

Minutes of the Meeting of Council
March 2, 2026

The Council of the City of Sylvania, Ohio met in regular session on March 2, 2026 at 6:30 p.m. with Mayor Frye in the chair. Roll was called with the following members present: Marcus Hansen, Doug Haynam, Brian McCann, Shawn Murphy, Patrick Richardson, Lyndsey Stough, Mary Westphal; (7) present; (0) absent.

Roll call:
All present.

Pledge of Allegiance to the United States of America led by Mr. McCann.

Pledge of
Allegiance.

Mayor Frye stated that Council will now consider agenda item 3.

None

No additions to
the agenda.

Mrs. Westphal moved, Mr. McCann seconded to approve the agenda as written; roll call vote being: Haynam, Murphy, McCann, Westphal, Hansen, Richardson, Stough; (7) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Frye stated that Council will now consider agenda item 4.

Mrs. Westphal presented the February 17, 2026 regular meeting minutes. Mrs. Westphal moved, Mr. McCann seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of February 17, 2026 be approved as written; roll call vote being: Stough, Westphal, Haynam, Hansen, McCann, Murphy, Richardson; (7) yeas; (0) nays. The motion carried.

Approval of
Feb. 17, 2026
Council meeting
minutes.

Mayor Frye stated that Council will now consider agenda item 5.

Mrs. Westphal gave a brief report on the Committee of the Whole meeting held this date to continue discussions on Proposed Ordinance No. 37-2026, Federal Immigration Enforcement. Several members of the community were in attendance; 21 residents of the area spoke in favor of and against the proposed ordinance. Ms. Stough made a motion asking the administration to prepare different legislation on this topic within 90 days, the motion carried.

Report from
C.O.W. meeting
held this date.

Mayor Frye stated that Council will now consider agenda item 6.

Service Director's letter requesting approval of construction easements was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 48-2026, a written copy of same having been previously furnished to each member of Council "Authorizing the Mayor and Director of Finance to enter into a purchase agreement with Suzanne L. Baldwin for right-of-way acquisition relative to the Erie Street & Monroe Street Roundabout Project; dedicating the same for public purposes; appropriating funds therefore in the amount of \$10,390; and declaring an emergency; Mr. Richardson moved, Mrs. Westphal seconded for passage of Ordinance No. 48-2026 as an emergency measure; roll call vote being: Hansen, Richardson, Murphy, Stough, McCann, Westphal, Haynam; (7) yeas; (0) nays. The motion carried.

Ordinance No.
48-2026,
"Baldwin...
ROW...Erie &
Monroe
Roundabout..."

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Mayor Frye stated that Council will now consider agenda item 6c.

Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 49-2026, a written copy of same having been previously furnished to each member of Council “Accepting a temporary construction easement from Brandon R. Duffey and Emilee J. Duffey for the Erie Street and Monroe Street Roundabout Project; dedicating the temporary easement for public purposes; appropriating funds therefore in the amount of \$300; and declaring an emergency; Mr. Richardson moved, Mr. McCann seconded for passage of Ordinance No. 49-2026 as an emergency measure; roll call vote being: Hansen, Richardson, Haynam, Murphy, Stough, McCann, Westphal; (7) yeas; (0) nays. The motion carried

Ordinance No. 49-2026, “...Temporary Construction Easement... Duffey...Erie & Monroe Roundabout...”

Mayor Frye stated that Council will now consider agenda item 6d.

Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 50-2026, a written copy of same having been previously furnished to each member of Council “Accepting a warranty deed of right-of-way from the City of Sylvania relative to the Erie Street and Monroe Street Roundabout Project; authorizing the Mayor and Director of Finance to execute said documents on behalf of the city; and declaring an emergency”; Mr. Richardson moved, Mrs. Westphal seconded for passage of Ordinance No. 50-2026 as an emergency measure; roll call vote being: Hansen, McCann, Westphal, Stough, Murphy, Haynam, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No. 50-2026, “... Warranty Deed ...City of Sylvania...Erie & Monroe Roundabout...”

