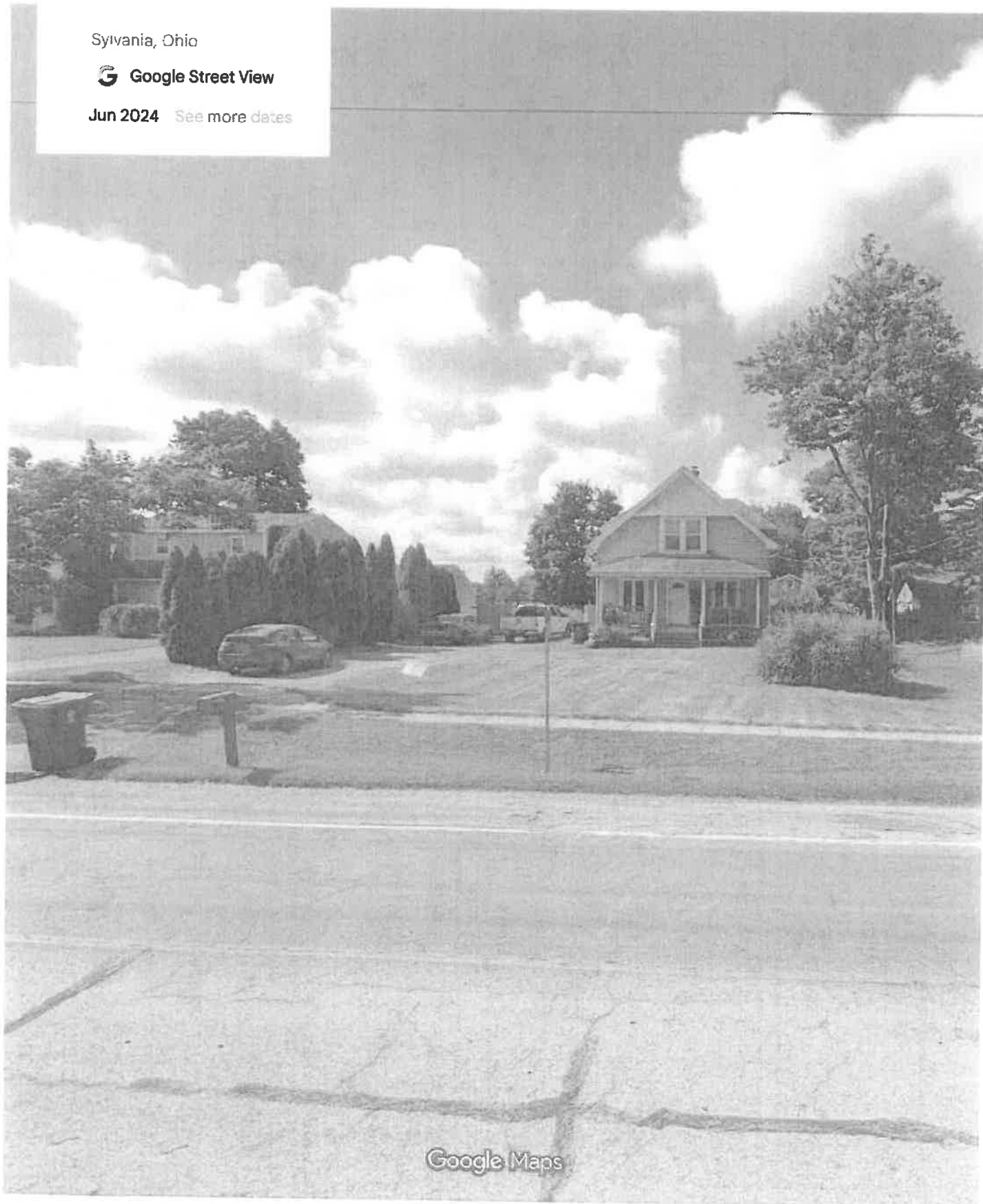
Google Maps

8206 Erie St

Sylvania, Ohio

 Google Street View

Jun 2024 [See more dates](#)

