

Minutes of the Meeting of Council
October 6, 2025

The Council of the City of Sylvania, Ohio met in regular session on October 6, 2025 at 7:30 p.m. with Mayor Frye in the chair. Roll was called with the following members present: Marcus Hansen, Doug Haynam, Brian McCann, Shawn Murphy, Patrick Richardson, Lyndsey Stough, Mary Westphal; (7) present; (0) absent.

Roll call:
All present.

Pledge of Allegiance to the United States of America led by Mrs. Westphal.

Pledge of
Allegiance.

Mayor Frye stated that Council will now consider agenda item 3.

Item #9a. Construction update by Public Service Director, Joe Shaw.

Additions to the
agenda.

Item #11. Executive Session to discuss personnel, potential sale of property, litigation.

Mrs. Westphal moved, Mr. Haynam seconded to approve the amended agenda; roll call vote being: Stough, McCann, Haynam, Murphy, Westphal, Hansen, Richardson; (7) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Frye stated that Council will now consider agenda item 4.

Mrs. Westphal presented the September 15, 2025 regular meeting minutes. Mrs. Westphal moved, Ms. Stough seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of September 15, 2025 be approved as written; roll call vote being: Stough, Murphy, Westphal, Hansen, McCann, Richardson, Haynam; (7) yeas; (0) nays. The motion carried.

Approval of
Sept. 15, 2025
Council meeting
minutes.

Mayor Frye stated that Council will now consider agenda item 5.

Mr. McCann gave a brief report on the Employee & Community Relations Committee meeting held this date. Public Service Director, Joe Shaw, presented information regarding the 2026 staffing in the Service Department ahead of the Budget/Finance Committee meeting to be held on October 16, 2025. Topics discussed were current organizational structure of the department, job description review, adding positions where needed and possible new structure of the department.

Report from
Emp. &
Community
Relations
Committee
meeting held this
date.

Mayor Frye stated that Council will now consider agenda item 6.

Mr. McCann presented and read aloud by title only, proposed Resolution No. 17-2025, a written copy of same having been previously furnished to each member of Council "A Resolution of the Council of the City of Sylvania supporting the Five-Year, 0.50-Mill Levy for the Sylvania Senior Center; and declaring an emergency"; Mr. McCann moved, Mr. Haynam seconded for passage of Resolution No. 17-2025 as an emergency measure; roll call vote being: Haynam, McCann, Hansen, Richardson, Westphal, Murphy, Stough; (7) yeas; (0) nays. The motion carried.

Resolution No.
17-2025, "...
support... Senior
Center Levy..."

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Mayor Frye stated that Council will now consider agenda item 7.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 112-2025, a written copy of same having been previously furnished to each member of Council “An Ordinance to authorize and ratify the execution of Then and Now Certificates by the Finance Director and the payment of amounts due for various purchase orders; and declaring an emergency; Mrs. Westphal moved, Mr. Hansen seconded for passage of Ordinance No. 112-2025 as an emergency measure; roll call vote being: Murphy, Stough, Westphal, McCann, Richardson, Haynam, Hansen; (7) yeas; (0) nays. The motion carried

Ordinance No.
112-2025, “...
Then & Now
Certificates...”

Mayor Frye stated that Council will now consider agenda item 8.

Mr. Haynam presented and read aloud by title only, proposed Ordinance No. 113-2025, a written copy of same having been previously furnished to each member of Council “Authorizing the donation of 23 Taser X-26 P and related equipment to the ProMedica Police Department; determining said property to be of no further use to the City of Sylvania; and declaring an emergency.”; Mr. Haynam moved, Mr. Murphy seconded for passage Ordinance No. 113-2025 as an emergency measure; roll call vote being: Haynam, McCann, Hansen, Westphal, Murphy, Stough, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No.
113-2025, “...
Taser donation to
ProMedica
Police
Department...”

Mayor Frye stated that Council will now consider added agenda item 9a.

Public Service Director, Joe Shaw, gave a construction update on Downtown Sylvania and US-23. Main Street will be opening to two-way traffic soon after completing the final layer of paving. There will be miscellaneous project items in October that will close Main Street for a couple of days. US-23 ramps are on schedule to be completed by due date; ODOT crew is working ahead of schedule by completing some November items in October.

Construction
update from
Joe Shaw.

Mayor Frye stated that Council will now consider added agenda item 11.

Mrs. Westphal moved, Mr. Hansen seconded to enter into Executive Session for the purpose of discussion of possible litigation, property purchase and personnel matters at

Executive
Session:

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7:55 p.m. Roll call vote being: Haynam, Hansen, Stough, Westphal, McCann, Richardson, Murphy; (7) yeas; (0) nays. The motion carried.

Litigation, Real
Estate &
Personnel
matters.

Mrs. Westphal moved, Mr. McCann seconded to return from Executive Session to General Session at 8:47 p.m. No decisions were made, no action needed. Roll call vote being: Murphy, Stough, McCann, Richardson, Westphal, Hansen, Haynam; (7) yeas; (0) nays. The motion carried.

Mayor Frye stated all agenda items have been addressed.

Mrs. Westphal moved, Mr. McCann seconded to adjourn at 8:48 p.m. Roll call vote being: Westphal, Hansen, McCann, Murphy, Stough, Richardson, Haynam; (7) yeas; (0) nays.

Adjournment.

Clerk of Council

Mayor