

**Sylvania City Council**

December 15, 2025

**7:30 p.m. Council Meeting**

**Agenda**

1. Roll call: Mr. Hansen, Mr. Haynam, Mr. McCann, Mr. Murphy, Mr. Richardson, Ms. Stough, Mrs. Westphal.
2. Pledge of Allegiance to the United States of America led by Mr. Murphy.
3. Additions to the agenda.
4. Approval of the Council meeting minutes from December 1, 2025.
5. Award presentation by Scott Sands, Northwest Regional Liaison with the Ohio Auditor of State, Keith Faber's Office.
6. Proposed Ordinance No. 138-2025, Accepting for annexation to the City of Sylvania, Ohio, the territory described in Annexation Petition Number 2025-2.
7. Proposed Ordinance No. 139-2025, Amending the Codified Ordinances of Sylvania, 1979, as amended, by amending Part Seventeen – Rate and Fee Schedule.
8. Harroun Road & Ravine Drive Intersection Improvement Project.
  - a. Service Director's letter recommending approval of Change Order No. 1.
  - b. Proposed Ordinance No. 140-2025, Authorizing the Mayor and Director of Finance to approve Change Order No. 1 to this City's agreement with Helms and Sons Excavating, Inc. relative to this project.
9. Memorandum of Understanding (MOU) with TMACOG-Storm Water Coalition 2026 Mass Media Campaign.
  - a. Service Director's letter recommending approval of MOU.
  - b. Proposed Ordinance No. 141-2025, Authorizing the Mayor and Director of Finance of the City of Sylvania, Ohio, to enter into a MOU with the Toledo Metropolitan Area Council of Governments (TMACOG) relative to this project.
10. 6339 Monroe St. (Fricker's) Storm Sewer Replacement-Change Order No. 1 (Final).
  - a. Service Director's letter recommending approval of change order.
  - b. Proposed Ordinance No. 142-2025, Authorizing the Mayor and Director of Finance to approve Change Order No. 1 (Final) to this City's agreement with Ohio Excavating & Sewer Contractors, Corp. relative to this project.
11. Ohio Bureau of Worker's Compensation (OBWC) Safety Intervention Grant.
  - a. Service Director's letter requesting authorization to apply and purchase.
  - b. Proposed Resolution No. 21-2025, A Resolution authorizing the Mayor and Director of Finance to file a grant application with the OBWC to assist with the purchase of an articulating aerial boom lift.
12. Letter from Service Director requesting authorization to begin Letters of Interest solicitation for Construction Management Services for the Downtown Transportation Improvements Project (Phase 2).

13. Letter from Service Director requesting authorization to begin Letters of Interest solicitation for Construction Management Services for the Pedestrian Hybrid Beacons Project.
14. Proposed Ordinance No. 143-2025, To make certain adjustments to account allocations within the fund appropriations for the fiscal year ending December 31, 2025.
15. Proposed Ordinance No. 144-2025, Authorize and ratify the execution of Then and Now Certificates by the Finance Director and payments of amounts due for various purchase orders.
16. Proposed Ordinance No. 145-2025, Making certain position and compensation pay plan changes, making certain salary, wage and other service compensation adjustments to the Codified Ordinances of Sylvania, 1979, as amended, and other ordinances.
17. Set City Council Organizational Meeting for Monday, January 5, 2026 at 6:15 p.m.
18. Committee reports.
19. Committee referrals.

### **INFORMATION**

- A. Board of Architectural Review meeting minutes from December 10, 2025.
- B. Municipal Planning Commission meeting minutes from December 10, 2025.