

Sylvania City Council

November 17, 2025

7:00 p.m. Finance Committee Meeting

Little Rd./Centennial Rd. CRA

7:30 p.m. Council Meeting

Agenda

1. Roll call: Mr. Hansen, Mr. Haynam, Mr. McCann, Mr. Murphy, Mr. Richardson, Ms. Stough, Mrs. Westphal.
2. Pledge of Allegiance to the United States of America led by Mr. McCann.
3. Additions to the agenda.
4. Approval of the Council meeting minutes from November 3, 2025.
5. Proclamation presentation to Jonah Meyer-Crothers.
6. Executive Session to discuss pending litigation.
7. Report from the Finance Committee meeting held this date.
8. 2026 Budget.
 - a. Proposed Ordinance No. 117-2025, To make appropriations for current expenditures and other expenditures of the City of Sylvania, Ohio, for the fiscal year ending December 31, 2026. (Second Reading)
9. Downtown Transportation Improvements (Phase 1) – Change Order No. 1.
 - a. Service Director's letter requesting approval of change order.
 - b. Proposed Ordinance No. 123-2025, Authorizing the Mayor and Director of Finance to approve Change Order No. 1 to this City's agreement with Helms & Sons Excavating, Inc. relative to this project to provide for several scope of work items that changed during construction.
10. Downtown Transportation Improvements (Aerial Utility Bury Project).
 - a. Service Director's letter recommending contract award.
 - b. Proposed Ordinance No. 124-2025, Accepting the bid of FET Construction Services, LLC and awarding the contract for this project to same.
11. Centennial Road Sanitary Sewer Extension – Change Order No. 1 (Final).
 - a. Service Director's letter recommending approval of the change order.
 - b. Proposed Ordinance No. 125-2025, Authorizing the Mayor and Director of Finance to approve Change Order No. 1 (Final) to this City's agreement with Ohio Excavating & Sewer Contractors Corp. relative to this project.
12. Proposed Ordinance No. 126-2025, Amending the Codified Ordinances of Sylvania, 1979, as amended, by increasing water service charges per one thousand gallons (1,000) from eight and 75/100 dollars (\$8.75) to nine and 45/100 dollars (\$9.45) for city users and from ten and 94/100 dollars (\$10.94) to thirteen and 68/100 dollars (\$13.68) for non-city users.

13. Proposed Ordinance No. 127-2025, Amending Chapter 925 of the Sylvania Codified Ordinances by amending Section 925.05 – Sewer Charges levied to increase the sewer charges for both industrial and non-industrial city and non-city users.
14. Proposed Ordinance No. 128-2025, Authorizing the Mayor and Director of Finance to enter into an agreement with the Criminal Justice Coordinating Council to provide a NORIS terminal for use by the Sylvania Police Division for 2026.
15. Proposed Ordinance No. 129-2025, Authorizing the Mayor and Director of Finance to enter into an agreement with the Criminal Justice Coordinating Council to provide a NORIS terminal for use by the Sylvania Prosecutor's Office for 2026.
16. Proposed Resolution No. 19-2025, Re-Appointing George Hilfinger to the Board of Trustees of Sylvania Area joint Recreation District ("SAJRD") for a term expiring December 31, 2028.
17. Referral from the Municipal Planning Commission recommending approval for Petition for Zoning Ordinance Amendment Application SUP -4-2025, from William Gross requesting a Special Use Permit to build an open carport at 5910 Balfour Road, Sylvania, Ohio 43560. (Set Public Hearing for January 5, 2026)
18. Committee reports.
19. Committee referrals.

INFORMATION

- A. Board of Architectural Review meeting minutes from November 12, 2025.
- B. Municipal Planning Commission meeting minutes from November 12, 2025.