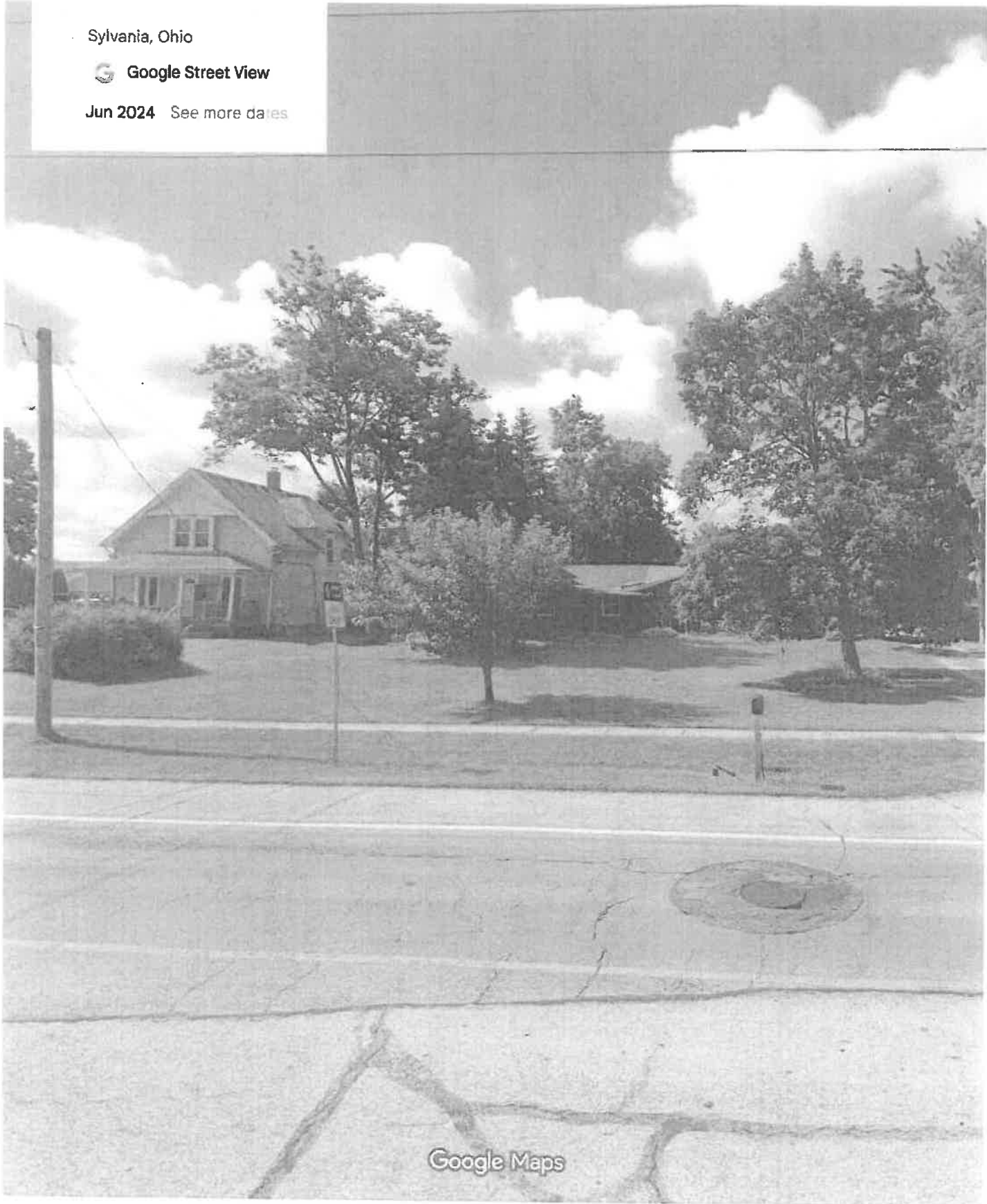


Google Maps

Sylvania, Ohio

 Google Street View

Jun 2024 [See more dates](#)



