

Minutes of the Meeting of Council
April 6, 2026

The Council of the City of Sylvania, Ohio met in regular session on April 6, 2026 at 6:30 p.m. with Mayor Frye in the chair. Roll was called with the following members present: Marcus Hansen, Doug Haynam, Brian McCann, Shawn Murphy, Patrick Richardson, Lyndsey Stough, Mary Westphal (excused); (6) present; (1) absent.

Roll call:
6 present,
1 absent.

Pledge of Allegiance to the United States of America led by Mr. Richardson.

Pledge of
Allegiance.

Mayor Frye stated that Council will now consider agenda item 3.

Item #7 a. Report from public hearing.
Item #7 b. Proposed Ordinance No. 73-2026
Item #7 c. Proposed Ordinance No. 74-2026
Item #16 a. Construction update

Additions to the
agenda.

Mr. Haynam moved, Ms. Stough seconded to approve the amended agenda; roll call vote being: Haynam, Murphy, McCann, Stough, Hansen, Richardson; (6) yeas; (0) nays. The motion carried.

Approval of
amended
Agenda.

Mayor Frye stated that Council will now consider agenda item 4.

Mr. Haynam moved, Mr. Murphy seconded to elect Mr. Richardson as President Pro-Tem in the absence of Mrs. Westphal; roll call vote being: Haynam, Murphy, McCann, Stough, Hansen, Richardson; (6) yeas; (0) nays. The motion carried.

Election
President Pro
Tem.

Mayor Frye stated that Council will now consider agenda item 5.

Mr. Richardson presented the March 16, 2026 regular meeting minutes. Mr. Richardson moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of March 16, 2026 be approved as written; roll call vote being: Richardson, Haynam, Hansen, McCann, Murphy, Stough; (6) yeas; (0) nays. The motion carried.

Approval of
March 16, 2026
Council meeting
minutes.

Mayor Frye stated that Council will now consider agenda item 6.

Dr. Veronica Motley, Superintendent for Sylvania Schools, Greg Finch, President of Board of Education for Sylvania Schools, and Tara Haye, Campaign Chair for the Issue

Sylvania School
Presentation.

Minutes of the Meeting of Council
April 6, 2026

4 levy, gave a brief overview of the State of the Sylvania Schools and the importance of the May 5, 2026 Issue 4 levy a proposed operating levy designed to generate revenue for daily operations, including staffing, student services, and facility maintenance. During her presentation, Dr. Motley pointed out that this is the first new funding request in nearly 10 years, aiming to combat inflation, increased operating costs, and reduced state funding. The group asked for support from Council for this levy.

Mayor Frye stated that Council will now consider agenda item 7.

Mayor Frye read the 2026 Arbor Day Proclamation. Arbor Day being April 27, 2026. Mayor Frye stated that in honor of this day, a special tree planting is scheduled outside of City Hall on April 27, 2026 at 1:00PM.

Arbor Day
Proclamation.

Mayor Frye stated that Council will now consider added agenda item 7 a.

Mr. Haynam reported on the Public Hearings for the SUP 1-2026 and SUP 2-2026 for the Ability Center of Greater Toledo held at 6:00PM on this date. Mr. Haynam stated that before the Public Hearing was adjourned the committee entertained motions to advance proposed legislation regarding SUP 1-2026 and SUP 2-2026 to the council meeting and the motions carried.

Report of P.H. on
SUP 1-2026 &
SUP 2-2026

Mr. Haynam moved, Mr. Hansen seconded to allow Ms. Stough to push back from the table for proposed Ordinances No. 73-2026 and No. 74-2026 due to a conflict of interest. Roll call vote being: Haynam, Murphy, McCann, Stough, Hansen, Richardson; (6) yeas; (0) nays. The motion carried.

Ms. Stough
pushed back
from table.

Mayor Frye stated that Council will now consider added agenda item 7 b.

