

Sylvania City Council

December 1, 2025

7:00 p.m. Public Hearing

Proposed Ordinance No. 106-2025 (Accessory Buildings & Uses)

7:30 p.m. Council Meeting

Agenda

1. Roll call: Mr. Hansen, Mr. Haynam, Mr. McCann, Mr. Murphy, Mr. Richardson, Ms. Stough, Mrs. Westphal.
2. Pledge of Allegiance to the United States of America led by Mr. Richardson.
3. Additions to the agenda.
4. Approval of the Council meeting minutes from November 17, 2025.
5. Report from the Public Hearing held this date.
6. Proposed Ordinance No. 132-2025, Authorizing the Chief of Police of the City of Sylvania, Ohio, to enter into a Memorandum of Understanding with the Lucas County Children's Services and Community Partners to address child abuse and neglect cases.
7. Proposed Ordinance No. 133-2025, Revising the Administrative, Departmental and Divisional Organization of the City and the Codified Ordinances thereof by amending Sylvania Codified Ordinance Section 131.02 – Department of Law – Director, Division of Prosecution by adding a second full-time "Secretary II" position from December 2, 2025 through January 31, 2026 at which time said second full-time "Secretary II" position shall be eliminated.
8. Brint/Main/Holland-Sylvania Roundabout Project.
 - a. Service Director's letter requesting approval of this agreement,
 - b. Proposed Ordinance No. 134-2025, Authorizing the Mayor and Director of Finance to enter into an agreement with the State of Ohio, Department of Transportation on behalf of the City of Sylvania relative to this project.
 - c. Service Director's letter recommending approval of the proposal.
 - d. Proposed Ordinance No. 135-2025, Accepting the proposal of DGL Consulting Engineers, LLC to provide design engineering services relative to this project.
 - e. Service Director's letter recommending approval of consultant agreement.
 - f. Proposed Ordinance No. 136-2025, Authorizing the Mayor and Director of Finance to enter into Agreement No. 43548 with DGL Consulting Engineers, LLC on behalf of the City of Sylvania relative to this project.
9. Silvertown Drive Waterline Improvement & Resurfacing – Change Order No.1 (Final).
 - a. Service Director's letter recommending approval of change order.
 - b. Proposed Ordinance No. 137-2025, Authorizing the Mayor and Director of Finance to approve Change Order No. 1 (Final) to this City's agreement with Ohio Excavating & Sewer Contractors Corp. relative to this project.

10. Letter from Service Director requesting authorization to begin Letters of Interest solicitation for Design Engineering Services related to the Main Street & Convent Boulevard Roundabout Project.
11. Letter from Service Director requesting authorization to advertise for bids on the Convent Boulevard & Little Road Resurfacing Projects.
12. Proposed Resolution No. 20-2025, Re-Appointing Matthew J. Snell to the Zoning Board of Appeals for a term expiring December 31, 2028.
13. Letter from Mayor Frye requesting City Council's confirmation on re-appointment of Kathleen Fischer to the Municipal Planning Commission for a term commencing on January 1, 2026 and expiring on December 31, 2029.
14. Executive Session to discuss pending litigation.
15. Committee reports.
16. Committee referrals.