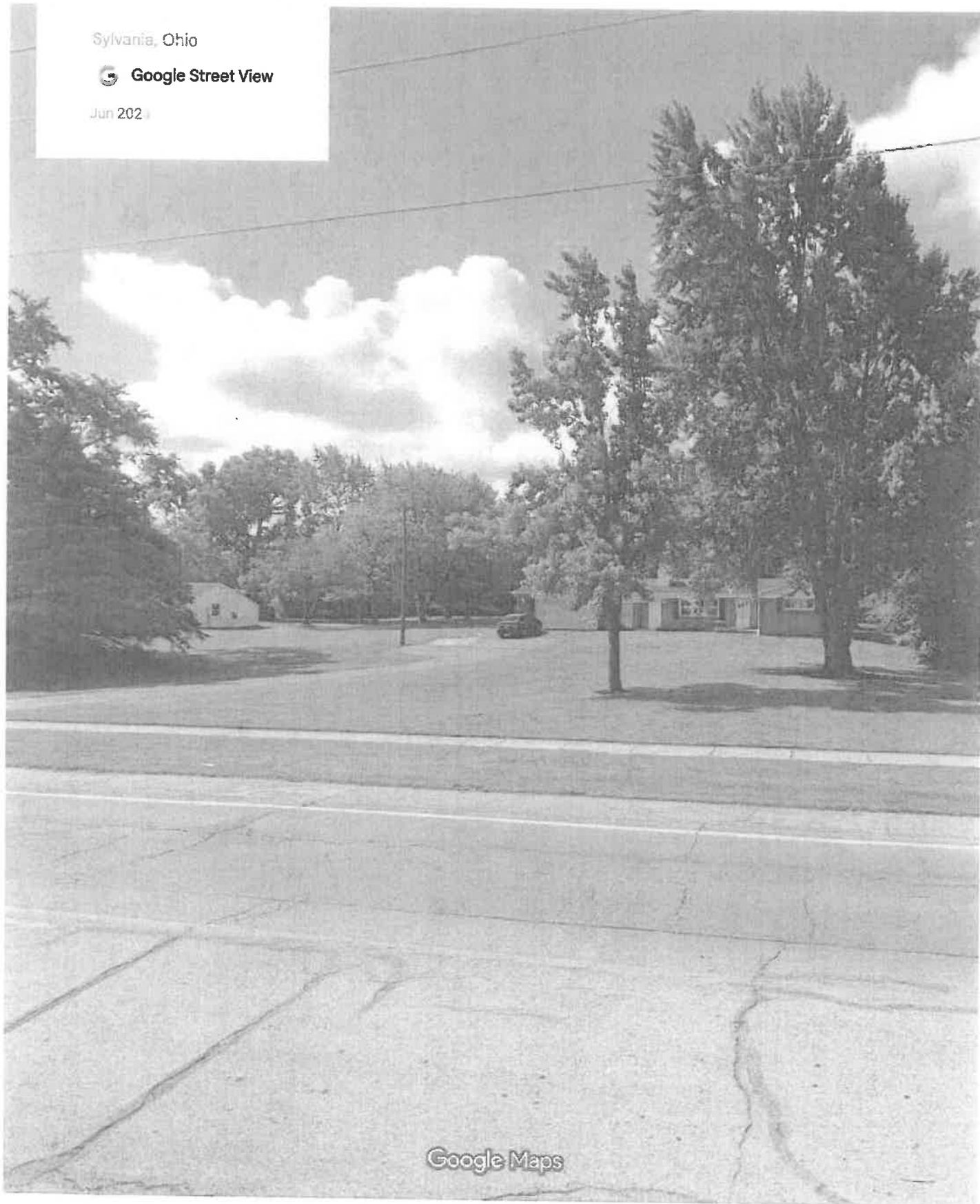
Google Maps

8253 Erie St

Sylvania, Ohio

 Google Street View

Jun 2021



Google Maps

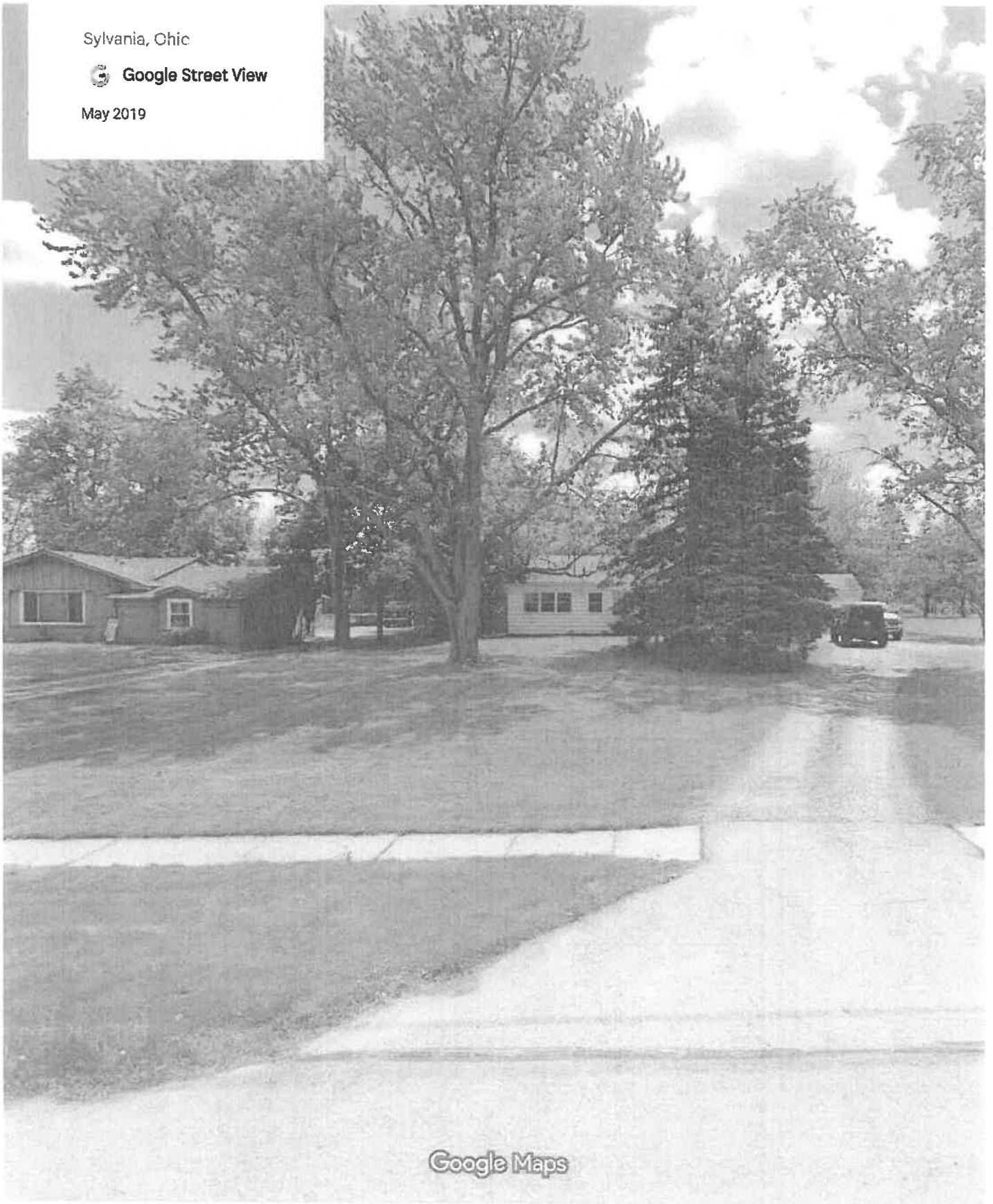
8208 Erie St

Sylvania, Ohio



Google Street View

May 2019



Google Maps

10a.



DEPARTMENT OF PUBLIC SERVICE  
JOSEPH E. SHAW, P.E., P.S., DIRECTOR

November 3, 2025

To: The Mayor and Members of Sylvania City Council

Re: **Downtown Transportation Improvements (Aerial Utility Bury)**  
**Toledo Edison Billing Proposal**

Dear Mr. Mayor and Council Members:

There are four (4) utility companies with aerial facilities in the second block of Main Street between Maplewood Avenue and Erie Street including Buckeye Cable, Frontier Communications, Spectrum, and Toledo Edison. These utility companies have been asked to relocate from aerial facilities to below grade as a part of the Downtown Transportation Improvements Project.

The Service Department has been coordinating the relocation work with Toledo Edison. On September 15, 2025 City Council authorized the execution of a Subordination Agreement (Ord. 108-2025) as well as three utility easements on City-owned property at 6501 Monroe Street, 5757 Main Street, and 5734 Lane Drive (Ord. 109-2025, 110-2025, and 111-2025).

Toledo Edison's engineer group has completed their engineering design work based on the relocation plans prepared by the City and has formulated a Billing Proposal in the amount of \$426,129.17. This work includes transferring all Main Street overhead wiring to below grade City-provided facilities on Main Street as well as upgrading Summit Street aerial infrastructure from Monroe Street to Erie Street to reduce the amount of aerial facilities needed on Maplewood Avenue.

We request approval of the Toledo Edison Billing Proposal in the amount of \$426,129.17. Please call with any questions.

Sincerely,

Joseph E. Shaw, P.E., P.S.  
Director of Public Service

10b.

**ORDINANCE NO. 121-2025**

**AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO APPROVE AND ACCEPT THE PROPOSAL OF TOLEDO EDISON TO RELOCATE AERIAL FACILITIES RELATIVE TO THE DOWNTOWN TRANSPORTATION IMPROVEMENT PROJECT; APPROPRIATING \$426,129.17 THEREFORE; AND DECLARING AN EMERGENCY.**

WHEREAS, Ordinance No. 88-2025, passed August 18, 2025, authorized the Mayor and Director of Finance to enter into a Statement of Conduit Access and Rights with Buckeye Cablevision, Inc. relative to the Downtown Transportation Improvement Project and appropriated funds therefore in the amount of \$99,714.84 for the relocation of Buckeye's conduit from aerial facilities to below grade; and,

WHEREAS, Ordinance No. 89-2025, passed August 18, 2025, authorized the Mayor and Director of Finance to enter into a Letter of Intent with Frontier Communications relative to the Downtown Transportation Improvement Project and appropriated funds therefore in the amount of \$70,251.52 for the relocation of Frontier's aerial facilities to below grade; and,