Mr. Haynam presented and read aloud by title only, the proposed Ordinance No. 73-2026, a written copy of same having been previously furnished to each member of Council "Granting a special use permit to permit renovations and additions to the Ability Center campus, 5605 Monroe Street, Sylvania, Ohio, on the application of Ash Lemons, Executive Director of the Ability Center of Greater Toledo, on the recommendation of the Municipal Planning Commission; and declaring an emergency". Mr. Haynam moved, Mr. Murphy seconded for passage of Ordinance No. 73-2026 as an emergency measure; roll call vote being: Hansen, Haynam, Richardson, Murphy,

Ordinance No.
73-2026, "...
Renovations &
Additions ...
Ability
Center..."

Minutes of the Meeting of Council
April 6, 2026

McCann; (5) yeas; (0) nays. The motion carried.

Mayor Frye stated that Council will now consider added agenda item 7 c.

Mr. Haynam presented and read aloud by title only, the proposed Ordinance No. 74-2026, a written copy of same having been previously furnished to each member of Council “Granting a special use permit to provide for parking area and driveway for the Ability Center campus, 5023 Skelly, Sylvania, Ohio, on the application of Ash Lemons, Executive Director of the Ability Center of Greater Toledo, on the recommendation of the Municipal Planning Commission; and declaring an emergency”; Mr. Haynam moved, Mr. McCann seconded for passage of Ordinance No. 74-2026 as an emergency measure; roll call vote being: Hansen, Haynam, Richardson, Murphy, McCann; (5) yeas; (0) nays. The motion carried.

Ordinance No. 74-2026, “... Parking Area & Driveway... Ability Center...”

Ms. Stough returned to the table.

Mayor Frye stated that Council will now consider agenda item 8.

Service Director’s letter requestion the approval for payment was placed on file. Mr. Hansen presented and read aloud by title only, proposed Ordinance No. 63-2026, a written copy of same having been previously furnished to each member of Council “Authorizing the payment of \$41,798.06 to the Lucas County Engineer for the City’s Right-of-Way Assessment for the Ten Mile Creek/Ottawa River Watershed Petition #1053; appropriating funds therefore; and declaring an emergency”; Mr. Hansen moved, Mr. Haynam seconded for passage of Ordinance No. 63-2026 as an emergency measure; roll call vote being: Hansen, Richardson, Murphy, McCann, Stough, Haynam; (6) yeas; (0) nays. The motion carried.

Ordinance No. 63-2026, “Payment to Lucas Co. Engineer for \$41,798.06

Service Director’s letter requesting the approval for payment was placed on file. Mr. Hansen presented and read aloud by title only, proposed Ordinance No. 64-2026, a written copy of same having been previously furnished to each member of Council “Authorizing the payment of \$126,249.58 to the Lucas County Engineer for the City’s assessment for the Ten Mile Creek/Ottawa River Watershed Petition #1053; appropriating funds therefore; and declaring an emergency”; Mr. Hansen moved, Mr. Haynam seconded for passage of Ordinance No, 64-2026 as an emergency measure; roll call vote being: Hansen, Haynam, Richardson, Stough, Murphy, McCann; (6) yeas;

Ordinance No. 64-2026, “Payment to Lucas Co. Engineer for \$126,249.58

Minutes of the Meeting of Council
April 6, 2026

(0) nays. The motion carried.

Mayor Frye stated that Council will now consider agenda item 9.

Service Director’s letter recommending approval of the proposal was placed on file. Mr. Hansen presented and read aloud by title only, proposed Ordinance No. 65-2026, a written copy of same having been previously furnished to each member of Council “Accepting the proposal of Fishbeck to provide professional engineering services for the Monroe Street Waterline Improvements Project (Silvertown Drive to Whiteford Road); appropriating funds therefore in the amount of \$67,700; and declaring an emergency”; Mr. Hansen moved; Mr. McCann seconded for passage of Ordinance No. 65-2026 as an emergency measure; roll call vote being: Richardson, Hansen, Haynam, Murphy, Stough, McCann; (6) yeas; (0) nays. The motion carried.

