

Minutes of the Meeting of Council
February 17, 2026

The Council of the City of Sylvania, Ohio met in regular session on February 17, 2026 at 6:30 p.m. with Mayor Frye in the chair. Roll was called with the following members present: Marcus Hansen, Doug Haynam, Brian McCann, Shawn Murphy, Patrick Richardson, Lyndsey Stough, Mary Westphal; (7) present; (0) absent.

Roll call:
All present.

Pledge of Allegiance to the United States of America led by Mr. Haynam.

Pledge of
Allegiance.

Mayor Frye stated that Council will now consider agenda item 3.

Item #5a. Schedule a Committee of the Whole Meeting to discuss proposed legislation.

Additions to the
agenda.

Mrs. Westphal moved, Mr. Haynam seconded to approve the amended agenda; roll call vote being: McCann, Haynam, Murphy, Westphal, Hansen, Richardson, Stough; (7) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Frye stated that Council will now consider agenda item 4.

Mrs. Westphal presented the February 2, 2026 regular meeting minutes. Mrs. Westphal moved, Ms. Stough seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of February 2, 2026 be approved as written; roll call vote being: Stough, Westphal, Hansen, McCann, Murphy, Richardson, Haynam; (7) yeas; (0) nays. The motion carried.

Approval of
Feb. 2, 2026
Council meeting
minutes.

Mayor Frye stated that Council will now consider agenda item 5.

Mrs. Westphal gave a brief report on the Committee of the Whole meeting held this date. Many people were in attendance to hear discussions on Proposed Ordinance No. 37-2026, Federal Immigration Enforcement. Chief Miller gave a brief overview of the City Police Division's policies that are currently in place and how they compare to the proposed ordinance. She explained how Lexipol, a national organization, wrote the policies and that they are updated on a regular basis. Ms. Brinning, City Law Director, explained her legal opinion on the proposed legislation, how it also compares to our police policies, and how it could possibly impact the city. The majority of the people in attendance had issues with money being spent on immigration enforcement, their personal safety and the safety of the community in general.

Report from
C.O.W. meeting
held this date.

Mayor Frye stated that Council will now consider added agenda item 5a.

Mrs. Westphal moved, Mr. McCann seconded to set a Committee of the Whole meeting for Monday, March 2, 2026 at 5:30pm in City Council Chambers located at 6635 Maplewood Avenue, Sylvania, Ohio 43560, to continue discussions on Proposed Ordinance No. 37-2026, Federal Immigration Enforcement; roll call vote being: Stough, Richardson, McCann, Murphy, Haynam, Hansen, Westphal; (7) yeas; (0) nays. The motion carried.

Set a C.O.W.
meeting for
3/2/26 at
5:30pm.

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Mayor Frye stated that Council will now consider agenda item 6.

Service Director’s letter recommending approval of the change order was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 38-2026, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to approve Change Order No. 2 to this City’s agreement with Helms & Sons Excavating, Inc. for the Downtown Transportation Improvements (Phase 1) Project to adjust for several project overruns and underruns; increasing the contract amount by \$167.75; appropriating funds therefore; and declaring an emergency; Mr. Richardson moved, Mrs. Westphal seconded for passage of Ordinance No. 38-2026 as an emergency measure; roll call vote being: Hansen, Richardson, Murphy, Stough, McCann, Westphal, Haynam; (7) yeas; (0) nays. The motion carried

Ordinance No. 38-2026, “Helms...DT Transportation Phase 1... Change Order No. 2...”

Mayor Frye stated that Council will now consider agenda item 7.

Service Director’s letter recommending approval of the proposal was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 39-2026, a written copy of same having been previously furnished to each member of Council “Accepting the proposal of American Structurepoint, Inc. to provide construction management services for Downtown Transportation Improvements (Phase 2) Project; appropriating funds therefore in an amount not to exceed \$244,764; and declaring an emergency; Mr. Richardson moved, Mr. Hansen seconded for passage of Ordinance No. 39-2026 as an emergency measure; roll call vote being: Hansen, Richardson, Haynam, Murphy, Stough, McCann, Westphal; (7) yeas; (0) nays. The motion carried

Ordinance No. 39-2026, “...American Structurepoint... DT Trans. Phase 2...”

Mayor Frye stated that Council will now consider agenda item 8.

Service Director’s letter recommending approval of the change order was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 40-2026, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to approve Change Order No. 2 (Final) to this City’s agreement with Henry W. Bergman, Inc. for the Silica Drive/ Summit Street/Erie Street Resurfacing Project; decreasing the contract amount by \$72,286.58; and declaring an emergency”; Mr. Richardson moved, Mr. Haynam

Ordinance No. 40-2026, “...Change Order No. 2 (Final)... Henry Bergman ...Silica/Summit/ Erie Resurfacing ...”