WHEREAS, Ordinance No. 96-2025, passed September 2, 2025, authorized the Mayor and Director of Finance to accept the proposal of Charter-Spectrum to relocate fiber optic and coaxial cabling underground relative to the Downtown Transportation Improvement Project and appropriated funds therefore in the amount of \$5,944.25; and,

WHEREAS, at the September 15, 2025 meeting of Sylvania City Council, City council authorized the execution of a Subordination Agreement with Toledo Edison by Ordinance No. 108-2025 and also authorized three utility easements on City-owned property at 6501 Monroe Street, 5757 Main Street and 5734 Lane Drive by Ordinance Nos. 109-2025, 110-2025 and 111-2025; and,

WHEREAS, the Director of Public Service has received the Billing Proposal from Toledo Edison's engineer group that prepared engineering design work based on the relocation

plans prepared by the City; and,

WHEREAS, the Billing Proposal includes transferring all Main Street overhead wiring to below grade City-provided facilities on Main Street as well as upgrading Summit Street aerial infrastructure from Monroe Street to Erie Street to reduce the amount of aerial facilities needed on Maplewood Avenue; and,

WHEREAS, the Director of Public Service, by report dated November 3, 2025, has recommended approval of the proposal of Toledo Edison's Billing Proposal in the amount of \$426,129.17.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, \_\_\_\_\_ members elected thereto concurring:

SECTION 1. That the Mayor and the Director of Finance be, and they hereby are, authorized to sign the Billing Proposal of Toledo Edison, on behalf of this City, thereby indicating such approval and acceptance for the Aerial Utility Bury portion of the Downtown Transportation Improvement Project.

SECTION 2. That to provide funds for said utility line relocation hereby authorized, there is hereby appropriated from the **CAPITAL IMPROVEMENT FUND** from funds therein not heretofore appropriated to **Account No. 401-7601-53610 – Downtown Transportation Improvements**, the total sum of Four Hundred Twenty-Six Thousand One Hundred Twenty-Nine and 17/100 Dollars (\$426,129.17).

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 4. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 5. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that proposal of Toledo Edison to relocate all Main Street overhead wiring to below grade City-provided facilities on Main Street as well as upgrading Summit Street aerial infrastructure from Monroe Street to Erie Street to reduce the amount of aerial facilities needed on Maplewood Avenue should be approved immediately so that the work can begin at the earliest possible time. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its

passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote on passage as an emergency:                      Yeas \_\_\_\_\_ Nays \_\_\_\_\_

Passed, \_\_\_\_\_, 2025, as an emergency measure.

\_\_\_\_\_  
President of Council

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Director of Law

APPROVED:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

WR: 62244877

Billable ID: A

## First Energy - CREWS System

## Billing Proposal

8/20/25

9:51 AM

## Work Request Information

WR No: 62244877 SAP Order No: 17496976 SAP Notification No: 764305860 Entry Date: 10/27/22

WR Name: CITY OF SYLVANIA, RELOCATION OH TO UG

Street No: 6624

Street No Frac:

Dir:

Unit No:

Street MAPLEWOOD AVE

Address:

City: SYLVANIA

State: OH

Zip: 43560

WR Desc: Remarks: ., preliminary design request Toledo Edison review to develop preliminary plans and cost estimate to direct bury distribution and services on main street between Maplewood drive and erie street as a part of the downtown Sylvania improvements project. Brad Ruetz. City to convert business & private from OH to UG, pay bore, easements, JU & Frontier charges. concrete pads, Remove trees as needed Summit. 500k TE 200k BORE= +- 700k

## Bill To Information

Billable ID: A

Billing Entry Date 7/12/23

Bill To Name:

Attention: JOE SHAW

Street No: 6730

Street No Frac:

Dir:

Unit No:

City: SYLVANIA

State: OH

Zip: 43560

Description:

RELOCATION AND CONVERT TO UNDERGROUND FE FACILITIES ALONG MAIN ST: ERIE TO MAPLEWOOD

## Detail

Description:

Purchase

Order No:

Sales Rep: MRT Tussing, Matthew R

Phone: (419) 343-7310

## Invoice Information

Invoice No:

Invoice Date:

Total: \$426,129.17

Total Amount: \$426,129.17

Est. Sales Tax \$0.00 0.00%

County:

Invoice Amount: \$426,129.17

Check #: \_\_\_\_\_

TE REPRESENTATIVE  
BRAD RUETZ*Brad Ruetz*

CUSTOMER REPRESENTATIVE



DEPARTMENT OF PUBLIC SERVICE  
JOSEPH E. SHAW, P.E., P.S., DIRECTOR

November 3, 2025

To: The Mayor and Members of Sylvania City Council

Re: **LUC-VAR-Sylvania PHB's (PID 122182) – Permission to Advertise**

Dear Mr. Mayor and Council Members:

The Service Department has received the authorization to proceed from the Federal Highway Administration and the Ohio Department of Transportation to publicly advertise and bid the above referenced project.

As a reminder this project will replace four (4) Rectangular Rapid Flashing Beacon (RRFB) systems at Highland Elementary, Sylvan Elementary, McCord Junior High, and Southview High School with Pedestrian Hybrid Beacons (PHB). The estimated construction cost is \$731,103.00 of which \$657,992.70 (90%) is being funded by the Ohio Department of Transportation Systemic Safety Program.

This project, and the ongoing Main Street/Monroe Street/Summit Street Traffic Signal Improvements Project current under construction, are jointly funded with Ohio Public Works Commission (OPWC) grant funding assistance. The total combined project cost is \$1,505,779 of which \$762,470 (51%) is to be funded by ODOT and \$293,625 (19%) is to be funded by OPWC. The remaining \$449,684 (30%) is locally funded.

The Service Department would advertise for bids immediately after City Council approval of the 2026 budget with the goal of opening bids prior to Christmas and recommending a project award in January 2026. Construction would begin in the spring of 2026 and be completed by the end of the year.

We request that the Clerk of Council be authorized to advertise for bids. Please call with any questions.