Ordinance No.
65-2026 “...
Fishbeck...
Waterline
Improvement ...”

Mayor Frye stated that Council will now consider agenda item 10.

Service Director’s letter requesting approval of the right-of-way contract for sale was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 66-2026, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to enter into a purchase agreement and temporary construction easement with Sylvania United Church of Christ for right-of-way acquisition relative to the Erie Street & Monroe Street Roundabout Project; dedicating the same for public purposes; appropriating funds therefore in the amount of \$52,907; and declaring an emergency”; Mr. Richardson moved, Mr. McCann seconded for passage of Ordinance No. 66-2026 as an emergency measure; roll call vote being: Richardson, Hansen, Haynam, Murphy, Stough, McCann; (6) yeas; (0) nays. The motion carried.

Ordinance No.
66-2026, “...
Sylvania United
Church of Christ
Purchase
Agreement...
Erie Street &
Monroe Street
Roundabout...”

Service Director’s letter requesting approval of the right-of-way contract for sale was placed on file. Mr. Richardson presented and read aloud by title only, proposed, Ordinance No. 67-2026, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to enter into a purchase agreement and temporary construction easement with Julie A. Watkins for right-of-way acquisition relative to the Erie Street & Monroe Street Roundabout Project; dedicating the same for public purposes; appropriating funds therefore in the amount of \$300; and declaring an emergency; Mr. Richardson moved, Ms. Stough

Ordinance No.
67-2026, “...
Julie A. Watkins
Purchase
Agreement...
Erie Street &
Monroe Street
Roundabout...”

Minutes of the Meeting of Council
April 6, 2026

seconded for passage of Ordinance No. 67-2026 as an emergency measure; roll call vote being: Richardson, Hansen, Haynam, Murphy, Stough, McCann; (6) yeas; (0) nays. The motion carried.

Mayor Frye stated that Council will now consider agenda item 11.

Service Director’s letter recommending approval of the second contract modification was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 68-2026, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to enter into a second amendment to DGL Consulting Engineers, LLC’s proposal for professional engineering services relative to the Downtown Transportation Improvement Project to reflect additional work performed on the project; appropriating funds therefore in an amount not to exceed \$25,002; and declaring an emergency; Mr. Richardson moved, Mr. Hansen seconded for passage of Ordinance No. 68-2026 as an emergency measure; roll call vote being: Richardson, Hansen, Haynam, Murphy, Stough, McCann; (6) yeas; (0) nays. The motion carried.

Ordinance No. 68-2026, “... DGL Consulting Engineers, LLC proposal... Downtown Transportation Improvement Project...”

Mayor Frye stated that Council will now consider agenda item 12.

Service Director’s letter recommending approval of the proposal was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 69-2026, a written copy of same having been previously furnished to each member of Council “Accepting the proposal of Tetra Tech to provide professional engineering services for the Main Street & Convent Boulevard Roundabout Project; appropriating funds therefore in the amount of \$387,700; and declaring an emergency”; Mr. Richardson moved, Mr. McCann seconded for passage of Ordinance No. 69-2026 as an emergency measure; roll call vote being: Richardson, Murphy, McCann, Stough, Haynam, Hansen; (6) yeas; (0) nays. The motion carried.

Ordinance No. 69-2026, “... Tetra Tech proposal... Main Street & Convent Boulevard Roundabout Project...”

Mayor Frye stated that Council will now consider agenda item 13.

Service Director’s letter recommending approval of the expenditures was placed on file. Ms. Stough presented and read aloud by title only, proposed Ordinance No. 70-2026, a written copy of same having been previously furnished to each member of Council “Accepting the proposal of Friends Office to provide office furniture for the

Ordinance No. 70-2026, “Friends Office proposal...”