Mayor Frye stated that Council will now consider agenda item 7.

Service Director’s letter recommending approval of the purchases was placed on file. Mr. Hansen presented and read aloud by title only, proposed Ordinance No. 51-2026, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to accept the proposal of Whiteford Kenworth for the provision of a new 2026 Kenworth T480 Cab/Chassis for the Division of Water, Department of Public Service; appropriating \$118,326 therefore; and declaring an emergency; Mr. Hansen moved, Mr. Murphy seconded for passage of Ordinance No. 51-2026 as an emergency measure; roll call vote being: Richardson, Hansen, Haynam, Murphy, Stough, Westphal, McCann; (7) yeas; (0) nays. The motion carried.

Ordinance No. 51-2026, “... Whiteford Kenworth... Division of Water...”

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Mayor Frye stated that Council will now consider agenda item 7c.

Mr. Hansen presented and read aloud by title only, proposed Ordinance No. 52-2026, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to accept the proposal of Kalida Truck Equipment, Inc. for the provision of one new Dump Body Package for the Division of Water, Department of Public Service; appropriating \$49,000 therefore; and declaring an emergency; Mr. Hansen moved, Mr. Haynam seconded for passage of Ordinance No. 52-2026 as an emergency measure; roll call vote being: Richardson, Stough, Hansen, Haynam, Murphy, Westphal, McCann; (7) yeas; (0) nays. The motion carried.

Ordinance No. 52-2026, “... Kalida Truck... Dump Body... Division of Water...”

Mayor Frye stated that Council will now consider agenda item 8.

Service Director’s letter recommending approval of the purchases was placed on file. Ms. Stough presented and read aloud by title only, proposed, amended Ordinance No. 53-2026, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to accept the proposal of Dave White Chevrolet for the provision of a new 2026 Chevrolet Silverado 5500 and Chassis for the Division of Streets, Department of Public Service; appropriating \$62,723.28 therefore; and declaring an emergency; Ms. Stough moved, Mr. McCann seconded for passage of amended Ordinance No. 53-2026 as an emergency measure; roll call vote being: Richardson, Hansen, Haynam, Murphy, Stough, Westphal, McCann; (7) yeas; (0) nays. The motion carried.

Ordinance No. 53-2026, “... Dave White... Silverado... Division of Streets...”

Mayor Frye stated that Council will now consider agenda item 8c.

Ms. Stough presented and read aloud by title only, proposed, amended Ordinance No. 54-2026, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to accept the proposal of Kalida Truck Equipment, Inc. for the provision of on new Dump Truck for the Division of Streets, Department of Public Service; appropriating \$37,200 therefore; and declaring an emergency; Ms. Stough moved, Mr. McCann seconded for passage of amended Ordinance No. 54-2026 as an emergency measure; roll call vote being: Richardson, Haynam, Murphy, Stough, Hansen, Westphal, McCann; (7) yeas; (0) nays. The motion carried.

Ordinance No. 54-2026, “... Kalida Truck... Dump Truck... Division of Streets...”

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Mayor Frye stated that Council will now consider agenda item 9.

Mr. McCann presented and read aloud by title only, proposed Ordinance No. 55-2026, a written copy of same having been previously furnished to each member of Council “Repealing Ordinance No. 34-2026; authorizing the Mayor and Director of Finance to enter into a Customer Supply Agreement with Archer Energy for the provision of natural gas to residential and small commercial customers within the City of Sylvania beginning in June, 2026; and declaring an emergency; Mr. McCann moved, Mrs. Westphal seconded for passage of Ordinance No. 55-2026 as an emergency measure; roll call vote being: McCann, Hansen, Haynam, Murphy, Stough, Westphal, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No.
55-2026, “...
Archer Energy
...June, 2026...”