Sincerely,

Joseph E. Shaw, P.E., P.S.  
Director of Public Service

6730 MONROE STREET • SYLVANIA, OHIO 43560-1948 • (419) 885-8965 • FAX (419) 885-0486  
[www.cityofsylvania.com](http://www.cityofsylvania.com)

**ORDINANCE NO. 122-2025**

**AN ORDINANCE TO AUTHORIZE AND RATIFY THE EXECUTION OF THEN AND NOW CERTIFICATES BY THE FINANCE DIRECTOR AND THE PAYMENT OF AMOUNTS DUE FOR VARIOUS PURCHASE ORDERS; AND DECLARING AN EMERGENCY.**

WHEREAS, pursuant to Ohio Revised Code Section 5705.41(D)(1), the City may not enter into any contract or give any order involving the expenditure of money unless there is attached thereto a certificate of the City's Finance Director that the amount required to meet the obligation has been lawfully appropriated for such purpose and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances; and,

WHEREAS, Ohio Revised Code Section 5705.41(D)(1) further provides that in such circumstances when no certificate is furnished as required and the expenditure is for \$3,000 or more, the City's Council, may authorize the drawing of a warrant in payment of amounts due upon such contract or order upon certification by the Finance Director that there was at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances; and,

WHEREAS, such certificate of the Finance Director is known as a "Then and Now Certificate" meaning that the funds were available when the contract was made and when the amount due under the contract was/is paid; and,

WHEREAS, the City is issuing Then and Now Certificates in connection with payments due and owing as shown on the "Exhibit A" attached; and,

WHEREAS, City Council deems it to be in the best interest of the health, safety, and

welfare of the City to approve the execution by the Finance Director of Then and Now  
Certificates and to authorize and ratify the payment of amounts due under the contracts or orders,  
requiring the expenditure of \$3,000 or more.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas  
County, Ohio, \_\_\_\_\_ members elected thereto concurring:

SECTION 1. That the Council of the City of Sylvania, pursuant to Section  
5705.41(D)(1) of the Ohio Revised Code, hereby approves and ratifies the execution of Then and  
Now Certificates by the Finance Director authorizes payments due and owing, in accordance  
with the schedule attached as "Exhibit A" and incorporated herein.

SECTION 2. It is hereby found and determined that all formal actions of this Council  
concerning and relating to the passage of this Ordinance were adopted in an open meeting of this  
Council, and that all deliberations of this Council and of any of its committees that resulted in  
such formal action, were in meetings open to the public, in compliance with all legal  
requirements including Section 121.22 of the Ohio Revised Code.

SECTION 3. That the Clerk of Council is hereby directed to post a copy of this  
Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE  
III, Section 12, of the Charter of this City.

SECTION 4. That this Ordinance is hereby declared to be an emergency measure  
necessary for the immediate preservation of the public peace, health, safety, property and welfare  
and for the further reason that proposal for said professional services should be approved  
immediately so that the Then and Now Certificates are approved and ratified at the earliest  
possible time. Provided this Ordinance receives the affirmative vote of five (5) or more  
members elected to Council, it shall take effect and be in force immediately upon its passage and  
approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is  
approved by the Mayor or as otherwise provided by the Charter.

Vote on passage as an emergency:                      Yeas \_\_\_\_\_ Nays \_\_\_\_\_

Passed, \_\_\_\_\_, 2025, as an emergency measure.

\_\_\_\_\_  
President of Council

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Director of Law

APPROVED:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

CITY OF SYLVANIA

THEN AND NOW CERTIFICATIONS

3-Nov-25

| <u>DATE</u> | <u>VENDOR/DESCRIPTION</u>                                | <u>AMOUNT</u>   |
|-------------|----------------------------------------------------------|-----------------|
| 10/6/2025   | Kennedy Industries/ Sewer pump removal                   | 4,737.50        |
| 10/8/2025   | CJCC/ Court NORIS services                               | 3,054.94        |
| 10/13/2025  | Security 101/ IT Admin Exterior Cameras                  | 10,399.69       |
| 10/15/2025  | Squire Patton Boggs/ Bonds report 2024                   | 3,500.00        |
| 10/15/2025  | Buckeye State Pipes & Supplies/ Water/Sewer meter valves | 3,083.20        |
| 10/15/2025  | CJCC/ Police NORIS services                              | 7,264.69        |
| 10/20/2025  | SkyFire/ Police Basic Training                           | 7,000.00        |
|             |                                                          | <hr/> 39,040.02 |

13

**ORDINANCE NO. 115 -2025**

**GRANTING A SPECIAL USE PERMIT TO PERMIT THE  
INSTALLATION OF A GROUND-MOUNTED SOLAR ENERGY  
SYSTEM, SYLVANIA, OHIO, ON THE APPLICATION OF BENJAMIN  
AND AMANDA MILLIRON, 5916 MAIN ST., SYLVANIA, OHIO, ON  
THE RECOMMENDATION OF THE MUNICIPAL PLANNING  
COMMISSION; AND DECLARING AN EMERGENCY.**

WHEREAS, Application SUP-3-2025, dated June 11, 2025, was by Benjamin and Amanda Milliron, one (1) or more of the owners, lessees or occupants of the premises at 5916 Main St., Sylvania, Ohio, presented to the Clerk of this Council and by the Clerk presented to Council on July 21, 2025, and the same thereupon was duly referred to the Municipal Planning Commission for consideration, recommendation and report; and,

WHEREAS, the Municipal Planning Commission considered said Application on August 10, 2025 and recommended the approval of such request, which recommendations was as follows:

“Mayor Frye moved, Ms. Fischer seconded, to recommend to Council to approve the Special Use Permit as requested. Vote being: Frye, Fischer, and Schaaf (3) aye; Marciniak (1) nay. Motion passed by a 3 to 1 vote.”

WHEREAS, this Council established October 20, 2025, at 7:00 p.m., as the date and time for the Public Hearing before this Council on said Application; and,

WHEREAS, such Hearing was advertised pursuant to the Codified Ordinances of the City and notices given as required and the Hearing was duly held at the date, time and location specified in the notices and advertisements; and,

WHEREAS, said Application was considered by Council on October 20, 2025 with the recommendation for granting of the Special Use Permit for Benjamin and Amanda Milliron to permit the installation of a ground-mounted solar energy system located at 5916 Main St., Sylvania, Ohio and thereafter this Council ordered the preparation of the necessary legislation granting such Permit under Section 1153.02(q); and,

WHEREAS, all things required by law, the Charter of the City of Sylvania, Ohio, and the Ordinances of the City of Sylvania, Ohio, to be done before said Special Use may be granted, have been done.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, \_\_\_\_\_ members elected thereto concurring:

SECTION 1. That the recommendation of the Municipal Planning Commission to grant a Special Use Permit, on Application SUP-3-2025 for Benjamin and Amanda Milliron to install a ground-mounted solar energy system at 5916 Main St., Sylvania, Ohio 43560 as shown on the drawing attached to Application SUP-3-2025, be, and the same hereby is, approved.