Minutes of the Meeting of Council
April 6, 2026

Craig A. Stough Municipal Building Office Improvements Project; appropriating funds therefore in the amount of \$86,608.52; and declaring an emergency”; Ms. Stough moved, Mr. Murphy seconded for passage of Ordinance No. 70-2026 as an emergency measure; roll call vote being Stough, Murphy, McCann, Haynam, Hansen, Richardson; (6) yeas; (0) nays. The motion carried.

furniture...Craig A. Stough Municipal Building...”

Service Director’s letter recommending approval of the expenditures was placed on file. Ms. Stough presented and read aloud by title only, proposed Ordinance No. 71-2026, a written copy of same having been previously furnished to each member of Council “Accepting the proposal of Reemsnyder Decorating to provide and install carpet for the Craig A. Stough Municipal Building Office Improvements Project; appropriating funds therefore in the amount of \$8,484.37; and declaring an emergency”; Ms. Stough moved, Mr. McCann seconded for passage of Ordinance No. 71-2026 as an emergency measure; roll call vote being Stough, Murphy, McCann, Haynam, Hansen, Richardson; (6) yeas; (0) nays. The motion carried.

Ordinance No. 71-2026, “...Reemsnyder Decorating proposal... carpet... Craig A. Stough Municipal Building...”

Service Director’s letter recommending approval of the expenditures was placed on file. Ms. Stough presented and read aloud by title only, proposed Ordinance No. 72-2026, a written copy of same having been previously furnished to each member of Council “Accepting the proposal of Erard Custom Painting for all labor and material for the Craig A. Stough Municipal Building Office Improvements Project; appropriating funds therefore in the amount of \$1,475.00; and declaring an emergency”; Ms. Stough moved, Mr. Hansen seconded for passage of Ordinance No. 72-2026 as an emergency measure; roll call vote being Stough, Murphy, McCann, Haynam, Hansen, Richardson; (6) yeas; (0) nays. The motion carried.

Ordinance No. 72-2026, “Erard Custom Painting Proposal... labor and material... Craig A Stough Municipal Building...”

Mayor Frye stated that Council will now consider agenda item 14.

Service Director’s letter recommending approval of the consent legislation was placed on file. Mr. Richardson presented and read aloud by title only, proposed Resolution No. 3-2026, a written copy of same having been previously furnished to each member of Council “Consenting to the resurfacing of a portion of US-23 in Lucas County, Ohio, from IR-475 to the Michigan state line by the Ohio Department of Transportation; and declaring an emergency; Mr. Richardson moved, Mr. McCann seconded for passage of Resolution No. 3-2026 as an emergency measure; roll call vote being: Stough, Haynam, Hansen, Richardson, Murphy, McCann; (6) yeas; (0) nays. The motion carried.

Resolution No. 3-2026, “Consenting... resurfacing... US-23... from IR-475...”

Minutes of the Meeting of Council
April 6, 2026

Mayor Frye stated that Council will now consider agenda item 15.

Mr. Richardson moved, Ms. Stough seconded to confirm the Mayor's appointment of Claudia Witkowski as Clerk of Council due to Laura Smith taking on the responsibilities of Human Resources and Communications Manager; roll call vote being: Stough, Haynam, Hansen, Richardson, Murphy, McCann; (6) yeas; (0) nays. The motion carried.

Appointment of
Claudia
Witkowski

Mayor Frye stated that Council will now consider added agenda item 16 a.

The Service Director gave a brief construction update on the Sylvania bridge project. He stated that the bridge deck has been removed and that the construction is moving along nicely with the expected completion being in early August.

Bridge
Construction
Update.

Mayor Frye stated that all items have been addressed.

Mr. Murphy moved, Mr. Richardson seconded to adjourn at 7:54 p.m. Roll call vote being: Stough, Hansen, McCann, Murphy, Richardson, Haynam; (6) yeas; (0) nays.

Adjournment.

Clerk of Council

Mayor