Mayor Frye stated that Council will now consider agenda item 10.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 56-2026, a written copy of same having been previously furnished to each member of Council “Amending Part One – Administrative Code of the Codified Ordinances of Sylvania, 1979, as amended by amending Chapter 147 – Records Commission; and declaring an emergency; Mrs. Westphal moved, Mr. McCann seconded for passage of Ordinance No. 56-2026 as an emergency measure; roll call vote being: Richardson, Hansen, Haynam, Murphy, Stough, Westphal, McCann; (6) yeas; (1) nays. The motion carried.

Ordinance No.
56-2026, “...
Amend Chapter
147-Records
Commission...”

Mayor Frye stated that Council will now consider agenda item 11.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 57-2026, a written copy of same having been previously furnished to each member of Council “Amending Part One – Administrative Code of the Codified Ordinances of Sylvania, 1979, as amended, by amending Chapter 129 – Director of Finance; and declaring an emergency; Mrs. Westphal moved, Ms. Stough seconded for passage of Ordinance No. 57-2026 as an emergency measure; roll call vote being: Richardson, Murphy, Stough, McCann, Westphal, Haynam, Hansen; (7) yeas; (0) nays. The motion carried.

Ordinance No.
57-2026, “...
Amend Chapter
129-Department
of Finance...”

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Mayor Frye state that Council will now consider agenda item 12.

Mr. Hansen presented and read aloud by title only, proposed Ordinance No. 58-2026, a written copy of same having been previously furnished to each member of Council “An Ordinance to authorize and ratify the execution of Then and Now Certificates by the Finance Director and the payment of amounts due for various purchase orders; and declaring an emergency; Mr. Hansen moved, Mr. Haynam seconded for passage of Ordinance No. 58-2026 as an emergency measure; roll call vote being: Richardson, Murphy, Stough, McCann, Westphal, Haynam, Hansen; (7) yeas; (0) nays. The motion carried.

Ordinance No. 58-2026, “... Then & Now Certificates...”

Mayor Frye stated that Council will now consider agenda item 13.

Mr. Haynam presented and read aloud by title only, proposed Ordinance No. 120-2025, a written copy of same having been previously furnished to each member of Council “An Ordinance implementing Sections 3735.65 through 3735.70 of the Ohio Revised Code, establishing and describing the boundaries of the Little-Centennial Community Reinvestment Area in the City of Sylvania, designating a Housing Officer to administer the program, and creating a Community Reinvestment Housing Council and a Tax Incentive review Council; and declaring an emergency; Mr. Haynam moved, Mr. Murphy seconded for passage of Ordinance No. 120-2025 as an emergency measure; roll call vote being: Richardson, Murphy, Stough, McCann, Westphal, Haynam, Hansen; (7) yeas; (0) nays. The motion carried.

Ordinance No. 120-2025, “... Little-Centennial ...CRA...”

Mayor Frye stated that Council will now consider agenda item 14.

Mr. McCann moved, Mrs. Westphal seconded to confirm Mayor Frye’s appointment of Zachary Liber to the Municipal Planning Commission with a term expiring on December 31, 2027; roll call vote being: Richardson, Murphy, Stough, McCann, Westphal, Haynam, Hansen; (7) yeas; (0) nays. The motion carried.

Zachary Liber – Appt. to Plan Commission.

Mayor Frye stated that Council will now consider agenda item 15.

Mr. Murphy moved, Mr. McCann seconded to set a Parks & Forestry Committee meeting for Monday, April 20, 2026 at 6:00pm in City Council Chambers, 6635 Maplewood Avenue, Sylvania, Ohio, to discuss the City’s Green Yard waste Program;

Set P&F meeting for 4/20/26 at 6:00pm.

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roll call vote being: Westphal, Stough, Haynam, Hansen, Richardson, Murphy, McCann; (7) yeas; (0) nays. The motion carried.

Mayor Frye stated that all items have been addressed.

Mrs. Westphal moved, Mr. Richardson seconded to adjourn at 7:24 p.m. Roll call vote being: Westphal, Hansen, McCann, Murphy, Stough, Richardson, Haynam; (7) yeas; (0) nays.

Adjournment.

Clerk of Council

Mayor