SECTION 2. That the Secretary of the Municipal Planning Commission is hereby authorized and directed to make said changes, provided by the Special Use Permit herein granted, on the current official zoning maps.

SECTION 3. That the Clerk of Council is hereby authorized and directed to provide Applicant with a certified copy of this Ordinance.

SECTION 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 5. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 6. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that immediate provision should be made for the orderly growth and development of this City so that the development may proceed without delay. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by this Charter.

Vote on passage as an emergency: Yeas \_\_\_\_\_ Nays \_\_\_\_\_

Passed, \_\_\_\_\_, 2025, as an emergency measure.

ATTEST:

\_\_\_\_\_  
President of Council  
APPROVED AS TO FORM:

\_\_\_\_\_  
Clerk of Council  
APPROVED:

\_\_\_\_\_  
Director of Law

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

14a.



DEPARTMENT OF PUBLIC SERVICE  
JOSEPH E. SHAW, P.E., P.S., DIRECTOR

November 3, 2025

To: The Mayor and Members of Sylvania City Council

Re: **Ohio Public Works Commission (OPWC) Resolution of Intent  
Harroun Road/Ravine Drive Intersection Improvements (OPWC Project CL24AB & CL25AB)**

Dear Mr. Mayor and Council Members:

The City applied for \$468,734 in Ohio Public Works Commission (OPWC) funding assistance in 2023 for the Harroun Road/Ravine Drive Intersection Improvements Project and was successful. The application filed was a grant/loan structure with \$222,649 (47.5%) to be reimbursed by grant and the remaining \$246,085 (52.5%) was to be a 10-year, 0% interest loan.

Construction work on the project is approximately 80% complete and the City is ready to begin the reimbursement process with OPWC for construction-related expenses. Before construction reimbursements can be submitted OPWC is requiring the City to adopt a Resolution of Intent (ROI) which declares the City's intent to borrow and reimburse a portion of the awarded funds.

The ROI allows OPWC to comply with federal regulations pertaining to the proceeds of tax-exempt debt from the state of Ohio, which funds the loan. These regulations only apply to the construction-related expenses on the project and do not apply to any reimbursable costs from engineering or right-of-way phases of the project.

We recommend approved of the enclosed Resolution of Intent for OPWC Project CL24AB & CL25AB. Please call with any questions.

Sincerely,

Joseph E. Shaw, P.E., P.S.  
Director of Public Service

14b.

**RESOLUTION NO. 18-2025**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF SYLVANIA  
DECLARING ITS OFFICIAL INTENT AND REASONABLE  
EXPECTATION OF THE CITY OF SYLVANIA ON BEHALF OF THE  
STATE OF OHIO (THE BORROWER) TO REIMBURSE ITS CAPITAL  
IMPROVEMENT FUND FOR THE HARROUN ROAD/RAVINE DRIVE  
INTERSECTION IMPROVEMENTS, CL24AB/CL25AB WITH THE  
PROCEEDS OF TAX-EXEMPT DEBT OF THE STATE OF OHIO; AND  
DECLARING AN EMERGENCY.**

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Sylvania, Lucas  
County, Ohio, \_\_\_\_\_ members elected thereto concurring:

SECTION 1. The City of Sylvania reasonably expects to receive a reimbursement for the Project named Harroun Road/Ravine Drive Intersection Improvements as set forth in Appendix A of the Project Agreement with the proceeds of bonds to be issued by the State of Ohio.

SECTION 2. The maximum aggregate principal amount of bonds, other than for costs of issuance, expected to be issued by the State of Ohio for reimbursement to the local subdivision is \$468,734.00.

SECTION 3. The Clerk of Council of the City of Sylvania is hereby directed to send a copy of this Resolution to the Ohio Public Works Commission.

SECTION 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 5. That the Clerk of Council is hereby directed to post a copy of this Resolution in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 6. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the City should declare its intent to reimburse its Capital Improvement Fund. Provided this Resolution receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and

approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote on passage as an emergency:                      Yeas \_\_\_\_\_ Nays \_\_\_\_\_

Passed, \_\_\_\_\_, 2025, as an emergency measure.

\_\_\_\_\_  
President of Council

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Director of Law

APPROVED:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

PETITION FOR ZONING ORDINANCE AMENDMENT

15

To: City of Sylvania, Ohio  
City Council and  
Municipal Planning Commission

Application No. SUP-4-2025  
Date 10-27-25

Petitioner Name(s): William Gross

Petitioner Address: 2753 Centennial Rd Toledo oh 43617

Email: wgross44@yahoo.com Telephone: 567-868-3501

Location of property for which zoning amendment is requested: 5910 Balfour Rd, Sylvania oh 43560

Purpose of amendment request: Put up a open carport because it has no garage

Current Zoning: R-2 Requested Zoning: R-2 special use

The undersigned, being one or more of the owners, lessees or occupants within the area proposed to be changed by the amendment, hereby petition for an Amendment to the Zoning Code, pursuant to Chapter 1107 of the Codified Ordinances of the City of Sylvania, Ohio, as amended.

- Attachments:
1. Full legal description of the property for which the Zoning Amendment is proposed.
  2. Area location map.
  3. Site plan - if plan is larger than 11" x 17", eighteen (18) copies must be submitted.

A check for \$300.00 + cost of advertising, payable to the City of Sylvania is attached for processing of said Petition. It is understood that no refund is to be made after the filing of the Petition.

