

**Sylvania City Council**

May 18, 2026

**6:30 p.m. Council Meeting**

Agenda

1. Roll Call: Mr. Hansen, Mr. Haynam, Mr. McCann, Mr. Murphy, Mr. Richardson, Ms. Stough, Mrs. Westphal
2. Pledge of Allegiance to the United States of America led by Mr. Hansen.
3. Additions to the agenda.
4. Approval of the Council meeting minutes from May 4, 2026.
5. Proposed Resolution No. 5-2026, Rejecting the initiative petition presented to the City of Sylvania on April 20, 2026.
6. Central Park & Garden Park Waterline Improvements Project (Rosewood Place)
  - a. Service Director's letter recommending approval of the proposal.
  - b. Proposed Ordinance No. 83-2026, Accepting the proposal of American Structurepoint, Inc. to provide professional engineering and surveying services relative to this project.
7. Facilities Master Planning Study
  - a. Service Director's letter recommending approval of the proposal.
  - b. Proposed Ordinance No. 84-2026, Accepting the proposal of The Collaborative to provide master planning services relative to this project.
8. Roundabout Erie St. & Monroe St./Resurfacing Work - Right-of-Way Acquisition (Parcel 8-T)
  - a. Service Director's letter recommending approval of the temporary construction easement.
  - b. Proposed Ordinance No. 85-2026, Accepting a temporary construction easement from Erik & Elaina Kenney relative to this project.
9. Streets Dept. Equipment Purchase – Brine Boss Automated Salt Brine Production System
  - a. Service Director's letter recommending approval of the purchase.
  - b. Proposed Ordinance No. 86-2026, Authorizing the Mayor and Director of Finance to accept the proposal of Kalida Truck Equipment, Inc. for the provision of a new Brine Boss Automated Salt Brine Production System.
10. Downtown Transportation Improvements Project (Phase 2) – Bid Award
  - a. Service Director's letter recommending the construction contract bid award.
  - b. Proposed Ordinance No. 87-2026, Accepting the proposal of Helms and Sons Excavating and awarding the contract for this project to same.
11. US-23/Monroe St. Interchange Improvements Project
  - a. Service Director's letter recommending approval of the proposal.
  - b. Proposed Ordinance No. 88-2026, Accepting the proposal of Tetra Tech for supplemental professional lighting design services relative to this project.

12. Green Yard Waste Drop-Off Site (Sylvania Compost) – 3<sup>rd</sup> Amendment
  - a. Service Director’s letter recommending approval of the 3<sup>rd</sup> Amendment.
  - b. Proposed Ordinance No. 89-2026, Authorizing the Mayor and Director of Finance to enter into a 3<sup>rd</sup> Amendment to the City’s Agreement with Sylvania Compost & Recycling, LLC.
13. Service Director’s letter requesting authorization to begin Letters of Interest solicitation for Design Engineering Services for the Highland View Dr./San Benito Dr./San Reno Dr. Waterline Improvements Project.
14. Letter from the Service Director requesting authorization to advertise for bids for curbside refuse and recycling service contracts.
15. Proposed Ordinance No. 90-2026, To authorize and ratify the execution of Then and Now Certificates by the Finance Director and payment of amounts due for various purchase orders.
16. MOU for Sylvania Tsp. Fire Dpt. to participate with the Sylvania Metro Special Response Team
  - a. Chief of Police’s letter recommending approval of the MOU.
  - b. Proposed Ordinance No. 91-2026, Authorizing the Mayor and the Director of Finance to enter into a mutual aid MOU on behalf of the City of Sylvania with the Sylvania Tsp. Board of Trustees for the Tactical Emergency Medical Services Team in conjunction with the Sylvania Metro Special Response Team.
17. Committee Reports
18. Committee Referrals
  - a. Scheduling of an Annexation & Zoning Committee meeting.
19. Executive Session – Personnel Matter

### **INFORMATION**

- A. Board of Architectural Review Meeting Minutes from May 13, 2026
- B. Municipal Planning Commission Meeting Minutes from May 13, 2026