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seconded for passage of Ordinance No. 40-2026 as an emergency measure; roll call vote being: McCann, Hansen, Westphal, Stough, Murphy, Haynam, Richardson; (7) yeas; (0) nays. The motion carried.

Mayor Frye stated that Council will now consider agenda item 9.

Service Director's letter requesting approval of the agreement was placed on file. Mr. Hansen presented and read aloud by title only, proposed Ordinance No. 41-2026, a written copy of same having been previously furnished to each member of Council "Accepting an easement from Marsha L. Wysocki and Ross Ramsdell for the construction and maintenance of a public water main along a portion of the property at 5820 Stewart Road, Sylvania, Ohio; dedicating the easement for public purposes; and declaring an emergency; Mr. Hansen moved, Mr. Murphy seconded for passage of Ordinance No. 41-2026 as an emergency measure; roll call vote being: Richardson, Hansen, Haynam, Murphy, Stough, Westphal, McCann; (7) yeas; (0) nays. The motion carried.

Ordinance No. 41-2026, "... easement... public water main...5820 Stewart Road..."

Mayor Frye stated that Council will now consider agenda item 10.

Service Director's letter recommending approval of the purchase was placed on file. Mr. Murphy presented and read aloud by title only, proposed Ordinance No. 42-2026, a written copy of same having been previously furnished to each member of Council "Accepting the proposal of Buck & Knobby Equipment Company, Inc. for the furnishing of one new Grasshopper 725DT Lawnmower for the Department of Public Service in the amount of \$20,382.95; and declaring an emergency; Mr. Murphy moved, Mr. Haynam seconded for passage of Ordinance No. 42-2026 as an emergency measure; roll call vote being: Richardson, Stough, Hansen, Haynam, Murphy, Westphal, McCann; (7) yeas; (0) nays. The motion carried.

Ordinance No. 42-2026, "... Buck & Knobby ...Grasshopper Mower..."

Mayor Frye stated that Council will now consider agenda item 11b.

Service Director's letter recommending approval of the purchase was placed on file. Ms. Stough presented and read aloud by title only, proposed, amended Ordinance No. 43-2026, a written copy of same having been previously furnished to each member of Council "Accepting the proposal of Buck & Knobby Equipment Company, Inc. for the furnishing of one new Yanmar SV100-7 Mini Excavator for the Department of Public

Ordinance No. 43-2026, "... Buck & Knobby ...Mini Excavator..."

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Service, Division of Streets in the amount of \$153,250; appropriating funds therefore; and declaring an emergency; Ms. Stough moved, Mr. Haynam seconded for passage of amended Ordinance No. 43-2026 as an emergency measure; roll call vote being: Richardson, Hansen, Haynam, Murphy, Stough, Westphal, McCann; (7) yeas; (0) nays. The motion carried.

Mayor Frye stated that Council will now consider agenda item 11c.

Service Director's letter recommending approval of the purchase was placed on file. Ms. Stough presented and read aloud by title only, proposed, amended Ordinance No. 44-2026, a written copy of same having been previously furnished to each member of Council "Accepting the proposal of Buck & Knobby Equipment Company, Inc. for the furnishing of one new Felling FT-40-2 Trailer for the Department of Public Service, Division of Streets in the amount of \$39,696.40; appropriating funds therefore; and declaring an emergency; Ms. Stough moved, Mr. Murphy seconded for passage of amended Ordinance No. 44-2026 as an emergency measure; roll call vote being: Richardson, Haynam, Murphy, Stough, Hansen, Westphal, McCann; (7) yeas; (0) nays. The motion carried.

Ordinance No. 44-2026, "... Buck & Knobby ...Felling Trailer..."

Mayor Frye stated that Council will now consider agenda item 12.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 45-2026, a written copy of same having been previously furnished to each member of Council "Amending the Codified Ordinances of Sylvania, 1979, as amended by amending Section 771.03 – General Provisions and Section 771.11 – Tow and Storage Fees; and declaring an emergency; Mrs. Westphal moved, Ms. Stough seconded for passage of Ordinance No. 45-2026 as an emergency measure; roll call vote being: McCann, Hansen, Haynam, Murphy, Stough, Westphal, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No. 45-2026, "... Amending Section 771.11 - Tow & Storage Fees..."

Mayor Frye stated that Council will now consider agenda item 13.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 46-2026, a written copy of same having been previously furnished to each member of Council "Amending the Codified Ordinances of Sylvania, 1979, as amended by amending Part Seventeen – Rate and Fee Schedule; and declaring an emergency; Mrs.

Ordinance No. 46-2026, "... Amend Part 17- Rate & Fee Schedule..."

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Westphal moved, Mr. Haynam seconded for passage of Ordinance No. 46-2026 as an emergency measure; roll call vote being: Richardson, Hansen, Haynam, Murphy, Stough, Westphal, McCann; (7) yeas; (0) nays. The motion carried.