By: [Signature]  
William Gross

Date referred by Council: \_\_\_\_\_

Date of Commission Action: \_\_\_\_\_

Date of Council Action: \_\_\_\_\_

Action: \_\_\_\_\_

For Office Use Only

Date: 10/28/25 Check #: — Cash: 300.00 Fee: \$ 300.00  
Paid Tax

# Petition For Zoning Ordinance Amendment

## 5910 Balfour Rd

|                           |                                                       |
|---------------------------|-------------------------------------------------------|
| Tax District              | SYLVANIA CITY - SYLVANIA CSD                          |
| Class                     | RESIDENTIAL                                           |
| Land Use                  | 510 : R - SINGLE FAMILY DWELLING, PLATTED LOT         |
| Special Use               | 510 - 1 FAMILY-PLAT                                   |
| Market Area               | 1905R - <a href="#">Click here to view map</a>        |
| Zoning Code               | 31-R2 - <a href="#">Click here for zoning details</a> |
| Zoning Description        | Single-Fam Res. Small Lot                             |
| Water and Sewer           | CITY WATER / CITY SEWER                               |
| Traffic                   | NO DIRECT OUTLET                                      |
| Street Type               | CONCRETE OR BLACKTOP                                  |
| Owner                     | GROSS WILLIAM ET AL (ORSURVTC)                        |
| Property Address          | 5910 BALFOUR RD                                       |
|                           | SYLVANIA OH 43560                                     |
| Mailing Address           | 2753 CENTENNIAL RD                                    |
|                           | TOLEDO OH 43617                                       |
| Legal Desc.               | SYLVANSIDE REVSD PLT LOT 63 W 102 FT                  |
| Certified Delinquent Year |                                                       |
| Census Tract              |                                                       |

# PLOT PLAN

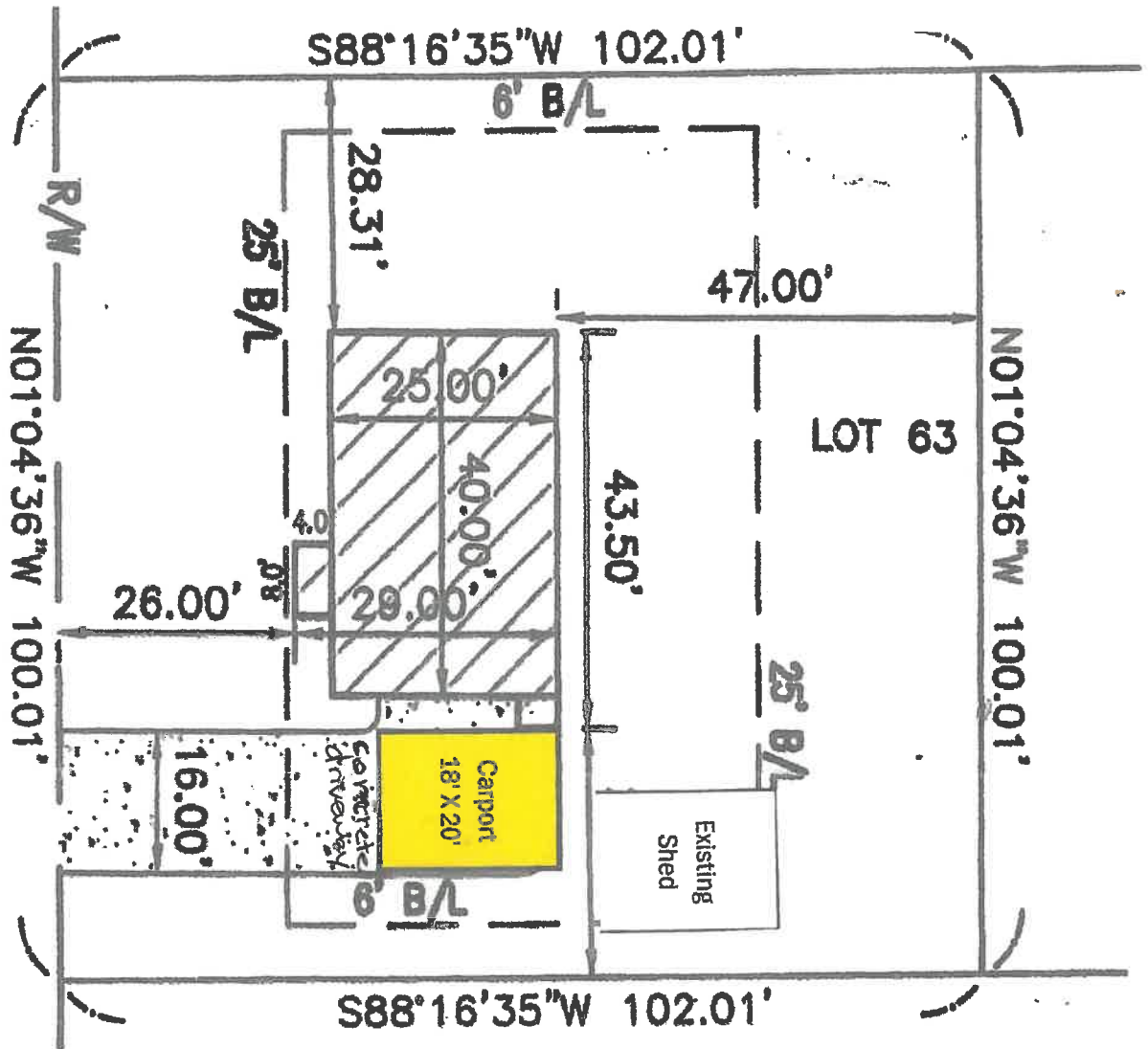
## LOT #63 REVISED PLAT OF SYLVANSIDE CITY OF SYLVANIA, LUCAS COUNTY, OHIO

PREPARED FOR AND AT THE REQUEST OF:  
HOME SOLUTIONS OF MAUMEE VALLEY

Legal Desc. SYLVANSIDE REVSD PLT LOT 63 W 102 FT  
 Certified Delinquent Year 81  
 Census Tract

BALFOUR ROAD

C/L



3: R-2  
 = 25'  
 = 25'  
 = 6' MIN.

