

Sylvania City Council

April 6, 2026

6:30 p.m. Council Meeting

Agenda

1. Roll Call: Mr. Hansen, Mr. Haynam, Mr. McCann, Mr. Murphy, Mr. Richardson, Ms. Stough, Mrs. Westphal (excused)
2. Pledge of Allegiance to the United States of America led by Mr. Richardson.
3. Additions to the agenda
4. Election of President Pro-Tem
5. Approval of the Council meeting minutes from March 16, 2026.
6. Superintendent for Sylvania Schools, Dr. Veronica Motley – State of the Schools Presentation.
7. Reading of Arbor Day Proclamation 2026 by Mayor Frye.
8. Ten Mile Creek/Ottawa River Watershed Ditch Petition #1053 – 2026 Assessments.
 - a. Service Director’s letter requesting approval for payment.
 - b. Proposed Ordinance No. 63-2026, Authorizing the Payment of \$41,798.06 to the Lucas County Engineer for the City’s Right-of-Way Assessment.
 - c. Proposed Ordinance No. 64-2026, Authorizing the Payment of \$126,249.58 to the Lucas County Engineer for the City’s Assessment.
9. Monroe St. Waterline Improvement Project – Silvertown Dr. to Whiteford Rd.
 - a. Service Director’s letter recommending approval of the proposal from Fishbeck.
 - b. Proposed Ordinance No. 65-2026, Authorizing Acceptance of the Fishbeck Proposal for Engineering Services and the Appropriation of Funds therefore in the amount of \$67,700.
10. Erie & Monroe St. Roundabout and Resurfacing Project – ROW Acquisition.
 - a. Service Director’s letter requesting approval of the permanent ROW contract for sale with Sylvania United Church of Christ.
 - b. Proposed Ordinance No. 66-2026, Authorizing the Mayor and Director of Finance to enter into the Purchase Agreement & Temporary Construction Easement with Sylvania United Church of Christ for ROW Acquisition relative to this project.
 - c. Service Director’s letter requesting approval of the permanent ROW contract for sale with Julie A. Watkins.
 - d. Proposed Ordinance No. 67-2026, Authorizing the Mayor and Director of Finance to enter into the Purchase Agreement & Temporary Construction Easement with Julie A. Watkins for ROW Acquisition relative to this project.

11. Downtown Transportation Improvements – DGL Consulting Engineers.
 - a. Service Director’s letter recommending approval of the second contract modification.
 - b. Proposed Ordinance No. 68-2026, Authorizing the Mayor and Director of Finance to enter into a second amendment to DGL Consulting Engineers, LLC’s proposal for professional engineering services relative to this project.

12. Main Street & Convent Boulevard Roundabout – Tetra Tech
 - a. Service Director’s letter recommending approval of the proposal.
 - b. Proposed Ordinance No. 69-2026, Authorizing Acceptance of the Tetra Tech Proposal for Engineering Services and the Appropriation of Funds therefore in the amount of \$387,700 relative to this project.

13. Craig A. Stough Municipal Building – Office Improvements Project
 - a. Service Director’s letter recommending approval of the expenditures.
 - b. Proposed Ordinance No. 70-2026, Authorizing Acceptance of the Friends Office Proposal for Office Furniture and the Appropriation of Funds therefore in the amount of \$86,608.52.
 - c. Proposed Ordinance No. 71-2026, Authorizing Acceptance of the Reemsnyder Decorating Proposal for New Carpet and the Appropriation of funds therefore in the amount of \$8,484.37.
 - d. Proposed Ordinance No. 72-2026, Authorizing Acceptance of the Erard Custom Painting Proposal for new Wall Paint and the Appropriation of funds therefore in the Amount of \$1,475.00.

14. ODOT Consent Legislation Request for Resurfacing Project on US-23 from I-475 to MI state line
 - a. Service Director’s letter recommending approval of the consent legislation.
 - b. Proposed Resolution No. 3-2026, A Resolution consenting to this resurfacing project.

15. Confirmation of Mayor’s Appointments
 - a. Claudia Witkowski as Clerk of Council.

16. Committee reports

17. Committee referrals