Mayor Frye stated that Council will now consider agenda item 14.

Ms. Stough moved, Mrs. Westphal seconded to authorize the administration to begin Letters of Interest solicitation for a Facilities Master Planning Study at several locations in the city; roll call vote being: Richardson, Murphy, Stough, McCann, Westphal, Haynam, Hansen; (7) yeas; (0) nays. The motion carried.

LOI for Facilities Master Planning Study.

Mayor Frye stated that Council will now consider agenda item 15.

Mrs. Hansen moved, Mrs. Westphal seconded to authorize the administration to begin Letters of Interest solicitation for Design Engineering Services regarding the Central Park/Garden Park/Rosewood Place Waterline Improvements Project; roll call vote being: Hansen, Richardson, Murphy, Stough, McCann, Westphal, Haynam; (7) yeas; (0) nays. The motion carried

LOI for Design Engineering Services.

Mayor Frye stated that Council will now consider agenda item 16.

Mr. McCann moved, Mrs. Westphal seconded to authorize the administration to begin Letters of Interest solicitation for Website Redesign for the City's website; roll call vote being: Hansen, Haynam, Richardson, Murphy, Stough, McCann, Westphal; (7) yeas; (0) nays. The motion carried

LOI for Website Redesign for City Website.

Mayor Frye stated that Council will now consider agenda item 17.

Mr. Murphy moved, Ms. Stough seconded to authorize the administration to post obsolete equipment from the Parks & Forestry, Streets and Sewer Departments on GovDeals.com for auction; roll call vote being: Westphal, Stough, Haynam, Hansen, Richardson, McCann, Murphy; (7) yeas; (0) nays. The motion carried.

Obsolete Equipment to GovDeals.com for auction.

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Mayor Frye stated that Council will now consider agenda item 18.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 47-2026, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to enter into Agreements with various providers for health, life, dental, property and prescription drug insurance and software subscription agreements; ratifying the Director of Finance’s signatures to the agreements; and declaring an emergency; Mrs. Westphal moved, Mr. McCann seconded for passage of Ordinance No. 47-2026 as an emergency measure; roll call vote being: Richardson, Murphy, Stough, McCann, Westphal, Haynam, Hansen; (7) yeas; (0) nays. The motion carried

Ordinance No. 47-2026, “... Ratifying Director of Finance Signature... Insurance...”

Mrs. Westphal moved, Mr. Haynam seconded to allow Ms. Stough to push back from the table due to a possible conflict of interest; roll call vote being: Haynam, Richardson, Murphy, Stough, McCann, Westphal, Hansen; (7) yeas; (0) nays. The motion carried

Ms. Stough pushed back from table.

Mayor Frye state that Council will now consider agenda item 19.

Mr. Haynam moved, Mrs. Westphal seconded to set a Public Hearing for Petitions for Zoning Ordinance Amendment Applications SUP-1-2026 (5605 Monroe Street) and SUP-2-2026 (5023 Skelly Road) from Ash Lemons-Ability Center of Greater Toledo, at 5605 Monroe Street, Sylvania, Ohio, requesting a zoning change from a MX-SUP to a B2-SUP and a R1-SUP to a B2-SUP respectively on Monday, April 6, 2026 at 6:00pm in City Council Chambers, 6635 Maplewood Avenue, Sylvania, Ohio; roll call vote being: Haynam, Richardson, Murphy, McCann, Westphal, Hansen; (6) yeas; (0) nays. The motion carried

Set Public Hearing for SUP-1-2026 & 2-2026 for 4/6/2026 at 6:00pm.

Ms. Stough returned to the table.

Ms. Stough back at the table.

Mayor Frye stated that Council will now consider agenda item 20.

Mr. McCann moved, Mr. Murphy seconded that a hearing is not necessary for the D-5 Liquor Permit; Spiritous liquor for on premises consumption only, beer, wine and mixed beverages for on premises, or off premises in original sealed container, until 2:30am, from LJ Court, LLC at 5929 Heatherdowns Blvd, Toledo, Ohio 43614 to Referees Sylvania, LLC at 7625 W. Sylvania Avenue, Sylvania, Ohio 43560; roll call vote being: Richardson, Murphy, Stough, McCann, Westphal, Haynam, Hansen; (7)

Liquor Permit Hearing not necessary.

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yeas; (0) nays. The motion carried.

Mayor Frye stated that all items have been addressed.

Adjournment.

Mrs. Westphal moved, Mr. McCann seconded to adjourn at 8:02 p.m. Roll call vote being: Westphal, Hansen, McCann, Murphy, Stough, Richardson, Haynam; (7) yeas; (0) nays.

Clerk of Council

Mayor