B/L = BUILDING LINE





Perspective View



Front



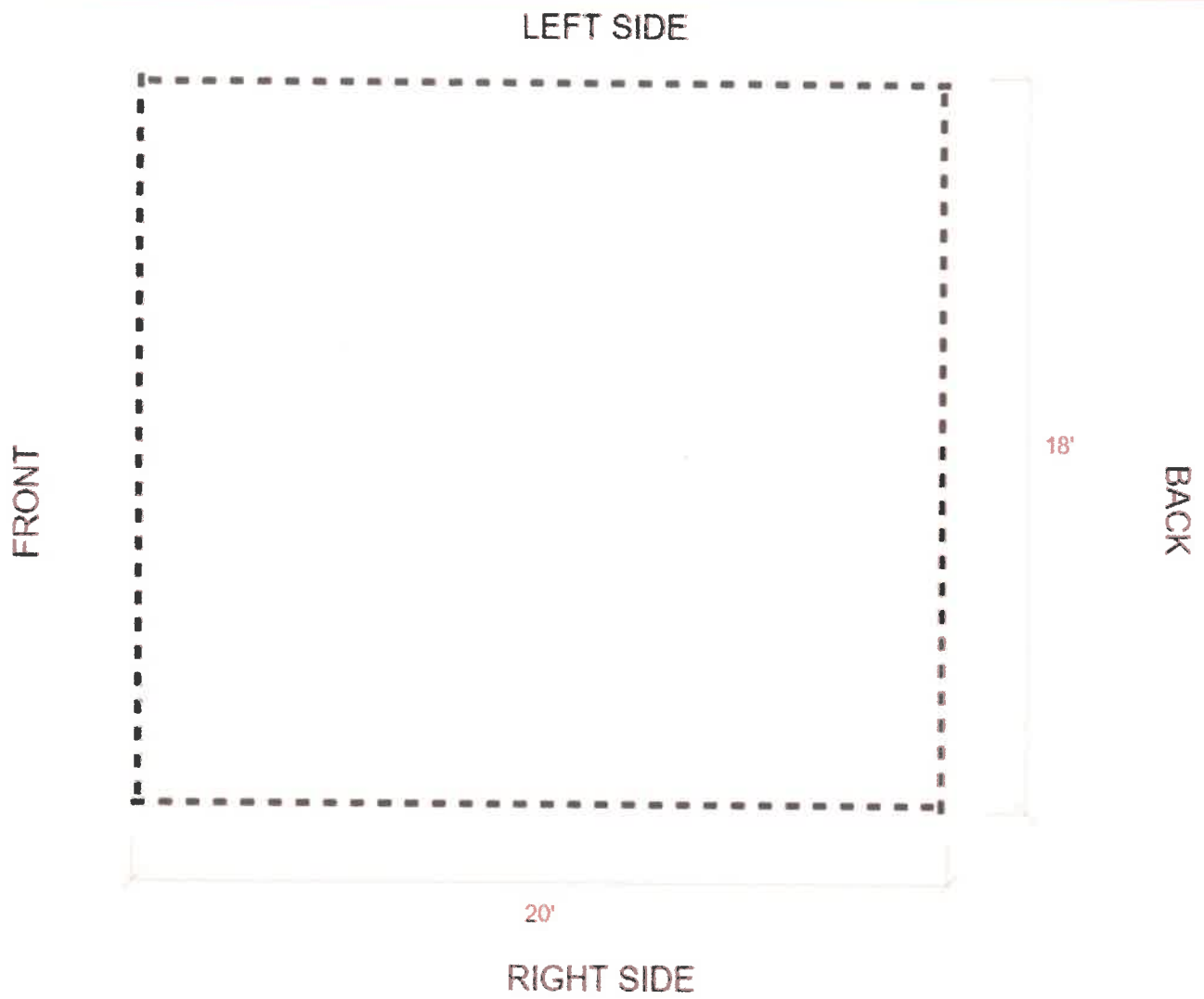
Left Side



Right Side



Back



SYMBOL LEGEND

..... Open Wall



October 26, 2025



Lucas County Auditor's Office, GIS Dept., Lucas County Auditor's Office, GIS Dept.,  
 Office, GIS Department, Lucas County Auditor's Office, GIS Dept.,  
 US Census Bureau, Lucas County Auditor's Office, GIS Department,  
 Lucas County Engineer's Tax Map Department, Lucas County EMA,  
 Lucas County Auditor's Office

Anonymous





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DIVISION OF POLICE  
DANILYNN M. MILLER, CHIEF OF POLICE

To: Mayor and City Council  
From: Danilynn M. Miller, Chief of Police  
Date: 11/03/2025  
Re: Obsolete Equipment

Dear Council Members:

The following items are no longer of use in our City operations:

Trek Bicycle

- 2 17.5 inch frame bicycles
- 3 19.5 inch frame bicycles
- 1 21.5 inch frame bicycle

Radios and Equipment

- 20 Motorola XTL 5000 mobile radios
- 3 Motorola XTS 1500 portable radios
- 19 Motorola XTS 5000 portable radios
- 2 Impres Six Radio Charger with power cords
- 8 Impres single slot radio charger with power cords
- 17 Motorola wired mouthpiece microphones
- 17 Motorola XTS radio batteries

Flashlights

- 14 Streamlight Stingers
- 1 Streamlight SL-20X
- 16 Streamlight Flashlight Chargers with power cords

#### Bags/Cases

- 8 Pelican Model 1030 yellow case
- 4 Pelican Model 1020 Yellow cases
- 1 Black Pelican Case (20-inch x 12 inch)
- 1 Cabela's Scentlok Backpack
- 1 Black "Pepper Ball" branded case (3 ft. long)
- 2 Eagle USA brand black gun cases (2 ft. 8-inch x 1 ft.)
- 1 511 brand black gun case (3 ft. 2-inch long)

#### Scopes

- 2 Buckridge 4 x 32 mm Wide Angle rifle scopes
- 2 Bushnell 3-9 x 32 .22 Rimfire rifle scopes
- 2 Bushnell Sportsman 3-9 x 40 rifle scopes
- 1 Bushnell Sportsman Shotgun scope 1.5 – 4.5 x 32

#### Digital Cameras

- 8 digital cameras
- 10 digital camera bags
- 1 Polaroid Instant camera
- 3 Pro Optic lens cleaner kits

We request approval to dispose of these items by posting them for sale on the GovDeals website. Should we not receive any bids to purchase the items we will dispose of them through scrap value if any.

Please call if you have any questions. Thank you.